

23 April 2009

Mrs Maggie Mooney
Chief Executive
Carlisle City Council
Civic Centre
CARLISLE
CA3 8QG

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Dear Maggie

Annual inspection fee 2009/10

I am writing to confirm the assessment and inspection work that we propose to undertake for the 2009/10 financial year at Carlisle City Council. The inspection fee:

- is based on the risk-based approach to inspection planning as set out in the Comprehensive Area Assessment (CAA) framework and associated guidance; and
- reflects only the Audit Commission's inspection work, excluding any audit fees. Your appointed auditor will be writing to you separately on fees for audit work.

CAA will deliver a more proportionate and risk based approach to inspection, targeting only high risk services and outcomes for inspection where alternative improvement activity is not appropriate. The inspection plan will be reviewed and updated as necessary.

The total indicative fee for inspection for 2009/10 is £8,320 (exclusive of VAT) and is shown in the table below. The inspection fee has been set in accordance with the Audit Commission's work programme and scales of fees 2009/10.

Assessment and inspection work plan and fee

Assessment / inspection activity	Planned fee for 2009/10
Managing performance theme of organisational assessment	8,320
Total inspection fee	8,320

If I need to make any significant amendments to the inspection plan and fee during the course of the year, I will first discuss this with you and then confirm in writing outlining the reasons for the change, including the proposed scope for the work.

There is no additional fee in respect of the Area Assessment which covers all authorities in Cumbria.

The above fee excludes any work using the Audit Commission's advice and assistance powers. If you wish to discuss any such work please do not hesitate to get in touch.

If you have any questions regarding this letter, please contact me in the first instance. Alternatively you may wish to contact the North West Head of Operations, Terry Carter (t-carter@audit-commission.gov.uk).

Yours sincerely,

David Hoole
Comprehensive Area Assessment Lead

cc Director of Corporate Resources

cc Chair of Audit Committee