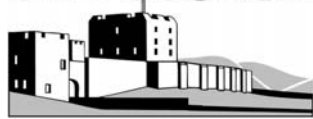


**CARLISLE
CITY COUNCIL**



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COMMUNITY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 7th October 2010

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 24/10

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Consider Forward Plan items (para 1) and agree whether the Panel wish to include in their Work Programme
- Agree the Panel's work programme

Contact Officer: Nicola Edwards

Ext: 7122

1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st October to 31st January 2010 was published on 17th September 2010. The issues which fall within the remit of this Panel are as follows and full details for KD.032/10, KD033/10 and KD029/10 are attached at Appendix 1. Full details for KD026/10, KD030/10 and KD006/10 were included in report OS 19/10 considered by the Panel at its last meeting on 26th August 2010 and are therefore not attached:

KD.026/10 – Charging for Statutory Notices under the Housing Act 2004 –

Members agreed at their meeting on 26th August 2010 that this report would not be considered by the Panel.

KD.030/10 - Discretionary Rate Relief Policy - *Members agreed at their meeting on 26th August 2010 that this report would not be considered by the Panel.*

KD.006/10 – Women and Families Homelessness Accommodation – *to be considered at this meeting of the Panel.*

KD.032/10 – Tullie House Governance Arrangements – *to be considered at the meeting of the Panel on 25th November 2010.*

KD.033/10 – Policy Framework – *to be considered at the meeting of the Panel on 25th November 2010.*

KD.029/10 – Budget Process 2011/12 - *to be considered at the meeting of the Panel on 25th November 2010.*

2. Work Programme

The current work programme is reproduced in Appendix 1.

3. Neighbourhood Working Task and Finish Group

The initial meeting of the above Task Group was held on 7th September 2010. Members may recall that this is to be a joint piece of work with a Task Group from the Environment and Economy Overview and Scrutiny Panel. The Task Group agreed their draft Terms of Reference and determined that the group would split to two sub-groups – Environment & Community – to gather the appropriate evidence and conclude with a joint report to the Executive. Each sub-group would establish their remit and methodology. The Terms of Reference and remit of the sub-groups are still to be finalised and will be tabled at the meeting for approval of the full Panel.

4. Shared Service Business Case – Customer Contact Service

The above business case is to be made available for scrutiny by this Panel. The Chair has indicated that this should be placed on the Work Programme. Panel Members need to decide how they wish to scrutinise this business case, i.e. whether they wish to establish a Task Group to look at the case and report findings back to the Panel or whether the Case should be presented to the full Panel in November.

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 23 September 2010



Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
CURRENT MEETING - 7th October 2010															
Affordable Warmth		✓					Panel would like to meet Post holder and discuss progress.				✓				
Rural Strategy	✓		✓				Monitoring Role				✓				
Women and Facilities Replacement Homelessness Accommodation		✓	✓				To consider report on the project to provide accommodation for women & families who are homeless.			✓	✓				
Annual Equality Report	✓						Monitoring role. To include update on progress with Migrant Workers review recommendations Details of EIA's requested				✓				

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	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Local Enterprise Partnership/Regional Growth Fund		✓					To consider The 'Cumbria Local Enterprise Partnership' outline proposal and the consultation response on the Regional Growth Fund				✓				
TASK AND FINISH GROUPS															
Area Working			✓				Defining Terms of Reference				✓				
FUTURE MEETINGS															
Community Empowerment Pilot			✓				To receive update on pilot special meeting to be held	✓			Special meeting 12/10/10				
Tullie House Governance Options and Development Plan Proposals		✓	✓				To consider report proposing move to Trust Status	✓			✓				

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Accommodation and Foyer Service Development for Young People		✓					Update of development of project expected Autumn 2010			✓					
Performance Monitoring Reports (PIs)	✓						Reporting of PI's relevant to remit of Panel	✓		✓		✓		✓	
Play Strategy	✓		✓				Quarterly monitoring of Action Plan including rural/urban split. Details of Youth Exchange including funding (Nov).	✓		✓		✓			✓
Play Areas							Quarterly monitoring. Update on Playbuilder funding			✓		✓			✓

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Crime and Disorder Reduction Partnership	✓		✓				Select 3 Members and 3 Substitutes for the Joint Carlisle and Eden CDRP Scrutiny Panel	✓							
Riverside Carlisle: Partnership agreement and Action Plan (1) Future of Sheltered Housing (2) Asset Management (3) Audit Commission report on Riverside Carlisle				✓			Role is monitoring progress under the partnership agreement	✓					✓		
Housing Strategy Action Plan							Monitoring Role						✓		✓ ?

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Sands Centre Development		✓	✓				Reps from Panel to co-opt to ROSP scrutiny of Business Case								
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
Carlisle Partnership	✓						Monitoring progress but also opportunity to do more detailed work.								
Transformation Programme for Carlisle City Council		✓	✓				Panel expecting to be involved in all future stages of Transformation								
Budget 2011/12		✓	✓				Consideration of service implications					✓			
FINISHED ITEMS															

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

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Comprehensive Equality Scheme Performance Report							To receive update of draft scheme		✓	✓					
Carlisle & Eden Partnership Plan		✓		✓			Report of plan for 2010/11	✓							

