



RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 17th June 2010

Title: Overview Report and Work Programme

Report of: Overview & Scrutiny Officer

Report reference: OS14/10

Summary:

This report provides an overview of matters related to the Resources Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to

- Agree the Panel's work programme
- Consider and respond to the references from the Executive as appropriate;
- Consider whether to scrutinise Forward Plan items relating to the Panel's remit (as published 18/05/10).

Contact Officer: Nicola Edwards

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1. Development Session

1.1. Development Sessions were held last year for the first time for the three O&S Panels. They were generally considered successful and it was agreed that these should continue. The aim of the session is to look at the work of the Panel in the previous year and map out ideas for subject review work and other issues.

1.2. The Panel is asked to consider setting a date to hold such the session and consider the planning process for this session. In particular, it would be helpful in making the session more productive if Members provide to the Scrutiny Officer in advance:

- Suggestions for subject-review work for discussion;
- Areas of particular knowledge or specialism that each Member has or wishes to develop;

2. Work Programme

The current work programme is reproduced in Appendix I.

3. References from the Executive

An excerpt from the minutes of the Executive held on 12th April 2010 with regard to the Corporate Plan and Key Performance Indicators is attached at Appendix 2.

4. Forward Plan Items

4.1. The Forward Plan of the Executive, covering the period 1st June – 30th September 2010 was published on 18th May 2010.

4.2. The issues which fall within the remit of this Panel are as follows and full details are set out in Appendix 3:

KD.008/10 Provisional Outturn Reports - to be considered at this meeting of the Panel.

KD.019/10 Executive Arrangements – to be considered at this meeting of the Panel.

KD.024/10 Comprehensive Equality Scheme – deferred to be considered at the next meeting of the Executive.

KD.016/10 Medium Term Financial Plan & Capital Strategy 2011/12 – 2015/16 – to be considered by next meeting of the Panel on 29th July 2010.

KD.017/10 Asset Management Plan 2010-2015 – to be considered by next meeting of the Panel on 29th July 2010.

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11



Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Budget	Monitoring		17 Jun 10	29 July 10	2 Sept 10	14 Oct 10	7 Dec 10	6 Jan 11	17 Feb 11	31 Mar 11
Current Meeting -															
2009/10 Provisional Outturn Reports							Outturn reports and recommendations on carry forward requests to Council on 29 June 2010	✓							
Projects Assurance Group							Quarterly monitoring of significant projects	✓	✓		✓		✓		
Property Portfolio Options							Update report	✓							
Executive Arrangements							To consider report outlining consultation regarding Council's Executive arrangements	✓							
Task & Finish Groups															
Use of Consultants			✓				Part 1 - Report to Executive June 2010 Part 2 - Evidence Gathering		✓						

Last Revised: 27/05/2010

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Budget	Monitoring		17 Jun 10	29 July 10	2 Sept 10	14 Oct 10	7 Dec 10	6 Jan 11	17 Feb 11	31 Mar 11
Lease Cars			✓				Monitoring of Task Group Recommendations			✓					
Future Meetings															
Corporate Risk Register							Annual Monitoring		✓						
Transformation Programme							Monitoring of budget savings and process								
Carlisle Renaissance							Scrutiny of CR Action Plan (Quarterly Special Meetings)			13 th Sept 2010	13 th Dec 2010				
Performance Monitoring Reports							Quarterly monitoring of PI's		✓		✓		✓		
Use of Resources							Assessment from Audit Commission							✓	
Budget Monitoring 10/11					✓	✓	Monitoring of budget expenditure		✓		✓		✓		
Medium Term Financial Plan					✓				✓						

Last Revised: 27/05/2010

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11



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Scrutiny Annual Report							Draft report for comment before Chairs Group								✓	
Asset Management Plan 2010-2015								✓								
Completed Items																

INFORMATION ONLY ITEMS	
Details	Date Circulated

**EXCERPT FROM THE MINUTES OF THE EXECUTIVE
HELD ON 12 APRIL 2010**

EX.060/10 CORPORATE PLAN AND KEY PERFORMANCE INDICATORS
(Key Decision)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Performance and Development

Subject Matter

The Policy and Performance Manager submitted report PPP.16/10 concerning the Corporate Plan and Key Performance Indicators.

