

Governance Directorate

Director of Governance: M D Lambert LLB (Hons) MBA

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TO: THE MAYOR AND MEMBERS OF
THE CITY COUNCIL

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Mr Lambert
01228 817019

MoragD@carlisle.gov.uk

MDL

9 July 2012

Dear Sir/Madam

RE: COUNCIL MEETING – TUESDAY 17 JULY 2012 AT 6.45 PM

You are summoned to attend the meeting of Carlisle City Council, which will be held at
6.45 pm on Tuesday 17 July 2012 in the Council Chamber, Civic Centre, Carlisle.

A G E N D A

1. The Mayor will invite the Chaplain to say prayers.
2. The Town Clerk and Chief Executive will open the meeting by calling the roll.
3. **Minutes**

The Council will be asked to receive the Minutes of the meetings of the City Council held on 1 and 21 May 2012.

4. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.



INVESTOR IN PEOPLE

5. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any item on the agenda at this stage.

6. Announcements

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

7. Appointment of Committees and Panels – 2012/13

Following the recent election in Harraby and the decision of the Council on 25 June 2012 to create a new Standards Committee, to consider a report of the Director of Governance on the appointment of Committees and Panels 2012/13.

(Copy Report GD.39/12 and Schedule herewith)

8. Questions by Members of the Public

Pursuant to Procedure Rule 10.1, the Town Clerk and Chief Executive to report the receipt of the following question submitted on notice by Mr John Shaw:

Street Cleaning

“How are you going to control the dog fouling, littering and rubbish where I live; I never have seen it so bad and why do you not want to communicate with me?”

9. Presentation of Petitions and Deputations

Pursuant to Procedure Rule 10.11, the Town Clerk and Chief Executive to report that no petitions or deputations have been submitted by members of the public.

10. Questions from Members of the Council

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions have been submitted on notice by Members of the City Council.

11. **Executive**

(a) Minutes

The Council will be requested to receive the Minutes of the meetings of the Executive held on 30 April, 1 June and 2 July 2012 and ask questions of the Leader and Portfolio Holders on those Minutes.

(b) Portfolio Holder Reports

The Council will be asked to receive reports from the following Portfolio Holders:

- (i) Leader's Portfolio
- (ii) Finance, Governance and Resources
- (iii) Environment and Transport
- (iv) Economy and Enterprise
- (v) Communities and Housing
- (vi) Culture, Health, Leisure and Young People

and ask questions of the Leader and Portfolio Holders on those Reports.
(Copy Reports herewith)

12. **Overview and Scrutiny**

The Council will be asked to receive the Minutes from the following meetings of the Overview and Scrutiny Panels and to ask questions of the Chairmen; and receive reports from the Chairmen of the Overview and Scrutiny Panels:

(i) Community Overview and Scrutiny Panel

- (a) Minutes of the meeting held on 7 June 2012
- (b) Chairman's Report

(ii) Resources Overview and Scrutiny Panel

- (a) Minutes of the meeting held on 14 June 2012
- (b) Chairman's Report

(iii) Environment and Economy Overview and Scrutiny Panel

(a) Minutes of the meeting held on 21 June 2012

(b) Chairman's Report

(Copy Reports herewith)

13. **Regulatory Panel**

To receive the Minutes of the meeting of the Regulatory Panel held on 30 May 2012.

14. **Licensing Committee**

To receive the Minutes of the meeting of the Licensing Committee held on 30 May 2012.

15. **Development Control Committee**

To receive the Minutes of the meetings of the Development Control Committee held on 18 and 20 April; and 6, 6 and 8 June 2012.

16. **Audit Committee**

To receive the Minutes of the meeting of the Audit Committee held on 16 April 2012.

17. **Appeals Panel**

To receive the Minutes of the meeting of the Appeals Panel held on 25 April 2012.

18. **Standards Committee**

To receive the Minutes of the meeting of the Standards Committee held on 18 June 2012.

19. **Notice of Motion**

(1) Chief Executive of the Richard Rose Federation

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report the receipt of the following Motion submitted on notice by Councillor Hendry:

“The City Council expresses their appreciation of the contribution of Mike Gibbon, Chief Executive of the Richard Rose Federation and formerly Head of Trinity School, to education and young people in Carlisle. And wish him a long and active retirement.”

(2) Cavaghan and Gray

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report the receipt of the following Motion submitted on notice by Councillor Sherriff:

“This City Council recognises the significant contribution that Cavaghan and Gray and its workers have made to the Carlisle economy by producing high quality good products through their loyalty, dedication and good will over many years.

The City Council therefore calls on 2 Sisters Food Group and USDAW to negotiate in good faith to achieve a mutually agreed and reasonable settlement of their current dispute.”

