

CARLISLE CITY COUNCIL

Report to:- The Chairman and Members of The Finance and
General Purposes Sub-Committee

Date of Meeting:- 21 August 2001

Agenda Item No:-

Public

Operational

Delegated: No

Accompanying Comments and Statements

	Required	Included
Environmental Impact Statement:	No	No
Corporate Management Team Comments:	No	No
City Treasurers Comments:	Yes	Yes
City Solicitor & Secretary Comments:	No	No
Head of Personnel Services Comments:	No	No

Title:- **STANDING ORDER 40 (3) REPORT**

Report of:- **The City Treasurer**

Report reference:- **Financial Memo 2001/02 No 65**

Summary:-

This report sets out requests for virement and expenditure for which budget provision has not been made as well as occurrences with financial implications for noting.

Recommendation:-

Members are asked to:

- i) Note the items in Appendix A.
- ii) Consider the virement requests in Appendix B.
- iii) Consider the Supplementary Estimate requests in Appendix C.

Contact Officer: Alison Taylor

Ext: 7289

D Thomas
City Treasurer

Note: In accordance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Minutes of various Committee & Sub-Committee meetings during the present cycle of meetings.

SO40 (3) – ITEMS FOR NOTE

This Appendix contains items for noting. These are instances where the City Treasurer is aware that a matter has occurred which will affect the Council's overall budget and should be brought to the Sub-Committee's attention.

The Sub-Committee is requested to note the following items(s):

- A1 Leisure and Community Development Committee - 6 August 2001
Item A8 – Botcherby New Opportunities Fund Bid
The Committee agreed to contribute £1,000 from the Community Development budget towards the costs of preparing a Stage 2 Bid for the Botcherby Healthy Living Initiative Bid to the New Opportunities Fund. This is in addition to the £1,000 given by Economic Development Sub-Committee and £1,000 which will be requested from Housing Committee. These contributions are dependent upon a contribution from Cumbria County Council of £3,000. The total cost of the bid is £10,000 with the balance of the funding (£4,000) being financed by HAZ.
- A2 Local Government Reform Working Group – 20 July 2001
Resources to Support Executive and Overview and Scrutiny
In order to secure the necessary resources for the Overview and Scrutiny arrangements and the Executive arrangements the Working Group proposed the appointment of 2 dedicated support officers. This proposal was subsequently approved by Special Council on 31 July together with a supplementary estimate of £56,822. The cost of the new posts will be £28,000 in the current year increasing to £56,822 in future years. These additional costs will be met from General Fund Balances.
- A3 Policy & Resources – 2 July 2001
Item A15(a) – Civic Suite Accommodation
The Committee approved the proposed adaptation works to the Civic Suite accommodation as agreed by the Local Government Reform Working Group on 8 June. The cost of the work amounts to £93,730 of which £19,470 can be met from the Corporate Restructuring budget carried forward from 2000/01. The balance of £74,260 will require a supplementary estimate, however this sum may be reduced by the extent to which any balances remaining on the provision for Members' Allowances under the Modernisation Agenda is available to be applied to these works. The City Council approved a supplementary estimate of £74,260 at the meeting of 17 July, to be funded from General Fund Balances.

SO40 (3) – REQUESTS FOR VIREMENTS

This Appendix covers requests for virement which are outside the budget holders' control.

The Sub-Committee is requested to agree the following request(s):

No requests for virement.

SO40 (3) – SUPPLEMENTARY ESTIMATE REQUESTS

This Appendix deals with any requests for supplementary estimates submitted by Committees or Sub-Committees in the present Committee cycle. Each Committee request will be detailed together with the Committee date and agenda item, the amount of the request, whether it is recurring or non-recurring and from where it is to be funded. As only full Council can approve supplementary estimates there will be a recommendation in each case to full Council.

