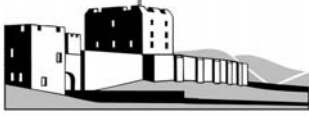


**CARLISLE
CITY COUNCIL**



www.carlisle.gov.uk

COMMUNITY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 13th January 2011

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 02/11

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Agree items for consideration by Scrutiny which are included in the Forward Plan (Para 1 & Appendix 1)
- Note and/or comment on the responses from the Executive (Appendix 2)
- Note and/or amend the Panel's work programme (Appendix 3).

Contact Officer: Nicola Edwards

Ext: 7122

1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st January – 30th April 2011 was published on 17th December 2010. The issues which fall into the remit of this Panel are as follows. Details of KD029/10 and KD033/10 were provided for Panel Members at their meeting on 25th November and are therefore not attached. Full details of KD002/11 can be found at Appendix 1:

KD029/10 – Budget Process 2011/12 – *considered at meeting of the Panel on 25th November 2010.*

KD033/10 – Policy Framework – *considered at meeting of Panel 25th November 2010 (see para 2 below)*

KD002/11 – Acquisition and Disposal Policy for Tullie House Museum and Art Gallery.– *Members to decide whether the report should be considered at the next meeting of the Panel on 10th February 2011. (The decision is to be made at the meeting of the Executive on 19th January 2011)*

2. References from Executive

The following response from the Executive can be found at Appendix 2:

- EX.216/10 REFERENCE FROM THE COMMUNITY OVERVIEW AND SCRUTINY PANEL – OVERVIEW REPORT AND WORK PROGRAMME

3. Policy Framework

Members will recall that a report detailing suggested changes to the Policy Framework was considered by all three Scrutiny Panels in November and December. Following in depth discussion, the Resources O&S Panel resolved: *That a workshop for all Members is arranged to consider the policies to be included within the Policy Framework.*

The Assistant Director, Governance arranged a workshop which was held on 21st December 2010. An invite was sent to all Members to attend and opportunity was given to Members who were unable to attend to submit any comments to the Assistant Director.

At the session which was relatively well attended, Members agreed that the following policies should also be included within the Council's Revised Policy Framework along with those policies suggested in Appendix 2 of Report GD61/10:

- Economic Development Strategy
- Homelessness Strategy
- Discretionary Relief Rate Policy

It was also agreed that the following policy should be included in the definition of policies inside the Budget:

- Corporate Charging Policy

The report will be further considered by the Executive at their meeting on 19th January 2011 before being referred to Full Council in March 2011.

4. 50 + Task Group

Cllrs Clarke and Riddle met with the Health Improvement Officer on 8th December to pick up on this piece of work which was put in abeyance earlier in the year due to a change in personnel. Members were updated on current initiatives and the work of the Carlisle Partnership. It was agreed that further information would be provided to the Group who would meet again at the beginning of February to look at the Draft Health Improvement Action Plan.

5. Shared Customer Services Task and Finish Group

This is a piece of joint scrutiny with the Resources O&S Panel. Cllrs Bowman, Watson and Layden were appointed to the Task Group which held their first meeting on 15th December 2010. At the initial meeting the Terms of Reference were agreed and are attached at Appendix 2 for formal approval by the Panel. The Resources O&S Panel have also been requested to approve the Terms of Reference at their meeting on 6th January 2011. Cllr CS Bowman was appointed Lead Member of the Group.

6. Work Programme

The current work programme is reproduced in Appendix 3 for consideration and/or amendment.

FORWARD PLAN
Index of Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.029/10	Budget Process 2011/12 (EX.180/10, EX.181/10, EX.182/10, EX.183/10, EX.184/10, EX.185/10, EX.186/10, EX.187/10, EX.188/10, EX.189/10 on 22 November 2010 and EX.214/10 on 13 December 2010)	(h) on 13 December 2010 (i), (j), and (k) on 20 December 2010 (l), (m), (n) (o) and (p) on 19 January 2011 (a), (b), (c), (d), (e), (f) and (g) on 22 November 2010
KD.033/10	Policy Framework (EX.171/10 on 25 October 2010)	19 January 2011 25 October 2010
KD.002/11	Acquisition and Disposal Policy for Tullie House Museum and Art Gallery	19 January 2011

Ref: KD.002/11

Portfolio Area Community Engagement

Subject Acquisition and Disposal Policy for Tullie House Museum and Art Gallery

Key Decisions:

Approval of the Acquisition and Disposal Policy for Tullie House Museum and Art Gallery

To be considered initially by Executive:

Decision to be taken at Executive on: 19 January 2011

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available for consideration on 10 February 2011 by Community Overview and Scrutiny Panel

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Assistant Director (Community Engagement) report will be available five working days before the meeting

Further Information From:

Assistant Director (Community Engagement), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 13 DECEMBER 2010**

**EX.216/10 REFERENCE FROM THE COMMUNITY OVERVIEW AND SCRUTINY
PANEL – OVERVIEW REPORT AND WORK PROGRAMME**
(Non-Key Decision)

Portfolio Community Engagement

Subject Matter

Pursuant to Minute COSP.84/10, consideration was given to a reference from the Community Overview and Scrutiny Panel on 25 November 2010 requesting that the Executive approve the nomination of Councillor Mrs Riddle to replace Councillor Mrs Parsons as the City Council's representative on the Cumbria Joint Health and Well-Being Scrutiny Committee for the remainder of the Municipal Year.