20. **Proposals from the Executive in relation to the Council’s Budget and Policy Framework**

(i) EX.058/12 – Provisional General Fund Revenue Outturn 2011/12

Pursuant to Minute EX.058/12, to note the General Fund Revenue Outturn for 2011/12 and consider the Executive’s recommendations as set out below:

- (1) That the City Council approve the carry forward requests totalling £357,500 as set out in Report RD.11/12.
- (2) That the City Council approve the transfer of £250,000 into the Transformation Reserve, as detailed in paragraph 4.1 of the Report.
- (3) That the City Council approve the establishment of the Cremator Reserve and transfer into the Reserve of approximately £70,000, as detailed in paragraph 4.2.

(Copy Report RD.11/12 and Minute Excerpt from the Executive herewith / Copy Minute Excerpt from the Audit Committee to follow)

(ii) EX.059/12 – Provisional Capital Outturn 2011/12 and Revised Capital Programme 2012/13

Pursuant to Minute EX.059/12, to note the Capital Outturn for 2011/12 and the revised Capital Programme for 2012/13. Council is requested to consider the Executive's recommendations as set out below:

- (1) That the City Council approve the carry forward requests totalling £1,553,300 (£1,553,300 to be met in 2012/13) as set out in Report RD.10/12.
- (2) That the City Council approve the requests to carry forward £139,500 for new items of expenditure to be met in 2012/13.
- (3) That the City Council approve the use of the Sheepmount Reserve in 2011/12 to fund expenditure on Sheepmount Drainage.
- (4) That the City Council approve the revised Capital Programme for 2012/13 onwards should the carry forwards be approved.

(Copy Report RD.10/12 and Minute Excerpt from the Executive herewith / Copy Minute Excerpt from the Audit Committee to follow)

(iii) EX.060/12 - Treasury Management Outturn 2011/12

Pursuant to Minute EX.060/12, to consider the recommendation of the Executive that the City Council approve the Treasury Management Outturn for 2011/12 as required under the CIPFA Code of Practice on Treasury Management.

(Copy Report RD.12/12 and Minute Excerpt from the Executive herewith / Copy Minute Excerpt from the Audit Committee to follow)

(iv) EX.063/12 and EX.071/12 – Food Law Enforcement Service Plan

Pursuant to Minute EX.063/12 and EX.071/12 to consider a recommendation from the Executive that the City Council approve the Environmental Health Service Food Law Enforcement Plan and the General Plan 2012 to 2013, as appended to Report LE.21/12.

(Copy Report LE.21/12 and Minute Excerpts herewith)

- (v) EX.065/12 and EX.072/12 – Carlisle and Eden Crime and Disorder Reduction Partnership Plan

Pursuant to Minute EX.065/12 and EX.072/12 to consider a recommendation from the Executive that the Carlisle and Eden Crime and Disorder Reduction Partnership Plan be referred to Council for adoption.

(Copy Report CD.42/12 and Minute Excerpts herewith)

- (vi) EX.066/12 and EX.073/12 - Botchergate Conservation Area Appraisal

Pursuant to Minute EX.066/12 and EX.073/12 to consider a recommendation from the Executive that the revised Botchergate Conservation Area Appraisal and Management Plan be referred to Council for adoption.

(Copy Report ED.27/12 and Minute Excerpts herewith)

- (vii) EX.084/12 – Clean Up Carlisle

Pursuant to Minute EX.084/12 to consider a recommendation from the Executive that the bringing forward of £200,000 from year 2013/14 of the project to 2012/13 to achieve maximum benefit from the investment in additional street cleansing equipment, be referred to Council for approval.

(Copy Report LE.22/12 and Minute Excerpt herewith)

21. Dates and Times of Meetings

To consider a report of the Director of Governance setting out changes to the timing of Executive meetings for the municipal year 2012/13.

(Copy Report GD.31/12 herewith)

22. Representatives on Outside Bodies

To consider a report of the Director of Governance regarding appointment of Representatives to Outside Bodies.

(Copy Report GD.21/12 herewith)

23. Police Reform and Social Responsibility Act 2011

Pursuant to Minute LC.13/12, to consider a recommendation from the Licensing Committee seeking amendment of the Council's Constitution with regard to the delegation of functions / powers.

(Copy Report GD.37/12 and Minute Excerpt herewith)

24. Decisions taken as a Matter of Urgency

Pursuant to Overview and Scrutiny Procedure Rule 15 (i), the Director of Governance to report on decisions taken as urgent decisions and dealt with as a matter of urgency without the need for call-in.

It is a requirement under the above Procedure Rule 15 (i) for decisions taken as a matter of urgency to be reported to the next available meeting of the City Council.

(Copy Report GD.38/12 herewith)

25. Communications

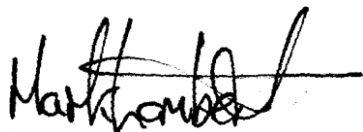
To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

PART 'B'

To be considered in private

- NIL -

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Chamberlain', with a long horizontal stroke extending to the right.

Director of Governance