



# **ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL**

## ***Panel Report***

**PUBLIC**

**Date of Meeting: 24th February 2011**

**Title: TRANSFORMATION SAVINGS UPDATE**

**Report of: ASSISTANT DIRECTOR - ECONOMIC DEVELOPMENT**

**Report reference: ED.09/11**

### **Summary:**

This report updates Members on Phase 2 of the Transformation Programme relating to the Economic Development Directorate.

### **Questions for / input required from Scrutiny:**

This report is for information and comment.

### **Recommendations:**

That Members note the progress and comment on the proposed way forward to deliver the proposals.

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Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

**TRANSFORMATION SAVINGS UPDATE****1.0 CONTEXT**

- 1.1 The City Council's Transformation Programme was originally required to deliver recurring revenue savings of approximately £3m over the three financial years 2009/10, 2010/11 and 2011/12. In addition the implications of the recently announced Comprehensive Spending Review is a further saving requirement for approximately £2.4m over 4 years. In addition to delivering the savings, the objective is to ensure that the Directorate is customer focused and as part of the Transformation the Directorate will be looking at processes to ensure better customer service.

**2.0 ECONOMIC DEVELOPMENT DIRECTORATE UPDATE**

- 2.1 Members will recall that a report was presented to the Panel in December 2010 (ED.40/10) setting out details of Phase 1 and proposals for Phase 2. Phase 1 is now complete following the appointment of the Planning Manager. Phase 2 of the Directorate re-structure proposals is currently being implemented. Consultation with staff and Trade Unions on the re-structure proposals is now complete and the responses are currently being considered. The next stages in the implementation of Phase 2 are set out in the table below.

**ECONOMIC DEVELOPMENT DIRECTORATE  
RESTRUCTURE IMPLEMENTATION PROGRAMME**

<b>ACTION</b>	<b>START</b>	<b>FINISH</b>	<b>COMPLETE</b>
Staff Consultation	Dec.2010	Jan.2011	√
Consultation Response	Feb. 2011		√
Executive Member Briefed	On Going		√
Directorate Wide Meeting	16.02.11	16.02.11	√
Voluntary Redundancy Letters Issued	18.02.11	18.02.11	√
1 to 1 Meetings with Affected Staff	16.02.11	28.02.11	
Letters to Directly Affected Staff	28.02.11	28.02.11	
Job Descriptions Issued	28.02.11	28.02.11	
Interviews	21.03.11	25.03.11	

## Impact assessments

Does the change have an impact on the following?

Equality Impact Screening	Impact Yes/No?	Is the impact positive or negative?
Does the policy/service impact on the following?		
Age	NO	
Disability	NO	
Race	NO	
Gender/ Transgender	NO	
Sexual Orientation	NO	
Religion or belief	NO	
Human Rights	NO	
Health inequalities	NO	
Rurality	NO	

**If you consider there is either no impact or no negative impact, please give reasons:**

This is internal staffing restructure.

**If an equality Impact is necessary, please contact the P&P team.**