



TO: THE MAYOR AND MEMBERS  
OF THE CITY COUNCIL

Please ask for: Mr Dixon  
Direct Line: 01228 817033  
E-mail: [IanD@carlisle-city.gov.uk](mailto:IanD@carlisle-city.gov.uk)  
Your ref:  
Our ref: IJD/LT

4 September 2001

Dear Member

**RE: COUNCIL MEETING – TUESDAY 11 SEPTEMBER 2001 AT 6.45 PM**

You are summoned to attend the Meeting of the City Council which will be held at **6.45 pm on Tuesday 11 September 2001** in the Civic Centre, Carlisle.

**AGENDA**

1. The Mayor will invite the Chaplain to the City Council to open the meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. **Minutes**

The Council will be asked to receive the Minutes of the Meetings of the City Council held on 17, 26 and 31 July 2001.

4. **Public and Press**
  - (a) To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.
  - (b) To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.



5. **Declarations of Interest**

Members are invited to declare any pecuniary or non pecuniary interests relating to any item on the Agenda at this stage.

6. **Mayor's Announcements**

The Mayor will make any announcements.

7. **Standing Order 62 – Questions by Members of the Public and Presentation of Petitions and Deputations**

(a) The Town Clerk and Chief Executive to report that no questions had been submitted by members of the public.

(b) The Town Clerk and Chief Executive to report that no petitions or deputations had been submitted by members of the public.

8. **Questions**

Pursuant to Standing Order 9(2) Councillor Aldersey to ask the following question of the Chairman of the Leisure and Community Development Committee:-

“Would the Chair agree to halt the erection of the cemetery/crematorium service directional signs, which are planned to be erected in the near future at the junction of Dalston Road and Richardson Street?

Would she also accept that local people who live near this junction are opposed to the possible erection of these signs?”

9. **Minutes of Committees and Direct Services Board**

The Council will be asked to receive the Minutes of the following Committees and the Direct Services Board, and to pass such Resolutions thereon as may be considered expedient or desirable.

(A) POLICY & RESOURCES COMMITTEE – 25 JULY & 30 AUGUST 2001

The following Minutes contain references to Council for decision or instruct me to circulate Reports for Information to Members, and Reports are enclosed for Members of the City Council as appropriate.

(i) **Minute PR.144/01 – Revenue Budgets 2002/03 to 2004/05**

To consider a recommendation from the Policy and Resources Committee that the Executive be asked to consider Financial Memo 2001/02 No.77 and give guidance to Officers in compiling budgets for 2002/03 to 2004/05 including any requirements or emphasis to redirect resources over that period.

(Copy Financial Memo 2001/02 No.77 amended herewith)

(ii) **Minute PR.145/01 – 2000/01 Capital Outturn & Determinations**

To consider a recommendation from the Policy and Resources Committee that the Capital Outturn for 2000/01 and Determinations for 2000/01 as set out in Financial Memo 2001/02 No.71 be agreed.

(Copy Financial Memo 2001/02 No.71 herewith)

(iii) **Minute PR.146/01 – Emergency Planning Arrangements**

To note the proposed Emergency Planning arrangements as set out in Report TC.174/01 and recommended for approval by the Policy and Resources Committee.

(Copy Report TC.174/01 herewith)

(iv) **Minute PR.147/01 - North West Constitutional Convention**

To receive details of the North West Constitutional Convention Consultation Meeting to be held in the Crown and Mitre Hotel, Carlisle at 6.30 p.m. on Friday, 21 September 2001.

(Copy Details herewith)

(v) **Minute PR.152/01 – Raffles SRB**

To consider a recommendation from the Policy and Resources Committee that the City Council agree in principle to the request from the North West Development Agency for Carlisle City Council to become the Raffles SRB Scheme's Accountable Body, subject to the various conditions as set out in Paragraph 4.1 of Report H.88/01 and on the basis that the City Treasurer and City Solicitor and Secretary are satisfied that the formal agreements do not appear to raise any additional risks for the Council. Should the City Treasurer and City Solicitor and Secretary be not satisfied, the matter be referred back to Members for further consideration.

(Copy Report H.88/01 herewith)

(vi) **Minute PR.156/01 & FGP.86/01 – Statement of Accounts 2000/01**

To consider a recommendation from the Policy and Resources Committee that the Statement of Accounts for 2000/01 as set out in Financial Memo 2001/02 No.64 be approved.

