



ENVIRONMENT & ECONOMY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 25th October 2012

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 24/12

Summary:

This report provides an overview of matters related to the Environment & Economy O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Leader's Forward Plan should be included in the Panel's Work Programme for consideration. (para 1 & Appendix 1)
- Note and/or amend the Panel's work programme (Appendix 2)

Contact Officer: Nicola Edwards

Ext: 7122

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 1st October 2012. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.027/12 Highways Claimed Rights Review – *Considered by the Panel on 13th September when they considered this issue. Comments are to be presented to the Executive on 29th October.*

KD.028/12 Future Use of Council Property at Paternoster Row and Castle Street – *this report is to be considered by the Executive at their meeting on 29th October when they will make their decision.*

KD.033/12 Budget Process 2012/13 – *Panel to consider budget proposals at its meeting on 29th November 2012.*

KD.35/12 Higher Level Stewardship Grant Offer – *to be considered at this meeting of the Panel.*

KD.034/12 Future Management of Allotments – *invitation was circulated to all Members of the Panel to be included in the joint Task Group from Community and E&E O&S to meet with Portfolio Holder and Neighbourhood and Green Spaces Manager on 16th October to consider report prior to Executive Decision on 29th October. Cllr Layden and Nedved volunteered for this task and a verbal update will be provided at the meeting.*

2. References from the Executive

There are no references from the Executive for this Panel.

3. Task and Finish Groups

Tourist Information Centre Task and Finish Group

Members of the Task Group had an excellent visit to Skipton TIC and Leeds TIC on 24th September 2012. The Task Group are making arrangements to meet with the portfolio Holder and are on schedule to report their findings to the next meeting of the panel on 22nd November 2012.

Members Small Scale Project Grants

The Task Group report is attached at Agenda A2(b) and Members of the Panel are requested to approve the report and decide whether the recommendation should be forwarded to the Executive.

Enterprise Centre

A visit to the Enterprise Centre was arranged for Panel Members for 2nd October 2012 and was well attended.

4. Work Programme

The Panel's work programme has been amended accordingly and can be found at **Appendix 2**.

Items relevant to the Environment and Economy Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

| | |
|--|---|
| Key Decision Reference: | KD.028/12 |
| Decision Title: | Future use of Council property at Paternoster Row and Castle Street |
| Decision to be taken: | The Executive will be asked to agree in principle to the development of a Business Interaction Centre (led by the University of Cumbria) at Paternoster Row and the transfer of lease (from the University of Cumbria) to Freerange Artists, subject to satisfactory financial checks and agreement to terms. |
| Date Decision to be considered: | |
| Date Decision to be taken: | 29 October 2012 |
| Is the Decision Public or Private?: | The decision will be taken in public. |
| Documents submitted for consideration in relation to the Decision: | The Director of Economic Development's report will be available five working days before the meeting |
| Contact Officer for this Decision: | Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG |
| Relevant Portfolio Area: | Economy and Enterprise (Councillor Glover) |
| Relevant or Lead Overview and Scrutiny Panel: | Environment and Economy Overview and Scrutiny Panel |

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker.

These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Environment and Economy Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

