



RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 3rd November 2010

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 26/10

Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Agree items for consideration by Scrutiny which are included in the Forward Plan (Para 1 & Appendix 1)
- Note and/or respond to the references from the Executive (Para 2 & Appendix 2)
- Note the response from the Executive to the Use of Consultants Task Group recommendations and decide when to monitor implementation of recommendations (Para 3 & Appendix 3)
- Resolve whether to undertake further work on the Corporate Complaints Procedure following a referral from the Community O&S Panel (Para 4)
- Note and/or amend the Panel's work programme (Appendix 4).

Contact Officer: Nicola Edwards

Ext: 7122

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st November 2010 – 28th February 2011 was published on 18th October 2010. The issues which fall into the remit of this Panel are as follows and full details can be found at Appendix 1:

KD029/10 – Budget Process 2011/12 – *to be considered at the meeting of the Panel on 7th December 2010*

KD030/10 – Discretionary Rate Relief Policy – *to be considered at this meeting of the Panel*

KD032/10 – Tullie House Governance Arrangements – *to be consider at the meeting of the Panel on 7th December 2010 and at the meeting of the Community O&S Panel on 25th November 2010*

KD033/10 – Policy Framework – *to be considered at the meeting of the Panel on 7th December 2010*

2. References from the Executive & Audit Committee

The following references from the Executive and the Audit Committee can be found at Appendix 2.

- a. EX.132/10 – Draft Medium Term Financial Plan (incorporating the Corporate Charging Policy) 2011/12 to 2015/16
- b. EX.133/10 – Draft Capital Strategy 2011/12 to 2015/16
- c. EX.134/10 – Asset Management Plan 2010-2015
- d. EX.142/10 – Use of Consultants
- e. AUC.59/10 – Audit Services Progress Report

3. Use of Consultants Task and Finish Group

The Executive formally responded to the recommendations of the Use of Consultants Task Group at their meeting on 11th October 2010. The full extract from the minutes of the meeting (Ex162/10) can be found at Appendix 3. Members of the Panel should decide when they wish to monitor the implementation of the recommendations.

4. Referral from Community O&S Panel

The Community O&S Panel considered the Annual Equality report at their last meeting on 7th October 2010. In consideration of this report it was noted that 18 corporate complaints had been recorded in 2009/10. Members believed that this was a small number and had concerns about the recording of complaints within the Authority and wished to refer this to the Resources O&S Panel for further consideration. The following is taken from the minutes (COSP.74/10) of the meeting:

The corporate complains section of the report states that 18 corporate complainants out of 18 had completed the equality monitoring sheet. Was that the only form of monitoring complaints? What were the reasons for the results and was that an appropriate way to assess the complaints process? Were there other complainants that were resolved or did they just give up. Was there a more accurate way to assess corporate complaints? As Corporate complaints were monitored by Resources O&S it would appropriate for the Panel's comments to be forwarded to that Panel. It was also noted that there was a high number of complainants who were White British and it was asked whether that meant that the scheme was inaccessible to other races. It was further noted that there was a high number of complainants who declared that they had a disability.

Mr O'Keeffe advised that corporate complaints was an area that needed more work. The low figure could indicate that there had been more lower level complaints that had not escalated to corporate complaint level.

RESOLVED – 1) That a referral be made to the Resources O&S Panel to request that they look at the Corporate Complaints Procedure as Panel

5. Capital Programme Task and Finish Group

A verbal update on the work of the Task Group will be provided at the meeting.

6. Customer Service Task and Finish Group

At the meeting of the Community O&S Panel on 7th October, Panel Members agreed that they wished to convene a time-limited Task and Finish Group to scrutinise the *Shared Customer Service Delivery Business Case* which proposed a shared service with the County Council and Allerdale BC. Both the County and Allerdale are scrutinising this separately within Task and Finish Groups.

Panel Members also stated that they would like at least one representative from Resources O&S on the Task Group.

Following an email request for volunteers, Members of the Task Group are confirmed as Cllrs C S Bowman, Layden and Watson.

7. Scrutiny Chairs Group

A meeting of the Scrutiny Chairs Group will be held on 8th November 2010. Members should approach the Chair of the Panel if they have any particular issues that they wish to be discussed at this meeting.

