

Meeting Date: 5 February 2013

Portfolio: Not applicable

Key Decision: Not applicable

Within Policy and Budget Framework: Not applicable

Public/Private*: Public

Title: **OVERVIEW AND SCRUTINY PROCEDURE RULES – CALL-IN AND URGENCY**

Report Number: GD.06/13

Report of: Director of Governance

PURPOSE/SUMMARY:

Rule 15 (i) of the Overview and Scrutiny Procedure Rules deals with the procedure in respect of occasions where decisions taken by the Executive are urgent and where the call-in procedure should not apply. In such instances the Mayor must agree that the decision proposed is reasonable in the circumstances and should be treated as a matter of urgency.

The record of the decision and the Decision Notice needs to state that the decision is urgent and not subject to call-in. Decisions, which have been taken under the urgency provisions, must be reported to the next available meeting of the Council together with reasons for urgency.

At the meeting of the Executive on 14 January 2013 the Executive considered a number of reports and minutes relating to the Council's 2013/14 Budget as follows:

Budget 2013/14

- (a) Revenue Estimates - Summary of Overall Budgetary Position 2013/14 - 2017/18
- (b) Provisional Capital Programme 2013/14 to 2017/18
- (c) Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy 2013/14
- (d) Executive Response to the Budget Consultation and Recommendations for the 2013/14 Budget

These items are all to be considered by the Council at its Special Meeting on 5 February 2013. If a call-in were to be received on any of these items, the call-in procedure would overlap the City Council meeting.

The Executive's draft Budget recommendations have been considered by the Resources Overview and Scrutiny Panel. All Members will have received copies of the above minutes and reports with the Summons for the Special Council Meeting and will have the opportunity to debate the Executive's Budget recommendations at the Council meeting on 5 February 2013. It was considered that any delay caused by a call-in on any of these items would seriously prejudice the Council's interest in progressing the budget.

For the above reason, the Mayor agreed that the above decisions were urgent and the call-in process should not be applied.

In addition, and pursuant to Minute C.18/13(v), the Leader and the Finance, Governance and Resources Portfolio Holder were asked to approve an amended Civic Calendar for 2013/14 for recommendation to full Council for approval. The Leader and the Finance, Governance and Resources Portfolio Holder took a non-key decision to that effect on 25 January 2013. All Members will have the opportunity to consider Report GD.09/13 on the matter at the Council meeting on 5 February 2013. It was considered that any delay caused by the call-in process would prejudice the Council's interests in approving the calendar of meetings for the 2013/14 Municipal Year.

For the above reason, the Deputy Mayor agreed that the above decision was urgent and the call-in process should not be applied.

RECOMMENDATIONS:

That the position be noted.

TRACKING:

City Council:

5 February 2013

Contact Officer: Morag Durham
Lead Committee Clerk

Ext: 7036

Appendices attached to report: Portfolio Holder Decision – PF.002/13

In compliance with Section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS:**Chief Executive's** - None**Community Engagement** – None**Economic Development** – None

Governance – Compliance with Procedure Rule 15(i) is important in terms of the Council's governance arrangements

Local Environment – None**Resources** - None

Decision Ref No	PF.002/13	
Subject Title:	**Dates and Times of Meetings 2013/14	
Subject Matter	Pursuant to Minute C.18/13(v), consideration was given to the indication by the City Council to change the date of Annual Council back to 20 May 2013 as had been agreed in 2011. The purpose of this decision notice is to amend the date in accordance with the Council's recommendation together with other subsequent necessary amendments to allocated dates. The Leader and Finance, Governance and Portfolio Holder were asked to approve the amended Civic Calendar for recommendation to full Council for approval.	
Decision	That the City Council be requested to agree the schedule of dates and times of meetings in the 2013/14 municipal year as set out in the calendar attached as an Appendix to Report GD.09/13.	
Key or Non-Key Decision	Non-Key	Key Decision Ref
Portfolio	The Leader and Finance, Governance and Resources Portfolio Holder	
Who made decision		
Date	25 January 2013	
Reports and Background Papers considered	Report GD.05/13 and Minute Excerpt C.18/13(v) from Council on 8 January 2013 and Report GD.09/13.	
Reasons for Decision	To comply with the recommendation of full Council held on 8 January 2013.	
Summary of Options rejected	To leave the dates as had previously been agreed by the Executive.	
Interests declared	None	
Date published	25/01/13	
Urgent decision not subject to call in	Yes	
Consent of Chairman/ Deputy Chairman of Council to Urgency	The Deputy Mayor 25 January 2013	
Deadline for call-in	N/A	
Implementation date if not called-in	25/01/13	
Relevant Overview and Scrutiny Committee		
Call-in notified to and date notified	N/A	

**Approved for
implementation on**

25-Jan-13