

# **RESOURCES OVERVIEW AND SCRUTINY PANEL**

## ***Panel Report***

**Public**

**Date of Meeting:** 16<sup>th</sup> June 2011

**Title:** Overview Report and Work Programme

**Report of:** Overview and Scrutiny Officer

**Report reference:** OS 15/11

### **Summary:**

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

### **Recommendations:**

Members are asked to:

- Agree items for consideration by Scrutiny which are included in the Forward Plan (Para 1 & Appendix 1)
- Note and/or amend the Panel's work programme (Appendix 2).

**Contact Officer:** Nicola Edwards

**Ext:** 7122

## 1. Forward Plan Items

The Forward Plan of the Executive covering the period 1<sup>st</sup> June – 30<sup>th</sup> September 2011 was published on 18<sup>th</sup> May 2011.

The following items fall within the remit of this Panel and full details are provided at Appendix 1.

**KD.010/11 - 2010/11 Provisional Outturn Reports** – To be considered at this meeting of the Panel.

**KD.016/11 – The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2012/12 to 2017/18** – available for consideration by this Panel on 25<sup>th</sup> August 2011.

**KD.017/11 – Asset Management Plan 2011-16 - 2010/11 Provisional Outturn Reports**- available for consideration by this Panel on 25<sup>th</sup> August 2011.

## 2. References from the Executive

There are no references from the Executive.

## 3. Work Programme

The current work programme is reproduced in Appendix 2 for consideration and/or amendment.

# RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 06 June 2011

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Budget	Monitoring		16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12	29 Mar 12	
<b>Current Meeting - 16<sup>th</sup> June 2011</b>																
2010/11 Provisional Outturn Reports							Outturn reports and recommendations on carry forward requests to Council	✓								
Performance Monitoring Reports	✓					✓	Monitoring of performance relevant to the remit of the Panel	✓	✓	✓		✓				
<b>Task &amp; Finish Groups</b>																
Capital Programme Review							Draft report of Task Group	✓								
Use of Consultants			✓				Need to determine when to monitor recommendations (Response from Exec 6/12/10)									
Lease Cars			✓				Monitoring of Task Group Recommendations									

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Date last revised: 06 June 2011

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	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12	29 Mar 12	
<b>Future Meetings</b>																
Employee Opinion Survey							To inform Members of feedback and action plan		✓							
Transformation Programme					✓	✓	Monitoring of action plans, budget savings and process		✓							
Discretionary Rate Relief Policy				✓			To consider draft protocol and criteria		✓							
Asset Management Business Plan			✓				To monitor implementation of plan - need to determine dates									
Budget Monitoring 11/12					✓	✓	Monitoring of budget - check dates with Peter/Alison									
Projects Assurance Group						✓	Quarterly monitoring of significant projects		✓		✓		✓	✓		
Corporate Risk Register						✓	Quarterly Monitoring		✓		✓		✓	✓		

Last Revised: 06/06/2011

# RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 06 June 2011

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Budget	Monitoring		16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12	29 Mar 12	
Medium Term Financial Plan					✓				✓							
Asset Management Plan 2010-2015					✓				✓							
Budget					✓	Budget setting 2012/13-2016/17					✓	✓				
Shared Services						✓	Update report on RBS, ICT & Audit Shared Services							✓		
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓	
<b>INFORMATION ONLY ITEMS</b>																
<b>Details</b>												<b>Date Circulated</b>				

**FORWARD PLAN**  
**Index of Active Executive Key Decisions relevant to:**  
**Resources Overview and Scrutiny Panel**

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<b>Key Decision Ref Nos:</b>	<b>Subject:</b>	<b>Date of Executive Meeting</b>
KD.010/11	2010/11 Provisional Outturn Reports	27 June 2011
KD.016/11	The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2012/12 to 2017/18	25 July 2011 30 August 2011
KD.017/11	Asset Management Plan 2011-2016	25 July 2011 30 August 2011

**FORWARD PLAN**  
**Active Executive Key Decisions relevant to:**  
**Resources Overview and Scrutiny Panel**

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**Ref:** KD.010/11                      **Portfolio Area** Governance and Resources

**Subject** 2010/11 Provisional Outturn Reports

**Key Decisions:**

To consider and approve the 2010/11 Provisional Outturn Report and make recommendations on any carry forward requests to Council on 19 July 2011 .

- Provisional Revenue Outturn
- Provisional Capital Outturn
- Elected Members Allowances - Provisional Outturn
- Council Tax and National Non-Domestic Rates - Provisional Outturn
- Treasury Management Provisional Outturn

**To be considered initially by Executive:**

**Decision to be taken at Executive on:** 27 June 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Will be available for consideration by Resources Overview and Scrutiny Panel on 16 June 2011.

**Consultees:**

**Date for Consultees' comments:**

**Relevant reports/background papers which are available:**

The Assistant Director (Resources) report will be available five working days before the meeting

**Further Information From:**

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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**Ref:** KD.016/11

**Portfolio Area** Governance and Resources

**Subject** The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2012/12 to 2017/18

**Key Decisions:**

To consider the Council's Medium Term Financial Plan and Corporate Charging Policy, and the Council's Capital Strategy and make recommendations to Council on 13 September 2011.

**To be considered initially by Executive:** 25 July 2011

**Decision to be taken at Executive on:** 30 August 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget Framework matter which will be available for consideration by the Resources Overview and Scrutiny Panel on 25 August 2011.

**Consultees:** Overview and Scrutiny

**Date for Consultees' comments:** August 2011

**Relevant reports/background papers which are available:**

The Assistant Director (Resources) report will be available five working days before the meeting

**Further Information From:**

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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**Ref:** KD.017/11

**Portfolio Area** Governance and Resources

**Subject** Asset Management Plan 2011-2016

**Key Decisions:**

To consider the Council's Asset Management Plan and make recommendations to Council on 13 September 2011.

**To be considered initially by Executive:** 25 July 2011

**Decision to be taken at Executive on:** 30 August 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget Framework matter which will be available for consideration by the Resources Overview and Scrutiny Panel on 25 August 2011

**Consultees:** Overview and Scrutiny

**Date for Consultees' comments:** August 2011

**Relevant reports/background papers which are available:**

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