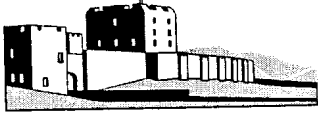


CARLISLE
CITY COUNCIL



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CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Committee Report

Public

Date of Meeting: 10 April 2003

Title: THE FORWARD PLAN - ITEMS RELEVANT TO CORPORATE
RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Report of: Head of Legal and Democratic Services

Report reference: LDS.24/03

Summary:

To inform Members of issues within the ambit of the Corporate Resources Overview and Scrutiny Committee.

Recommendations:

To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 April 2003 to 31 July 2003.

Contact Officer: Morag Durham

Ext: 7036

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Forward Plan of Executive Decisions 1 April 2003 to 31 July 2003

1. BACKGROUND

- 1.1 An item highlighting Forward Plan issues relevant to each Overview and Scrutiny Committee is now being included on each agenda.

2. FORWARD PLAN ISSUES

- 2.1 The Forward Plan of the Executive, covering the period 1 April 2003 to 31 July 2003 was published on 18 March 2003.
- 2.2 The Appendix to this report sets out those issues which fall within the ambit of this Committee.

3. RECOMMENDATION

- 3.1 To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 April 2003 to 31 July 2003.

Contact Officer: Morag Durham

Ext: 7036

Carlisle City Council Forward Plan of Executive Decisions

Reference	Active	Yes
KD.059/02		

Decision due

01 July 2002 and 30 June 2003

Subject

Medium Term Financial Plan and Budget Strategy 2003/04 to 2005/06
(EX.135/02 on 27 May 02, EX.172/02 on 8 July, EX.211/02 on 29 July 2002, EX.244/02, EX.245.02, EX.247/02 on 2 September 02, EX.278/02, EX.279/02, EX.280/02, EX.282/02, EX.283/02, EX.284/02, EX.285/02, EX.286/02 on 30 September 2002, EX.323/02, EX.324/02, EX.325/02, EX.326/02, EX.327/02 on 28 October 2002, EX.353/02, EX.354/02, EX.355/02, EX.356/02, EX.357/02, EX.358/02, EX.359/02, EX.360/02, EX.361/02, EX.362/02, EX.363/02, on 25 November 2002, EX.382/02, EX.383/02, EX.384/02, EX.385/02, EX.386/02, EX.387/02, EX.388/02, EX.389/02, EX.390/02, EX.395/02, EX.396/02EX.397/02 on 19 December 2002, EX.001/03 on 27 January 2003, EX.019/03, EX.020/03, EX.021/03, EX.022/03, EX.023/03, EX.024/03, EX.025/03 on 6 February 2003)

Portfolio Area

Finance & Resources

Key Decisions

To consider strategic financial issues arising as part of the budget making process

Decision to be taken at Executive meeting on

Every Executive meeting - Standing item

Consultees

Overview & Scrutiny Committees and statutory consultees

Date for Consultees' comments

Fourteen days before the Executive

Relevant reports/background papers which are available

Carlisle City Council
Forward Plan of Executive Decisions

The Head of Finance's report will be available seven working days before Executive meeting.

between

Further Information from

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3
8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference **Active** Yes
KD.012/03

Decision due
01 April 2003 and 03 April 2003

Subject
Financial Ledgers Replacement

Portfolio Area
Finance and Resources

Key Decisions
To consider options for the replacement of the Authority's financial ledger system (subject to approval at the Council meeting on 17 February 2003)

Decision to be taken at Executive meeting on
3 April 2003

Consultees
Corporate Management Team

Date for Consultees' comments
3 March 2003

Relevant reports/background papers which are available
Head of Finance's report will be available seven working days before the Executive meeting

Further Information from
Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference **Active** Yes

KD.021/03

Decision due

01 April 2003 and 03 April 2003

Subject

Proposed Renewal of Civic Centre Fire Alarm

Portfolio Area

Corporate Resources

Key Decisions

To consider the replacement of the existing fire alarm system

Decision to be taken at Executive meeting on

3 April 2003

Consultees

Health and Safety Advisor, Property Services, Procurement
Officer, Marsh - Insurance Advisers

Date for Consultees' comments

24 March 2003

Relevant reports/background papers which are available

Head of Commercial and Technical Services' report will be available
seven working days before the meeting.

