



CARLISLE CITY COUNCIL

Supplementary Minutes

Volume 49(4)

The Minutes from the following meetings have been completed following the publication of Minute Book Volume 49(4) and have been circulated to Council for receipt and adoption.

MEETING	MINUTE NUMBER	MINUTE NUMBER	DATE	PAGE NUMBER
EXECUTIVE	EX.153/22	EX.168/22	19 December 2022	1 - 10
Joint Management Team			21 November 2022	11 - 12

Present: Councillor Mrs Marilyn Bowman, Councillor Nigel Christian, Councillor Gareth Ellis, Councillor Stephen Higgs, Councillor John Mallinson

Officers: Deputy Chief Executive
Corporate Director of Governance and Regulatory Services
Corporate Director of Finance and Resources
Corporate Director of Economic Development

EX.153/22 CALL IN

The Leader reported that the Mayor had, on 9 December 2022, agreed that the following items be exempt from call in as call-in procedures would overlap the City Council meeting on 3 January 2023 when the Council would be asked to approve the following matters:

A.1 Caldew Riverside Remediation
B.1 Tullie House Business Plan

EX.154/22 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of the Communities, Health and Wellbeing Portfolio Holder and the Town Clerk and Chief Executive.

EX.155/22 DECLARATIONS OF INTEREST

There were no declarations of interest submitted.

EX.156/22 PUBLIC AND PRESS

It was agreed that the items in Part A be dealt with in public and the items in Part B be dealt with when the Public and Press are excluded.

EX.157/22 MINUTES OF PREVIOUS MEETING

RESOLVED - That the minutes of the meeting held on 21 November 2022 be agreed as a correct record.

EX.158/22 CALDEW RIVERSIDE REMEDIATION

(Key Decision KD.25/22)

Portfolio Economy, Enterprise and Housing
Relevant Scrutiny Panel Place Panel

The Economy, Enterprise and Housing Portfolio Holder submitted report ED.33/22 which set out the progress made in understanding the nature of the contamination at the site along with the development of a strategy for its remediation and the implications for the Council as owner of the site. An overview of costs associated

with the remediation works was provided and underpinned the recommendation for a budget of £100,000 to support the delivery of the remedial strategy over a three year period.

The Economy, Enterprise and Housing Portfolio Holder welcomed the remediation works, as they would enable the future development of the site and support the upcoming changes in the city centre.

The Economy, Enterprise and Housing Portfolio Holder moved the recommendations which were seconded by the Leader.

Summary of options rejected not to allocate funding to the project

DECISION

That the Executive:

1. Noted the contents of the report, including the risk associated with the ownership of the Caldew Riverside site and the proposed approach to its remediation.
2. Noted the support from Homes England in developing a business case to draw down the additional funding required to fully remediate the site and enable it to be developed for housing.
3. Recommend to Council, a budget of over £100,000 over three years (from 2023/24) to be allocated to the project to support the delivery of the proposed remedial strategy.

Reasons for Decision

The remediation and future redevelopment of the Caldew Riverside site will support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region. It also contributes directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place to live, work, visit and invest.

EX.159/22 NOTICE OF EXECUTIVE KEY DECISIONS

(Non Key Decision)

Portfolio: Cross Cutting

Relevant Scrutiny Panel

People Panel; Place Panel; Resources Panel

Subject Matter:

The Notice of Executive Key Decisions dated 18 November 2022 was submitted for information.

Summary of options rejected None

DECISION

That the Notice of Executive Key Decisions dated 18 November 2022 be received.

Reasons for Decision Not applicable

**EX.160/22 SCHEDULE OF DECISIONS TAKEN BY THE LEADER /
PORTFOLIO HOLDERS**

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

People Panel; Place Panel; Resources Panel

Subject Matter:

Details of decisions taken by the Leader / Portfolio Holders under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions, attached as Appendix A, be noted.

Reason for Decision Not applicable

EX.161/22 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

People Panel; Place Panel; Resources Panel

Subject Matter:

Details of decisions taken by Officers under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions attached as Appendix B, be noted.

Reason for Decision Not applicable

EX.162/22 JOINT MANAGEMENT TEAM

(None Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

People Panel; Place Panel; Resources Panel

Subject Matter:

The minutes of the meeting of the Joint Management Team on 21 November 2022 were submitted for information.

Summary of options rejected None

Decision

That the minutes of the Joint Management Team held on 21 November 2022, attached as Appendix C, be received.