8. Work Programme

The current work programme is reproduced in Appendix 4 for consideration and/or amendment.

**Index of Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.039/09	Air Quality: Updating and Screening Assessment Report	23 November 2009
KD.030/09	Budget Process 2010/11	(a), (b), (c), (d), (e), (f) and (g) on 23 November 2009 (h) on 14 December 2009 (i), (j), (k), and (l) on 17 December 2009 (m), (n), (o) (p) and (q) on 18 January 2010

FORWARD PLAN
Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel

Ref: KD.039/09 **Portfolio Area** Environment and Infrastructure

Subject Air Quality: Updating and Screening Assessment Report

Key Decisions:

To consider the Air Quality Updating and Screening Assessment Report

Decision to be taken at Executive on: 23 November 2009

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available for consideration on 1 December 2009 by Community Overview and Scrutiny Panel

Consultees: Cumbria County Council, Environment Agency and Stagecoach UK

Date for Consultees' comments: 31 October 2009

Relevant reports/background papers which are available:

The Director of Community Services report will be available five working days before the meeting.

Further Information From:

Environmental Quality Manager, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Subject Budget Process 2010/11

Key Decisions:

To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates
- (b) Individual Charges Reviews (Community Services, Legal & Democratic Services, Development Services)
- (c) New Revenue Spending Proposals
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Repair and Maintenance
- (g) Treasury Management and Prudential Borrowing Implications
- (h) Consideration of Overview and Scrutiny Consultation feedback
- (i) Draft Revenue Support Grant Settlement (if available)
- (j) Summary Overall Revenue and Capital Position
- (k) Draft Treasury Management and Investment Strategy including MRP Strategy
- (l) Executive Draft Budget Proposals for consultation
- (m) Final Revenue Support Grant and Final Revenue Budget Summary
- (n) Provisional Capital Programme
- (o) Treasury Management and Investment Strategy including MRP Strategy
- (p) Consideration of Final Budget Consultation
- (q) Executive's Final Budget Proposals

Decision to be taken at Executive on: (a), (b), (c), (d), (e), (f) and (g) on 23 November 2009
(h) on 14 December 2009
(i), (j), (k), and (l) on 17 December 2009
(m), (n), (o) (p) and (q) on 18 January 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview & Scrutiny Panel for all budget issues except the detailed service estimates.

Community and Environment & Economy Overview and Scrutiny Panels for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available to be considered as follows:

- (a), (b), (c), (d), (e), (f) and (g) - Community Overview & Scrutiny Panel on 1 December 2009, Environment and Economy Overview & Scrutiny Panel on 3 December 2009 and Resources Overview & Scrutiny Panel on 10 December 2009
- (i), (j) and (k) - Resources Overview & Scrutiny Panel on 7 January 2010

Consultees: Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and Staff

Date for Consultees' comments: Consultation period 17 December 2009 to 14 January 2010

Relevant reports/background papers which are available:

The Director of Corporate Service's report will be available five working days before the meeting.

Further Information From:

Head of Financial Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 2 SEPTEMBER 2010**

EX.132/10 DRAFT MEDIUM TERM FINANCIAL PLAN (INCORPORATING THE CORPORATE CHARGING POLICY) 2011/12 TO 2015/16
(Key Decision)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Governance and Resources

Subject Matter

Pursuant to Minute EX.119/10, the Assistant Director (Resources) submitted report RD.27/10 on the draft Medium Term Financial Plan (incorporating the Corporate Charging Policy) 2011/12 to 2015/16. He reminded Members that the Medium Term Financial Plan set out the current framework for planning and managing the Council's financial resources, developing its annual budget strategy and updating its current five year plan. The Plan linked the key aims and objectives of the Council, as contained in the Corporate Plan, to the availability of resources, enabling the Council to prioritise the allocation of resources to best meet its overall aims and objectives.

The Assistant Director (Resources) commented that the Medium Term Financial Plan did not take account of major changes in grant funding announced in the Budget, and that further details would be provided on 20 October 2010, or other changes in funding, charging and expenditure.