The Sub-Committee is requested to consider the following request(s) for recommendation to Council:

C1 Policy and Resources Committee – 2 July 2001

Item A14 – Pay Negotiations 2001

The cost of the average inflationary pay increase to staff of 3.5% amounts to £55,000 in respect of General Fund services and £17,000 in respect of the Housing Revenue Account. The increase applies with effect from 1 April 2001 and a supplementary estimate is required in order to cover the payment obligations to be funded from General Fund Balances (£55,000) and the Housing Revenue Account (£17,000).

C2 Environment Committee – 23 August 2001

Highways Claimed Rights

This Committee will be asked to consider the revised arrangements in respect of the Council exercising Highways Claimed Rights. A supplementary estimate of £61,500 will be required in relation to an increase in insurance costs from £162,500 to £224,000. This additional cost is to be funded from General Fund Balances.

D THOMAS

City Treasurer

Contact Officer: Alison Taylor

Ext: 7289

Note: In accordance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Minutes of various Committee & Sub-Committee meetings during the present cycle of meetings.

CARLISLE CITY COUNCIL

Report to:- The Chairman and Members of The Finance and
General Purposes Sub-Committee

Date of Meeting:- 21 August 2001

Agenda Item No:-

Private*

Operational

Delegated: No

* Not for publication by virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972

Accompanying Comments and Statements

	Required	Included
Environmental Impact Statement:	No	No
Corporate Management Team Comments:	No	No
City Treasurers Comments:	Yes	Yes
City Solicitor & Secretary Comments:	No	No
Head of Personnel Services Comments:	No	No

Title:- **STANDING ORDER 40 (3) REPORT**

Report of:- The City Treasurer

Report reference:- Addendum to Financial Memo 2001/02 No 65

Summary:-

This report sets out requests for virement and expenditure for which budget provision has not been made as well as occurrences with financial implications for noting.

Recommendation:-

Members are asked to:

- i) Note the items in Appendix A.
- ii) Note that there are no requests for virements
- iii) Consider the Supplementary Estimate requests in Appendix C.

Contact Officer: Alison Taylor

Ext: 7289

D Thomas

City Treasurer

Note: In accordance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Minutes of various Committee & Sub-Committee meetings during the present cycle of meetings.

SO40(3) - ITEMS FOR NOTE

- A4 Personnel & Training Sub-Committee – 16 August 2001
Item B3 – The Corporate Property Service Business Plan
The Sub-Committee approved the revised structure, staff roles, job descriptions and gradings for the Property Division subject to final approval by the Environment Committee on 23 August 2001. The additional costs associated with the new structure are to be met from the generation of additional income in accordance with the Property Services Business Plan.
- A5 Personnel & Training Sub-Committee – 16 August 2001
Item B4 – Personnel Section Staffing
The Sub-Committee approved the revised staffing structure with the Personnel Section following the retirement of the Central Training Officer. Savings of £26,262 generated by this restructure are to be retained within the Personnel Section. A report is to be submitted to Policy & Resources on 30 August to indicate how this surplus will be utilised.

SO40(3) - SUPPLEMENTARY ESTIMATE REQUEST

- C3 Policy & Resources Committee 30 August 2001
Carlisle Archaeology – Redundancy Contribution

Carlisle Archaeology Ltd will cease trading with effect from 31 August 2001 and in accordance with the transfer agreement the City Council is liable to indemnify the University of Bradford with a proportion of the redundancy costs incurred. The City Council's contribution has been calculated at £14,553 for which a supplementary estimate is required. The costs can be met from General Fund Balances.

- C4 Personnel & Training Sub-Committee – 16 August 2001
Item B2 – Accommodation Assistants

The Sub-Committee approved the regrading of Accommodation Assistants based in the Housing Department from Scale 2-4 to Scale 3-5. The cost implications of the regrading are £1,500 in 2001/02 increasing to £11,100 in future years. The costs for 2001/02 can be met from existing HRA budget resources, however a supplementary estimate for future years costs is required to be met from HRA balances.

D THOMAS
City Treasurer

Contact Officer: Alison Taylor

Ext: 7289

City Treasury
Carlisle
17 August 2001
AT/f650102 - Addendum