

**JOINT MANAGEMENT TEAM
THURSDAY 13 OCTOBER 2005**

MINUTES

Present: Councillor M Mitchelson (Chair), Councillors R Bloxham, M Bowman, R Knapton, J Geddes and D Jefferson

M Mooney, J Gooding, C Elliot, C Curr, A Brown, P Mason & D Kavanagh
(Minutes)

Apologies: Councillor E Firth & J Egan

JMT 166/05 MINUTES OF JMT HELD ON 6 OCTOBER 2005

The minutes of the meeting held on 6 October were discussed and agreed as a true record.

JMT 167/05 MINUTES OF CMT HELD ON 5 SEPTEMBER 2005

The minutes of the meeting held on 5 September were noted and the following issues discussed as matters arising.

CMT 125/05 Freedom of Information – M Mooney advised JMT that she has written to Members regarding the training on FOI.

Councillor J Geddes suggested that Members should also be advised about the Health & Safety training which is available. J Gooding will pick this up and liaise with MS&ES.

Action: J Gooding

JMT 168/05 MINUTES OF EMG HELD ON 12 SEPTEMBER 2005

The minutes of the meeting held on 12 September were noted and the following issue discussed as matters arising.

EMG 112/05 State of the City Debate – Discussion took place regarding the arrangements for the debate and the new date and venue were noted – 9 November at St Martin's.

JMT 169/05 CONCESSIONARY FARES

P Mason attended JMT to give a briefing on proposals for concessionary fares over the Christmas period. He took JMT through options and highlighted the key issues and cost implications for the City Council. Discussion took place on the current Concessionary Fares Scheme and it was noted that any proposals for the future of the scheme would need to be progressed through the budget process. Officers are currently looking at how such schemes are run in other local authorities. A report setting out proposals for the City Council's future Concessionary Fares Scheme will be prepared for the Executive.

JMT 170/05 WILLOWHOLME UPDATE

C Elliot gave a briefing to JMT on Willowholme, outlining results of the options appraisal so far and advised JMT that some responses are still coming in from businesses on the industrial estate. She set out the context for the discussion with businesses on the future of Willowholme Industrial Estate, which are still taking place.

M Mooney gave JMT an update on work taking place with partners and discussions with United Utilities in particular to address issues arising from this weeks high rainfall and flooding from drains.

C Elliot advised JMT that a report would be brought to the Executive on Willowholme to consider the appraisal and the future options for the estate.

JMT 171/05 TALKIN TARN UPDATE

J Gooding gave JMT an update on progress with the transfer following his meeting with County Council officers.

JMT 172/05 CLEANER, GREENER, SAFER – MEASURES OF SUCCESS

J Gooding gave JMT briefing following discussions are a recent Management Briefing session which identified proposals for measures of success for the Cleaner, Greener, Safer priority. This work will help prioritise and monitor the success of work towards this priority.

JMT 173/05 ANY OTHER BUSINESS

Parish Council / Executive Meeting

The Leader advised JMT that there would be a presentation on Waste Minimisation included on the agenda and asked for any other agenda items to be forwarded to him as soon as possible so that the agenda can be finalised.

Carlisle Renaissance

M Mooney gave JMT an update on the consultation to date on Carlisle Renaissance. In view of the recent flooding and taking into account the sensitivities of those people affected in Carlisle, there are proposals for a leaflet, 'From Flood to Recovery', which will be sent to all households.

Benefits Advice Centre

Councillor Knapton advised that at a recent meeting the question was raised about whether the BAC would fit into the new Customer Contact Centre. Officers advised JMT that the BAC must be integrated within the Customer Contact Centre.

Neighbourhood Forum

Concerns were raised regarding the process for grant referral to Neighbourhood Forums. J Gooding will raise this when he meets with D Sheard later today (13 October) for the six month review of Neighbourhood Forums.

Action: J Gooding

The meeting closed at: 2.45pm

**JOINT MANAGEMENT TEAM
THURSDAY 24 NOVEMBER 2005**

MINUTES

Present: Councillor M Mitchelson (Chair), Councillors E Firth, R Bloxham, M Bowman, R Knapton, and D Jefferson

M Mooney, J Gooding, A Brown, M Battersby, J Egan, I McNichol, C Elliott, D Beaty, D Atkinson & D Kavanagh (Minutes)

Apologies: Councillor J Geddes

JMT 184/05 MINUTES OF JMT HELD ON 27 OCTOBER 2005

The minutes of the meeting held on 27 October were discussed and agreed as a true record. The following issues were discussed as matters arising.

JMT 171/05 Talkin Tarn Update – J Egan & J Gooding gave JMT an update on progress towards the transfer of Talkin Tarn. J Egan will press the County Council for a decision on the date for contract.