He added that the report had been submitted for consideration by the Resources Overview and Scrutiny Panel on 29 July 2010 and had been updated to respond to their comments. A copy of a Minute Extract from that meeting had been circulated (ROSP.69/10). The Panel had resolved:

- "1. Members were dissatisfied that there was no Member of the Executive at the meeting.
2. Given the current circumstances, Members were concerned that the same commentary had been used in the report as previous MTFP reports. Members of the Panel would have preferred the report to be modelled on the potential difficulties and more realistic scenarios to give possibilities for solutions and request that that information is available in future years.

3. That a special meeting of Resources O&S Panel be arranged following the spending review announcement. Representatives of Community and Environment and Economy Overview and Scrutiny Panels would be invited."

The Chairman of the Resources Overview and Scrutiny Panel appreciated that the Budget was particularly difficult this year. He did, however, wish to highlight the concerns expressed at resolution 2 above and that in some cases the actual figures quoted were not relevant.

In response, the Leader stated that the Executive had to work within the Budget Framework set by the City Council, but budget papers would be updated in due course.

The Governance and Resources Portfolio Holder said that the Assistant Director (Resources) had provided a comprehensive explanation to the issues raised at the Panel meeting, and that he had submitted his apologies for that particular meeting as he would be on holiday. He added that the position would become clearer following 20 October 2010.

Summary of options rejected None

DECISION

1. That the comments of the Resources Overview and Scrutiny Panel be received; and the Panel advised that the Governance and Resources Portfolio Holder had submitted his apologies for the Panel meeting and that the various Budget reports would be updated in due course.
2. That the draft Medium Term Financial Plan (incorporating the Corporate Charging Policy) 2011/12 to 2015/16 be referred to Council for approval at its meeting on 14 September 2010.

Reasons for Decision

To receive the views of the Resources Overview and Scrutiny Panel prior to recommending the draft Medium Term Financial Plan 2011/12 to 2015/16 to Council for formal approval.

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 2 SEPTEMBER 2010**

EX.133/10 DRAFT CAPITAL STRATEGY 2011/12 TO 2015/16
(Key Decision)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Governance and Resources

Subject Matter

Pursuant to Minute EX.120/10, the Assistant Director (Resources) submitted report RD.26/10 on the draft Capital Strategy 2011/12 to 2015/16. He reminded Members that the draft Capital Strategy was a key policy document intended to direct the Council's capital programme and the allocation of resources for the five year period 2011/12 to 2015/16 and would complement and supplement the Medium Term Financial Plan.

He outlined the current capital programme forecasts, and indicated that the current capital programme forecast spending on capital projects of around £1 - £5 m per annum for the years 2011/12 to 2015/16, although past experience had indicated that the actual spend would be much higher due in the main to the fact that a number of initiatives were still at an early stage of development and had not therefore been included in the projections.

The Assistant Director (Resources) also set out an estimated level of capital finance resources which would be generated over the next five years and summarised the level of capital spend available for the period 2011/12 to 2015/16 which indicated that there would be approximately £5m uncommitted estimated capital resources available to support any future capital programme.

He added that the Resources Overview and Scrutiny Panel had on 29 July 2010 considered and noted the report. A Minute Excerpt from that meeting had been circulated (ROSP.72/10).

The Governance and Resources Portfolio Holder moved the report.

Summary of options rejected None

DECISION

1. That the comments of the Resources Overview and Scrutiny Panel of 29 July 2010 be received.

2. That Report RD.26/10 regarding the draft Capital Strategy 2011/12 to 2015/16 be referred to the meeting of the City Council on 14 September 2010 with a recommendation that the Strategy be approved.

Reasons for Decision

To consider the comments of the Resources Overview and Scrutiny Panel on the draft Capital Strategy prior to recommending the Strategy to Council for approval.

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 2 SEPTEMBER 2010**

EX.134/10 ASSET MANAGEMENT PLAN 2010 – 2015

(Key Decision)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Governance and Resources; Local Environment

Subject Matter

Pursuant to Minute EX.121/10, the Assistant Director (Resources) submitted report RD.37/10 on the draft Asset Management Plan 2010 - 2015. He reminded Members that the Asset Management Plan had been updated to reflect the impact of the economic recession and the imposition of severe spending cuts and radical transformation of the Council's organisational structure and service delivery to achieve substantial savings in costs over the next three years. He added that the Asset Management Plan set out information on the overall performance of the asset base and how it was being used and reviewed.

