



RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 17 June 2010

Title: PROJECT ASSURANCE GROUP

Report of: Deputy Chief Executive

Report reference: CE 16/10

Summary:

Attached is the most recent summary of significant projects monitored by the Council's Project Assurance Group. Members should be aware that the nature of this kind of exception report is that it quite rightly focuses in the problems and issues with projects. Where little is said the project is progressing in line with agreed plans.

Questions for / input required from Scrutiny:

Members are invited to comment upon the projects within the report and identify any further information or updates they may require in relation to the work of the Project Assurance Group.

Contact Officer: Jason Gooding





Ext: 7009

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

Project Assurance Group

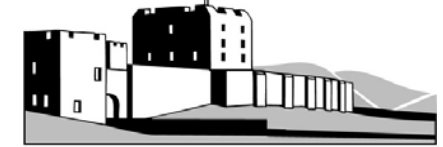
May 2010 APPENDIX 1

Report to show the status and issues of the Council's significant projects

-  Significant issues with project/ Project or stage of project significantly delayed
-  Some concerns with project/ Overdue action/ Budget profiling issue
-  Project on schedule/ Active action
-  Action/ stage complete













NP New Project

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Please note that the information is valid for the date indicated

Project	Current Status	Latest Note/ Issues	Project Stage	Status Icon
Kingstown Industrial Estate To bring roads and pavements at Kingstown Industrial Estate upto an adoptable standard. The total project cost is £554,000.		18/05/10: This project continues to be off track against the original time plan. A meeting is being organised with the County engineer to agree design details. Contract documentation will then be finalised and a tender process commenced.	Business Case Approval	
			Agreement of design with County Council	
			Tender Process	
			Construction work	
			Project Completion	
Cycle Route - Sustrans Cycle route investigations and detailed designs for the Sustrans Connect 2 Scheme under which the City will receive a contribution of up to £975k from Sustrans and £150k from DfT Links for Schools. Payment will be made after each element of the scheme has been completed.		May 10: There are still some funding issues with this project. The later elements of the scheme are considered high-risk by Sustrans due to £2.3m funding gap. Spring 2013 is the deadline for Lottery funding. Element 1: Land exchange at Thomas St/ Lime St has now been agreed. Funding still required for construction of link Thomas St to Lime St. Element 2: Funding is being sought. Element 3: Non slip surface on bridge over Caldew at Dunelm/ Lidl now complete.	Element 1 - Denton St Bridge to Lime St	
			Element 2 - Castle Way to St Aidan's Rd via Bitts Park and Sands	
			Element 3 - Lime St to Castle Way	
			Element 4 - Durdar Rd to Bousteads Grassing	
			Element 5 - Sheepmount to new Eden Crossing to Kingstown Broadway	

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		Element 4: Funding being sought for bridge over railway. Elements 5 and 6: Routes still to be agreed.	Element 6 - Lowry Hill to Crindledyke	
Community Resource Centre The new Resource and Training Centre will provide support and opportunities for both homeless and people within the local community. The budget is estimated £3.2m which includes £1,890,000 funding from Government Places of Change Grant.		20/05/10: Tenders have been returned. An event was held to promote project design/room availability to possible stakeholders on 18th May. Attendance was good and there was an interest in both basing services at the new Centre and working with the Housing Team on the business plan. There will be an emphasis on preventative work with other agencies eg. drug and alcohol service. The revenue implications are currently being updated.	Business Case Approval	
			CHIP/HALO funding bids submitted/ successful	
			Planning Consent	
			Construction of building	
			CHIP/HALO project up and running	
			Set up of new service team	
			Project Review and Closure	
Sands Centre Development Proposal for the re-development of the Sands Centre, to include a new block for the delivery of Cumbria University courses, 25m swimming pool and teaching pool, new Sports Hall provision, and refurbishment of the existing Main Hall. Total project cost is £15.1m.		May 10: Following changes to the elevations, the design team is preparing the final documents for Planning Permission submission at the end of June. The development of the full business case continues with reviews on legal contracts with the stakeholders, funding sources / options and procurement options of the next design stages and Contractor commissions.	Development of full business case	
			Planning submission and approval	
			Tender Process	
			Implementation Programme	
Historic Quarter - Castle St Public Realm Improvements Enhancements to the Historic Core of the City with particular emphasis on Castle Street: - Restricted zone for traffic - Pedestrianising and stone paving using traditional materials The total budget is £773,100.		18/05/10: 7th June is the start date for construction work. Report to the Executive 5th June seeking approval to purchase a particular paving material from a sole supplier. Traffic orders are being finalised with the County Council.	Approval by County Council	
			Consents and Orders	
			Finalise design	
			Traffic Management	
			Works	

