

# **RESOURCES OVERVIEW AND SCRUTINY PANEL**

## ***Panel Report***

**Public**

**Date of Meeting:** 25<sup>th</sup> August 2011

**Title:** Overview Report and Work Programme

**Report of:** Overview and Scrutiny Officer

**Report reference:** OS 22/11

**Summary:**

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

**Recommendations:**

Members are asked to:

- Agree items for consideration by Scrutiny which are included in the Forward Plan (Para 1 & Appendix 1)
- Note and/or amend the Panel's work programme (Appendix 2)

**Contact Officer:** Nicola Edwards

**Ext:** 7122

## 1. Forward Plan Items

The Forward Plan of the Executive covering the period 1<sup>st</sup> August – 30<sup>th</sup> November 2011 was published on 18<sup>th</sup> July 2011.

The following items fall within the remit of this Panel. Full details were provided within report OS20/11 which was presented to the Panel on 21<sup>st</sup> July and are therefore not duplicated within this report.

**KD.016/11 – The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2012/12 to 2017/18**

**KD.017/11 – Asset Management Plan 2011-16 - 2010/11 Provisional Outturn Reports**

To be considered at this meeting of the Panel

## 2. Disabled Facilities Grant Task and Finish Group

It was suggested during discussion around the Corporate Risk Register that a Member of Resources O&S Panel should sit on the above Task Group which has been commissioned by the Community O&S Panel. This was agreed by the Chair of COS and subsequently Cllr Layden volunteered to be involved in this piece of work.

## 3. Capital Projects Task and Finish Group

The Task Groups report was presented to the Executive at its meeting on 26<sup>th</sup> July 2011. A response to the Task Groups recommendations has been requested to the next meeting of the Panel on 25<sup>th</sup> August.

## 4. Work Programme

The current work programme is produced at Appendix 1 for consideration and/or amendment.

# RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 15 August 2011

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12	29 Mar 12	
<b>Current Meeting -25<sup>th</sup> August 2011</b>																
Costs of Services			✓				To receive a report detailing the costs of all services provided by the Authority			✓						
Medium Term Financial Plan					✓					✓						
Asset Management Plan 2011-2016					✓					✓						
Discretionary Rate Relief Policy				✓			To consider draft protocol and criteria			✓						
Transformation Programme					✓	✓	Monitoring of action plans, budget savings and process			✓						
Performance Monitoring Reports	✓					✓	Monitoring of performance relevant to the remit of the Panel	✓		✓		✓				

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Regional Growth Fund							To provide report on bid to inform Panel Members to assist them in deciding whether to put a motion to Council			✓						
<b>Task &amp; Finish Groups</b>																
Capital Programme Review			✓				To receive response from Executive	✓		✓						
Use of Consultants			✓				Need to determine when to monitor recommendations (Response from Exec 6/12/10)									
Lease Cars			✓				Monitoring of Task Group Recommendations									
<b>Future Meetings</b>																
Asset Management			✓				To monitor implementation		✓		✓					

Last Revised: 15/08/2011

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Date last revised: 15 August 2011

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	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12	29 Mar 12
Business Plan							of plan								
Projects Assurance Group						✓	Quarterly monitoring of significant projects		✓		✓		✓		✓
Corporate Risk Register						✓	Quarterly Monitoring		✓		✓		✓		✓
Budget Monitoring 11/12					✓	✓	Monitoring of budget - check dates with Peter/Alison								
Budget					✓		Budget setting 2012/13-2016/17					✓	✓		
Shared Services						✓	Update report on RBS, ICT & Audit Shared Services				✓			✓	
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓
<b>Completed Items</b>															
Employee Opinion Survey							To inform Members of		✓						

Last Revised: 15/08/2011

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Date last revised: 15 August 2011



Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Budget	Monitoring		16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12	29 Mar 12	
							feedback and action plan									
2010/11 Provisional Outturn Reports							Outturn reports and recommendations on carry forward requests to Council	✓								
<b>INFORMATION ONLY ITEMS</b>																
<b>Details</b>												<b>Date Circulated</b>				

**FORWARD PLAN**  
**Index of Active Executive Key Decisions relevant to:**  
**Resources Overview and Scrutiny Panel**

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<b>Key Decision Ref Nos:</b>	<b>Subject:</b>	<b>Date of Executive Meeting</b>
KD.016/11	The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2012/13 to 2017/18	26 July 2011  30 August 2011
KD.017/11	Asset Management Plan 2011-2016	26 July 2011 30 August 2011

**FORWARD PLAN**  
**Active Executive Key Decisions relevant to:**  
**Resources Overview and Scrutiny Panel**

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**Ref:** KD.016/11                      **Portfolio Area** Governance and Resources

**Subject** The Medium Term Financial Plan (including the Corporate Charging Policy) and the Capital Strategy 2012/13 to 2017/18

**Key Decisions:**

To consider the Council's Medium Term Financial Plan and Corporate Charging Policy, and the Council's Capital Strategy and make recommendations to Council on 13 September 2011.

**To be considered initially by Executive:** 26 July 2011

**Decision to be taken at Executive on:** 30 August 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget Framework matter which will be available for consideration by the Resources Overview and Scrutiny Panel on 25 August 2011.

**Consultees:**                      Overview and Scrutiny

**Date for Consultees' comments:** August 2011

**Relevant reports/background papers which are available:**

The Assistant Director (Resources) report will be available five working days before the meeting

**Further Information From:**

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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**Ref:** KD.017/11

**Portfolio Area** Governance and Resources

**Subject** Asset Management Plan 2011-2016

**Key Decisions:**

To consider the Council's Asset Management Plan and make recommendations to Council on 13 September 2011.

**To be considered initially by Executive:** 26 July 2011

**Decision to be taken at Executive on:** 30 August 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget Framework matter which will be available for consideration by the Resources Overview and Scrutiny Panel on 25 August 2011

**Consultees:** Overview and Scrutiny

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