

# AGENDA

## **Business & Transformation Scrutiny Panel**

**Thursday, 18 February 2021 AT 16:00**

**This meeting will be a virtual meeting and therefore will not take place in a physical location.**

### **Virtual Meeting - Link to View**

This meeting will be a virtual meeting using Microsoft Teams and therefore will not take place at a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.

### **Members of the Business & Transformation Scrutiny Panel**

Councillor Bainbridge (Chair) , Councillors Alcroft, Allison, Mrs Birks (Vice Chair), Mrs Bowman, Mitchelson, Paton, Dr Tickner

Substitutes:

Councillors Mrs Atkinson, Betton, Bomford, Mrs Brown, Collier, Ms Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Mrs McKerrell, McNulty, Meller, Morton, Patrick, Robson, Shepherd, Miss Sherriff, Southward, Tarbitt, Tinnion, Miss Whalen.

## **PART A**

### **To be considered when the Public and Press are present**

#### **Register of Attendance and Declarations of Interest**

A roll call of persons in attendance will be taken and Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

#### **Apologies for Absence**

To receive apologies for absence and notification of substitutions

#### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

#### **Minutes of the Previous Meeting**

**7 - 16**

The Chair will move the minutes of the meeting held on 7 January 2021 as a correct record. The only part of the minutes that may be discussed is their accuracy.  
(Copy minutes herewith).

#### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

#### **A.2 REVENUE BUDGET OVERVIEW AND MONITORING REPORT APRIL TO DECEMBER 2020**

**17 -  
44**

Portfolio:	Finance, Governance and Resources
Directorate:	Finance and Resources
Officer:	Alison Taylor, Corporate Director of Finance and Resources

Report:	RD.56/20 herewith and Minute Excerpt to follow
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**Background:**

The Corporate Director of Finance and Resources to submit a report providing an overview of the Council's General Fund revenue budgetary position for the period April to December 2020 which was considered by the Executive on 8<sup>th</sup> February 2021.

**Why is this item on the agenda?**

Budget monitoring report

**What is the Panel being asked to do?**

To scrutinise the overall budgetary position for the period April to December 2020.

**A.3 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT APRIL TO DECEMBER 2020**

**45 -  
62**

Portfolio:	Finance, Governance and Resources
Directorate:	Finance and Resources
Officer:	Alison Taylor, Corporate Director of Finance and Resources
Report:	RD.57/20 herewith and Minute Excerpt to follow

**Background:**

The Corporate Director of Finance and Resources to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to December 2020 which was considered by the Executive on 8 February 2021.

**Why is this item on the agenda?**

Budget monitoring report.

**What is the Panel being asked to do?**

To scrutinise the overall budgetary position for the period April to December 2020.

#### **A.4 SANDS CENTRE PROJECT MONITORING REPORT**

**63 -  
104**

Portfolio:	Leader, Cross Cutting
Directorate:	Community Services
Officer:	Luke Leathers, Health and Wellbeing Manager Amanda McCartney, Client Side Project Manager
Report:	CS.06/21 herewith

##### **Background:**

The Deputy Chief Executive to submit an update on the current progress of the redevelopment of the Sands Centre site, and to consider any feedback / questions from the Panel.

##### **Why are is this item on the agenda?**

Monitoring report

##### **What is the Panel being asked to do?**

That Business and Transformation Scrutiny Panel review the report, note the progress made and respond with any feedback and / or questions.

#### **A.5 QUARTER 3 PERFORMANCE REPORT 2020/21**

**105 -  
118**

Portfolio:	Finance, Governance and Resources
Directorate:	Community Services
Officer:	Gary Oliver, Policy and Performance Officer
Report:	PC.14/21 herewith

##### **Background:**

The Policy and Communications Manager to submit a report containing the Quarter 3 2020/21 performance against the current Service Standards and a summary of the Carlisle Plan 2016-19 actions as defined in the 'plan on a page'. Performance against the Panel's 2020/21 Key Performance Indicators (KPIs) are also included.

##### **Why is this item on the agenda?**

Annual monitoring of performance.

**What is the Panel being asked to do?**

Scrutinise the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

**A.6 SICKNESS ABSENCE QUARTER 3 2020/21****119 -  
128**

Portfolio:	Finance, Governance and Resources
Directorate:	Community Services
Officer:	Darren Crossley, Deputy Chief Executive
Report:	CS.13/21 herewith

**Background:**

The Deputy Chief Executive to submit a report on the authority's sickness absence levels for the period April 2020 to December 2020 and other sickness absence information.

**Why is this item on the agenda?**

Annual monitoring of sickness absence within the authority.

**What is the Panel being asked to do?**

Scrutinise and comment on the information on sickness absence provided in the report.

**A.7 OVERVIEW REPORT****129 -  
134**

Portfolio:	Cross Cutting
Directorate:	Cross Cutting
Officer:	Rowan Jones, Overview and Scrutiny Officer
Report:	OS.04/21 herewith

**Background:**

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

**Why is this item on the agenda?**

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2020/21 municipal year. The Plan will be reviewed

at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

**What is the Panel being asked to do?**

Note the items (within Panel remit) on the most recent Notice of Executive Key Decisions

Discuss the work programme and prioritise if necessary.

**PART B**

**To be considered when the Public and Press are excluded from the meeting**

**B.1 ASSET MANAGEMENT OF KINGSTOWN INDUSTRIAL ESTATE AND PARKHOUSE BUSINESS PARK - UPDATE ON PROGRESS**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**B.2 GATEWAY 44 - MARKETING UPDATE**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**Item Title**

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer - [rachel.plant@carlisle.gov.uk](mailto:rachel.plant@carlisle.gov.uk)