(Copy Financial Memo 2001/02 No.64 herewith)

(vii) **Minute PR.157/01 & FGP.90/01 – Standing Order 41**

To consider a recommendation from the Policy and Resources Committee that the revisions to the Council's Capital Programme for 2001/02 as set out in Financial Memo 2001/02 No. 66 be agreed.

(Copy Financial Memo 2001/02 No.66 herewith)

(viii) **Minute PR.158/01 & FGP.97/01 - Parish Boundaries**

To consider a report of the City Solicitor and Secretary on the Review of Parish Boundaries, referred to the City Council from the Policy and Resources Committees.

(Copy Report TC.181/01 herewith)

(ix) **Minute PR.163/01 & DSB.41/01 Carlisle Works Medium Term Development Plan**

To consider a recommendation from the Policy and Resources Committee that the City Council approve the proposed development plan as outlined in report EN.122/01 together with the release of funding of £50,000.

(Copy Report EN.122/01 herewith)

(x) **Minute ED.82/01 – Land & Property Transactions**

To consider the following recommendations from the Economic Development Sub-Committee :

- (i) To sell the freehold interest in 15, 16, 17, 18 Central Avenue, Harraby, Carlisle, including the vacant flat at No.15 on final terms to be agreed by the Property Services Manager.
- (ii) To sell the freehold revision in 142 Cumwhinton Road, Carlisle, on final terms to be agreed by the Property Services Manager.

- (iii) To sell a site at Dowbeck Road, Carlisle, on final terms to be agreed by the Property Services Manager.
- (iv) To sell either the freehold, including the reversionary interest or a long leasehold at an industrial estate, the Airport, Crosby on Eden, Carlisle, on final terms to be agreed by the Property Services Manager.
- (v) To exchange freehold interests in properties at Raffles, Carlisle, on final terms to be agreed by the Property Services Manager.
- (vi) To sell a long leasehold in a shop property at 2 Central Avenue, Harraby, Carlisle, on final terms to be agreed by the Property Services Manager.
- (vii) To grant a Licence at Rickerby Park on final terms to be agreed by the Property Services Manager.
- (xi) **Minute FGP.89/01 – Standing Order 40(3) Report**

To consider a report of the City Treasurer on changes to the Council's Revenue Budget.

(Copy Financial Memo 2001/02 No. 65 herewith)

- (xii) **Minute FGP.94/01 – Representatives on Outside Bodies**

To consider the nomination of one City Council Representative to serve on the Governing Body of St Martin's College and one City Council Representative to serve on the Carlisle College, Corporation Road.

(Copy letters herewith)

- (B) HOUSING & CARE SERVICES COMMITTEE – 9 AUGUST 2001

- (C) LEISURE & COMMUNITY DEVELOPMENT COMMITTEE – 6 AUGUST 2001

- (D) ENVIRONMENT COMMITTEE – 23 AUGUST 2001

The following Minutes contain references to Council for decision or instruct me to circulate Reports for Information to Members and reports are enclosed for Members of the City Council as appropriate.

(i) **Minute E.97/01 - Contaminated Land Strategy**

To consider a report of the Director of Environment & Development regarding the adoption of the Contaminated Land Strategy which was recommended for adoption by the City Council from the Environment Committee.

(Copy Report EN.14/01 herewith)

(ii) **Minute E.92/01 – CCTV Scheme**

To consider a report of the Director of Environment and Development with regard to funding of CCTV Schemes which was referred to the City Council from the Environment Committee.

(Copy Report to follow)

(E) **DIRECT SERVICES BOARD – 7 AUGUST 2001**

10. **MINUTES OF SUB-COMMITTEES/WORKING GROUPS**

The Minutes of the following Sub-Committees/Working Groups have taken place since the last meeting of the Parent Committees, and the Minutes are reported to Council for Members information.

- (a) Leisuretime Competitive Process Sub-Committee – 3 August 2001
- (b) Foot & Mouth Hardship Relief Panel – 21 August 2001
- (c) Housing Transfer Working Group – 23 August 2001.
- (d) Best Value Scoping Panel – 29 August 2001
- (e) Joint Meeting Member Training Working Group & Member IT Working Group – 30 August 2001
- (f) Local Government Reform Working Group – 3 September 2001\*
- (g) Corporate Strategy & Performance Review Sub-Committee – 3 September 2001\*
- (h) Joint Management Team – 3 September 2001\*
- (i) Housing Best Value Working Group – 4 September 2001\*
- (j) Ad hoc Panel – Standards Committee Appointment – 4 September 2001

(Copy Minutes herewith/to follow\*)

11. **MATTERS REFERRED FROM MINUTES OF SUB-COMMITTEES/WORKING GROUPS ETC**

(a) **Minute HT.59/01 – Housing Transfer Working Group Registered Social Landlord – Board**

To consider the recommendations of the Housing Transfer Working Group regarding the creation of a Shadow Board for the new RSL as set out in Minute HT.59/01.