In response, the Leader indicated that there was no need for Councillor Mrs Parsons to stand down and the matter would be reviewed again at the end of the current Municipal Year.

Summary of options rejected None

DECISION

That the Community Overview and Scrutiny Panel be informed that Councillor Mrs Parsons would continue as the City Council's representative on the Cumbria Joint Health and Well-Being Scrutiny Committee, and the matter would be reviewed again at the end of the Municipal Year.

Reasons for Decision

To respond to a reference from the Community Overview and Scrutiny Panel and nominate a Member to replace Councillor Mrs Parsons on the Cumbria Joint Health and Well-Being Scrutiny Committee

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 29 December 2010

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
CURRENT MEETING - 13th January 2011															
Carlisle Youth Zone							Chief Executive, Youth Zone to be invited to Panel						✓		
Riverside Carlisle: Partnership agreement and Action Plan (1) Future of Sheltered Housing (2) Asset Management (3) Audit Commission report on Riverside Carlisle			✓				Role is monitoring progress under the partnership agreement	✓					✓		
Housing Strategy Action Plan							Monitoring Role						✓		✓ ?

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 29 December 2010

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Play Strategy	✓		✓				Quarterly monitoring of Action Plan including rural/urban split. Details of Youth Exchange including funding.	✓		✓			✓		✓
Play Areas							Quarterly monitoring. Update on Playbuilder funding			✓			✓		✓
Comprehensive Equality Scheme Performance Report	✓						To receive feedback following assessment.		✓	✓			✓		
Migrant Workers			✓				Update of the implementation of Task Groups recommendations						✓		
Transformation Programme for Carlisle City Council		✓	✓				Update on Transformation on service areas within remit of Panel					✓	✓	✓	✓

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 29 December 2010

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
TASK AND FINISH GROUPS															
Neighbourhood Working			✓				Evidence Gathering (Cllrs Bradley, Cape and Clarke)				✓				
Customer Service Shared Business Case			✓				Joint Task Group with ROSP, looking at the draft business case					✓			
FUTURE MEETINGS															
Performance Monitoring Reports (PIs)	✓						Reporting of PI's relevant to remit of Panel	✓		✓		✓		✓	
Accommodation and Foyer Service Development for Young People		✓					Update of development of project expected Autumn 2010			✓					
Crime and Disorder Reduction Partnership	✓		✓				Select 3 Members and 3 Substitutes for the Joint Carlisle and Eden CDRP Scrutiny Panel	✓							

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 29 December 2010

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Sands Centre Development		✓	✓				Reps from Panel to co-opt to ROSP scrutiny of Business Case								
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
Carlisle Partnership	✓						Monitoring progress but also opportunity to do more detailed work.								
FINISHED ITEMS															
Carlisle Sustainable Community Strategy 2011-16		✓					To scrutinise LSP draft version of Community Plan					✓			
Tullie House Governance Options and Development Plan Proposals		✓	✓				To consider report proposing move to Trust Status	✓				✓			
Budget		✓	✓				Consideration of service implications					✓			

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 29 December 2010

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Policy Framework		✓					To consider proposed changes to the Policy Framework				✓				
Local Enterprise Partnership/Regional Growth Fund		✓					To consider The 'Cumbria Local Enterprise Partnership' outline proposal and the consultation response on the Regional Growth Fund				✓				
Community Empowerment Pilot			✓				To receive update on pilot special meeting to be held	✓			Special meeting 12/10/10				
Affordable Warmth		✓					Panel would like to meet Post holder and discuss progress.				✓				
Rural Strategy	✓		✓				Monitoring Role				✓				

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 29 December 2010

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Women and Facilities Replacement Homelessness Accommodation		✓	✓				To consider report on the project to provide accommodation for women & families who are homeless.			✓	✓				
Annual Equality Report	✓						Monitoring role. To include update on progress with Migrant Workers review recommendations Details of EIA's requested				✓				
Carlisle & Eden Partnership Plan		✓		✓			Report of plan for 2010/11	✓							

INFORMATION ONLY ITEMS

Details

Date Circulated

Discretionary Rate Relief Policy

26th October 2010

SHARED CUSTOMER SERVICES TASK AND FINISH GROUP

The task and finish group has been set up to look at the Draft Business Case for Shared Customer Services Delivery.

MEMBERSHIP

The members of the group are:

- Councillor Bowman – Community
- Councillor Layden - Resources
- Councillor Watson – Resources

TERMS OF REFERENCE

The Terms of Reference for the group are suggested as:

- To scrutinise the Shared Customer Service Delivery Case to give views of the viability of the case and the options recommended.
- To make observations and recommendations to the Executive on the Business Case.

METHOD

The Task Group will initially meet with the Customer Service Manager and Assistant Director (Community) to introduce the draft business case, followed by a site visit to a Links office and lastly hold a meeting with the three Customer Services Managers from the respective authorities.

A report on the decisions of the task and finish group will then form the basis for recommendations to the Community Overview and Scrutiny Panel to take back to the Executive and agree, prior to the next round of reporting to Panels.