Action: J Egan

JMT 175/05 Minutes of CMT – New Deal – J Gooding advised JMT that the redeployment of affected staff was in hand and he will ensure that Members of the Executive receive an update.

Action: J Gooding

JMT 182/05 Willowholme Update – Councillor E Firth advised JMT that a meeting had taken place at Willowholme and both the Environment Agency and United Utilities had attended. He informed JMT that the presentation given by the Environment Agency had been extremely helpful and informative and it was suggested that both agencies be invited to give a presentation to Members of the Council. M Battersby will make the necessary contacts to arrange.

Action: M Battersby

JMT 185/05 MINUTES OF CMT

17 October 2005

The minutes of the meeting held on 17 October were noted and the following issues discussed as matters arising.

CMT 141/05 Neighbourhood Forums – Discussion took place on the joint working arrangements for Neighbourhood Forums and J Gooding gave feedback to JMT from the discussion at CMT. Senior Officers have been in attendance at every forum and have brought back positive feedback and engagement with the public. M Battersby and J Gooding are to prepare a review document for Members, which will include feedback from forums to date.

This issue will be brought back to JMT for further discussion.

Action: M Battersby / J Gooding

CMT 142/05 CR – Tourism Summit – M Mooney gave JMT a brief outline and C Elliot will keep the Portfolio Holder informed.

CMT 144/05 People Issues – J Gooding advised JMT that Return to Work interviews are now up to date.

31 October 2005

The minutes of the meeting held on 31 October were noted and officers provided clarification on various points.

JMT 186/05 MINUTES OF EMG

24 October 2005

The minutes of the meeting held on 24 October were noted and the following issue discussed as matters arising.

EMG 120/05 Matters Arising

EMG 116/05 Improvement Plan – J Gooding advised JMT that the Improvement Plan would be brought back to JMT in December for discussion.

EMG 123/05 Carlisle Airport Update – M Mooney gave JMT an update and J Egan gave clarification on the request from the Airport Manager regarding the terms of the lease.

7 November 2005

The minutes of the EMG meeting held on 7 November were noted.

JMT 187/05 CALC: Parish Charter for Carlisle

D Beaty joined JMT to give an update on the Parish Charter for Carlisle. Discussion took place on the development of a revised Parish Charter. D Beaty set out for JMT the proposed way forward, advising JMT that the review would be conducted in conjunction with the Parish Councils. A scoping report setting out the project brief is to be prepared for a forthcoming meeting of Overview & Scrutiny Committee.

JMT 189/05 SCHOOL ORGANISATION FORUM & CARLISLE LOCAL PARTNERSHIP GROUPS

M Mooney provided JMT with an overview of the School Organisation Forum and explained the provision for District Council places on the partnership group. The first meeting of the Carlisle Local Partnership Group is to take place on 6 December at 6.00pm, Carlisle Race Course.

JMT 190/05 CARLISLE RENAISSANCE

I McNichol gave JMT an overview of Carlisle Renaissance. He gave an update on the current position. Recruitment of the Carlisle Renaissance Team is underway and a Development Manager has been appointed. The appointment of the Programme Manager will be made shortly and it is envisaged that the team will be in place by the New Year. The Carlisle Renaissance Team will be integrated within the corporate structure.

A key element to this early stage is consultation. To date the Prospectus has communicated Carlisle Renaissance and has been circulated widely.

The Development Framework and Movement Strategy is being undertaken by Taylor Young, DTZ and Faber Maunsell. Consultation will be an important part of this piece of work and will take place towards the end of January 2006.

In the meantime the Cross Party Working Group and the Joint Steering Group will both meet in December to discuss public consultation and the Working Groups. Discussion took place on the challenges ahead and the need to ensure the engagement of all Members with Carlisle Renaissance.

JMT 191/05 CITY CENTRE DEVELOPMENTS

D Atkinson joined JMT to provide an overview of City Centre developments. Discussion took place and it was recognised that the Carlisle Renaissance agenda will inform any proposals for future development in the City Centre.

JMT 192/05 ANY OTHER BUSINESS

LSP

M Mooney updated JMT on the work towards the establishment of a new Carlisle LSP and advised Members of the outcomes from a recent workshop with key stakeholders. She outlined a possible structure and advised that the new LSP's membership would be made up representatives from the public, private, voluntary and community sectors.

The meeting closed at: 4.45pm

**JOINT MANAGEMENT TEAM
THURSDAY 27 OCTOBER 2005**

MINUTES

Present: Councillor M Mitchelson (Chair), Councillors E Firth, R Bloxham, M Bowman, R Knapton, J Geddes and D Jefferson

J Gooding, L Black, A Brown, C Curr, J Egan & D Kavanagh (Minutes)

Apologies: Councillor M Bowman, Councillor J Geddes & M Mooney

JMT 174/05 MINUTES OF JMT HELD ON 13 OCTOBER 2005

The minutes of the meeting held on 13 October were discussed and agreed as a true record. The following issues were discussed as matters arising.