EX.163/22 HIGH STREET TASKFORCE

(Non Key Decision)

Portfolio Economy, Enterprise and Housing

Relevant Scrutiny Panel Place Panel

Subject Matter:

The Economy, Enterprise and Housing Portfolio Holder submitted report ED.32/22 which provided an update on the visit from the High Street Task Force (HSTF) and outlined the findings and recommendations of the subsequent 'Unlocking Your Place Potential' report which had been issued to the Council and was included in Appendix A.

The Place Panel had considered the report at its meeting of 13 October 2022 (Minute Excerpt PLP.33/22 referred) and requested that the Executive implement the recommendations contained within the Unlocking Your Place Potential report.

The Economy, Enterprise and Housing Portfolio Holder moved the recommendations, which were seconded by the Leader.

Summary of options rejected None

DECISION

That the Executive:

1. Note the contents of the 'Unlocking Your Place Potential' Report, included at Appendix A
2. Provided feedback on the findings and recommendations included in the report
3. Gave its approval for the implementation of the recommended actions included in the report.

Reasons for decision

The support from the HSTF and implementation of the recommendations contained within the UYPP Report would support and add value to the projects currently being developed and delivered through the Town Deal and Future High Streets Fund regeneration programmes. Therefore, the activity would directly support the delivery of the vision set out in the Carlisle Plan, which was to enable Carlisle to grow and prosper as the capital of the Borderlands region. It also contributes directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment.

EX.164/22 QUARTER 2 PERFORMANCE REPORT 2022/23

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel

People Panel; Place Panel

Subject Matter:

The Finance, Governance and Resources Portfolio Holder submitted report PC.29/22 containing the Quarter 2 performance against Service Standards, together an update on the delivery of the Carlisle Plan 2021- 23. Performance against the 2022/23 Key Performance Indicators (KPI) are also included as a dashboard. The performance was scrutinised by the People Panel and Place Panel on 24 November and 1 December 2022 respectively. Excerpts from the minutes of those meetings (PEP.59/22 and PLP.41/22) were also submitted.

The Finance, Governance and Resources Portfolio Holder moved the recommendation which was seconded by the Leader.

Summary of options rejected none

DECISION

That the Executive had considered the performance of the City Council as presented in Report PC.29/22 with a view to seeking continuous improvement in how the Council delivered its priorities.

Reasons for Decision

To seek Executive's consideration of the performance of the City Council as presented in the report.

EX.165/22 REFERENCE FROM PLACE PANEL

(Non Key Decision)

Portfolio Environment and Transport

Relevant Scrutiny Panel Place Panel

The Environment and Transport Portfolio Holder submitted minute excerpts PLP.43/22 which summarised the Place Panel's consideration of a report regarding proposals for Talkin Tarn Management Arrangements at its meeting of 1 December 2022. The Place Panel had requested that the Executive consider the creation of an earmarked reserve for surplus / carry forward monies in relation to Talkin Tarn and; look at ways to reduce the National Non Domestic Rates levied upon the site.

The Environment and Transport Portfolio Holder indicated that he, in principle supported the requests made by the Panel. He proposed that the Executive: a) develop ideas for the creation of an earmarked reserve for surplus / carry forward monies in relation to Talkin Tarn; and b) look at ways to reduce the National Non Domestic Rates levied at Talkin Tarn. The Leader seconded the proposals.

Summary of options rejected None

DECISION

That the Executive:

1. Develop ideas for the creation of an earmarked reserve for surplus / carry forward monies in relation to Talkin Tarn.
2. Look at ways to reduce the National Non Domestic Rates levied at Talkin Tarn.

Reasons for Decision

To consider and respond to the reference made by the Place Panel.

EX.166/22 EXCLUSION OF PUBLIC AND PRESS

RESOLVED – That in accordance with Section 100A(4) of the Local Government Act 1972 the Public and Press were excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph numbers (as indicated in brackets against the minutes) of Part 1 of Schedule 12A of the 1972 Local Government Act.

EX.167/22 TULLIE HOUSE BUSINESS PLAN

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision - KD.22/22)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Place Panel

Subject Matter:

The Culture, Heritage and Leisure Portfolio Holder submitted the Tullie House Business Plan (CS.39/22). The partnership agreement between Tullie House and the City Council stipulated that the Business Plan be used as the basis for agreeing future years' funding. Members noted that the requirement to agree core funding resided with the Shadow Authority for Cumberland Council.

The matter had been considered by the Place Panel at its meeting on 1 December 2022 (Minute Excerpt PLP.45/22 referred). The Culture, Heritage and Leisure Portfolio Holder thanked all staff at Tullie House involved in the production of the Plan as well as the scrutiny members and Officers involved in its review. The Culture, Heritage and Leisure Portfolio Holder moved that the Business Plan be submitted to the City Council and Cumberland Council with a recommendation that the funding, as requested in the Plan, be approved. The Leader seconded the proposal.