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Replacement Families Hostel To develop a new provision for homeless families and women to improve the quality of service, address equality and accessibility issues and comply with government legislation. The estimated gross cost of the project is £1,850,000 which includes a split of funds from the original Centre of Excellence project and funding allocations under the Housing Strategy programme. A capital receipt is also included for the current hostel building.		20/05/10: A report will go to Executive in July about the outcome of the consultation about the site location.	Planning and formal approval for the project	
			Tender Process	
			Implementation Programme	
			Project Completion	
Set up of Revenues and Benefits Shared Service To implement the agreed business case for the future delivery of the Revenues and Benefits service across the 3 Councils – Carlisle, Copeland and Allerdale. The new shared service is planned to be fully operational by 1 st October 2010.		02/06/10: The formal implementation of the Shared Service commenced on 1 st June with the governance arrangements being signed off. Staff from Allerdale and Copeland have been TUPE'd across to Carlisle as the employing authority. The implementation timetable is on track with the Shared Service to be fully operational by 1 st Oct 2010.	Finalise Governance arrangements	
			Recruit Partnership Manager	
			ICT Implementation	
			Agree administrative policies, practices and procedures	
			Recruitment/assimilation to all new/changed posts on structure	
			Staff training	
			New shared service fully operational	
Carlisle Roman Gateway Project This consists of 2 strands – The creation of a new Roman Gallery within Tullie House, and Public Realm works and interpretation to Hadrian's Wall Path to complement the Roman Gallery. The combined project budget is £2.37m. Council funding is £260,000 from its LABGI reserves. £1.91m to be sourced externally.		25/05/10: External works - Designs have reached RIBA Stage D and require sign off before the designs can be committed and moved towards tender. Steering Group discussed 21/5/10 and informal consultation being undertaken by senior Members – remainder of group content with designs. Changes from previous concepts included more use of waymarkers and striking columns throughout but with an emphasis on work to public realm outside Tullie House. This is to be in sympathy with the main Castle Street scheme – ie use of materials and street furniture etc. Steering Group discussed need to appoint Project Manager to this element of the scheme . Risk	Roman Gateway Public Realm (external)	
			Detailed design complete	
			Planning Approval	
			Contractor Procurement	
			Implementation Programme	

