

Legal and Democratic Services

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To the Chairman and Members of the Community Overview and Scrutiny Committee

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EM/

18 November 2003

Dear Member

SPECIAL COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE MEETINGS

As you will be aware, some Special meetings have been planned for consideration of the Post Foot and Mouth Disease Environmental and Health matters Subject Review/Inquiry.

The meeting on Wednesday 26 November 2003 at 10.30am, will no longer need to be an all day meeting. It is anticipated that the meeting will finish by about 1pm, therefore lunch will not be provided.

An additional Special meeting has been arranged for **Wednesday 17 December 2003 at 10.00am.** This meeting has been arranged in order to hear evidence from the Lancaster Research Project Team. I would be grateful if you could make a note of this date in your diaries.

Yours sincerely

5.M. Egan

Head of Legal and Democratic Services