

Resources Overview and Scrutiny Panel

Agenda Item:

A.2

Meeting Date: 29th August 2013
 Portfolio: Finance, Governance and Resources
 Key Decision: No
 Within Policy and Budget Framework
 Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
 Report of: Overview and Scrutiny Officer
 Report Number: OS 20/13

Summary:

This report provides an overview of matters related to the Resources O&S Panel’s work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel’s Work Programme for consideration.
- Note and/or amend the Panel’s work programme

Tracking

Executive:	-
Overview and Scrutiny:	29th August 2013
Council:	-

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 2nd August 2013. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.010/13 Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2014/15 to 2019/20 – *on the agenda for this meeting of the Panel*

KD.012/13 Asset Management Plan 2013 to 2018 – *on the agenda for this meeting of the Panel*

KD.020/13 Repair and Cleaning of The Cenotaph, Rickerby Park - *The Executive will be asked at their meeting on 30th September to approve a project and funding to repair and clean The Cenotaph in time for the 100th Anniversary of the commencement of the First World War (July 2014).*

2. References from the Executive

There are no additional references from the Executive from their meeting held on 5th August 2013 other than those items already on the agenda of this Panel meeting.

3. Work Programme

The Panel's current work programme is attached at **Appendix 2** for comment/amendment.

Contact Officer: Nicola Edwards

Ext: 7122

Appendices

attached to report:

1. Notice of Key Decisions

2. Resources O&S Work Programme 2013/14

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS: None

Items relevant to the Resources Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.010/13
Decision Title:	The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2014/15 to 2018/19
Decision to be taken:	To consider the Council's Medium Term Financial Plan and Corporate Charging Policy, and the Council's Capital Strategy and make recommendations to Council on 10th September 2013.
Date Decision to be considered:	5 August 2013 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	2 September 2013
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Resources will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Resources Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.012/13
Decision Title:	The Asset Management Plan 2013 to 2018
Decision to be taken:	The Executive will be asked to consider the Council's Asset Management and make recommendations to Council on 10 September 2013
Date Decision to be considered:	5 August 2013 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	2 September 2013
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Resources will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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Items relevant to the Resources Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.020/13
Decision Title:	Repair and Cleaning of The Cenotaph, Rickerby Park
Decision to be taken:	The Executive will be asked to approve a project and funding to repair and clean The Cenotaph in time for the 100th Anniversary of the commencement of the First World War (July 2014)
Date Decision to be considered:	
Date Decision to be taken:	30 September 2013
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Resources will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2013/14

Date last revised: 13 August 2013

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Notice of Key Decision / Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		6 Jun 13	18 Jul 13	29 Aug 13	10 Oct 13	28 Nov 13	6 Jan 14	20 Feb 14	3 Apr 14	
Current Meeting – 29th August 2013																
Performance Monitoring						✓	Quarterly monitoring of performance within remit of Panel	✓		✓		✓		✓		
Corporate Programme Board						✓	Quarterly monitoring of significant projects	✓		✓		✓		✓		
Medium Term Financial Plan		✓			✓					✓						
Asset Management Plan		✓			✓		2013–18 Plan			✓						
Budget Monitoring 13–14					✓	✓	Monitoring of budget			✓		✓		✓		
Significant Partnerships				✓			Bi-Annual scrutiny			✓				✓		
Task & Finish Groups																

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Saving Paper Task Group			✓				To reconvene Task Group to monitor recommendations and investigate further savings			✓						
Future Meetings																
Sickness Absence	✓						To consider reports relating to the authority's sickness absence levels - invite OH		✓			✓		✓		
Organisational Development Plan	✓					✓	To consider review of Plan July - monitor performance in Nov & Feb		✓			✓		✓		
Budget					✓		Budget setting 2014/15-2018/19					✓		✓		
Asset Management		✓				✓	Monitor disposal and investment programme Review of Plan currently									

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							being undertaken - date TBC by Executive									
Corporate Risk Register						✓	Bi-annual Monitoring				✓					✓
Transformation Board						✓	To receive six monthly updates				✓					✓
Employee Opinion Survey							To inform Members of feedback and action plan									?
Member Training Report 2012-13						✓	Annual training report				✓					
Scrutiny Annual Report							Draft report for comment before Chairs Group									✓
COMPLETED ITEMS																
Carlisle Leisure Ltd				✓			Continued scrutiny of contract monitoring - Audit Report and update	✓								

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Treasury Management Counterparties		✓					Scrutinise report recommending amendments to Treasury Management	✓								
2012/13 Provisional Outturn Reports					✓		Outturn reports and requests to Council	✓								

For Information	