Further Information from

Head of Commercial and Technical Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

Carlisle City Council
Forward Plan of Executive Decisions

Reference **Active** **Yes**
KD.033/03

Decision due
01 April 2003 and 03 April 2003

Subject
New Foyer Service for the Civic Centre

Portfolio Area
Corporate Resources

Key Decisions
(1) To approve the budget arrangements for the new Foyer service
(2) To approve staffing arrangements for the new Foyer service

Decision to be taken at Executive meeting on
3 April 2003

Consultees
Executive Directors, Business Unit Heads and Trade Unions

Date for Consultees' comments

Relevant reports/background papers which are available
Head of Customer and Information Services' report will be available seven working days before the meeting.

Further Information from
Head of Customer and Information Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference
KD.032/03

Active		Yes
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Decision due
04 April 2003 and 30 April 2003

Subject
Corporate Risk Register

Portfolio Area
Policy and Performance

Key Decisions
To approve a Corporate Risk Register

Decision to be taken at Executive meeting on
28 April 2003

Consultees
Corporate Resources Overview and Scrutiny Committee on 28
November 2002

Date for Consultees' comments
Included

Relevant reports/background papers which are available
Head of Strategy and Performance's report will be available seven
working days before the meeting.
CTS.002/02 on Risk Management (to Executive on 19 December
2002 and Council on 14 January 2003). EN.134/02 - Risk
Management (to Corporate Resources O&S Committee on 28
November 2002)

Further Information from
Head of Strategic and Performance Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference	Active	Yes
KD.011/03		
Decision due	01 June 2003 and 09 June 2003	
Subject	Raffles Regeneration - Redevelopment Agreement	

Portfolio Area
Finance and Resources; Health and Well Being

Key Decisions
To approve the terms and conditions for the Redevelopment Agreement

Decision to be taken at Executive meeting on
9 June 2003

Consultees
Heads of Business Units and Carlisle Housing Association

Date for Consultees' comments
End of May 2003

Relevant reports/background papers which are available
Head of Property Services' report will be available seven working days before the meeting.
Report PS.01/03 on Proposed Development of the Raffles Estate/Raffles Environmental Project (at Executive on 27 January 2003)

Further Information from
Head of Property Services, Carlisle City Council, Civic Centre,
Carlisle CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference **Active** **Yes**
KD.024/03

Decision due
01 June 2003 and 09 June 2003

Subject
Council Tax Local Payment Facilities

Portfolio Area
Finance and Resources

Key Decisions
To decide whether to enhance local payment facilities for Council tax payers, a consequence of which would be the reduction of the Civic Centre cashiering service

Decision to be taken at Executive meeting on
June 2003

Consultees
Council Tax payers and Council's insurers

Date for Consultees' comments
May 2003

Relevant reports/background papers which are available
Head of Revenues and Benefits Services' report will be available seven working days before the Executive meeting

Further Information from
Head of Revenues and Benefits Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

Carlisle City Council

Forward Plan of Executive Decisions

Reference
KD.036/03

Active **Yes**

Decision due
01 June 2003 and 09 June 2003

Subject
Disability Discrimination Act Programme

Portfolio Area
Corporate Resources

Key Decisions
To receive an update on the 2002/03 programme and to agree the proposals for 2003/04

Decision to be taken at Executive meeting on
9 June 2003

Consultees
Relevant Building Operators/Access Officer

Date for Consultees' comments
Mid May 2003

Relevant reports/background papers which are available
Head of Commercial and Technical Services' report will be available seven working days before the meeting.

Further Information from
Head of Commercial and Technical Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

Carlisle City Council
Forward Plan of Executive Decisions

Reference	Active	Yes
KD.073/02		
Decision due	01 June 2003 and 30 June 2003	
Subject	Asset Management Plan - Review of Economic Assets	

Portfolio Area
Finance and Resources/ Economic Prosperity

Key Decisions
To assess options as a consequence of the property review

Decision to be taken at Executive meeting on
June 2003

Consultees
Asset Management Officer Group and Focus Group/NWDA

Date for Consultees' comments
May 2003

Relevant reports/background papers which are available
Head of Property Services and Head of Economic and Community Development Services' report will be available seven clear working days before the Executive meeting.

Further Information from
Economic Development Manager, Economic and Community Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Carlisle City Council

Forward Plan of Executive Decisions

Reference **Active** **Yes**
KD.098/02

Decision due
01 June 2003 and 30 June 2003

Subject
Local Public Service Agreements

Portfolio Area
Policy and Performance Management

Key Decisions
Approval will be sought to enter into a Public Service Agreement with the County Council and partners.

Decision to be taken at Executive meeting on
June 2003

Consultees
Corporate Resources Overview and Scrutiny Committee; County Council; District Councils

Date for Consultees' comments
Mid May 2003

Relevant reports/background papers which are available
The Town Clerk and Chief Executive's report will be available seven clear working days before the Executive meeting.

