

Business and Transformation Scrutiny Panel

Meeting Date: 24/02/2022
Portfolio: Cross-cutting
Key Decision:
Policy and Budget Framework No
Public / Private Public

Title: Overview Report
Report of: Overview and Scrutiny Officer
Report Number: OS.06/22

Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items within Panel remit on the most recent Notice of Key Executive Decisions
- Note the current work programme

Tracking

Executive:	Not applicable
Scrutiny:	BTSP 24/02/22
Council:	Not applicable

1. Notice of Key Decisions

1.1. The most recent Notice of Key Executive Decisions was published on 21 January 2022. This was circulated to all Members and is available on the CMIS section of the Council's webpages. The following items fall within the remit of this Panel:

Items that are included in the Panel's work programme:

- None

Items that are not included in the Panel's work programme:

- Heat Decarbonisation Plan
- Review of Car Parking to further support city centre recovery
- Citadels Project

2. References from the Executive

2.1. None

3. Progress on resolutions from previous meetings

3.1. The following table sets out the meeting date and resolution that requires following up. The status is presented as either "completed", "pending" (date expected), or "outstanding". An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting.

	Meeting date	Minute reference	Action	Status
1	07/10/21	BTSP 76/21	2) That the Corporate Director of Finance and Resources provides the Panel with information on the budget for the Gateway 44 Project and the projected return on capital.	Complete
2	07/12/21	BTSP 92/21	2) That the Corporate Director of Economic Development provide the Panel with information on the use of S.106 funding (Affordable Homes commuted Sums) to bring empty properties back into use, specifically: - would all of the money be used to bring empty properties back into use; - how many houses were brought back into use; - who were payments made to.	Complete
3	07/12/21	BTSP 93/21	2) That the HR Manager circulate the next quarter return to work figures to the Panel as soon as they were available.	Complete
4	07/12/21	BTSP 94/21	2) That the Policy and Performance Officer provide the Panel with further information on the Test and Trace Support payments and how the additional work was staffed.	Complete

5	06/01/22	BTSP 07/22 (2)	That Corporate Director of Finance and Resources provided the Panel with a written response to the following: - Was the Council was liable for unpaid Business Rates and any losses that the Lanes may experience. - What the Rural Services Grants covered.	
6	06/01/22	BTSP 12/22	2) That an updated ICT Services Project Status report be submitted to the Panel in three months time.	Complete

4. Contribution to the Carlisle Plan Priorities

4.1. The overview and scrutiny of the Carlisle Plan items that fall within the remit of this Panel contribute to ongoing policy development.

Contact Officer: Rowan Jones

Ext: 7257

**Appendices
attached to report:**

1. Draft Scrutiny Panel Work Programme 2021-22

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS:

LEGAL –

PROPERTY SERVICES -

FINANCE –

EQUALITY – This report raises no explicit issues relating to the public sector Equality Duty

INFORMATION GOVERNANCE –

APPENDIX 1: Draft Scrutiny Panel Work Programme 2021-22

BTSP Date	Title	Lead Officer	Type of Scrutiny
03/06/2021	End of Year Performance Report	Gary Oliver	Monitoring
	Financial Update on the Impact of Covid-19	Alison Taylor	Monitoring
	Sands Centre Project Monitoring Report	Darren Crossley	Monitoring
	Outturn Reports	Steven Tickner	Monitoring
	Sickness Absence - end of year report 2020/21	Gary Oliver	Monitoring
15/07/2021	Update on IT projects	D.Strong/ M.Kelly	Monitoring
	Business Rates Outturn 2020/21	Alison Taylor	Monitoring
	Future Scrutiny Arrangements	Rowan Jones	Policy develop't
	Draft Carlisle Plan	Steven O'Keeffe	Policy develop't
26/08/2021	Medium Term Financial Plan	Alison Taylor	Policy develop't
	Asset Management Plan and Annual Property Survey	Mark Walshe	Policy develop't
	Capital Investment Strategy	Alison Taylor	Policy develop't
	Performance Report Q1	Gary Oliver	Monitoring
	Sickness Absence Q1	G. Oliver/ B. McRoy	Monitoring
	External Audit Report - Action Plan, recommendations	Alison Taylor	Monitoring
	Outcome of Old Fire Station Tender (EX.78/21) - call-in	Darren Crossley	Call- in
07/10/2021	Budget monitoring Q1 2021/22	Steven Tickner	Monitoring
	Squad working	Darren Crossley	Policy develop't
	Commercialisation Strategy T&F group report	Alison Taylor	Policy develop't
	Sands Centre Project Monitoring Report	Darren Crossley	Monitoring
	Civic Centre Re-instatement and Development	Darren Crossley	Monitoring
	Update on IT projects - Part B report	D.Strong/ M.Kelly	Monitoring
	Emerging agile working policy/ findings of staff survey	Darren Crossley	Policy develop't
07/12/2021	Budget Setting	Alison Taylor	Budget
	Performance Report Q2	Gary Oliver	Monitoring
	Sickness Absence Q2	Gary Oliver	Monitoring
	Budget monitoring Q2 2021/22	Steven Tickner	Monitoring
06/01/2022	Budget Setting (Incl. Treasury Management Strategy Statement)	Alison Taylor	Budget
	Future Scrutiny T&F group report	Rowan/ Darren	Policy develop't
	Update on IT projects - Part B report	Jason Gooding	Monitoring
24/02/2022	Performance Report Q3	Gary Oliver	Monitoring
	Sickness Absence Q3	Gary Oliver	Monitoring
	Squad working	Darren Crossley	Policy update
	Talkin Tarn Management Arrangements	Luke Leathers	
	Sands Centre Project Monitoring Report	Darren Crossley	Monitoring
	Chancerygate Annual KPI Report	Mark Walshe	
	Budget monitoring Q3 2021/22	Steven Tickner	Monitoring
31/03/2022	Scrutiny Annual Report	Rowan Jones	Policy update
	Corporate Projects	Jason Gooding	Monitoring
	Corporate Risk Register	Darren Crossley	Monitoring
	Sands Centre Project Monitoring Report	Darren Crossley	Monitoring
	LGR - Programme Clarity	Jason Gooding	Policy develop't
	Update on IT Projects – Part B	Laura Griffiths	Monitoring