(Copy Report H.86/01 and Minute Extract herewith)

(b) **Minute HT.60/01 – Housing Transfer Working Group Registered Social Landlord - Name**

To consider the recommendation of the Housing Transfer Working Group that "Carlisle Housing Association Ltd" be adopted as the name of the new subsidiary Registered Social Landlord of the Riverside Group.

(Copy Report H.82/01 herewith)

12. **Motion**

To consider the following motion of which due notice has been given by Councillor Mitchelson in accordance with Standing Order 7(I):-

"This Council demands that the government launch a full independent public inquiry into the origin and handling of the 2001 foot and mouth disease epidemic in the United Kingdom. The terms of reference for such an inquiry should be as follows:

- (a) To inquire into the circumstances leading to the foot and mouth disease epidemic.
- (b) To inquire into the measures taken to contain and eradicate foot and mouth disease, including:
  - (i) the application of lessons learned from past outbreaks
  - (ii) the deployment of scientific and veterinary resources
  - (iii) the speed and effectiveness of containment measures, including the deployment of military and other resources.

- (c) To inquire into the economic and agricultural impacts of the disease, including the suitability of resources allocated to mitigate short-term losses, and measures taken to re-establish agriculture, tourism and other affected industries.
- (d) To inquire into the co-ordination of policy and action, and the effectiveness and timeliness of decision-making, including an examination of the roles of government officials, departments and agencies, government Ministers, the armed forces, and representatives of interests affected.
- (e) To consider such other issues relating to the outbreak of foot and mouth disease as necessary.

This Council asks the local Members of Parliament to lobby the government and other relevant organisations and individuals to secure a full independent public inquiry in accordance with the terms of reference outlined above”.

#### **13. MEMBERS ALLOWANCES SCHEME**

To consider the City Treasurer's Financial Memo which sets out the recommendations of the Independent Remunerations Panel, and a proposed Scheme of Members Allowances which takes into account the Panel's recommendations, the response of the Local Government Reform Working Group and highlights the items on which a decision is still required.

(Copy Financial Memo 2001/02 No. 83 herewith)

#### **14. SWORD AND MACE BEARER – APPOINTMENT**

Following the retirement from the Council of Mr Colin Wright (Mace Bearer) on health grounds, the Council are asked to formally appoint the Council Sword and Mace Bearers as follows:

Mr Tony Box (present Sword Bearer) - Mace Bearer

Mr Clifford Lindsay (present Relief Bearer) - Sword Bearer

Mr Jimmy Brown – Relief Bearer

#### **15. COMMUNICATIONS**

To receive and consider communications, if any, and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Standing Order 5(i)(l).



## **PART 'B'**

(To be discussed when the public and press are excluded from the meeting)

### **16. CARLISLE WORKS FUTURE OPTIONS**

To consider a report of the Director of Environment and Development regarding the future option for Carlisle Works referred to the City Council from the Policy and Resources Committee.

(Copy Joint Report TC.180/01 and EN.136/01 herewith)

### **17. ACCOMMODATION ASSISTANTS**

To consider a recommendation from the Policy and Resources Committee that a supplementary estimate of £11,100 to be met from Housing Revenue Account balances to meet the costs of increasing the grading of Accommodation Assistants in the Housing Department be approved.

(Copy Report H.90/01 herewith)

### **18. CARLISLE ARCHAEOLOGY LIMITED**

To consider a recommendation from the Policy and Resources Committee that a supplementary estimate of £14,353 be approved to meet the costs of redundancy payments in respect of staff employed by Carlisle Archaeology Limited.

(Copy Report LC.85/01 herewith)

### **19. ELECTORAL REGISTRATION SOFTWARE**

To consider a recommendation from the Policy and Resources Committee that a supplementary estimate of £12,500, to be funded from the Repair and Renewals Fund in the first instance, be agreed to fund the actions taken to replace the Electoral Registration Computer System. The funding to be repaid to the Repair and Renewals Fund over a 4 year period at £3.125 p.a. for which a base budget increase will be required.

(Copy Report TC.191/01 herewith)

### **20. HIGHWAYS MAINTENANCE CLAIMED RIGHTS**

To consider a recommendation from the Environment Committee that a supplementary estimate of £61,500 be approved to meet additional cost of highway insurance.

