



AGENDA

Resources Overview and Scrutiny Panel

Thursday, 28 November 2013 AT 10:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

Briefing meeting for Members will be at 9.15am in the Flensburg Room

In view of the volume of business to be transacted, proceedings may continue into the afternoon. Members may therefore wish to consider making their own arrangements for lunch.

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest (including declarations of "The Party Whip")

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of previous meetings

To approve the minute of the meeting held on 29 August 2013
[Copy Minute in Minute Book Volume 40(3)]

PART A

To be considered when the Public and Press are present

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 ASSET REVIEW BUSINESS PLAN - REFRESH OF DISPOSAL PROGRAMME

9 - 28

(Finance, Governance and Resources)

The Director of Resources to submit a report seeking consideration of proposed changes to the Disposal Programme. The matter was included in the Notice of Executive Key Decisions and had been considered by the Executive on 28 October 2013.

(Copy Report RD.47a/13 and Minute Excerpt herewith)

The Chairman and Vice Chairman of the Community Overview and Scrutiny Panel have been invited to attend the meeting for the consideration of this agenda item.

A.3 OVERVIEW REPORT AND WORK PROGRAMME

29 -
40

To consider a report providing an overview of matters related to the work of the Resources Overview and Scrutiny Panel, together with the latest version of the Work Programme and details of the Key Decisions items relevant to this Panel as set out in the Notice of Executive Key Decisions.

(Copy Report OS.27/13 herewith)

A.4 BUDGET 2014/15

Members are reminded that the Budget reports were circulated to all Overview and Scrutiny Members on 8 November 2013, Members are asked to bring the relevant budget reports and the Executive Decisions from the 18 November to the meeting.

(a) **Budget Overview**

The Director of Resources to give a presentation outlining the Budget policy context and key issues to assist Members in their consideration of the Budget 2014/15.

(b) **Minutes of the Community and Environment & Economy Overview and Scrutiny Panels**

To receive the views of the Community and Environment & Economy Overview and Scrutiny Panels on the service implications of the Budget reports.
(Copy Minutes of 19th^d November and 21st November 2012 to follow)

(c) **Revenue Budget Reports**

Pages 1 - 11

2013/14 Revised Base Revenue Estimates and Updated Medium Term Financial Plan Projections 2014/15 to 2018/19

To consider and comment upon the Director of Resources report RD.51/13 containing a summary of the Council's revised revenue base estimates for 2013/14, together with base estimates for 2014/15 and updated projections to 2018/19.

(d) **Summary of New Revenue Spending Pressures**

Pages 102 - 109

To consider and comment upon the Director of Resources report RD.53/13 summarising new revenue spending pressures and reduced income projections. The following areas are those where the Panel has service responsibility in addition to its overall budget scrutiny responsibility –

- Treasury Management p.104
- Asset Review Income p.104 & 105
- Pension Fund Revaluation p.104 & 105
- Pensions Auto Enrolment p.104 & 105
- RSG Reductions p.104 & 105
- Additional National Insurance Costs p.104 & 105
- Apprentice Scheme p.104 & 106
- Continuation of Temporary Post Ending p.104 & 106

(e) **Summary of New Saving Proposals and Additional Income**

Pages 110 - 116

To consider and comment upon the Director of Resources report RD.54/13 summarising proposals for savings and additional income generation. The following areas are those where the Panel has service responsibility in addition to its overall budget scrutiny responsibility –

Summary of Savings Proposed:

- Pay Award Savings 2014/15 and 2015/16 p.112
- Inflation Savings p.112
- Invest to Save Schemes Completing p.112
- New Transformation Savings Required p.112

Additional Income Projections:

- Retained Business Rates and Pooling p.114

(f) **Review of Charges**

To consider and comment upon the individual Charges Review reports as follows –

- Local Environment (LE.30/13) p.12 - 48
- Community Engagement (CD.53/13) p.49 - 57
- Economic Development (ED.35/13) p.58 - 70
- Governance (GD.55/12) p.71 - 87
- Licensing (GD.50/13) p. 94,96 & 100

Capital Budget Reports -

(g) **Revised Capital Programme 2013/14 and Provisional Capital Programme 2014/15 to 2018/19**

Pages 117 - 127

To consider and comment upon the Director of Resources report RD.56/13 on the revised capital programme for 2013/14, together with the proposed method of financing and the proposed programme for 2014/15 to 2018/19.

(h) Corporate Assets - 3 Year repair and Maintenance Programme

Pages 128 - 134

To consider and comment upon the Director of Resources report RD.58/13 which sets out the maintenance programme and budget proposals for the Council's Corporate Property assets for the 3 year period 2014/15 to 2017/18, together with an update on building maintenance.

(i) Treasury Management July - September 2013 and Forecasts for 2014/15 - 2018/19

Pages 135 - 148

To receive the Director of Resources report RD.55/13 which provides the regular quarterly report on Treasury Transactions and also discusses the City Council's Treasury Management estimates for 2014/15 with projections to 2018/19.

(j) BUDGET MONITORING REPORTS:

**41 -
60**

Revenue Budget Overview and Monitoring Report: April to September 2013 (RD.52/13)

**61 -
76**

Capital Budget Overview and Monitoring Report: April to September 2013 (RD.50 /13)
(Copy Reports herewith)

A.5 REVIEW OF RESERVES AND BALANCES

Pages 149 - 158 of the budget book

(Finance, Governance and Resources)

The Director of Resources to submit a report seeking an Executive review of the Council's reserves and balances; and to recommend to Council any reserves which can be released. The matter was included in the Notice of Executive Key Decisions and was considered by the Executive on 18 November 2013.

(Copy Report RD.60/13 in the budget book)

A.6 CORPORATE PROGRAMME BOARD

**77 -
84**

(Cross Cutting Portfolio)

The Town Clerk and Chief Executive to submit an update on the Corporate Programme Board.

(Copy Report CE.14/13 herewith)

A.7 PERFORMANCE MONITORING REPORTS

(Finance, Governance and Resources)

(a) Quarter Two Performance Report 2013.14

**85 -
102**

The Policy and Communications Manager to submit performance monitoring reports relevant to the remit of the Resources Overview and Scrutiny Panel.

(Copy Report PC.20/13 herewith)

(b) Organisational Development Plan 2013-15

**103 -
108**

The Organisational Development Manger to submit details of the review of the Organisation Development Plan.

(Copy Report CE.15/13 herewith)

PART B

To be considered when the Public and Press are excluded from the meeting

- NIL -

Members of the Resources Overview and Scrutiny Panel

Conservative – Bowman S, Craig, Layden, Bainbridge(sub), Mallinson J (sub), Mrs Prest (sub)

Labour – Mrs Atkinson, Dodd, McDevitt, Watson (Chairman), Forrester (sub), Ms Patrick (sub), Miss Sherriff (sub)

Liberal Democrat - Allison, Mrs Luckley(sub)

**Enquiries, requests for reports, background papers,
etc to Lead Committee Clerk: Rachel Rooney – 817039**