

# AGENDA

## EXECUTIVE

**MONDAY 14 MARCH 2011 at 12 NOON**

in the Flensburg Room, Civic Centre, Carlisle

PLEASE NOTE REVISED START TIME FOR THIS MEETING

### **Apologies for Absence**

To receive apologies for absence.

### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

### **Declarations of Interest**

Members are invited to declare any personal interests, and any personal interests which are prejudicial, relating to any item on the agenda at this stage.

## **Minutes of Previous Meetings**

To confirm the Minutes of the meetings of the Executive held on 22 December 2010 and 19 January 2011.

[Copy Minutes in Minute Book Volume 37(5)]

### **PART A**

**To be considered when the Public and Press are present**

## **KEY DECISIONS**

### **A.1 DEVELOPMENT OF CARLISLE'S VISITOR ECONOMY**

The Strategic Director to submit a report on the development of Carlisle's visitor economy. The matter was considered by the Environment and Economy Overview and Scrutiny Panel.

(Copy Report SD.03/11 and Minute Excerpt herewith)

### **A.2 HOUSING DESIGN SUPPLEMENTARY PLANNING DOCUMENT**

The Assistant Director (Economic Development) to submit a report concerning the Housing Design Supplementary Planning Document. The matter was considered by the Environment and Economy Overview and Scrutiny Panel.

(Copy Report ED.14/11 herewith and Minute Extract to follow)

***Report ED.07/11 was issued with the Agenda for the 14 February 2011 meeting of the Executive. Members and Officers are asked to bring their copy of the report to this meeting.***

### **A.3 REVISED PROCUREMENT AND COMMISSIONING STRATEGY 2010-12**

The Assistant Director (Resources) to submit a report on the Procurement and Commissioning Strategy for 2010/12 which has recently been updated to include shared services and other alternative service delivery vehicles. The matter has been considered by the Resources Overview and Scrutiny Panel.

(Copy Report RD.65/10 and Minute Excerpt herewith)

#### **A.4 CUMBRIA STRATEGIC WASTE PARTNERSHIP – ENHANCED PARTNERSHIP WORKING PROJECT**

The Assistant Director (Local Environment) to submit a report considering the Council's participation in the enhanced partnership working project. The report will be available for consideration by the Environment and Economy Overview and Scrutiny Panel.

(Copy Report LE.02/11 herewith)

***This item is likely to be considered again by the Executive. Members and Officers are asked to retain their copy of the report for future meetings.***

#### **A.5 CAPITAL PROJECT – WILLOWHOLME INDUSTRIAL ESTATE**

(The Leader has agreed to this key decision item being considered at this meeting, although not in the Forward Plan)

The Assistant Director (Local Environment) to submit a report seeking the release of the £139,000 Capital Budget to enable the reconstruction of an un-adopted section of road at Willowholme Industrial Estate to be completed.

(Copy Report LE.05/11 herewith)

#### **A.6 AMENDMENT TO COUNCIL FRAMEWORK FOR MEMBER LEARNING**

The Town Clerk and Chief Executive to submit a report seeking amendment of the City Council's Framework for Member Learning. The matter was considered by the Resources Overview and Scrutiny Panel.

(Copy Report CE.05/11 and Minute Extract herewith)

***Report CE.01/11 was issued with the Agenda for the 14 February 2011 meeting of the Executive. Members and Officers are asked to bring their copy of the report to this meeting.***

## **NON KEY DECISIONS**

#### **A.7 ORGANISATIONAL DEVELOPMENT PLAN 2011 – 2013**

The Town Clerk and Chief Executive to submit a report on the Organisational Development Plan 2011 – 2013. The matter was considered by the Resources Overview and Scrutiny Panel.

(Copy Report CE.06/11 and Minute Excerpt herewith)

#### **A.8 FORWARD PLAN**

The Forward Plan of key decisions for the period 1 March 2011 to 30 April 2011 is submitted for information.