Summary of options rejected other options on the level of core grant to be provided

DECISION

1. That the Tullie House Business Plan be submitted to both Carlisle City Council and Cumberland Council
2. That the funding requested in the Tullie House Business Plan be approved.

Reasons for Decision

The recommendations allowed the report, the associated Business Plan and core funding to be approved in line with the Partnership Agreement.

EX.168/22 CARLISLE MARKET HALL

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.24/22)

Portfolio Economy, Enterprise and Housing

Relevant Scrutiny Panel Place Panel

Subject Matter:

The Economy, Enterprise and Housing submitted report ED.34/22 which provided and update on the progress of the Carlisle Market Hall Project and the development of the associated business case to draw down the allocated Town Deal Funding.

The Economy, Enterprise and Housing moved the recommendations which were seconded by the Leader

Summary of options rejected not to delegate authority to submit a business case

DECISION

That the Executive:

1. Noted the vision, strategy and concept designs for the Project included in Appendices A and B
2. Noted the cost plan for the project included in Appendix C
3. Note the schedule of repairs for the Market Hall that will be required over the next ten years included in Appendix D.
4. Delegate authority to the Portfolio Holder for Economy, Enterprise and Housing following consultation with the Leader, the Corporate Director of Economic Development, the Corporate Director of Governance and Regulatory Services, and the Corporate Director of Finance and Resources to finalise and submit the business case for the Project, if deemed viable to the DLUHC.
5. In the alternative to recommendation 4, if the business case is not deemed to be viable, the Corporate Director of Economic Development be authorised to instigate the change control mechanism process with a view to seeking the redistribution of the Market Hall funds to the other projects within the Town Deal Programme.

Reason for decision

The Market Hall project would be a transformational project for Carlisle and would support the delivery of the vision set out in the Carlisle Plan, which was to enable the city to grow and prosper as the capital of the Borderlands region. It would also contribute directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive visitor destination and place for investment.

The Meeting ended at: 16:09

Below is a list of decisions taken by Individual Portfolio Holders acting under delegated powers, full details can be viewed on the Council's website www.carlisle.gov.uk:

PF.7/22 **Christmas Parking Concession**

Portfolio Holder who made the Decision: Councillor Nigel Edward Christian

Portfolio Area: Environment and Transport

Subject Matter:

Free car parking after 3pm in the following Carlisle City Council car parks:

Bitts Park; Lowther Street; Caldew Riverside; The Sands; Swifts Bank; Viaduct; Civic Centre and West Walls.

Only on Thursdays 1st, 8th, 15th and 22nd December 2022 when late night shopping is available.

Estimated that this will result in the region of £10,000 loss of income and additional costs.

Summary of Options rejected: Not to offer free parking.

DECISION

To provide the free parking as proposed above.

Reasons for Decision

To support local businesses by encouraging visits to the city centre when late night shopping is taking place. To be funded from the car Parking Budget.

Background Papers considered:

N/A

Date Decision Made: 10 November 2022

Date Decision Published: 10 November 2022

**Approved for
implementation on:** 18 November 2022

Officer Decisions

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.115/22	Sites 16 and 17 Durranshill Industrial Estate, Carlisle Agreement to request for consent to alter	None	11 November 2022	Head of Property Services

JOINT MANAGEMENT TEAM

MINUTES – 21st November 2022

Attendees	Leader; Deputy Leader; PH Culture, Heritage & Leisure; PH Environment & Transport; PH Economy, Enterprise & Housing; PH Communities, Health & Wellbeing; Chief Executive; Corporate Director of Governance & Regulatory Services; Corporate Director of Finance & Resources; Corporate Director of Economic Development; Head of Regeneration
Apologies	Deputy Chief Executive

Agenda Item 1 – Minutes of Meeting 24th October 2022	Action
Noted and agreed	
Agenda Item 2 - Local Government Reorganisation	
The Chief Executive updated attendees with information available at this time	
Agenda Item 3 – Transition of Carlisle City Council : Legacy Project	
The Chief Executive updated Members of JMT on potential plans for the Project going forward	

Agenda Item 4 – Caldew Riverside	
The Corporate Director of Economic Development and Head of Regeneration provided further detail on the content of the previously circulated Report	
Agenda Item 5 - Updates on Borderlands; The Sands; St Cuthbert’s Garden Village; Central Plaza	
Members of SMT attending provided the Executive with their update on the current position regarding each area	
Agenda Item 6 – Future Items for Notice of Executive Key Decisions	
Noted	
Agenda Item 7 - JMT Forward Plan	
Noted	