Further Information from
Head of Strategic and Performance Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

Carlisle City Council

Forward Plan of Executive Decisions

Reference **Active** **Yes**
KD.105/02

Decision due
01 June 2003 and 30 June 2003

Subject
Potential Partnerships with Private Sector for delivery of Customer Contact, Revenues and Benefits Services [EX.029/03 on 6 February 2003]

Portfolio Area
Finance and Resources
Corporate Resources

Key Decisions
If there are potential partners available based on investigations to date, to decide if it is worthwhile going out to formal tender for the suggested services in respect of either a full or strategic partnership

Decision to be taken at Executive meeting on
June 2003

Consultees
Staff, Trade Unions, Overview and Scrutiny Committees

Date for Consultees' comments
Mid May 2003

Relevant reports/background papers which are available
Head of Revenues and Benefits Services' report will be available seven working days before the meeting.
Report RB.9/02 - PRIVATE REPORT on Potential Partnership Initiative (PPP) Customer Contact Revenues and Benefits Administration [to Executive on 6 February 2003]

Further Information from
Head of Revenues and Benefits Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference KD.101/02	Active	Yes
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Decision due
10 June 2003 and 30 June 2003

Subject
Information Systems Strategy

Portfolio Area
Policy and Performance Management

Key Decisions
The Executive will be asked to approve a new version of the Council's Information Systems Strategy

Decision to be taken at Executive meeting on
30 June 2003

Consultees
Policy and Performance Management portfolio holder; Heads of Business Units; General public - via Web site and publicly displayed copy; Corporate Resources Overview and Scrutiny Committee

Date for Consultees' comments
May 2003

Relevant reports/background papers which are available
Head of Customer and Information Services' report will be available seven working days before the meeting

Further Information from
Head of Customer and Information Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference	Active	Yes
KD.029/03		

Decision due
01 July 2003 and 31 July 2003

Subject
Civic Centre Accommodation

Portfolio Area
Corporate Resources

Key Decisions
To consider proposals for the layout of accommodation in the Civic Centre

Decision to be taken at Executive meeting on
July 2003

Consultees
Business Unit Heads

Date for Consultees' comments
June 2003

Relevant reports/background papers which are available
Head of Commercial and Technical Services' report will be available seven working days before the meeting.

Further Information from
Head of Commercial and Technical Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference **Active** Yes
KD.031/03

Decision due
01 July 2003 and 07 July 2003

Subject
Longtown Market Town Initiative

Portfolio Area
Cross-cutting a number of areas

Key Decisions
To agree the City Council's role in the implementation of the Longtown Market Town Initiative (MTI)

Decision to be taken at Executive meeting on
7 July 2003

Consultees
Longtown Investment Partnership, Parish Councils within the MTI area

Date for Consultees' comments
To be agreed with Longtown Investment Partnership

Relevant reports/background papers which are available
Head of Economic and Community Development's report will be available seven working days before the meeting.

Further Information from
Economic Development Manager, Economic and Community Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

**Carlisle City Council
Forward Plan of Executive Decisions**

Reference	Active	Yes
KD.040/03		

Decision due
01 July 2003 and 31 July 2003

Subject
Strategic Development Agreements - Lower Viaduct

Portfolio Area
Cross Cutting a number of portfolio areas

Key Decisions
To decide on disposal of land for a superstore in the centre of Carlisle to support National Government guidance on planning policy

Decision to be taken at Executive meeting on
July 2003

Consultees
Development Advisory Group, Cumbria County Council, Public through a presentation by the developer

Date for Consultees' comments
June 2003

Relevant reports/background papers which are available
Head of Property Services' report will be available seven working days before the meeting.
PS.02/03 - Viaduct Estate Development Opportunity - Proposed Disposal to Tesco (PRIVATE REPORT to Executive on 3 March 2003)

Further Information from
Head of Property Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference **Active** **Yes**

KD.072/02

Decision due

01 July 2003 and 31 July 2003

Subject

Asset Management - Surplus Land Review and Operational
Property Priorities

Portfolio Area

Finance and Resources

Key Decisions

To agree the priorities for the financial year 2003/04

Decision to be taken at Executive meeting on

July 2003

Consultees

Asset Management Officer Group

Date for Consultees' comments

Mid June 2003

Relevant reports/background papers which are available

The Head of Property Services' report will be available seven clear
working days before Executive meeting

Further Information from

Head of Property Services, Carlisle City Council, Civic Centre,
Carlisle CA3 8QG