JMT 171/05 Talkin Tarn Update – Councillor M Mitchelson informed JMT that the County Council had written to Brampton Parish Council to offer officer attendance at Parish Council meetings to speak about the transfer of Talkin Tarn.

J Egan advised JMT that the City Council is still awaiting the relevant documents from the County Council to conclude the transfer.

J Gooding is due to meet County Council Officers mid November to resolve any outstanding issues.

JMT 173/05 AOB – Neighbourhood Forums – J Gooding advised JMT that clarification has been provided on grant applications. Everyone will use a County-wide form.

JMT 175/05 MINUTES OF CMT HELD ON 3 OCTOBER 2005

The minutes of the meeting held on 3 October were noted and the following issues discussed as matters arising.

CMT 119/05 Sickness Absence – J Gooding gave JMT an overview of the discussion regarding the request for information on sickness absence to be included within job application forms.

CMT 133/05 New Deal – J Gooding advised JMT that redeployment opportunities are being sought for the staff affected.

Training – discussion took place on the availability of training and the take up and spend against budget.

CMT 136/05 Performance Indicator Returns – J Gooding gave JMT an update on this quarters returns.

JMT 176/05 MINUTES OF EMG HELD ON 10 OCTOBER 2005

The minutes of the meeting held on 10 October were noted and the following issue discussed as matters arising.

EMG 118/05 Co-location – JMT raised a question regarding co-location and designs for the ground floor. A report will be prepared for the Executive setting out the policy for the co-location of services.

JMT 177/05 SHEEPMOUNT UPDATE

J Gooding gave JMT an update and set out the final settlement costs for the projects and negotiations with CAPITA to ensure the project comes in within budget.

JMT 178/05 NWIN BOARD UPDATE

Lucy Black joined JMT to give an update on the North West Improvement Network (NWIN).

L Black then informed JMT about the three ACE workshops held recently which had been well attended and advised that the contribution from these days helped inform the future role for ACE and the proposal put to the NWIN Board.

The ACE 2 proposal was taken to the NWIN Board last week and funding was approved for the next 18 months. L Black gave JMT an overview of the proposed new programme for ACE 2.

JMT 179/05 CITIZEN'S PANEL RESULTS

Carolyn Curr gave JMT an update and gave highlights from the results of the Citizen Panel questionnaire. She advised JMT that the full results have been made available on Public Folders and all MSOs have a hard copy. The response rate was good and C Curr urged all Members to view the full document.

C Curr advised JMT that there is now a public consultation database within Public Folders with results of consultation now available for viewing. Results from consultation with the public will help inform City Council services.

JMT 180/05 FINAL ACCOUNTS

A Brown updated JMT on progress with the 2004/05 final accounts audit.

JMT 181/05 RESPONSE TO CUMBRIA POLICE AUTHORITY CONSULTATION

J Gooding updated JMT on this consultation on a potential restructuring of the Police service in Cumbria.

J Gooding has been in contact with the Constabulary to advise them that the City Council would not be able to respond within the deadline but will give a view. The Council's view as recorded in Council minutes will form part of this response.

JMT 182/05 WILLOWHOLME UPDATE

David Atkinson joined JMT to provide an update on the situation at Willowholme and set out the current situation for the tenants.

He advised JMT that meetings had taken place between officers and representatives from the businesses where short term and longer-term solutions were sought. Commercial & Technical Services have been working on site to help alleviate problems with flooding and investigate the causes. D Atkinson set out for JMT the temporary arrangements being offered to tenants.

The TC&CE has called a meeting between United Utilities, the Environment Agency, businesses to help take this forward.

Asset Review

D Atkinson advised JMT that the Asset Review will look at the way the Council manages its assets and look at proposals for the infrastructure and investment required. He highlighted issues, which will require discussion by Members regarding the future. A debate on the choices for the future approach to City Council holdings is required.

JMT 183/05 ANY OTHER BUSINESS

Performance Report – 2nd Quarter

A report will be prepared for the Executive on 21 November 2005.

Project Access Launch – Broadband Initiative

Councillor J Geddes advised JMT of the launch of Project Access and gave an overview of the initiative.

New Deal

David Beaty gave JMT an update following a meeting earlier that morning regarding funding for New Deal which has been reviewed.

Review of City Vision

It was noted that a workshop has been organised to debate the governance arrangements, priorities etc for the new Carlisle LSP. JMT felt that following this a further discussion on the future of the LSP was required at JMT.

The meeting closed at: 4.55pm