#### **A.9 SCHEDULE OF DECISIONS TAKEN BY OFFICERS**

A Schedule of Decisions taken by Officers under delegated powers is attached for information.

(Copy Schedule herewith)

#### **A.10 REFERENCE FROM OVERVIEW AND SCRUTINY**

To consider the following reference:

(a) EEOSP.14/11 – Parking Connect

(Copy Minute Excerpt to follow)

#### **A.11 JOINT MANAGEMENT TEAM MINUTES**

The Minutes of the meeting of the Joint Management Team held on 3 February 2011 are submitted for information.

(Copy Minutes herewith)

#### **A.12 CUMBRIA STRATEGIC WASTE PARTNERSHIP**

The Minutes of the meeting of the Cumbria Strategic Waste Partnership held on 14 January 2011 are submitted for information.

(Copy Minutes herewith)

#### **A.13 MINUTES OF JOINT MEETING BETWEEN THE EXECUTIVE AND REPRESENTATIVES OF THE PARISH COUNCILS**

The Minutes of the joint meeting between the Executive and representatives of the Parish Councils held on 18 January 2011 are submitted for information.  
(Copy Minutes herewith)

**A.14 REPRESENTATIVE ON OUTSIDE BODY: TULLE HOUSE MUSEUM AND ART GALLERY SHADOW TRUST BOARD / TRUST BOARD**

The Assistant Director (Governance) to submit a report seeking the nomination of two Members to serve on the Tullie House Museum and Art Gallery Shadow Trust Board / Trust Board.  
(Copy Report GD.18/11 herewith)

**A.15 BAD DEBT WRITE OFFS FOR NNDR, COUNCIL TAX AND DEBTORS (INCLUDING PENALTY CHARGE NOTICES)**

The Assistant Director (Resources) to submit a report on bad debt write offs for NNDR, Council Tax and Debtors (including Penalty Charge Notices).  
(Copy Report RD.86/10 herewith)

**A.16 UPDATE ON LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION**

The Deputy Chief Executive to submit a report updating Members on the current position on the Local Government Boundary Commission consultation.  
(Copy Report CE.07/11 herewith)

**PART B**

**To be considered in Private**

**KEY DECISIONS**

**B.1 TULLIE HOUSE TRUST PROPERTY ARRANGEMENTS**

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

(The Leader has agreed to this key decision item being considered at this meeting, although not in the Forward Plan)

The Assistant Director (Resources) to submit a report outlining property arrangements in respect of the Tullie House Trust.  
(Copy Report RD.84/11 herewith)

## **NON KEY DECISIONS**

### **B.2 BAD DEBT WRITE OFFS FOR NNDR, COUNCIL TAX AND DEBTORS (INCLUDING PENALTY CHARGE NOTICES)**

*This report is not for publication by virtue of paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime*

The Assistant Director (Resources) to submit a report detailing individual bad debts which are the subject of the report above.  
(Copy Appendices to Report RD.86/10 herewith)

### **B.3 LAND AND PROPERTY TRANSACTIONS**

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Assistant Director (Resources) to submit a report on proposed land and property transactions.  
(Copy Report RD.83/10 herewith)

### **B.4 LAND AND PROPERTY TRANSACTIONS**

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information*

*relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Assistant Director (Resources) to submit a report on proposed land and property transactions.  
(Copy Report RD.85/10 herewith)

**Members of the Executive:**

Councillor Mitchelson	(Leader and Promoting Carlisle Portfolio Holder)
Councillor J Mallinson	(Governance and Resources Portfolio Holder)
Councillor Bainbridge	(Housing Portfolio Holder)
Councillor Bloxham	(Local Environment Portfolio Holder)
Councillor M Bowman	(Economic Development Portfolio Holder)
Councillor Ellis	(Performance and Development Portfolio Holder)
Councillor Geddes	(Community Engagement Portfolio Holder)

**Enquiries to:**

**Morag Durham ext 7036**

**Notes to Members:**

**Decisions made at this meeting, if not subject to call-in will become live on 24 March 2011**