| | |
|-------------------------------------|---|
| Key Decision Reference: | KD.033/12 |
| Decision Title: | Budget Process 2012/13 |
| Decision to be taken: | <p>The Executive will be asked to consider strategic financial issues arising from the budget setting process:</p> <ul style="list-style-type: none"> (a) Budget Update - Revenue Estimates (19th November 2012) (b) Individual Charges Reviews (Local Environment, Governance , Economic Development, Community Engagement) (19th November 2012) (c) New Revenue Spending Proposals (19th November 2012) (d) New Savings Proposals (19th November 2012) (e) New Capital Spending Proposals and Provisional Capital Programme (19th November 2012) (f) Repair and Maintenance (19th November 2012) (g) Treasury Management and Prudential Borrowing Implications (19th November 2012) (h) Consideration of Overview and Scrutiny Consultation feedback (13th December 2012) (i) Draft Revenue Support Grant Settlement (if available) (17th December 2012) (j) Summary Overall Revenue and Capital Position (17th December 2012) (k) Draft Treasury Management and Investment Strategy including MRP Strategy (17th December 2012) (l) Executive Draft Budget Proposals for consultation (17th December 2012) (m) Final Revenue Support Grant and Final Revenue Budget Summary (16th January 2013) (n) Provisional Capital Programme (16th January 2013) (o) Treasury Management and Investment Strategy including MRP Strategy (16th January 2013) (p) Consideration of Final Budget Consultation (16th January 2013) (q) Executive's Final Budget Proposals (16th January 2013). |
| Date Decision to be considered: | 19 November 2012, 13 December 2012, 17 December 2012 and 16 January 2013 consultation period to include Overview and Scrutiny as appropriate |
| Date Decision to be taken: | 19 November 2012, 13 December 2012, 17 December 2012 and 16 January 2013 |
| Is the Decision Public or Private?: | The decision will be taken in public. |

Items relevant to the Environment and Economy Overview and Scrutiny Panel:

| | |
|--|--|
| Documents submitted for consideration in relation to the Decision: | The Director of Resource's report will be available five working days before the meeting |
| Contact Officer for this Decision: | Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG |
| Relevant Portfolio Area: | Finance, Governance and Resources (Councillor Dr Tickner) |
| Relevant or Lead Overview and Scrutiny Panel: | Cross cutting |

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Environment and Economy Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

| | |
|--|---|
| Key Decision Reference: | KD.027/12 |
| Decision Title: | Highways Claimed Rights Review |
| Decision to be taken: | The Executive will be asked to decide whether to keep the Highway Claimed Rights Service at Carlisle City Council or hand it back to Cumbria County Council. |
| Date Decision to be considered: | 3 September 2012 (EX.119/12)consultation period to include Overview and Scrutiny as appropriate |
| Date Decision to be taken: | 29 October 2012 |
| Is the Decision Public or Private?: | The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| Documents submitted for consideration in relation to the Decision: | Private Report LE.26/12 - Highways Claimed Rights Review |
| Contact Officer for this Decision: | Director of Local Environment, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG |
| Relevant Portfolio Area: | Environment and Transport (Councillor Mrs Martlew) |
| Relevant or Lead Overview and Scrutiny Panel: | Environment and Economy Overview and Scrutiny Panel |

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 15 October 2012



| Issue | Type of Scrutiny | | | | | Comments/status | Meeting Dates | | | | | | | |
|---|------------------------|---|---------------------------|---|------------|--|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | Performance Management | Key decision Item/Referred from Executive | Policy Review/Development | Scrutiny of Partnership/External Agency | Monitoring | | 21 Jun 12 | 02 Aug 12 | 13 Sep 12 | 25 Oct 12 | 29 Nov 12 | 17 Jan 13 | 28 Feb 13 | 11 Apr 13 |
| THIS MEETING 25th October 2012 | | | | | | | | | | | | | | |
| Business Improvement District Darren Crossley/Cllr Glover | | | | ✓ | | Update on ballot outcome and next steps | | ✓ | | ✓ | | | | |
| Executive Savings Proposals | | ✓ | | | | To consider savings proposals within the remit of the Panel | | | | ✓ | | | | |
| Cleaning Up Carlisle Angela Culleton/Cllr Martlew | | | | | | To receive update report detailing Cleaning up Carlisle project and the Local Environment Enforcement Policy | | ✓ | | ✓ | | | | |
| Car Parking Angela Culleton/Keith Poole/Cllr Martlew | | | | ✓ | | To receive update of Car Park use and income following implementation of changes | | | | ✓ | | | | |
| Higher Level Stewardship Grant Offer Angela Culleton/Cllr Martlew | | ✓ | | | | To give comments to Executive on proposal of grant funding | | | | ✓ | | | | |

