

**CARLISLE  
CITY COUNCIL**



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# **ENVIRONMENT & ECONOMY OVERVIEW AND SCRUTINY PANEL**

## ***Panel Report***

### **Public**

**Date of Meeting:** 1<sup>st</sup> December 2011

**Title:** Overview Report and Work Programme

**Report of:** Overview and Scrutiny Officer

**Report reference:** OS 30/11

### **Summary:**

This report provides an overview of matters related to the Environment & Economy O&S Panel's work. It also includes the latest version of the work programme.

### **Recommendations:**

Members are asked to:

- Decide whether the items on the Leader's Forward Plan should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme (Appendix 2)

**Contact Officer:** Nicola Edwards

**Ext:** 7122

## **1. Forward Plan Items**

The Forward Plan of the Executive covering the period 1<sup>st</sup> October 2011 – 31<sup>st</sup> January 2012 was published on 16<sup>th</sup> September 2011. The following issues contained in this Forward Plan that fall into the remit of this Panel are as follows and full details can be found at Appendix 1:

**KD024.11 - Budget Process 2012-13** – to be considered at this meeting of the Panel.

**KD030.11 - Mid Year Performance Report** – to be considered at this meeting of the Panel.

## **2. References from the Executive**

The following references have been received from the Executive and full details can be found at Appendix 2.

**EX127/11 – Botchergate Conservation Area Appraisal and Management Plan (Draft)**

## **3. Task and Finish Group – Enterprise Centre**

The Task Group have drafted their report with recommendations and this is to be considered elsewhere on the agenda.

## **4. Economy & Skills Workshop**

The above workshop was held on 15<sup>th</sup> November and was well attended by education and training providers, a selection of local employers and Members alike. A report is to be prepared detailing outputs and follow up action and will be circulated to Members in due course.

## **5. Work Programme**

The Panel's current work programme is attached at Appendix 3 for comment/amendment.

**FORWARD PLAN**  
**Index of Active Executive Key Decisions relevant to:**  
**Environment and Economy Overview and Scrutiny Panel**

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<b>Key Decision Ref Nos:</b>	<b>Subject:</b>	<b>Date of Executive Meeting</b>
KD.024/11	Budget Process 2012-13	22 November 2011 (a), (b), (c), (d), (e) and (f) on 22 November 2011 (g) on 12 December 2011 (h) (i), (j) and (k) on 19 December 2011 (l), (m), (n), (o) and (p) on 16 January 2012
KD.030/11	Mid Year Performance Report	22 November 2011 19 December 2011

## FORWARD PLAN

### Active Executive Key Decisions relevant to: Environment and Economy Overview and Scrutiny Panel

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**Ref:** KD.024/11

**Portfolio Area:** Governance and Resources

**Subject** Budget Process 2012-13

#### **Key Decisions:**

To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates
- (b) Individual Charges Reviews (Local Environment, Governance , Economic Development, Community Engagement)
- (c) New Revenue Spending Proposals
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Treasury Management and Prudential Borrowing Implications
- (g) Consideration of Overview and Scrutiny Consultation feedback
- (h) Draft Revenue Support Grant Settlement (if available)
- (i) Summary Overall Revenue and Capital Position
- (j) Draft Treasury Management and Investment Strategy including MRP Strategy
- (k) Executive Draft Budget Proposals for consultation
- (l) Final Revenue Support Grant and Final Revenue Budget Summary
- (m) Provisional Capital Programme
- (n) Treasury Management and Investment Strategy including MRP Strategy
- (o) Consideration of Final Budget Consultation
- (p) Executive's Final Budget Proposals

**To be considered initially by Executive:** 22 November 2011

**Decision to be taken at Executive on:** (a), (b), (c), (d), (e) and (f) on 22 November 2011  
(g) on 12 December 2011  
(h) (i), (j) and (k) on 19 December 2011  
(l), (m), (n), (o) and (p) on 16 January 2012

#### **Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel for all budget issues except the detailed service estimates. Community and Environment and Economy Overview and Scrutiny Panels for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility.

#### **Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget matters which will be available as follows:

- (a), (b), (c), (d), (e) and (f) - Community Overview and Scrutiny Panel on 24 November 2011, Environment and Economy Overview and Scrutiny Panel on 1 December 2011 and Resources Overview and Scrutiny Panel on 6 December 2011
- (h), (i) and (j) Resources Overview and Scrutiny Panel on 5 January 2012

**Consultees:** Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and Staff

**Date for Consultees' comments:** Consultation Period 19 December 2011 to 16 January 2012

#### **Relevant reports/background papers which are available:**

The Assistant Director (Resources) report will be available five working days before the

meeting

**Further Information From:**

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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**Ref:** KD.030/11                      **Portfolio Area:** All Portfolios

**Subject** Mid Year Performance Report

**Key Decisions:**

Agree to amendments to Key Actions listed within the mid year performance report.

**To be considered initially by Executive:** 22 November 2011

**Decision to be taken at Executive on:** 19 December 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Resources, Community & Environment and Economy Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget matter which will be available for Overview and Scrutiny:

Community Overview and Scrutiny Panel - 24 November 2011

Environment and Economy Overview and Scrutiny Panel - 1 December 2011

Resources Overview and Scrutiny Panel - 6 December 2011

**Consultees:**                      SMT

**Date for Consultees' comments:** 17 October 2011

**Relevant reports/background papers which are available:**

The Chief Executive's report will be available five working days before the meeting

**Further Information From:**

Town Clerk and Chief Executive, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

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**EXCERPT FROM THE MINUTES OF THE  
EXECUTIVE  
HELD ON 31 OCTOBER 2011**

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**EX.127/11 BOTCHERGATE CONSERVATION AREA APPRAISAL AND  
MANAGEMENT PLAN (DRAFT)  
(Key Decision)**

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

**Portfolio** Economic Development

**Subject Matter**

Pursuant to Minute EX.123/11, the Assistant Director (Economic Development) submitted report ED.37/11 setting out a draft Conservation Area Appraisal and Management Plan for Botchergate. She reminded Members that the report examined the quality and character that existed within the Conservation Area; a review of the present boundary, together with its adjacent areas; and measures that could be taken to preserve and enhance its character. In addition, the appraisal included a recommendation to modify the boundary of the Conservation Area and therefore proposed consultations on the proposals.

