

**CARLISLE  
CITY COUNCIL**



[www.carlisle.gov.uk](http://www.carlisle.gov.uk)

**NOTICE  
OF  
EXECUTIVE  
KEY DECISIONS**

**24 September 2021**

## Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

### Publication Dates

4 June 2021	22 October 2021	18 February 2022
2 July 2021	12 November 2021	21 March 2022
30 July 2021	19 November 2021	
27 August 2021	17 December 2021	
24 September 2021	21 January 2022	

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website ([www.carlisle.gov.uk](http://www.carlisle.gov.uk)). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant\* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

\*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

- Councillor J Mallinson (Leader / Chairman)
- Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)
- Councillor N Christian (Environment and Transport Portfolio Holder)
- Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)
- Councillor Mrs Mallinson (Communities, Health and Wellbeing Portfolio Holder)
- Councillor P Nedved (Economy, Enterprise and Housing Portfolio Holder)

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Democratic Services on 01228 817039 or [committeeservices@carlisle.gov.uk](mailto:committeeservices@carlisle.gov.uk).

## Index of Active Key Decisions

		Date Decision to be considered:	Date Decision to be taken:
KD.10/21	Budget Process 2022/23 – 2026/27	22 November 2021, 13 December 2021, 20 December 2021 consultation period to include Overview and Scrutiny as appropriate	19 January 2022
KD.19/21	Review of the Statement of Gambling Policy	31 August 2021 (EX.88/21)	20 December 2021
KD.20/21	Review of the Housing Renewal Assistance Policy	25 October 2021 consultation period to include Overview and Scrutiny as appropriate	20 December 2021
KD.21/21	Sustainable Warmth Competition (Local Authority Delivery (LAD) Phase 3 and Home Upgrade Grants (HUG)		25 October 2021
KD.22/21	St Cuthbert's Garden Village - Development Corporation Business Case		25 October 2021
KD.23/21	Citadels Project		25 October 2021
KD.24/21	Tullie House Business Plan	25 October 2021 consultation period to include Overview and Scrutiny as appropriate	20 December 2021

## Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.10/21
Type of Decision:	Executive
Decision Title:	Budget Process 2022/23 – 2026/27
Decision to be taken:	<p>The Executive will be asked to: Consider strategic financial issues arising from the budget setting process:</p> <ul style="list-style-type: none"> <li>(a) Revenue Estimates including spending pressures, bids and savings (22nd November 2021)</li> <li>(b) Individual Charges Reviews (22nd November 2021)</li> <li>(c) Provisional Capital Programme including new spending proposals (22nd November 2021)</li> <li>(d) Corporate Assets – Repair and Maintenance Programme (22nd November 2021)</li> <li>(e) Treasury Management Base Estimates (22nd November 2021)</li> <li>(f) Local Taxation (including CTRS) (22nd November 2021)</li> <li>(g) Consideration of Scrutiny Consultation feedback (13th December 2021)</li> <li>(h) Draft Revenue Settlement Figures (if available) (20th December 2021)</li> <li>(i) Summary Revenue Budget (including decision on Business Rate Pooling) (20th December 2021)</li> <li>(j) Summary Capital Programme (if required) (20th December 2021)</li> <li>(k) Draft Treasury Management and Investment Strategy including MRP Strategy (20th December 2021)</li> <li>(l) Executive Draft Budget Proposals for consultation (20th December 2021)</li> <li>(m) Consideration of Final Budget Consultation (19th January 2022)</li> <li>(n) Draft Revenue Settlement Figures (if available) (19th January 2022)</li> <li>(o) Final Revenue Budget Summary (19th January 2022)</li> <li>(p) Provisional Capital Programme (19th January 2022)</li> <li>(q) Treasury Management and Investment Strategy including MRP Strategy (19th January 2022)</li> <li>(r) Executive’s Final Budget Proposals (19th January 2022)</li> </ul>
Date Decision to be considered:	22 November 2021, 13 December 2021, 20 December 2021 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 January 2022
Is the Decision Public or Private?:	The decision will be taken in public.

Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Finance and Resources will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Finance and Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Ellis)
Relevant or Lead Overview and Scrutiny Panel:	Health and Wellbeing Scrutiny Panel - 22 November 2021, Economic Growth Scrutiny Panel - 2 December 2021, Business and Transformation Scrutiny 7 December 2021 and 6 January 2022

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website [www.carlisle.gov.uk](http://www.carlisle.gov.uk).

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

## Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.19/21
Type of Decision:	Executive
Decision Title:	Review of the Statement of Gambling Policy
Decision to be taken:	The Executive will be asked to consider the draft Statement of Gambling Policy for the period 2022 - 2025
Date Decision to be considered:	31 August 2021 (EX.88/21)
Date Decision to be taken:	20 December 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	Report GD.49/21 - Gambling Act 2005 - Draft Statement of Principles 2022-2025 on 31 August 2021
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Ellis)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

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## **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.20/21
Type of Decision:	Executive
Decision Title:	Review of the Housing Renewal Assistance Policy
Decision to be taken:	The Executive will be asked to approve a revision of the Housing Renewal Assistance Policy, to revise the discretionary housing assistance funding available through the Disabled Facility Grant.
Date Decision to be considered:	25 October 2021 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	20 December 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Communities, Health and Wellbeing (Councillor Mrs Mallinson)
Relevant or Lead Overview and Scrutiny Panel:	Health and wellbeing Scrutiny Panel

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## Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.21/21
Type of Decision:	Executive
Decision Title:	Sustainable Warmth Competition (Local Authority Delivery (LAD) Phase 3 and Home Upgrade Grants (HUG)
Decision to be taken:	<p>The Executive will be asked to</p> <ol style="list-style-type: none"><li>1. If successful to accept the award from Department for Business Energy and Industrial Strategy (BEIS) for the Sustainable Warmth competition 2021.</li><li>2. Delegate authority to the Corporate Director of Governance and Regulatory Services deliver activities and services funded by the grant in accordance with the Memorandum of Understanding between the City Council and Secretary of State for Business, Energy and Industrial Strategy.</li></ol>
Date Decision to be considered:	
Date Decision to be taken:	25 October 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Nedved)
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.22/21
Type of Decision:	Executive
Decision Title:	St Cuthbert's Garden Village - Development Corporation Business Case
Decision to be taken:	The Executive will be asked to approve the work programme for advancing the Development Corporation business case and delegate authority to the Corporate Director of Economic Development to progress procurement.
Date Decision to be considered:	
Date Decision to be taken:	25 October 2021
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Nedved)
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.23/21
Type of Decision:	Executive
Decision Title:	Citadels Project
Decision to be taken:	The Executive will be asked to note the proposals for the redevelopment of the Citadels and approve the land assembly activity required by the Council to enable the delivery of scheme.
Date Decision to be considered:	
Date Decision to be taken:	25 October 2021
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Leaders
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.24/21
Type of Decision:	Executive
Decision Title:	Tullie House Business Plan
Decision to be taken:	The Executive will be asked to consider the Business Plan and refer to Health & Wellbeing Scrutiny Panel prior to making recommendations to Council
Date Decision to be considered:	25 October 2021 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	20 December 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Culture, Heritage and Leisure (Councillor Higgs)
Relevant or Lead Overview and Scrutiny Panel:	Health and Wellbeing Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice prepared by Councillor John Mallinson,  
Leader of Carlisle City Council

Date: 24 September 2021