



# **CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE**

## ***Committee Report***

### **Public**

**Date of Meeting:** 21 February 2008

**Title:** THE FORWARD PLAN - ITEMS RELEVANT TO CORPORATE  
RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

**Report of:** Director of Legal and Democratic Services

**Report reference:** LDS.17/08

### **Summary:**

To inform Members of issues within the ambit of the Corporate Resources Overview and Scrutiny Committee.

### **Questions for / input required from Scrutiny:**

To consider if any variations have impacted on effective scrutiny.

### **Recommendations:**

To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 February 2008 to 31 May 2008.

**Contact Officer:** Morag Durham

**Ext:** 7036

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Forward Plan of Executive Decisions 1 February 2008 to 31 May 2008

## **1. BACKGROUND**

- 1.1 An item highlighting Forward Plan issues relevant to each Overview and Scrutiny Committee is now being included on each agenda.

## **2. FORWARD PLAN ISSUES**

- 2.1 The Forward Plan of the Executive, covering the period 1 February 2008 to 31 May 2008 was published on 18 January 2008.
- 2.2 The Appendix to this report sets out those issues which fall within the ambit of this Committee.

## **3. RECOMMENDATION**

- 3.1 To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 February 2008 to 31 May 2008.

Contact Officer: Morag Durham

Ext: 7036

## FORWARD PLAN

Index of Active Executive Key Decisions Relevant to :

### Corporate Resources Overview & Scrutiny

Key Decision Ref Nos:	Subject:	Date of Executive Meeting:
KD.051/07	Budget Strategy 2008/09 [EX.304/07, EX.305/07, EX.306/07, EX.307/07, EX.308/07, EX.309/07, EX.310/07, EX.311/07, EX.312/07, EX.313/07, EX.314/07 on 28 November 07, EX.321/07, EX.322/07, EX.323/07, EX.324/07, EX.329/07 on 17 December 2007, EX.001/08, EX.003/08, EX.004/08, EX.005/08, EX.006/08 on 21 January 2008]	(a), (b), (c), (d), (e), (f), (g) and (h) on 28 November 2007 (i) on 10 December 2007 (j), (k), (l) and (m) on 17 December 2007. (m) to be tabled at meeting (n), (o), (p), (q), (s) on 21 January 2008 (t) on 18 February 2008 and 17 March 2008
KD.011/08	Safeguard Policy for the payment of Housing Benefit and Local Housing Allowance.(EX.011/08 on January 2008)	21 January 2008 and 17 March 2008
KD.014/08	Capital Strategy 2009/10 to 2011/12	29 May 2008 and 30 June 2008
KD.003/08	Corporate Partnership Policy (EX.008/08 on 21 January 2008)	21 January 2008 and 17 March 2008
KD.006/08	Carlisle Renaissance Delivery Mechanism (EX.002/08 on 21 January 2008)	21 January and 18 February 2008
KD.009/08	Electronic Documents and Records Management System Business Case	17 March and 21 April 2008

KD.015/08

Medium Term Financial Plan and  
Corporate Charging Policy 2009/10 to  
2011/12

29 May 2008 and  
30 June 2008

## Carlisle City Council

### Forward Plan of Executive Decisions

#### Items Relevant to Corporate Resources Overview & Scrutiny

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**Reference:** KD.051/07

**Subject:**

Budget Strategy 2008/09 [EX.304/07, EX.305/07, EX.306/07, EX.307/07, EX.308/07, EX.309/07, EX.310/07, EX.311/07, EX.312/07, EX.313/07, EX.314/07 on 28 November 07, EX.321/07, EX.322/07, EX.323/07, EX.324/07, EX.329/07 on 17 December 2007, EX.001/08, EX.003/08, EX.004/08, EX.005/08, EX.006/08 on 21 January 2008]

**Portfolio Area:** Finance and Performance Management

**Key Decisions**

To consider strategic financial issues arising as part of the budget making process:

- (a) Budget Update - General Fund Revenue Estimates
- (b) Individual Charges Reviews (Community Services, Legal & Democratic Services & Development Services)
- (c) New Revenue Spending Pressures
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Renewals Reserve
- (g) Repair and Maintenance
- (h) Treasury Management and Prudential Borrowing Implications
- (i) Consideration of Overview and Scrutiny Consultation feedback
- (j) Draft Revenue Support Grant Settlement (if available)
- (k) Summary Overall Revenue and Capital Budget Position
- (l) Draft Treasury Management and Investment Strategy
- (m) Executive Draft Budget Proposals for consultation
- (n) Final Revenue Support Grant and Final General Fund Revenue Budget Summary
- (o) Provisional Capital Programme
- (p) Treasury Management and Investment Strategy
- (q) Consideration of Final Budget Consultation
- (s) Executive's Final Budget Proposals
- (t) Minimum Revenue Provision Update

**Decision taken at Executive meeting on:**

- (a), (b), (c), (d), (e), (f), (g) and (h) on 28 November 2007
- (i) on 10 December 2007
- (j), (k), (l) and (m) on 17 December 2007. (m) to be tabled at meeting
- (n), (o), (p), (q), (s) on 21 January 2008
- (t) on 18 February 2008 and 17 March 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny Committee for all budget issues except the detailed service estimates.  
Community and Infrastructure O&S Committees for Budget Bids, Savings and Charges pertaining to their individual areas of responsibility.

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

- (a), (b), (c), (d), (e), (f), (g) and (h) - Community O&S Committee on 3 December 2007, Infrastructure O&S Committee on 29 November 2007 and Corporate Resources O&S Committee on 6 December 2007
- (j), (k), (l) - Corporate Resources O&S Committee on 10 January 2008
- (t) - Corporate Resources O&S Committee on 3 April 2008

**Consultees:**

Overview and Scrutiny, Business Community, Trade Unions and Citizens

**Date for Consultees' comments:**

Consultation period - 17/12/07 to 21/01/08

**Relevant reports/background papers which are available:**

Reports CORP.68/07, CORP.69/07, CORP.84/07, - at Executive 21 January 2008  
Reports CORP.71/07, CORP.68/07, CORP.69/07, CORP.70/07 at Executive 17 December 2007  
Reports CORP.59/07, LDS.82/07, LDS.78.07, CS.80/07, DS.100/07, CORP.61/07, CORP.62/07, CORP.60/07, CORP.64/07, CS.84/07, CORP.63/07 at Executive on 28.11.07)  
The Director of Corporate Services' reports will be available five working days before the Executive meetings.

**Further Information from:**

Head of Financial Services, Carlisle City Council, Civic Centre, Carlisle CA3 8Q

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**Reference:** KD.011/08

**Subject:**

Safeguard Policy for the payment of Housing Benefit and Local Housing Allowance.(EX.011/08 on January 2008)

**Portfolio Area:** Finance and Performance Management

**Key Decisions**

To agree Policy to enable Housing Benefit practitioners to resolve appeals under the Policy.

**Decision taken at Executive meeting on:**

21 January 2008 and 17 March 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny Committee

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

Policy and Budget Framework matter which will be considered on 21 February 2008 by Corporate Resources Overview & Scrutiny Committee

**Consultees:**

Landlord Forum on 17 December 2007

**Date for Consultees' comments:**

7 January 2008

**Relevant reports/background papers which are available:**

Report CORP.81/07 - Housing Benefit Administration - Local Housing Allowance "Safeguard" Policy (at Executive 21 January 2008)

The Director of Corporate Services' report will be available five working days before the Executive meeting.

**Further Information from:**

Head of Revenues and Benefits Services, Carlisle City Council, Civic Centre, C

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**Reference:** KD.014/08

**Subject:**

Capital Strategy 2009/10 to 2011/12

**Portfolio Area:** Finance and Performance Management

**Key Decisions**

To consider the Capital Strategy for 2009/10, in tandem with the Council's Medium Term Financial Plan and Corporate Charging Policy, and make recommendations to Council on 15 July 2008.