The Environment and Economy Overview and Scrutiny Panel had considered the matter on 20 October 2011 (EEOSP.68/11) and resolved that the proposed boundary be moved to include all of the buildings on the right hand side of Collier Street. A copy of the Minute Excerpt had been circulated.

The Assistant Director (Economic Development) informed Members that, following discussions, it had been determined that Collier Lane was already included within the Conservation Area. In conclusion, she asked the Executive to consider referral of the paper to Council on 8 November 2011 for approval for public consultation.

The Chairman of the Environment and Economy Overview and Scrutiny Panel stated that the Panel had broadly welcomed the report. She drew attention to the recommendation as set out above, adding that a Member had asked that the use of phrases such as "enhance" and "improve" be clarified since people's perception thereof may vary. Botchergate was a main route into the City and often featured in the Press. It was therefore important to be exact in terms of what was meant by enhance and improve within the paper.

The Environment and Housing Portfolio Holder questioned whether the reference to Collier Street should in fact have been Collier Lane.

The Chairman of the Environment and Economy Overview and Scrutiny Panel responded that the recommendation related to the whole of Collier Lane.

The Economic Development Portfolio Holder thanked the Chairman of the Panel for the scrutiny undertaken. She further commended Officers for what was a very interesting and detailed report. The Portfolio Holder further referred to a comment made at the Panel meeting "that there were no buildings of architectural significance" within the area. She emphasised for the record that that was not her view.

**Summary of options rejected** None

## **DECISION**

That the Executive had considered the draft Botchergate Conservation Area Appraisal and Management Plan, appended to Report ED.37/11, and recommended the paper to Council on 8 November 2011 for approval for public consultation.

## **Reasons for Decision**

The Council had a statutory duty to review its Conservation Areas, together with the existing boundaries and publish proposals for their preservation and enhancement. An up-to-date appraisal of the character of Botchergate Conservation Area would provide a stronger framework with which to inform Development Management decisions and with which to direct efforts towards regeneration of the area.

# ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 21 November 2011



Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
<b>THIS MEETING 1<sup>st</sup> December 2011</b>														
<b>Budget</b> Cllrs Mallinson /Bloxham/Bowman Peter Mason/Darren Crossley		✓	✓			To consider budget proposals for 2011/12					✓			
<b>Performance Monitoring Reports</b> Cllr Ellis/Bloxham/Bowman Steven O'Keefe	✓				✓	Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	
<b>Car Parking Study</b> Cllr Bloxham/Angela Culleton/Keith Poole			✓			To consider results of car parking study					✓			
<b>Environmental Performance of the Council</b> Cllr Bloxham Arup Majhi			✓		✓	Regular monitoring of performance, including progress updates on Climate Change Strategy, Carbon Trust and Green Travel Plan.					✓			



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<b>TASK AND FINISH GROUPS</b>														
Enterprise Centre			✓			Task Group Report			✓		✓			
Area Working			✓			To monitor Task Group Recommendations	✓						✓	
Car Parking Cllr Bloxham			✓			Update on implementation of Task Group Recommendations				✓				
<b>FUTURE MEETINGS</b>														
City Centre Partnership Cllr Bowman Darren Crossley				✓		Workshop with Consultant 20/10/11	✓		✓	✓				
Sustainable Energy Strategy		✓				Awaiting feasibility study for sustainable energy projects		✓						
Core Strategy		✓				To consider issues and options paper as part of consultation		✓						

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<b>Cumbria Waste – Enhanced working</b>		✓				To consider conclusions of Stage 1 of CSWP Project		✓			Workshop TBC			
<b>Economy of Carlisle</b> Cllr Bowman Jane Meek				✓		Special session to be arranged to invite stakeholders			Workshop 15/11/11					
<b>Transformation Programme of Carlisle City Council</b> Cllrs Bloxham/Bowman Angela Culleton/Jane Meek		✓				Monitoring of Transformation of Directorates under the remit of the Panel				✓				
<b>Control of Seagulls</b> Cllr Bloxham Angela Culleton			✓			12 month update						✓		
<b>Waste Services</b> Cllr Bloxham Angela Culleton			✓	✓	✓	Annual update							✓	
<b>Scrutiny Annual Report</b>			✓		✓	Draft report for comment before Chairs Group							✓	

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Portfolio Holder & Lead officer														
						Area Working recommendation re monitoring of complaints etc								✓
<b>COMPLETED ITEMS</b>														
<b>Botchergate Conservation Area Appraisal</b>		✓				To consider report prior to Council for adoption as part of the LDF				✓				
<b>Radio One Big Weekend</b>						A presentation showing the economic impact of the event			✓					
<b>Parking Connect</b> Cllr Bloxham Angela Culleton		✓				Update on response from County Council			✓					
<b>Claimed Rights</b> Cllr Bloxham Angela Culleton		✓				To hold workshop to consider options for future of Claimed Rights in Carlisle			W/Shop 8/9/11					