The Policy and Performance Manager informed Members that the Corporate Plan had completed its initial round of consultation with the Overview and Scrutiny Panels, whose comments and suggestions had helped shape the final draft version presented alongside his report. A table identifying each comment, its source and the response was presented at Appendix A, in addition to which Minute Extracts COSP.19/10, ROSP.31/10 and EEOSP.19/10 had been circulated. A report with suggested Key Performance Indicators (KPIs) had also been tabled at the Environment and Economy Overview and Scrutiny Panel on 8 April 2010, and had provided useful feedback on the KPIs.

Performance workshops with the Resources and Community Overview and Scrutiny Panels would also be arranged early in the new municipal year, the focus of which would be the remaining areas of the performance framework (namely Corporate Health and Service Standards).

The Policy and Performance Manager reported that the KPIs would provide a set of measures through which the authority could track the performance of its new priorities. The approach to target setting had been development from a set of principles established with the Executive on 15 February 2010 (PPP.07/10). He added that a new target setting strategy was being adopted for 2010/11 with four distinct levels, namely stretch, improvement, maintenance and no target.

The Chairman of the Resources Overview and Scrutiny Panel was present at the meeting and emphasised that the Panel did recognise the report to be very competent.

In moving the recommendations, the Performance and Development Portfolio Holder stated that the comments made by Overview and Scrutiny had been taken on board. He further commented upon the complexity of the

document, expressing the hope that a simplified summary (in plain English) would be made available for public consumption.

In response, the Policy and Performance Manager explained that preparation of a summary document was the next piece of work.

Summary of options rejected None

DECISION

1. That the Executive had considered the information contained in Report PPP.16/10 with a view to approving the Key Performance Indicators for the new priorities.
2. That the Executive thanked the Overview and Scrutiny Panels for their comments and approved the changes made to the Corporate Plan in response thereto.
3. That any further changes to the Corporate Plan prior to adoption by full Council be delegated to the Leader and Town Clerk and Chief Executive.
4. That the Corporate Plan be recommended to the City Council for adoption.

Reasons for Decision

To present the final version of the Corporate Plan for consideration prior to adoption by full Council

**Index of Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.016/10	The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Strategy 2011/12 to 2015/16	26 July 2010 and 31 August 2010
KD.017/10	Asset Management Plan 2010-2015	26 July 2010 and 31 August 2010
KD.019/10	Executive Arrangements	4 June 2010
KD.008/10	2009/10 Provisional Outturn Reports	4 June 2010

FORWARD PLAN
Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel

Ref: KD.016/10 **Portfolio Area** Finance

Subject The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Strategy 2011/12 to 2015/16

Key Decisions:

To consider the Council's Medium Term Financial Plan and Corporate Charging Policy, and the Council's Capital Strategy and make recommendations to Council on 14 September 2010.

Decision to be taken at Executive on: 26 July 2010 and 31 August 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Resources Overview and Scrutiny Panel on 29 July 2010

Consultees: Overview and Scrutiny

Date for Consultees' comments: July 2010

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.017/10

Portfolio Area Finance and Economy

Subject Asset Management Plan 2010-2015

Key Decisions:

To consider the Council's Asset Management Plan and make recommendations to Council.

Decision to be taken at Executive on: 26 July 2010 and 31 August 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Resources Overview and Scrutiny Panel on 29 July 2010

Consultees: Overview and Scrutiny

Date for Consultees' comments: July 2010

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.019/10

Portfolio Area Cross-cutting

Subject Executive Arrangements

Key Decisions:

To recommend to Council the form of Executive Arrangements that should be consulted on as required by the Public Involvement in Health Act 2007

Decision to be taken at Executive on: 4 June 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Resources Overview and Scrutiny Panel on 17 June 2010

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Governance) report will be available five working days before the meeting

Further Information From:

Assistant Director (Governance), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.008/10

Portfolio Area Finance

Subject 2009/10 Provisional Outturn Reports

Key Decisions:

To consider and approve the 2009/10 Provisional Outturn Reports and make recommendations on any carry forward requests to Council on 29 June 2010.

- Provisional Revenue Outturn
- Provisional Capital Outturn
- Elected Members Allowances - Provisional Outturn
- Council Tax and National Non-Domestic Rates - Provisional Outturn
- Treasury Management Provisional Outturn

Decision to be taken at Executive on: 4 June 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered on 17 June 2010 by Resources Overview and Scrutiny Panel

Consultees: Resources Overview and Scrutiny Panel

Date for Consultees' comments: 17 June 2010

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