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 15 October 2012



| Issue | Type of Scrutiny | | | | | Comments/status | Meeting Dates | | | | | | | |
|---|------------------------|---|---------------------------|---|------------|--|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | Performance Management | Key decision Item/Referred from Executive | Policy Review/Development | Scrutiny of Partnership/External Agency | Monitoring | | 21 Jun 12 | 02 Aug 12 | 13 Sep 12 | 25 Oct 12 | 29 Nov 12 | 17 Jan 13 | 28 Feb 13 | 11 Apr 13 |
| TASK AND FINISH GROUPS | | | | | | | | | | | | | | |
| Members Small Scale Projects | | ✓ | | | | Cllrs Bowman/Bainbridge | | | | ✓ | | | | |
| How will T.I.C look in the future? | | | ✓ | | | To scope review - Cllrs Nedved/Bainbridge/Franklin/Bowditch | | ✓ | | | ✓ | | | |
| Enterprise Centre | | | ✓ | | | To receive update on position of the Enterprise Centre | | ✓ | | | | | | |
| FUTURE MEETINGS | | | | | | | | | | | | | | |
| Economic Potential of Carlisle Jane Meek/Cllr Glover | | | | ✓ | | To consider draft Economic Potential of Carlisle report from Carlisle Economic Partnership | | | | | ✓ | | | |
| Corporate Plan | | ✓ | | | | To consider draft Plan | | | | | ✓ | | | |
| Local Plan Cllr Glover/Jane Meek | | ✓ | ✓ | | | To consider report detailing the Preferred Options prior to public consultation | | | | | | ✓ | | |

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 15 October 2012



| Issue | Type of Scrutiny | | | | | Comments/status | Meeting Dates | | | | | | | |
|--|------------------------|---|---------------------------|---|------------|---|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | Performance Management | Key decision Item/Referred from Executive | Policy Review/Development | Scrutiny of Partnership/External Agency | Monitoring | | 21 Jun 12 | 02 Aug 12 | 13 Sep 12 | 25 Oct 12 | 29 Nov 12 | 17 Jan 13 | 28 Feb 13 | 11 Apr 13 |
| Performance Monitoring Reports Steven O'Keefe | ✓ | | | | ✓ | Monitoring of performance relevant to the remit of Panel | ✓ | | ✓ | | ✓ | | ✓ | |
| Botchergate Conservation Area Appraisal Jane Meek/Cllr Glover | | | | | | To receive action plan once Council agree revised Conservation Area | ✓ | | | | ✓ | | ✓ | |
| Waste Services Cllr Martlew/Angela Culleton | | | ✓ | ✓ | ✓ | Current position of Strategic Waste Partnership projects and Governance review Annual update - June 13 | ✓ | | | | ✓ | | | |
| Use of Green Infrastructure | | | ✓ | | | | | | | ✓ | | | | |
| Environmental Performance of the Council Arup Majhi/Cllr Tickner | | | ✓ | | ✓ | Annual Monitoring of performance. | | | | | | ✓ | | |

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 15 October 2012



| Issue | Type of Scrutiny | | | | | Comments/status | Meeting Dates | | | | | | | |
|--|------------------------|---|---------------------------|---|------------|--|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | Performance Management | Key decision Item/Referred from Executive | Policy Review/Development | Scrutiny of Partnership/External Agency | Monitoring | | 21 Jun 12 | 02 Aug 12 | 13 Sep 12 | 25 Oct 12 | 29 Nov 12 | 17 Jan 13 | 28 Feb 13 | 11 Apr 13 |
| Portfolio Holder & Lead officer | | | | | | | | | | | | | | |
| Budget Peter Mason/Darren Crossley/All Portfolio Holders | | ✓ | ✓ | | | To consider budget proposals for 2013/14 | | | | ✓ | | | | |
| Scrutiny Annual Report | | | ✓ | | ✓ | Draft report for comment before Chairs Group | | | | | | | | ✓ |
| COMPLETED ITEMS | | | | | | | | | | | | | | |
| Claimed Rights Angel Culleton/Cllr Martlew | | ✓ | | | | To scrutinise the report which considers whether to keep Highways Claimed Rights | | | ✓ | | | | | |
| Events Policy | | | | | | To consider new Policy | ✓ | | | | | | | |