INFORMATION ONLY ITEMS	
Details	Date Circulated

FORWARD PLAN
Index of Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.026/10	Charging for Statutory Notices under the Housing Act 2004 (EX.135/10 on 2 September 2010)	25 October 2010 2 September 2010 (meeting moved from 31 August 2010)
KD.029/10	Budget Process 2011/12	(h) on 13 December 2010 (i), (j), and (k) on 20 December 2010 (l), (m), (n) (o) and (p) on 17 January 2011 (a), (b), (c), (d), (e), (f) and (g) on 22 November 2010
KD.030/10	Discretionary Rate Relief Policy (EX.151/10 on 2 September 2010)	25 October 2010 2 September 2010
KD.032/10	Tullie House Governance Arrangements	13 December 2010 25 October 2010
KD.033/10	Policy Framework	17 January 2011 25 October 2010
KD.006/10	Women and Families Homelessness Accommodation (EX.044/10 on 15 March 2010)	25 October 2010 11 October 2010

FORWARD PLAN
Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel

Ref: KD.026/10 **Portfolio Area** Community Engagement

Subject Charging for Statutory Notices under the Housing Act 2004 (EX.135/10 on 2 September 2010)

Key Decisions:

To decide whether or not the City Council should charge for the carrying out of Enforcement Action.

To be considered initially by Executive: 2 September 2010 (meeting moved from 31 August 2010)

Decision to be taken at Executive on: 25 October 2010

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Community Overview and Scrutiny Panel on 7 October 2010

Consultees: None

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report CD.13/10 - Charging for Statutory Notices under the Housing Act 2004 (at Executive 2 September 2010)

The Assistant Director (Community Engagement) report will be available five working days before the meeting

Further Information From:

Assistant Director (Community Engagement), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Subject Budget Process 2011/12

Key Decisions:

To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates
- (b) Individual Charges Reviews (Local Environment, Community Engagement, Economic Development, Governance)
- (c) New Revenue Spending Proposals
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Treasury Management and Prudential Borrowing Implications
- (g) Draft Revenue Support Grant Settlement (if available)
- (h) Consideration of Overview and Scrutiny Consultation feedback
- (i) Summary Overall Revenue and Capital Position
- (j) Draft Treasury Management and Investment Strategy including MRP Strategy
- (k) Executive Draft Budget Proposals for consultation
- (l) Final Revenue Support Grant and Final Revenue Budget Summary
- (m) Provisional Capital Programme
- (n) Treasury Management and Investment Strategy including MRP Strategy
- (o) Consideration of Final Budget Consultation
- (p) Executive's Final Budget Proposals

To be considered initially by Executive: (a), (b), (c), (d), (e), (f) and (g) on 22 November 2010

Decision to be taken at Executive on: (h) on 13 December 2010
(i), (j), and (k) on 20 December 2010
(l), (m), (n) (o) and (p) on 17 January 2011

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview & Scrutiny Panel for all budget issues except the detailed service estimates.

Community and Environment & Economy Overview and Scrutiny Panels for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility)

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available on:

- (a), (b), (c), (d), (e), (f) and (g) - Community O&S Panel on 25 November 2010, Environment and Economy O&S Panel on 2 December 2010
- (a), (b), (c), (d), (e), (f) , (g) (i), (j) and (k) - Resources O&S Panel on 7 December 2010

Consultees: Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and staff

Date for Consultees' comments: Consultation period 20 December 2010 to 17 January 2011

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.030/10

Portfolio Area Governance & Resources and Community Engagement

Subject Discretionary Rate Relief Policy (EX.151/10 on 2 September 2010)

Key Decisions:

To consider whether to amend current policy or increase the budget available to support current schemes.

To be considered initially by Executive: 2 September 2010

Decision to be taken at Executive on: 25 October 2010

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel and Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Community Overview and Scrutiny Panel on 7 October 2010 and Resources Overview and Scrutiny Panel on 14 October 2010.

Consultees: Overview and Scrutiny

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report RD.35/10 - Discretionary Rate Relief Policy (at Executive 2 September 2010)
The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.032/10

Portfolio Area Cross-cutting

Subject Tullie House Governance Arrangements

Key Decisions:

Decision to recommend to Council that Tullie House Museum and Art Gallery be externalised to a Charitable Trust.

To be considered initially by Executive: 25 October 2010

Decision to be taken at Executive on: 13 December 2010

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel and Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by Community Overview and Scrutiny Panel on 25 November 2010 and Resources Overview and Scrutiny Panel on 7 December 2010

Consultees: Officers and Members

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Governance) report will be available five working days before the meeting

Further Information From:

Assistant Director (Governance), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.033/10

Portfolio Area Cross-cutting

Subject Policy Framework

Key Decisions:

Decision to recommend to Council that the Council's Policy Framework be amended.

To be considered initially by Executive: 25 October 2010

Decision to be taken at Executive on: 17 January 2011

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel, Environment and Economy Overview and Scrutiny Panel and Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available for consideration by:

Community Overview and Scrutiny Panel on 25 November 2010, Environment and Economy Overview and Scrutiny Panel on 2 December ,
Resources Overview and Scrutiny Panel on 7 December 2010

Consultees: Officers and Members

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Governance) report will be available five working days before the meeting

Further Information From:

Assistant Director (Governance), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.006/10

Portfolio Area Community Engagement

Subject Women and Families Homelessness Accommodation (EX.044/10 on 15 March 2010)

Key Decisions:

To receive a report on the project to provide accommodation for women and families who are homeless.

To be considered initially by Executive: 11 October 2010

Decision to be taken at Executive on: 25 October 2010

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available for consideration by Community Overview and Scrutiny Panel on 7 October 2010

Consultees: Community Overview and Scrutiny Panel

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report DS.11/10 - Women and Families Homelessness Accommodation (at Executive 15 March 2010)

The Housing and Health Services Manager's report will be available five working days before the meeting

Further Information From:

Housing and Health Services Manager, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
