

RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 18th February 2010

Title: Overview Report and Work Programme

Report of: Acting Scrutiny Manager

Report reference: OS 05/10

Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme and details of Forward Plan items relevant to this Panel.

Recommendations:

Members are asked to:

- To note the Panel's work programme (Appendix 1).
- To note the developments on the Use of Consultants Task and Finish Group
- To agree the frequency and dates of further special meetings to scrutinise Carlisle Renaissance and agreed to the suggested dates for the remainder of 2010.
- To note the date of the next meeting of the Scrutiny Chairs Group and refer any agenda items to the Chair of the Panel
- To contribute ideas to the Scrutiny Annual Report 2009/10

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1. Forward Plan of Key Decisions of the Executive

- 1.1. The Forward Plan of the Executive, covering the period 1 February – 31 May 2010 was published on 18th January 2010.
- 1.2. The issues which fall within the remit of this Panel are as follows and full details are set out in Appendix 2:

KD.001/10 Corporate Plan 2010-2013 – *to be considered at this meeting of the Panel.*

KD.004/10 Transformation Efficiency Savings Progress Report – *to be considered at this meeting of the Panel.*

KD.005/10 Internal Audit shared Service – *to be considered at this meeting of the Panel.*

KD.038/09 Development Proposals for Caldew Riverside – *to be considered at the meeting of the Panel on 1st April 2010*

2. Use of Consultants Task and Finish Group

The Task Group are progressing with the scrutiny review on the Authority's Use of Consultants and plan to submit a report to the Panel at its next meeting on 1/4/10.

3. Scrutiny of Carlisle Renaissance

At the special meeting to scrutinise Carlisle Renaissance on 26th January Members resolved that they wish to have more frequent special meetings to undertake this task, rather than the bi-annual frequency.

It has been suggested that in the future these special meetings are held at 5:00pm on the same date as the meetings of Carlisle Renaissance Board. Member views on this suggestion are welcomed. The dates for the remainder of 2010 are:

14th June 2010

13th September 2010

13th December 2010

Members also requested that they were provided with project specific workshops and a programme of workshops is currently being put together by the Director of Carlisle Renaissance.

4. Scrutiny Chairs Group Meeting

The Scrutiny Chairs Group has set the date for its next meeting for Monday 1st March. If Members have any issues they would like discussed at this meeting, please talk to the Chair of the Panel.

5. Scrutiny Annual Report

All Scrutiny Members were sent an e-mail asking if there were particular issues they wished to see discussed in the annual report. If Members have not given their views yet, they are invited to do so at today's meeting. A draft of the annual report will come to the Panel's final meeting of this civic year, on Thursday 1st April 2010.

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2009/10

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		9 Jun 09	16 Jul 09	25 Aug 09	15 Oct 09	10 Dec 09	7 Jan 10	18 Feb 10	1 Apr 10
Current Meeting – 18 February 2010															
Sickness Absence	✓						Update on sickness absence statistics and management action (Lead Members: Cllrs Cape/Hendry)		✓		✓		✗	Figures included within Performance Report	
Performance Monitoring Reports	✓					✓	Quarterly Monitoring of PI's. (Lead Member: Cllr Boaden)		✓	✓		✓		✓	
Use of Resources					✓		Progress of UOR Assessment submitted to Audit Commission							✓	
Lease Cars			✓				Monitor implementation of Recommendations. TG Members –Allison/ N Clarke/ Glover			✓	✓			✓	
Transformation Programme of Carlisle City Council			✓				Update on Transformation Project	✓	Special meeting 6/7/09					✓	

Last Revised: 08/02/2010

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Corporate Plan		✓											✓			
Budget Monitoring 09/10					✓	✓			✓		✓		✓			
TASK & FINISH GROUPS																
Use of Consultants			✓				Evidence gathering – TG Members Allison/ Hendry/ Layden					✓			✓	
Sickness Absence							To commence work in 2010 TG Membership TBC									
FUTURE MEETINGS																
Caldew Riverside Development		✓					To consider draft Heads of Terms for land transactions								✓	
Revenues and Benefits			✓			✓	Monitor implementation of				✓					

Last Revised: 08/02/2010

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Shared Services							Shared Service								
Corporate Projects Board	✓					✓	Bi-annual report detailing Corporate Projects				✓			✓	
Property Portfolio Options		✓	✓				Workshop held 18/8/09 Date for report to Panel TBC								
Carlisle Renaissance				✓		✓	To scrutinise the Action Plan for Carlisle Renaissance on a 6 monthly basis		Special Meeting held 6/8/09			Special Meeting 26 Jan 2010			
Scrutiny Annual Report							Draft report for comment before Chairs Group							✓	
Completed Items															
Shared ICT Services			✓			✓	Monitor the shared service between Allerdale BC and Carlisle CC	✓					✓	Update June 2010	
Budget 2010/11					✓		To consider strategic				✓	✓			

