

# Resources Overview and Scrutiny Panel

Agenda  
Item:

**A.2**

Meeting Date: 20th February 2014  
 Portfolio: Cross Cutting  
 Key Decision: No  
 Within Policy and  
 Budget Framework  
 Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME  
 Report of: Overview and Scrutiny Officer  
 Report Number: OS 05/14

## Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

## Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme

## Tracking

Executive:	<b>Not applicable</b>
Overview and Scrutiny:	<b>20<sup>th</sup> February 2014</b>
Council:	<b>Not applicable</b>

## 1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 7<sup>th</sup> February 2014. There are no issues which fall into the remit of this Panel:

## 2. References from the Executive

The following references have been received from the Executive following their meeting on 15<sup>th</sup> January 2014 and are attached at Appendix 1.

- Ex.01/14 Budget 2014/14 – Consideration of Consultation Feedback (not included as attached to Council papers for meeting of 4<sup>th</sup> February 2014)
- Ex.06/14 Executive Response for the Budget Consultation and Recommendations for the 2014/15 Budget (not included as attached to Council papers for meeting of 4<sup>th</sup> February 2014).

## 3. Scrutiny Chairs Group

A meeting of the Chairs Group was held on 6<sup>th</sup> February 2014 and the Panel will be updated verbally on items discussed at the meeting.

## 4. Scrutiny Annual Report

All Scrutiny Members were sent an e-mail asking if there were particular issues they wished to see discussed in the annual report. If Members have not given their views yet, they are invited to do so at today's meeting or by e-mail soon afterwards. A draft of the annual report will come to the Panel's final meeting of this civic year, on Thursday 3<sup>rd</sup> April 2014.

## 5. Work Programme

The Panel's current work programme is attached at **Appendix 2** for comment/amendment.

**Contact Officer:** Nicola Edwards **Ext:** 7122  
**Appendices attached to report:** 1. Notice of Key Decisions  
2. Resources Work Programme 2013/14

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None**

APPENDIX 2

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2013/14

Date last revised: 07 February 2014



Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		6 Jun 13	18 Jul 13	29 Aug 13	10 Oct 13	28 Nov 13	6 Jan 14	20 Feb 14	3 Apr 14	
<b>Current Meeting – 20<sup>th</sup> February 2014</b>																
Performance Monitoring						✓	Quarterly monitoring of performance within remit of Panel	✓		✓		✓		✓		
Organisational Development Plan	✓					✓	To consider review of Plan July – monitor performance in Nov & Feb		✓			✓		✓		
Sickness Absence	✓						To consider reports relating to the authority’s sickness absence levels to invite OH		✓		✓			✓		
Budget Monitoring 13–14					✓	✓	Monitoring of budget			✓		✓		✓		
<b>Task &amp; Finish Groups</b>																
Saving Paper Task Group			✓				Completed			✓						

# RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2013/14

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<b>Future Meetings</b>																
Corporate Programme Board						✓	Bi-annual monitoring of significant projects	✓		✓		✓				
Corporate Risk Register						✓	Bi-annual Monitoring				✓				✓	
Transformation Board						✓	To receive six monthly updates (first on agenda)				✓				✓	
Employee Opinion Survey							To inform Members of feedback and action plan								✓	
Significant Partnerships				✓			Bi-Annual scrutiny			✓					✓	June 14 Jan 15
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓	
<b>COMPLETED ITEMS</b>																