The Assistant Director (Resources) reported that the Plan had been considered by the Resources Overview and Scrutiny Panel on 29 July 2010 and a copy of a Minute Excerpt from that meeting had been circulated (ROSP.71/10). The Panel had resolved:

- "1. That a copy of the Asset Register be made available to Members in the most appropriate way.
2. Officers to develop a mechanism into the process of disposal of assets to inform Members without compromising the process."

The Assistant Director (Resources) added that, in response to the Panel's request, Officers were working towards making the Asset Register available electronically in the near future.

The Governance and Resources Portfolio Holder noted the comments of the Resources Overview and Scrutiny Panel and moved the recommendation as set out in the report.

Summary of options rejected None

DECISION

1. That the comments of the Resources Overview and Scrutiny Panel be received.

2. That the Asset Management Plan, as attached to Report RD.37/10, be referred to the meeting of the City Council on 14 September 2010 for adoption.

Reasons for Decision

To receive the comments of the Resources Overview and Scrutiny Panel on the draft Asset Management Plan 2010 - 2015 prior to recommending the plan to Council for adoption.

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 2 SEPTEMBER 2010**

**EX.142/10 REFERENCE FROM THE RESOURCES OVERVIEW AND SCRUTINY
PANEL – USE OF CONSULTANTS**
(Non-Key Decision)

Portfolio Cross-Cutting

Subject Matter

Pursuant to Minute EX.092/10, consideration was given to a reference from the Resources Overview and Scrutiny Panel (ROSP.47/10) concerning the final report of the Use of Consultants Task and Finish Group on the Authority's commissioning of consultants. Copies of the Minute Extracts had been circulated prior to the meeting.

The Chairman of the Resources Overview and Scrutiny Panel informed Members that he served on the Use of Consultants Task and Finish Group. The report was an interim report, pending the outcome of the proposed further scrutiny work and the draft Terms of Reference for the Task Group by Carlisle Renaissance.

In response, the Leader advised that work was ongoing and the Executive would be working through the recommendations in conjunction with the Deputy Chief Executive. A report would be submitted to the next meeting of the Executive, in addition to which the Portfolio Holder would attend the Resources Overview and Scrutiny Panel to discuss the matter.

Summary of options rejected None

DECISION

That the reference from the Resources Overview and Scrutiny Panel concerning the Use of Consultants be received; and the Panel informed that a report would be submitted to the next meeting of the Executive, and that the Portfolio Holder would attend the Panel to discuss the matter.

Reasons for Decision

To respond to a reference from the Resources Overview and Scrutiny Panel concerning the Use of Consultants.

**EXCERPT FROM THE MINUTES OF THE
AUDIT COMMITTEE
HELD ON 24 SEPTEMBER 2010**

AUC.59/10 AUDIT SERVICES PROGRESS REPORT

The Audit Manager submitted report RD.40/10 summarising the work carried out by Audit Services since the previous report to Committee on 22 June 2010.

He outlined in some detail the content of and ratings attached to the final reports on the Audits of Procurement and Grants, copies of which were appended to his report.

Follow-up reviews had been undertaken where appropriate during the period covered by the report, and there were no new issues arising to which Members' attention needed to be drawn. Work was also in progress on a number of other reviews, for which the final reports would be presented to Members in due course.

The Audit Manager reminded Members that they had, at their last meeting, noted that five recommendations from the 2008/09 Payroll had not been implemented, and had requested that further follow up be performed with regard to those recommendations, the results to be reported to the next meeting. He added that follow up had demonstrated that actions had been taken to address the recommendations, details of which were provided.

The 2010/11 Audit Plan was presented to the Committee meeting on 9 April 2010 (RD.4/10), at which time the District Auditor observed that Members would have difficulty in monitoring days not assigned to planned audits in the Plan as presented. To assist Members progress had been recorded for the period 1 April to 30 June 2010 (Appendix C) from which it could be noted that 60% of days represented productive audit, rather than the target of 66.4% due to more than anticipated annual leave being taken in the first quarter.