(Copy Report EN.149/01 herewith)

Members are advised that the above Items of business will conclude the working of the Authority under its former structures, and in order to enable the Authority to commence operations under its new Constitution, the Council are asked to conduct the following business.

1. **Appointment of Leader**

Pursuant to Article 7 of the Constitution, the Mayor will invite the nomination and seconding of a Member to serve as Leader of the City Council.

2. **Executive Scheme of Delegation and Appointment of Executive Members by the Leader**

Subject to the appointment of the Leader, to receive the Leader's Scheme of Delegation and his/her appointments of Members to serve on the Executive in accordance with the Executive Procedure Rules set out in the Constitution.  
(Copy Executive Scheme of Delegation to follow)

3. **Appointment of Committees 2001/02**

To receive the report of the City Solicitor and Secretary on the appointment of Committees by the Council for the remainder of the municipal year and to consider the following motion :

"That the report of the City Solicitor and Secretary – Appointment of Committees 2001/02 - be received and approved, and that the allocation of seats on and the appointment of Members to the various Committees as set out in the Report and the Schedules attached be approved."

(Copy Report TC.195/01 herewith. Schedule of Group Nominations to follow.)

4. **Schedule of Meetings**

To formally approve the Programme of Meetings for the remainder of the municipal year, which were agreed by the Council under Minute C.141/01.  
(Copy Report TC.160/01 herewith)

5. **Overview & Scrutiny Management Committee**

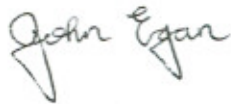
Pursuant to the Overview and Scrutiny Procedure Rules set out in the Constitution, the Mayor will invite nominations for the appointment of the Chair of

the Overview and Scrutiny Management Committee to be appointed by the Council.

6. **Standards Committee – Independent Members**

To consider the recommendations of the ad hoc Panel established under Minute PR.121/01, in connection with the nomination of an additional Independent Member to serve on the Council's Standards Committee. (Copy Minutes and recommendations of the Panel to follow)

Yours faithfully



City Solicitor and Secretary

**Would Members please note that meetings of the Overview and Scrutiny Committees will be held immediately following the Council Meeting, to appoint the Chairs and Vice Chairs of the Community Overview & Scrutiny Committee, Corporate Resources Overview & Scrutiny Committee, and Infrastructure Overview & Scrutiny Committee. This is necessary because of the powers which the Chairs are able to exercise in respect of the potential "call ins" and they therefore need to be in place as soon as possible.**



## City Solicitor and Secretary

City Solicitor and Secretary : J M Egan LL B  
Civic Centre Carlisle CA3 8QG Telephone (01228) 817000 Fax (01228) 817048  
Document Exchange Quote DX 63037 Carlisle Type talk please ring 0800 95 95 98  
Council Website [www.carlisle.gov.uk](http://www.carlisle.gov.uk)

TO: THE MAYOR AND MEMBERS OF  
THE CITY COUNCIL

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Mr Dixon

01228 817033

[lanD@carlisle-city.gov.uk](mailto:lanD@carlisle-city.gov.uk)

IJD/MH

7 September 2001

Dear Sir or Madam

**RE: COUNCIL MEETING – TUESDAY 11 SEPTEMBER 2001**

I refer to the Summons and papers for the above meeting which I recently circulated and now enclose a copy of the following reports/minutes:-

Agenda Item 9(D)(ii)

Report of the Director of Environment and Development regarding the funding of CCTV Schemes.

Agenda Item 10(F)

Minutes of the Local Government Reform Working Group 3 September 2001.

Agenda Item 10(G)

Minutes of the Corporate Strategy and Performance Review Sub-Committee 3 September 2001.

Agenda Item 10(H)

Minutes of the Joint Management Team 3 September 2001.

Agenda Item 10 (I)

Minutes of the Housing Best Value Working Group 4 September 2001.

The following outstanding items fall to be dealt with under the second part of the Council Agenda ie in preparation for the Council operating its new Constitution:-



Agenda Item 2

The Executive Scheme of Delegation and Appointment of Executive Members by the Leader is not yet available and will be circulated at the meeting.

Agenda Item 3

The Schedule of Group nominations to the various Committees is not yet available and will be circulated at the meeting.

With regard to Agenda Item 6 the Minutes of the meeting of the Ad Hoc Panel to consider the appointment of an additional Independent Member to the Standards Committee Appointment held on 4 September 2001, which contains the Panel's recommendations for the appointment of an additional Independent Member, has been previously circulated under Agenda Item 10(J).

Yours faithfully

  
City Solicitor and Secretary