

Legal and Democratic Services

Head of Legal & Democratic Services: J M Egan LLB

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TO: THE MAYOR AND MEMBERS OF
THE CITY COUNCIL

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Mr Dixon

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lanD@carlisle-city.gov.uk

IJD/LT

17 April 2003

Dear Sir/Madam

RE: COUNCIL MEETING TUESDAY 29 APRIL 2003 AT 6.45 PM

You are summoned to attend the meeting of Carlisle City Council which will be held at **6.45 pm** on **Tuesday, 29 April 2003** in the **Council Chamber, Civic Centre, Carlisle.**

A G E N D A

1. The Mayor will invite the Chaplain to the City Council to open the Meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. **Minutes**
The Council will be asked to receive the Minutes of the Meetings of the City Council held on 17 February and 4 March 2003.
4. **Public and Press**
To determine whether any of the items of business within Part A of the Agenda should be dealt with when the Public and Press are excluded from the Meeting.
5. **Declarations of Interest**
Members are invited to declare any personal interests and any personal interests which are also prejudicial relating to any item on the Agenda at this stage.
6. **Announcements**
 - (a) To receive any announcements from the Mayor.
 - (b) To receive any announcements from the Leader of the Council.
 - (c) To receive any announcements from Members of the Executive
 - (d) To receive any announcements from the Town Clerk and Chief Executive.



7. **Questions by Members of the Public and Presentation of Petitions and Deputations**

(a) Questions

Pursuant to Procedure Rule 10.1, the Town Clerk and Chief Executive to report that no questions had been submitted by members of the public.

(b) Petitions

Pursuant to Procedure Rule 10.11, the Town Clerk and Chief Executive to report that no petitions had been submitted by Members of the public.

8. **Questions from Members of the City Council**

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions had been submitted by Members of the Council.

9. **Executive**

The Council will be asked to receive the Minutes of the Meetings of the Executive held on 3 March and 3 April 2003 and receive Reports from the following Portfolio Holders:-

- (1) Community Activities
- (2) Health and Wellbeing
- (3) Corporate Resources
- (4) Policy and Performance Management
- (5) Finance and Resources
- (6) Promoting Carlisle
- (7) Economic Prosperity
- (8) Infrastructure Environment and Transport

and ask questions of the Leader and Portfolio Holders on those Minutes and Reports.
(Copy Reports herewith)

10. **Overview and Scrutiny**

(a) Minutes and Chairman's Report

The Council will be asked to receive the Minutes from the following Meetings of the Overview and Scrutiny Management Committee and Overview and Scrutiny Committees and to ask questions of the Chairman and receive Reports from the Chairmen of the Overview and Scrutiny Committees:-

- (1) Overview and Scrutiny Management Committee held on 13 March 2003 together with the Chairman's Report.
- (2) Overview and Scrutiny Committee Community held on 27 March 2003 together with the Chairman's Report.
- (3) Overview and Scrutiny Committee Corporate Resources held on 20 February and 10 April together with the Chairman's Report.

(4) Overview and Scrutiny Committee Infrastructure held on 27 February and 24 March 2003 together with the Chairman's Report.
(Copy Reports herewith)

(b) Overview and Scrutiny Committee Annual Report
To receive the Annual Report of the Overview and Scrutiny Committees.
(Copy Report herewith)

11. **Licensing and Regulatory Panel**

To receive the Minutes of the Meeting of the Licensing and Regulatory Panel held on 5 March and 2 April 2003.

12. **Development Control Committee**

To receive the Minutes of the Meeting of the Development Control Committee held on 12 and 14 March 2003.

13. **Appeals Panel**

To receive the Minutes of the Meeting of the Appeals Panel held on 13 and 27 March 2003.

14. **Employment Panel**

To receive the Minutes of the Meeting of the Employment Panel held on 10, 20 and 31 March 2003.

15. **Notice of Motion**

To consider the following Notice of Motion of which due notice has been given by Councillor Mrs Bradley in accordance with Procedure Rule 12:-

"That Carlisle City Council welcomes the introduction of Child Tax Credit and Working Tax Credit on 7th April as a major contribution towards the Government's drive to end child poverty and resolves:

- (a) to support - in conjunction with local voluntary and statutory services – a benefits take-up campaign drawing on the LGA's Quids for Kids good practice guide and supporting material.
- (b) to encourage council employees to claim their entitlements.
- (c) to apply the same principles to promote the launch of Pension Credit on 6 October 2003."

16. **Proposals from the Executive in relation to the Council's Budget and Policy Framework**

(a) Housing Allocations Policy

Pursuant to Minute EX.35/03 to consider a Report of the Head of Environmental Protection on the proposed new Housing Allocations Policy which has been recommended to the Council by the Executive for adoption as part of the Council's Policy Framework in accordance with Article 4 of the Council's Constitution.
(Copy Report EPS.15/03 herewith)

(b) Physical Activity and Sport Strategy

Pursuant to Minute EX.37/03 to consider a Report from the Head of Culture, Leisure and Sport regarding the draft Physical Activity and Sport Strategy for Carlisle which has been recommended to the City Council by the Executive for approval as part of the Council's Policy Framework in accordance with Article 4 of the Council's Constitution.