In response to the request made by Members at their last meeting on the issue of production of summary reports for future meetings, the Audit Manager drew attention to the summary of the Main Accounting and Budgetary Control Systems report attached at Appendix D for comparison against the original report at Appendix E.

In considering the report Members raised a number of questions to which the Audit Manager and Assistant Director (Governance) responded. It was agreed that:

- Performance information (Appendix C) be submitted to the Committee on a quarterly basis;
- The Committee was content to receive Summary Reports (Appendix D) in respect of Audits with a rating of substantial, subject to expansion of the Executive Summary. Full reports should, however, be submitted for Audits with ratings of reasonable, restricted or none and the Committee would review the practice at future meetings.

The District Auditor commented that the decision to receive Summary Reports may assist the Committee in focussing on governance arrangements.

A Member referred to the Final Report on the Main Accounting Accounting and Budgetary Control Systems and, particularly, the protection of IT E-records and data and hard copy information. She noted that work was ongoing as part of the Shared Service with Allerdale and questioned when that would be implemented since any loss of data would be a serious matter for the City Council.

In response, the Audit Manager advised that an update report could be provided to the next meeting. He would be meeting with colleagues from Allerdale and Copeland next week to discuss how the audit of IT would be undertaken for the City Council.

RESOLVED – (1) That report RD.40/10 be received.

(2) That the Audit Committee had considered the alternative reporting arrangements outlined at Section 5 of the report, and agreed that:

- Performance information (Appendix C) be submitted to the Committee on a quarterly basis;
- The Committee was content to receive Summary Reports (Appendix D) in respect of Audits with a rating of substantial, subject to expansion of the Executive Summary. Full reports should, however, be submitted for Audits with ratings of reasonable, restricted or none and the Committee would review the practice at future meetings.

(3) That the Audit Manager be requested to submit a report to the next meeting updating Members on the position as regards the protection of IT E-records and data, and hard copy information in conjunction with the Council's Risk Management Policy.

(4) That the Committee's concerns on the issue at (3) above be conveyed to the Resources Overview and Scrutiny Panel.

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 11 OCTOBER 2010**

EX.162/10 USE OF CONSULTANTS
(Non Key Decision)

Portfolio Various

Subject Matter

Pursuant to Minute EX.142/10, the Leader reminded Members that the Executive had on 2 September 2010 given consideration to a reference from the Resources Overview and Scrutiny Panel (ROSP.47/10) concerning the final report of the Use of Consultants Task and Finish Group, and had resolved that the matter would be considered further at this meeting. In addition, the Governance and Resources Portfolio Holder would attend a Panel meeting to discuss the matter.

The Governance and Resources Portfolio Holder outlined the Executive's response commenting that they welcomed some elements of the report, particularly the recommendations within it that would help to ensure more accurate accounting for expenditure in relation to the use of consultants in future.

The Executive was, however, disappointed and surprised that the Task and Finish Group made no apparent attempt to assess the value for money that the authority got through the use of consultants. It appeared to start from the premise that any expenditure on consultants was intrinsically bad. Whilst the Executive accepted that expenditure must be minimised where possible, for specialist work required for a fixed period of time the engagement of consultants could be the most cost-effective way of securing the necessary expertise.

The Governance and Resources Portfolio Holder further outlined the responses to the specific recommendations contained in the report as follows:

1. That the recommendations made in the Internal Audit Report of 2005 be addressed.

Accepted in full.

2. only payments that fall into the "consultants" category should be coded to expenditure code 4017.

Accepted.

3. In order to restrict the employment of consultants, certification of payments to 4017 should be only approved by two of the following Officers - the Chief Executive, Deputy Chief Executive or Assistant Director (Resources).

Rejected. It was extraordinary that the Task and Finish Group felt that those decisions should not be made by a Chief Officer.

4. That correct use of expenditure codes, particularly consultants and third party payments be addressed as part of the routine budget training for Members and Officers.

Accepted.

5. Members of the Task Group expected that the newly appointed Strategic Senior Management Team undertake a large range of projects, particularly service and/or value for money reviews. Those types of reviews had previously been commissioned to consultants due to either lack of resources or impartiality issues. That should be monitored in twelve months time by the Resources Overview and Scrutiny Panel.

Accepted. That would presumably be a role for the Resources Overview and Scrutiny Panel in any case.

