

CUMBERLAND JOINT COMMITTEE

Meeting date: 30 March 2022

Report of: Linda Fisher – Monitoring Officer and Technical Lead Legal and Democratic Work Stream (South Lakeland District Council)

Subject: Potential Shadow Meetings dates 2022/23 for the Shadow Authority for Cumberland

1.0 SUMMARY:

1.1 The Cumbria Democratic Services Officer's (DSO) Group have been tasked with identifying suitable dates for meetings of the Shadow Authority for Cumberland from May 2022 – April 2023 that will not clash with other Committee meetings from Sovereign Authorities in the Cumberland locality or meetings of the Westmorland and Furness Shadow Authority or Executive.

2.0 RECOMMENDATION:

2.1 It is recommended that the Cumberland Joint Committee make the following recommendations to the Shadow Authority for Cumberland:-

- 1. agree the attached Schedule of Meetings for 2022/2023 for the Shadow Authority for Cumberland;**
- 2. note that the inaugural meeting of the Shadow Authority is 10.30 am on 17 May 2022 and recommend the start time for subsequent Shadow Authority for Cumberland meetings as 10am (dates 29 July 2022, 18 October 2022 and 27 February 2023);**
- 3. agree that, where practicable, the meetings are rotated across the area; and**
- 4. consider whether any additional meetings may be required that may have been overlooked.**

3.0 BACKGROUND, INTRODUCTION AND CONSIDERATIONS:

3.1 Attached is a calendar which identifies potential dates for meetings of the Shadow Authority where no Committee meetings are scheduled for either, Allerdale Borough Council, Carlisle City Council, Copeland Borough Council or Cumbria County Council along with proposed dates set out to hold meetings of the Shadow Authority.

3.2 It is considered good practice that all meetings for a particular Shadow Authority Committee are on a set day, wherever possible, this had proved to be impossible.

3.3 In respect of timings for the meetings, at present, meetings have a range of start times from 9:30am to 4:00pm.

3.4 The DSO Group is proposing that start times for the Shadow Authority for Cumberland meetings is always 10am.

4.0 OPTIONS, INCLUDING ALTERNATIVES (IF ANY):

4.1 Option 1

4.2 The Committee could suggest alternative dates for meetings, and also alternative start times for the Shadow Authority to consider.

5.0 IMPLICATIONS:

5.1 Financial and Procurement:

5.1.1 Where costs are incurred by the Shadow authorities in delivering and hosting these meetings they can be funded from the LGR Implementation Reserve. The process to approve funding from the LGR Implementation reserve is determined by an Memorandum of Understanding (MoU) agreed by all seven sovereign authorities and the County Council Finance Regulations as the County Council is the hosting authority for the Reserve.

5.2 Staffing:

5.2.1 The Meetings will be supported from within existing teams across Cumbria.

5.3 Legal:

5.3.1 The Terms of Reference for the Joint Committee provide that the Joint Committee will establish and propose a Calendar of Meetings for adoption at the inaugural meeting of the Cumberland Shadow Authority.

5.4 Information Governance:

5.4.1 There are no direct information governance implications associated with this report.

6.0 HEALTH AND SUSTAINABILITY IMPACT:

6.0.1 There are no direct health and sustainability implications associated with this report.

6.1 EQUALITY AND DIVERSITY IMPACT:

6.1.1 There are no direct equality and diversity implications associated with this report.

7.0 RISKS:

7.1 By receiving and approving this report the risks will be mitigated and compliance with the Joint Committee's Terms of Reference will be met.

7.2 If a schedule of meetings was not agreed the business of the new Shadow Authority for Cumberland would be unable to be conducted.

8.0 CONCLUSION:

8.1 The Cumbria DSO Group have proposed a schedule of meetings for the Committee to consider before it goes to the first meeting of the Shadow Authority for Cumberland to agree.

Report Author – Clive Willoughby (Democratic Services Officer, Copeland Borough Council)