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							financial issues arising from the budget setting process								
Pay & Workforce Strategy			✓			✓	Review of project	✓					✓		
Corporate Risk Register	✓					✓	Annual Monitoring (Lead Member Cllr Layden)		✓						
Treasury Management					✓		Annual Report	✓							
Capital Strategy 2009/10-2011/12					✓	✓	Monitoring of predictions, level of reserves and future trends			✓					
Asset Management Plan 2008-2013					✓	✓				✓					
Medium Term Financial Plan & Corporate Charging Policy					✓					✓					
Member Training Annual Report	✓					✓	Routine Annual Monitoring		✓						

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Corporate Complaints Annual Report	✓					✓		✓								
Scrutiny Arrangements: Chairs Group and agreeing the Scrutiny Annual Report								✓								
Provisional Outturn 08/09					✓	✓	✓									

INFORMATION ONLY ITEMS	
Details	Date Circulated
Employee Opinion Survey & Improvement Plan	

**Index of Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.038/09	Development Proposals for Caldeu Riverside	15 March 2010 and 12 April 2010
KD.001/10	Corporate Plan 2010 - 2013 (EX.008/10 under GE on 18 January 2010)	18 January 2010 and 12 April 2010
KD.004/10	Transformation Efficiency Savings Progress Report	15 February 2010
KD.005/10	Internal Audit shared Service	15 February 2010

FORWARD PLAN
Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel

Ref: KD.038/09 **Portfolio Area** Promoting Carlisle, Finance, Economy and Environment & Infrastructure

Subject Development Proposals for Caldew Riverside

Key Decisions:

To agree the basis of land transactions at Caldew Riverside

Decision to be taken at Executive on: 15 March 2010 and 12 April 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available for consideration by the Resources Overview and Scrutiny Panel on 1 April 2010

Consultees: Carlisle Renaissance, University of Cumbria

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report LDS.72/08 - Development Proposals in respect of Caldew Riverside Carlisle (at Executive 18 December 2008)

The Head of Economic and Tourism Services/Director of Legal and Democratic Services report will be available five working days before the meeting.

Further Information From:

Head of Economic and Tourism Services, Carlisle City Council, Civic Centre, Carlisle, CA

Ref: KD.001/10

Portfolio Area Performance and Development

Subject Corporate Plan 2010 - 2013 (EX.008/10 under GE on 18 January 2010)

Key Decisions:

The Executive Committee is requested to:

1. Consider and comment upon the presentation and content of the draft Plan with a view to seeking continuous improvement in the way the council delivers services to its local communities.
2. Consider how the Plan, in defining the priorities of the Council, assists the programme of transformation and financial challenges anticipated over the period 2010-2013.
3. Refer the first draft of the Plan to Community, Resources and Environment and Economy Overview & Scrutiny Panels for consultation.

Decision to be taken at Executive on: 18 January 2010 and 12 April 2010

Responsible or Lead Overview and Scrutiny Panel:

All Overview and Scrutiny Panels to be consulted

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available to be considered by:

Community Overview and Scrutiny Panel on 11 February 2010

Resources Overview and Scrutiny Panel on 18 February 2010

Environment and Economy Overview and Scrutiny Panel on 25 February 2010

Consultees: Various; to be programmed into the timetable for producing the Corporate Plan

Date for Consultees' comments: Deadline for comments is 1 March 2010

Relevant reports/background papers which are available:

Report PPP.01/10 - New Corporate Plan 2010-2013 (at Executive 18 January 2010)

The Policy and Performance Manager's report will be available five working days before the meeting.

Further Information From:

Policy and Performance Manager, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Ref: KD.004/10

Portfolio Area Finance

Subject Transformation Efficiency Savings Progress Report

Key Decisions:

To consider progress on transformation efficiency savings for recommendation to Council on 2 March 2010.

Decision to be taken at Executive on: 15 February 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Resources Overview and Scrutiny Panel on 18 February 2010

Consultees: Overview and Scrutiny

Date for Consultees' comments: 18 February 2010

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting.

Further Information From:

Assistant Director (Resources) Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.005/10

Portfolio Area Finance

Subject Internal Audit shared Service

Key Decisions:

Whether to use the £105,000 Internal Audit staffing budget to resource a shared internal audit service with Cumbria County Council and Copeland Borough Council.

Decision to be taken at Executive on: 15 February 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will not be considered by Overview and Scrutiny as the shared service introduction deadline requires a decision to be made by Council on 2 March 2010.

Consultees: Audit Committee

Date for Consultees' comments: 15 January 2010

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting.

Further Information From:

Assistant Director (Resources) Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