(Copy Report CLS.42/03 herewith)

(c) Community Safety Best Value Review

Pursuant to Minute EX.38/03 and OSM.8/03 to consider a Report of the Head of Economic and Community Development regarding the Community Safety Best Value Review and Action Plan, which has been referred to the City Council for approval by the Overview and Scrutiny Committees via the Executive in accordance with the Council's protocol for dealing with Best Value Reviews.

(Copy Report ECD.13/03 herewith)

(d) Strategic Audit Plan for 2003/04 to 2006/07 – Audit Plan 2003/04 and Proposals for Value for Money Studies

Pursuant to Minute CROS.33/03 and EX.47/03 to consider a Report of the Audit Manager setting out details of the Council's Strategic Audit Plan for the years 2003/04 to 2006/07 and the Audit Plan for 2003/04, which has been considered by the Executive and referred to the City Council for approval by the Corporate Resources Overview and Scrutiny Committee, in accordance with Article 4 of the Council's Constitution.

(Copy Report FS.12/02 herewith)

(e) Final Accounts – Closure Issues

To consider a Report of the Head of Finance regarding the audit of the City Council's Final Accounts for 2001/02. The Executive recommended the City Council to formally agree to an equal split of the overall net relevant liability of K.P.P.L. of £2.347m for 2001/02 with Cumbria County Council and adopting Option 2 as set out in Report FS.02/03 to resolve the issue.

(Copy Report FS.2/03 herewith)

(f) Raffles Area Strategy – Position Statement

To consider a Report on progress in implementing the Raffles Area Strategy which recommends the Council to agree funding proposals from Housing Revenue Account Balances. The report will also be considered by the Executive at its meeting on 28 April 2003.

(Copy Report ECD.15/03 herewith)

17. **Independent Remuneration Panel – Recommendation 2003/04**

Members Allowance Scheme

To consider recommendations of the Independent Remuneration Panel which has been referred to Council by the Corporate Resources Overview and Scrutiny Committee.

(Copy Report FS.3/03 herewith)

18. **Independent Remuneration Panel – Replacement Panel Member**

To consider a Report of the Head of Finance regarding the proposed appointment process for a replacement Panel Member for the Council's Independent Remuneration Panel. The Report was considered by the Corporate Resources Overview and Scrutiny Committee at its meeting on 10 April 2003.

(Copy Report FS.1/03 and Minute Extract from Corporate Resources Overview and Scrutiny Committee attached herewith)

19. **Proposed Change to the Size of the Overview and Scrutiny Committees**

To consider a Report of the Head of Legal and Democratic Services regarding proposed changes to the size of the Council's Overview and Scrutiny Committees. The report was considered by the Special Meeting of the Overview and Scrutiny Management Committee on 14 April 2003, when it was recommended that :

- the size of the three Overview and Scrutiny Committees (Corporate Resources, Community and Infrastructure) be increased from 8 Members to 10 Members;
- for each Committee the Council will appoint the same number of substitutes in respect of each political group as that group holds ordinary seats on that Committee up to a maximum of 3 for each political group.

(Copy Report LDS.21/03 and Minute Extract from the Meeting of the Overview and Scrutiny Management Committee held on 14 March 2003 herewith).

20. **Timing of Annual Council Meeting on 19 May 2003**

To consider a Report of the Head of Legal and Democratic Services requesting the Council to decide whether it wishes to exercise its powers under Council Procedure Rule 5.1 to enable the Annual Meeting of the City Council on the 19 May 2003 to be held at 6.45 pm and not at 11.00 am.

(Copy Report LDS.29/03 herewith)

21. **Decision taken as a Matter of Urgency**

To consider a report of the Head of Legal and Democratic Services on a decision to be taken by the Executive at its meeting on 28 April 2003 which will be taken as a matter of urgency and not subject to call-in.

(Copy Report LDS.30/03 herewith)

22. **Annual Report relating to the Operation of Call-In and Urgency**

The Head of Legal and Democratic Services to report on the operation of the provision relating to Call-In and Urgency for the municipal year 2002/03 as required under the Council's Constitution.

(Copy Report LD S.23/03 herewith)

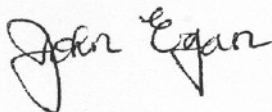
23. **Communications**

To receive and consider Communications, if any, and to deal with such other business as may be brought forward by the Mayor as a matter of urgency.

PART B

Nil

Yours faithfully

A handwritten signature in black ink, appearing to read "John Egan". The signature is written in a cursive style with a large initial 'J' and 'E'.

Head of Legal and Democratic Services