APPENDICES

Appendix 1 – Proposed Schedule of Meetings

2022	May	June	July	August	September	October	November
Fri			1				
Sat			2			1	
Sun	1		3			2	
Mon	2 EARLY MAY BANK HOLIDAY		4 POTENTIAL SHADOW AUTHORITY MEETING	1		3	
Tue	3		5	2		4	1 POTENTIAL SHADOW AUTHORITY MEETING
Wed	4	1	6	3		5	2 SCRUTINY COMMITTEE
Thur	5 SHADOW UNITARY ELECTIONS	2 SPRING BANK HOLIDAY	7	4 POTENTIAL SHADOW AUTHORITY MEETING	1	6	3
Fri	6	3 PLATINUM JUBILEE BANK HOLIDAY	8	5	2 POTENTIAL SHADOW AUTHORITY MEETING	7	4 POTENTIAL SHADOW AUTHORITY MEETING
Sat	7	4	9	6	3	8	5
Sun	8	5	10	7	4	9	6
Mon	9	6	11 POTENTIAL SHADOW AUTHORITY MEETING	8 POTENTIAL SHADOW AUTHORITY MEETING	5 POTENTIAL SHADOW AUTHORITY MEETING	10	7
Tue	10	7	12 POTENTIAL SHADOW AUTHORITY MEETING	9	6	11	8
Wed	11	8	13 SHADOW EXECUTIVE	10 SCRUTINY COMMITTEE	7	12	9 POTENTIAL SHADOW AUTHORITY MEETING
Thur	12	9	14	11	8	13	10
Fri	13	10	15	12	9	14	11
Sat	14	11	16	13	10	15	12
Sun	15	12	17	14	11	16	13
Mon	16	13	18	15 POTENTIAL SHADOW AUTHORITY MEETING	12	17	14 POTENTIAL SHADOW AUTHORITY MEETING
Tue	17 INAUGRAL SHADOW AUTHORITY FOR CUMBERLAND 10.30AM	14	19	16 POTENTIAL SHADOW AUTHORITY MEETING	13	18 SHADOW AUTHORITY FOR CUMBERLAND	15
Wed	18	15 SHADOW EXECUTIVE	20	17 SHADOW EXECUTIVE	14	19	16 POTENTIAL SHADOW AUTHORITY MEETING
Thur	19	16	21	18	15	20 POTENTIAL SHADOW AUTHORITY MEETING	17
Fri	20	17	22	19 POTENTIAL SHADOW AUTHORITY MEETING	16	21	18 POTENTIAL SHADOW AUTHORITY MEETING
Sat	21	18	23	20	17	22	19
Sun	22	19	24	21	18	23	20
Mon	23	20 SCRUTINY COMMITTEE	25	22 POTENTIAL SHADOW AUTHORITY MEETING	19	24	21
Tue	24	21	26 POTENTIAL SHADOW AUTHORITY MEETING	23	20 SHADOW EXECUTIVE	25	22
Wed	25	22	27	24	21	26	23
Thur	26	23	28	25	22	27 SHADOW EXECUTIVE	24
Fri	27	24	29 SHADOW AUTHORITY FOR CUMBERLAND	26 POTENTIAL SHADOW AUTHORITY MEETING	23 SCRUTINY COMMITTEE	28	25 SHADOW EXECUTIVE
Sat	28	25	30	27	24	29	26
Sun	29	26	31	28	25	30	27
Mon	30 SENIOR APPOINTMENTS COMMITTEE	27		29 BANK HOLIDAY	26	31	28
Tue	31 STANDARDS COMMITTEE	28		30	27		29
Wed		29		31	28		30
Thur		30 POTENTIAL SHADOW AUTHORITY MEETING			29		
Fri					30 POTENTIAL SHADOW AUTHORITY MEETING		

2023	December	January	February	March	April	May
Sat					1	
Sun		1			2	
Mon		2 BANK HOLIDAY			3	1 EARLY MAY BANK HOLIDAY
Tue		3			4	2
Wed		4	1 SCRUTINY COMMITTEE	1	5	3
Thur	1	5	2	2	6	4 ELECTIONS
Fri	2	6	3 POTENTIAL SHADOW AUTHORITY MEETING	3	7 GOOD FRIDAY	5
Sat	3	7	4	4	8	6
Sun	4	8	5	5	9	7
Mon	5 POTENTIAL SHADOW AUTHORITY MEETING	9	6	6	10 EASTER MONDAY	8
Tue	6	10	7	7 POTENTIAL SHADOW AUTHORITY MEETING	11	9
Wed	7	11 POTENTIAL SHADOW AUTHORITY MEETING	8	8	12	10
Thur	8	12	9	9	13	11
Fri	9	13	10 POTENTIAL SHADOW AUTHORITY MEETING	10	14 SHADOW EXECUTIVE	12
Sat	10	14	11	11	15	13
Sun	11	15	12	12	16	14
Mon	12	16	13	13	17	15
Tue	13	17	14 SHADOW EXECUTIVE	14	18	16
Wed	14	18	15	15	19	17
Thur	15	19	16	16	20	18
Fri	16	20	17	17 POTENTIAL SHADOW AUTHORITY MEETING	21	19
Sat	17	21	18	18	22	20
Sun	18	22	19	19	23	21
Mon	19	23	20	20	24	22
Tue	20 SHADOW EXECUTIVE	24	21	21	25	23
Wed	21 SCRUTINY COMMITTEE	25	22	22 SCRUTINY COMMITTEE	26	24
Thur	22 POTENTIAL SHADOW AUTHORITY MEETING	26	23	23	27	25
Fri	23 POTENTIAL SHADOW AUTHORITY MEETING	27	24	24	28	26
Sat	24	28	25	25	29	27
Sun	25 CHRISTMAS DAY	29	26	26	30	28
Mon	26 BOXING DAY	30	27 SHADOW AUTHORITY FOR CUMBERLAND	27 SHADOW EXECUTIVE		29 SPRING BANK HOLIDAY
Tue	27 BANK HOLIDAY	31 SHADOW EXECUTIVE	28	28		30
Wed	28			29 POTENTIAL SHADOW AUTHORITY MEETING		31
Thur	29			30		
Fri	30			31		
Sat	31					