



# **AGENDA**

## **EXECUTIVE**

**MONDAY 26 NOVEMBER 2001 AT 2.00PM**

**in the Flensburg Room, Civic Centre, Carlisle**

### **Apologies for Absence**

To receive apologies for absence.

### **Public and Press**

- (a) To agree that items of business within Part A of the agenda should be dealt with in public;
- (b) To agree that items of business within Part B of the agenda should be dealt with when the public and press are excluded from the meeting.

### **Declarations of Interest**

Members are invited to declare any pecuniary or non-pecuniary interests relating to any item on the agenda at this stage.

## **PART A**

**To be considered when the Public and Press are present**

## **KEY DECISIONS**

### **A.1 BUDGET POLICY ISSUES**

#### **(A) HOUSING REVENUE ACCOUNT ESTIMATES 2002/03**

The City Treasurer to report on the Housing Revenue Accounts Estimates.  
(Copy Financial Memo to follow)

## **(B) FORECAST GENERAL FUND REVENUE ESTIMATES 2002/03 TO 2004/05**

The City Treasurer to report on the summarised General Fund Estimates based upon a continuation of the current level of service provision for the three year period 2002/03 to 2004/05. The Executive is asked to give directions on any policy changes to enable the draft budget to be presented on 17 December 2001. (Copy Financial Memo to follow)

## **(C) CAPITAL ESTIMATES**

The City Treasurer to submit, for further consideration, details of the revised Capital Estimates for the year 2001/02 and the Capital Estimates for the period commencing 2002/03.

(Copy Financial Memo to follow)

## **(D) ASSET MANAGEMENT PLAN**

The Director of Environment and Development to submit details of the proposed Asset Management Plan covering the five year period 2002/03 to 2006/07 for the consideration of the Executive. The Executive are asked to consider the extent to which the Plan should be incorporated in the forward capital programme.

(Copy Report to follow)

## **(E) REPAIR AND MAINTENANCE OF GENERAL FUND PROPERTIES AND COMPLIANCE WITH THE DISABILITY DISCRIMINATION ACT**

The Director of Environment and Development to report on planned works on maintenance of General Fund properties for 2002/03 and works required to Municipal properties to meet the requirements of the Disability Discrimination Act.

(Copy Report EN.179/01 herewith)

## **(F) CAR PARKING CHARGES – RESULTS OF CONSULTATION**

The Director of Environment and Development to report on the results of the consultation into the various options for the increase in car parking charges for 2002/03.

(Copy Report EN.182/01 herewith)

## **A.2 REVIEW OF MEMBER SUPPORT NEEDS**

The Town Clerk and Chief Executive to submit a report on the outcome of a review into Member support needs.

(Copy Report to follow)

## **A.3 RAFFLES AREA STRATEGY**

The Director of Housing to report, following public consultation, on a proposal to identify an additional fifth phase of the demolition programme of c.120 units.

(Copy Report to follow)

## **A.4 PILOT KERBSIDE RECYCLING SCHEME**

(Note – With the consent of the Chairman and in accordance with Rule 15 of the Access to Information Procedure Rules, this item has been included on the Agenda as a key decision although not in the Forward Plan)

The Director of Environment and Development to submit a report updating the Executive on progress with the kerbside recycling scheme.

(Copy Report EN.181/01 herewith)

## **A.5 LEISURETIME EXTERNALISATION – KEY ISSUES**

The Director of Leisure and Community Development to report on key issues in relation to Leisuretime Externalisation.

(Copy Report to follow)

## **NON KEY DECISIONS**

## **A.6 FORWARD PLAN**

The Forward Plan for the period 1 December 2001 to 31 March 2002 is submitted for information.

(Copy Forward Plan document herewith)

#### **A.7 SCHEDULE OF DECISIONS TAKEN BY INDIVIDUAL PORTFOLIO HOLDERS**

A Schedule of Decisions taken by individual Portfolio Holders under delegated powers is attached for information.  
(Copy Schedule herewith)

#### **A.8 SCHEDULE OF OFFICER DECISIONS**

A Schedule of Officer Decisions taken under delegated powers classed as significant by Officers is attached for information.  
(Copy Schedule herewith)

#### **A.9 SHIFTING THE BALANCE – NHS REFORM**

The Town Clerk and Chief Executive to report on the above consultation document, including the observations of the Community Overview and Scrutiny Committee and the Executive, in order for a suitable response to the document to be made.  
(Copy Minute References and Report TC.211/01 which was originally submitted to the 15 October 2001 meeting of the Executive herewith)

#### **A.10 CORPORATE PROPERTY MANAGEMENT**

The Town Clerk and Chief Executive to report on Corporate Property Management upon which the Executive is requested to make a recommendation to the City Council.  
(Copy Report to follow)

#### **A.11 GATEWAY CITY PROJECT – IRISH GATE BRIDGE LIFTS**

The City Solicitor and Secretary to report on funding issues relating to the Irish Gate Bridge lifts.  
(Copy Report TC.233/01 herewith)

## **A.12 REFERENCES FROM OVERVIEW AND SCRUTINY COMMITTEES**

### **(A) REQUEST FOR BUDGET FROM OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**

To consider a reference from the Overview and Scrutiny Management Committee of 25 October 2001 requesting the Executive to provide a budget of £5,000 to Overview and Scrutiny Committees to carry out reviews.

