

AGENDA

Business & Transformation Scrutiny Panel

Thursday, 24 February 2022 AT 16:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

**A pre meeting for Members to prepare for the Panel will
take place 45 minutes before the meeting**

The Press and Public are welcome to attend for the
consideration of any items which are public.

Members of the Business & Transformation Scrutiny Panel

Councillor Bainbridge (Chair), Councillors Alcroft (Vice Chair), Allison, Ms Ellis-Williams, Mrs Mitchell, Mitchelson, Dr Tickner

Substitutes:

Councillors Mrs Atkinson, Mrs Birks, Brown, Bomford, Collier, Mrs Finlayson, Mrs Glendinning, Glover, Lishman, Mrs McKerrell, Meller, Morton, Patrick, Robson, Shepherd, Miss Sherriff, Southward, Sunter, Miss Whalen and Wills.

PART A

To be considered when the Public and Press are present

APOLOGIES FOR ABSENCE

To receive apologies for absence and notification of substitutions

DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

PUBLIC AND PRESS

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

MINUTES OF PREVIOUS MEETING

7 - 14

The Chair will move the minutes of the meeting held on 6 January 2022 as a correct record. The only part of the minutes that may be discussed is their accuracy.

(Copy minutes herewith).

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 TALKIN TARN MANAGEMENT ARRANGEMENTS

**15 -
20**

Portfolio: Environment and Transport
Directorate: Community Services
Officer: Luke Leathers, Health and Wellbeing Manager
Report: CS.06/22 herewith

Background:

The Deputy Chief Executive to submit a report regarding Talkin Tarn Management Arrangements

Why is this item on the agenda?

Agreed by Chair

What is the Panel being asked to do?

To review the current management arrangements and provide guidance on the scope and content of any future options appraisal for the future operation of the site.

A.3 SANDS CENTRE PROJECT MONITORING REPORT

**21 -
40**

Portfolio: Leader, Cross Cutting
Directorate: Community Services
Officer: Darren Crossley, Deputy Chief Executive
Report: CS.05/22 herewith

Background:

The Deputy Chief Executive to submit a report providing an update on the current progress of the redevelopment of the Sands Centre site.

Why is this item on the agenda?

Monitoring Report

What is the Panel being asked to do?

Review the report, note the progress and provide feedback.

A.4 SICKNESS ABSENCE QUARTER 3 2021/22

**41 -
48**

Portfolio: Finance, Governance and Resources
Directorate: Community Services
Officer: Darren Crossley, Deputy Chief Executive
Report: CS.07/22 herewith

Background:

The Deputy Chief Executive to submit a report on the authority's quarter 3 sickness absence levels providing an overview of April to December 2021 and other sickness absence information.

Why is this item on the agenda?

Annual monitoring of sickness absence within the authority.

What is the Panel being asked to do?

Scrutinise and comment on the information on sickness absence provided in the report.

A.5 REVENUE BUDGET OVERVIEW AND MONITORING REPORT APRIL TO DECEMBER 2021

**49 -
72**

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources
Officer: Alison Taylor, Corporate Director of Finance and Resources
Report: RD.70/21 herewith and Minute Excerpt to follow

Background:

The Corporate Director of Finance and Resources to submit a report providing an overview of the Council's overall budgetary position for the period April to December 2021 for revenue schemes only. The matter was considered by the Executive on 21 February 2022.

Why is this item on the agenda?

Budget monitoring report.

What is the Panel being asked to do?

To scrutinise the overall budgetary position for the period April to December 2021.

A.6 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT APRIL TO DECEMBER 2021

**73 -
92**

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources
Officer: Alison Taylor, Corporate Director of Finance and Resources
Report: RD.71/22 herewith and Minute Excerpt to follow

Background:

The Corporate Director of Finance and Resources to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to December 2021. The matter was considered by the Executive on 21 February 2022.

Why is this item on the agenda?

Budget monitoring report

What is the Panel being asked to do?

To scrutinise the overall budgetary position for the period April to December 2021.

A.7 QUARTER 3 PERFORMANCE REPORT 2021/22

**93 -
110**

Portfolio: Finance, Governance and Resources
Directorate: Corporate Support
Officer: Gary Oliver, Policy and Performance Officer
Report: PC.02/22 herewith

Background:

The Policy and Communications Manager to submit a report on the Quarter 3 2021/22 performance against the Council's current Service Standards and a summary of the Carlisle Plan 2021-23 actions as defined in the Plan. Performance against the Panel's 2021/22 Key Performance Indicators (KPIs) are also included.

Why is this item on the agenda?

Annual monitoring of performance.

What is the Panel being asked to do?

Scrutinise the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

A.8 OVERVIEW REPORT

**111 -
116**

Portfolio: Cross Cutting
Directorate: Cross Cutting
Officer: Rowan Jones, Overview and Scrutiny Officer
Report: OS.06/22 herewith

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2021/22 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

Note the items within Panel remit on the most recent Notice of Executive Key Decisions

Note the current work programme

PART B

To be considered when the Public and Press are excluded from the meeting

B.1 ASSET MANAGEMENT OF KINGSTOWN INDUSTRIAL ESTATE & PARKHOUSE BUSINESS PARK - UPDATE ON PROGRESS

The report is not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

Portfolio: Finance, Governance and Resources
Directorate: Governance and Regulatory Services
Officer: Mark Walshe, Head of Property Services
Report: GD.10/22 herewith

Background:

The Corporate Director of Governance and Regulatory Services to submit an update on progress with implementation of the business plan for Kingstown Industrial Estate and Parkhouse Business Park.

Why is this item on the agenda?

Monitoring report

What is the Panel being asked to do?

Consider the report, note the progress to date and comment as appropriate.

Enquiries, requests for reports, background papers etc to:
committeeservices@carlisle.gov.uk