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		<p>register – additional risks around maintenance, project management of public realm and GFA. Before the project moves forward to stage E the issue around project management should be sorted along with the project assurance documentation required.</p> <p>Internal works – First contract completed – strip out of Gallery, second contract underway – levelling the floor. Content designs progressing. Touring exhibition tender nearing completion and will go out shortly. Consent required from County Council to undertake works to Gallery – County Council is now taking this forward (04/06/10).</p>	<p>Roman Gateway Gallery (internal)</p> <table border="1" data-bbox="1585 512 2018 906"> <tr> <td>Business Case approval</td> <td></td> </tr> <tr> <td>Design</td> <td></td> </tr> <tr> <td>Production Drawings</td> <td></td> </tr> <tr> <td>Tender Process</td> <td></td> </tr> <tr> <td>Mobilisation and Construction</td> <td></td> </tr> <tr> <td>Object Installation</td> <td></td> </tr> <tr> <td>Opening of new gallery</td> <td></td> </tr> </table>	Business Case approval		Design		Production Drawings		Tender Process		Mobilisation and Construction		Object Installation		Opening of new gallery		
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<p>Audit Shared Services To develop a shared audit service with Copeland Borough Council and Cumbria County Council.</p>		<p>18/05/10: With effect from May 2010, Cumbria County Council started to provide management resources to assist in the continuity of Carlisle City Council's Internal Audit function prior to the implementation of shared of the shared service. Under this temporary arrangement, which will end on the date that the City Council staff are transferred to the County Council or 30/9/10, whichever is sooner, agreement has been reached on the scope of work that will undertaken by the Interim Audit Manager and the level of fees payable.</p> <p>Formal consultation has been initiated with trade unions and an initial meeting took place on 27th April 2010 at which issues were tabled. A second meeting is scheduled for 27th May 2010 and further meetings will be held at monthly intervals thereafter.</p>	<table border="1" data-bbox="1585 906 2018 1412"> <tr> <td>Audit Manager from the County to take responsibility for managing Carlisle City audit.</td> <td></td> </tr> <tr> <td>TUPE transfer occurs, staff employed by the County</td> <td></td> </tr> <tr> <td>New full structure including employers to be assimilated by Carlisle, County and Copeland.</td> <td></td> </tr> </table>	Audit Manager from the County to take responsibility for managing Carlisle City audit.		TUPE transfer occurs, staff employed by the County		New full structure including employers to be assimilated by Carlisle, County and Copeland.										
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<p>Housing Strategy 2010-15 To make provision for those in need of housing within the area. 3 priority areas - Supporting Vulnerable People Decent Homes and Empty Homes Balancing the Housing Market The budget has been revised to spread over an extra year. The total for 10/11 is £720,000.</p>	NP	<p>20/05/10: A report is going to Executive to release funding. There has been a reduction in the level of Regional Housing Pot grant awarded this year. The overall programme is to be re-profiled over 5 years which would provide the programme with a reduced annual programme of £720,000. Specific plans have been put forward for Housing provision, Affordable housing, Fuel poverty, Decent homes and Empty property. A detailed project plan with scheduled dates and budget profile is required.</p>		
<p>Customer Contact Centre Shared Service Shared Customer Contact Centre project between Carlisle, Allerdale, and the County.</p>	NP	<p>May 10: The draft business case for the shared customer contact centre project between Carlisle, Allerdale and Cumbria County Council is currently being produced. There has been some delay in collating finance/ cost information. This will be ready for PAG consideration at July meeting.</p>		
<p>Car Parking Shared Service Proposal Proposed scheme to share car parking service with the County and possibly other Districts.</p>	NP	<p>May 10: A revised project is under development with the County Council to ensure that the on street parking services are market tested to achieve value for money. Work is also at an early stage on proposals for a collective procurement of off street parking services.</p>		
<p>Tullie House Trust Proposal for development of trust status for Tullie House.</p>	NP	<p>28/05/10: Working towards a decision by Nov 2010 with a potential start date of 1st April 2011. This is being managed as a project and will be monitored by the Project Assurance Group.</p>		
<p>Old Town Hall The scheme involves upgrade to strategic VIC status and restoration and upgrade of the interior and exterior of the building. The budget for the preferred option is in the region of £1.3m, £540k has been secured, and an application will be made to NWDA and English Heritage for £600k, leaving a shortfall of approx £200k.</p>	NP	<p>26/05/10: Bids to English Heritage for partnership funding submitted - 40K secured- another 120k outstanding. Project costs have been examined to trim to minimum without affecting integrity of scheme. Concern remains that substantial cuts in content in particular would significantly reduce attractiveness to NWDA/ Cumbria Tourism. The application to NWDA has been submitted.</p>		