**Decision taken at Executive meeting on:**

29 May 2008 and 30 June 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny Committee

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

Policy and Budget Framework matter which will be considered on 12 June 2008 by Corporate Resources Overview and Scrutiny Committee

**Consultees:**

Overview and Scrutiny

**Date for Consultees' comments:**

June 2008

**Relevant reports/background papers which are available:**

The Director of Corporate Services' report will be available five working days before the Executive meeting

**Further Information from:**

Director of Corporate Services, Carlisle City Council, Civic Centre, Carlisle, CA

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**Reference:** KD.003/08

**Subject:**

Corporate Partnership Policy (EX.008/08 on 21 January 2008)

**Portfolio Area:** Finance and Performance Management

**Key Decisions**

The Executive is recommended to endorse the revised Partnership Policy for recommendation to Council.

**Decision taken at Executive meeting on:**

21 January 2008 and 17 March 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny Committee

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

Policy and Budget Framework matter which will be considered on 21 February 2008 by Corporate Resources Overview and Scrutiny Committee

**Consultees:**

Senior Management Team, Presentation to Management Briefing

**Date for Consultees' comments:****Relevant reports/background papers which are available:**

CORP.77/07 - Corproate Partnership Policy (at Executive 21 January 2008)

CORP.52/07 - Management and Review of Partnerships (at Executive 19 November 2007)

The Director of Corporate Services' report will be available five working days before the Executive meeting

**Further Information from:**

Development and Support Manager, Carlisle City Council, Civic Centre, Carlisl

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**Reference:** KD.006/08

**Subject:**

Carlisle Renaissance Delivery Mechanism (EX.002/08 on 21 January 2008)

**Portfolio Area:** Promoting Carlisle

**Key Decisions**

To consider proposals to form a multi-agency Task and Finish Group on the establishment of a new delivery mechanism for Carlisle Renaissance.

**Decision taken at Executive meeting on:**

21 January and 18 February 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny Committee

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

At a special meeting of the Corporate Resources Overview & Scrutiny Committee on 4 February 2008.

**Consultees:**

Cumbria County Council, Cumbria Vision, Northwest Development Agency, English Partnerships

**Date for Consultees' comments:**

1 February 2008

**Relevant reports/background papers which are available:**

Report CE.06/08 - Delivering Carlisle Renaissance (at Executive 21 December 2008)

The Director of Carlisle Renaissance's report will be available five working days before the Executive meeting.

**Further Information from:**

Director of Carlisle Renaissance, Carlisle City Council, Civic Centre, Carlisle, C

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**Reference:** KD.009/08

**Subject:**

Electronic Documents and Records Management System Business Case

**Portfolio Area:** Finance and Performance Management

**Key Decisions**

1. To consider the recommendations of the Consultant's report and business case.
2. To agree to the releasing of the budget already set aside, if applicable, to complete the work as recommended in the business case and reports.

**Decision taken at Executive meeting on:**

17 March and 21 April 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

Corporate Resources O&S on 3 April 2008

**Consultees:**

Service Heads and Senior Management Team

**Date for Consultees' comments:**

January 2008

**Relevant reports/background papers which are available:**

Information Management Policy and previous reports from the Information Audit 2005/06

The Head of Policy and Performance Services' report will be

available five working days before the Executive meeting.

**Further Information from:**

Head of Policy and Performance Services, Carlisle City Council, Civic Centre,

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**Reference:** KD.015/08

**Subject:**

Medium Term Financial Plan and Corporate Charging Policy 2009/10 to 2011/12

**Portfolio Area:** Finance and Performance Management

**Key Decisions**

To consider the policy documents to guide the budget process for 2009/10 and to make recommendations to Council on 15 July 2008.

**Decision taken at Executive meeting on:**

29 May 2008 and 30 June 2008

**Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny Committee

**Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:**

Policy and Budget Framework matter which will be considered on 12 June 2008 by Corporate Resources Overview and Scrutiny Committee

**Consultees:**

Overview and Scrutiny

**Date for Consultees' comments:**

June 2008

**Relevant reports/background papers which are available:**

The Director of Corporate Services' report will be available five working days before the Executive meeting

**Further Information from:**

Director of Corporate Services, Carlisle City Council, Civic Centre, Carlisle, CA

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