(Copy Minute Excerpt herewith)

### **(B) CHARGES REVIEW – BEREAVEMENT SERVICES/CREMATORIUM**

To consider a reference from the Corporate Resources Overview and Scrutiny Committee of 25 October 2001 regarding the proposed increase in charges for Bereavement Services and the Crematorium.

(Copy Minute Excerpt herewith)

### **(C) NEW SPENDING BIDS 2002/03**

To consider a reference from the Infrastructure Overview and Scrutiny Committee on new spending bids.

(Copy Minute Excerpt herewith)

### **(D) MATTERS AFFECTING MEMBERS' WARDS**

To consider a reference from the Infrastructure Overview and Scrutiny Committee for the Executive to investigate the implementation of a process by which information can be communicated to Ward Members, in particular, events/actions affecting their Wards.

(Copy Minute Excerpt herewith)

### **(E) LOCAL PLAN ROLL FORWARD**

To consider a reference from the Infrastructure Overview and Scrutiny Committee seeking a policy steer to guide the review process for the Carlisle District Local Plan.

(Copy Minute Excerpt herewith)

**A.13 MARKET MANAGEMENT GROUP MINUTES**

The Minutes of the meeting of the Market Management Group held on 24 October 2001 are submitted for consideration. The Executive's particular attention is drawn to Minutes MMG.19/01 (Assignment of Lease), MMG.20/01(a) (Managing Agent) and MMG.20/01(d) (Stallholders Leases).  
(Copy Minutes herewith)

**A.14 CARLISLE TRANSPORT STEERING GROUP**

The Minutes of the meetings of the Carlisle Transport Steering Group held on 4 October and 1 November 2001 are submitted for consideration.  
(Copy Minutes herewith)

**A.15 HOUSING CONSULTATIVE GROUP**

The Minute of the meeting of the Housing Consultative Group are submitted for consideration.  
(Copy Minutes herewith)

**A.16 NORTH LAKELAND HOSPICE AT HOME – REQUEST FOR FINANCIAL ASSISTANCE**

The Director of Housing to submit a report on a request for financial assistance from the North Lakes Hospice at Home.  
(Copy Report H.107/01 herewith)

**A.17 FUTURE ROLE OF CARLISLE WORKS/DESIGN DIVISION FUTURE OPTIONS**

The Director of Environment and Development to submit a report on issues associated with the re-definition of Carlisle Works' role within the Authority and future options for the Design Division.  
(Copy Report EN.183/01 herewith)

**A.18 NORTH PENNINES AONB MANAGEMENT PARTNERSHIP GROUP**

The Director of Environment and Development to submit a report seeking a nomination for a Member to serve on the above Group.  
(Copy Report EN.180/01 herewith)

**A.19 E-GOVERNMENT**

The Town Clerk and Chief Executive to report on issues relating to e-government.  
(Copy Report to follow)

**A.20 SUPPORT TO EXECUTIVE**

The Town Clerk and Chief Executive to report on staff support for the Executive.  
(Copy Report to follow)

**PART B**

**To be considered in Private**

**KEY DECISIONS**

**-NIL-**

**NON-KEY DECISIONS**

**B.1 APPLICATIONS FOR FOOT AND MOUTH HARDSHIP RELIEF**

The City Treasurer to submit a report on applications received for Foot and Mouth Hardship Relief which do not meet the criteria for approval by the City Treasurer under delegated powers.  
(Copy Financial Memo 2001/02 No.116 herewith)

## B.2 COMMUNICATIONS ADVISORS

The Director of Housing to report on arrangements to seek tenders for Communications Advisors.

(Copy Report to follow)

### Members of the Executive Committee:

Councillor Mitchelson	(Leader and Promoting Carlisle Portfolio)
Councillor Firth	(Deputy Leader and Economic Prosperity Portfolio)
Councillor Bloxham	(Health and Wellbeing Portfolio)
Councillor L Fisher	(Strategy and Performance Portfolio)
Councillor Geddes	(Corporate Resources Portfolio)
Councillor Pattinson	(Community Activities Portfolio)
Councillor G Prest	(Infrastructure, Environment and Transport Portfolio)
Councillor Stevenson	(Finance and Resources Portfolio)

Enquiries, requests for reports, background papers etc to Committee Clerk:

Stephen Halstead – 817035

Ian Dixon – 817033

e-mail – [CommitteeServices@carlisle-city.gov.uk](mailto:CommitteeServices@carlisle-city.gov.uk)

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will become live on 6 December 2001.