6. The Task Group had serious concerns that valid recommendations from Internal Audit Reports were not being implemented due to certain reports not being presented to any body of the Council. Therefore the Task Group recommended that on a twelve month basis, the Audit Committee assess the Audit Plan to ensure that all Internal Audit exercises were completed as appropriate and all resulting reports formally presented to the appropriate body. The Task Group also welcomed the establishment of the Project Assurance Group which was to be chaired by the Deputy Chief Executive.

Those observations would be passed to the Audit Committee.

7. That the Task Group would continue with the second part of the review and scrutinise the Use of Consultants by Carlisle Renaissance. The Group would welcome being advised of the consideration of Senior Management Team relating to Carlisle Renaissance.

The Executive assumed that was no longer relevant.

The Leader added that he keenly supported the correct use of expenditure codes in relation to spending on consultants.

Summary of options rejected None

DECISION

1. That the response of the Executive to the recommendations contained within the final report of the Use of Consultants Task and Finish Group, as outlined at points 1 - 7 above, be conveyed to the Resources Overview and Scrutiny Panel.
2. That the Task Group's concerns detailed at point 6 be conveyed to the Audit Committee.

Reasons for Decision

To respond to a reference from the Resources Overview and Scrutiny Panel

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Budget	Monitoring		17 Jun 10	29 July 10	2 Sept 10	3 Nov 10	7 Dec 10	6 Jan 11	17 Feb 11	31 Mar 11
Current Meeting - 3rd November 2010															
Projects Assurance Group						✓	Quarterly monitoring of significant projects	✓			✓			✓	
Property Portfolio Options			✓				To scrutinise Draft Business Plan	✓		✓	✓				
Corporate Risk Register						✓	Quarterly Monitoring		✓		✓		✓	✓	
Public Spending Review					✓		To consider a presentation detailing implications of Governments CSR				✓				
Discretionary Rate Relief Policy		✓					To scrutinise report which considers whether to amend the current policy or increase the budget available to support the				✓				

Last Revised: 25/10/2010

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		17 Jun 10	29 July 10	2 Sept 10	3 Nov 10	7 Dec 10	6 Jan 11	17 Feb 11	31 Mar 11	
							current scheme									
Local Enterprise Partnership/Regional Growth Fund			✓				To consider The 'Cumbria Local Enterprise Partnership' outline proposal and the consultation response on the Regional Growth Fund				✓					
Task & Finish Groups																
Capital Programme Review							Currently undertaking review.		✓	✓						
Use of Consultants			✓				Part 1 - Report to Executive Part 2 - Suspended		✓		✓					
Lease Cars			✓				Monitoring of Task Group Recommendations				✓					
Future Meetings																
Budget Monitoring 10/11					✓	✓	Monitoring of budget		✓			✓		✓		
Tullie House		✓					To scrutinise Business Case					✓				

Last Revised: 25/10/2010

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		17 Jun 10	29 July 10	2 Sept 10	3 Nov 10	7 Dec 10	6 Jan 11	17 Feb 11	31 Mar 11
Transformation Programme					✓	✓	Monitoring of action plans, budget savings and process			✓		✓			
Performance Monitoring Reports	✓					✓	Monitoring of PI's		✓			✓		✓	
Budget					✓		Budget setting 2011/12					✓			
Sands Centre		✓					To scrutinise draft Business Case (date TBC)								
Policy Framework		✓					To consider proposed changes to the Policy Framework					✓			
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓
Completed Items															
Claimed Rights			✓		✓		To consider report with detailing background and			✓					

Last Revised: 25/10/2010

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		17 Jun 10	29 July 10	2 Sept 10	3 Nov 10	7 Dec 10	6 Jan 11	17 Feb 11	31 Mar 11
							financial implication.								
Medium Term Financial Plan					✓			✓							
Asset Management Plan 2010-2015					✓			✓							
Executive Arrangements							To consider report outlining consultation regarding Council's Executive arrangements	✓							
2009/10 Provisional Outturn Reports							Outturn reports and recommendations on carry forward requests to Council on 29 June 2010	✓							

INFORMATION ONLY ITEMS

Details	Date Circulated
Member Development Report	July 2010