



**PORTFOLIO AREA: FINANCE AND RESOURCES**

---

Date of Meeting: 20 February 2006

---

Public

---

Key Decision: No

Recorded in Forward Plan: No

---

Inside Policy Framework

---

**Title:** BUDGET OVERVIEW AND MONITORING REPORT:  
APRIL TO DECEMBER 2005

**Report of:** THE DIRECTOR OF CORPORATE SERVICES

**Report reference:** FS44/05

**Summary:**

This report provides an overview of the Council's overall budgetary position for the period April to December 2005, for both Revenue and Capital budgets.

**Recommendations:**

The Executive is asked to:

- (i) Note the overall budgetary position for the period April to December 2005;

**Contact Officer:** Jackie Grierson

**Ext:** 7289

**Note:** in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

CITY OF CARLISLE

To: The Executive  
20 February 2006

FS44/05

BUDGET OVERVIEW AND MONITORING REPORT  
APRIL TO DECEMBER 2005

**1. BACKGROUND INFORMATION AND OPTIONS**

- 1.1 In accordance with the City Council's Financial Procedure Rules, the Director of Corporate Services is required to report to the Executive on the overall budget position, the monitoring and control of expenditure against budget allocations and the exercise of virement on a regular basis.

All Managers currently receive monthly budget monitoring reports for their areas of responsibility. Information is collated from the main accounting system and then adjusted to correct any known budget profiling trends, timing differences and any known commitments.

- 1.2 Throughout the report, the use of brackets indicates a credit or income budget, and the term underspend also relates to additional income generated.
- 1.3 Where the term 'revised budget' has been used, this denotes the original budget for 2005/06 plus the carry forward requests, and supplementary estimates approved to date.
- 1.4 In accordance with the City Council's Financial Procedure Rules it is the responsibility of Directors to control income and expenditure within their areas of responsibility and to monitor performance, taking account of financial information provided by the Director of Corporate Services. They should report on variances within their own areas and as such Directors will be able to provide more detailed explanations at the meeting of their particular budget areas if required.
- 1.5 Previous budget monitoring reports have been prepared in Business Unit order. This report shows the variances for each Directorate based upon the draft structure, but as yet it is not possible to report the total budgets for each Directorate. There has also been an attempt to identify potential carry forwards at the year end.

## 2. REVENUE BUDGETS

### 2.1 Appendix A – Revenue Budget Monitoring Summary: April to December 2005

The summarised position as at December 2005 is shown below

	Direct Control	Indirect Control	Total
<b>Annual budget</b>	<b>53,946,800</b>	<b>(37,331,700)</b>	<b>16,615,100</b>
Budget to date	40,923,486	(28,757,281)	12,166,205
Actual	39,239,208	(28,303,798)	10,935,410
<b>Variance as at December 2005</b>	<b>(1,684,278)</b>	<b>453,483</b>	<b>(1,230,795)</b>

### 2.2 An analysis of the variance by Directorate is as follows:

	£
Carlisle Renaissance	12,800
Community Services	(492,600)
Corporate Services	(371,200)
Development Services	(211,700)
Legal & Democratic Services	(63,300)
People, Policy & Performance	(43,300)
Miscellaneous	<u>(35,900)</u>
	<u>(1,230,800)</u>

2.3 Of the above underspend, £443,900 can be attributed to additional income, ringfenced grants and salary turnover savings, with the balance of £786,900 being underspends on expenditure budgets.

2.4 Further details for each Directorate can be found in Appendix A (A1-A6). Each appendix shows a breakdown of the variance for that Directorate, with comments from the Director and a note of any performance issues.

2.5 Where the term 'committed' is used, it does not necessarily mean that expenditure will be incurred by 31 March, and therefore there is still potential for a carry forward, although the amount cannot be fully quantified at this time. Potential carry forwards to date have been estimated at £355,200; £153,300 relates to grant income received in advance, and £79,000 is for play areas, where the contract will be signed by March but the work will not be completed until the summer.

- 2.6 The City Council has been awarded a LABGI (Local Authority Business Growth Incentives) grant of £422,199 for 2005/06. This scheme is designed to give local authorities an incentive to maximise local economic growth by allowing them to keep a proportion of increases in local business rate revenues to spend on their own priorities. The grant will not be received until February and will reflect as a future underspend in 2005/06.
- 2.7 There is an underspend in Conservation within Planning Services due to a surplus of £52,160 on the HERS scheme from English Heritage. This has arisen because expenditure incurred in previous financial years has been repaid in 2005/06. The Executive is requested to note the position and proposal to transfer this surplus into the Historic Buildings Conservation Reserve, which is used to purchase and renovate Historic Buildings in the area. Any profit from this scheme is returned to the reserve for subsequent projects.

**3. CAPITAL BUDGETS**

**3.1 Appendix B – Capital Budget Monitoring Summary: April to December 2005**

This statement summarises the Capital Programme as at December 2005. Each scheme has been analysed in an attempt to determine expenditure in 2005/06 and possible slippage into 2006/07. An analysis of the total budget is shown below:

	£
Original 2005/06 capital programme	12,516,200
Additional 2005/06 schemes	<u>478,500</u>
	12,994,700
Approved carry forwards into 2006/07	<u>(2,464,200)</u>
Revised 2005/06 capital programme	<u>10,530,500</u>

The revised programme has been profiled to reflect likely patterns of expenditure in 2005/06. As at December, £4,062,323 has been spent and £1,004,630 committed against the profiled budget of £6,975,963, amounting to slippage of £1,909,010. Further carry forwards of £1,222,700 have now been identified and will be dealt with in the year end report.

3.2 The following table shows the main variances on the capital programme:

Scheme	Variance £
Implemented Electronic Government	(128,770)
Raffles Vision	(131,855)
Vehicles, Plant & Equipment (Renewals Reserve)	(345,969)
Sheepmount Bridge	(192,444)
Sheepmount Development (see paragraph 3.3)	266,000

Further details can be found in Appendix B.

3.3 The Sheepmount Development has incurred additional costs due to the flood, and the charge to the insurers is still to be identified. It is possible that the scheme will exceed budget and it is proposed to fund part of this from the underspend on the Sheepmount Bridge budget (see report CS 06/06). Further details will be provided in a separate report to the Executive once negotiations are complete.

3.4 A scheme for two Multi Use Games Areas (MUGAs) costing £248,000 has commenced and will be completed by March 2006. This scheme was added to the capital programme in December and is entirely funded by a grant from Sport England. A further MUGA is proposed for 2006/07 and will be funded from several external sources. This scheme is not yet included in the 2006/07 capital programme and a further report will be presented to the Executive in due course.

### 3.5 Capital Resources Monitoring: April to December 2005

The following table shows the Capital Resources at December 2005:

	Projected Receipts	Actual Receipts	
Sales of surplus assets	(1,458,000)	(1,020,387)	
RTB Sharing agreement	(5,100,000)	0	Due 28 April 06
Total	(6,558,000)	(1,020,387)	

## 4. HIGH RISK BUDGETS

4.1 A number of high-risk budgets have been identified which require detailed monitoring throughout the year. These include budgets carried forward from last year, and recurring and non-recurring bids approved in the 2005/06 Council Resolution. Other high-risk areas which may cause concern during the year have also been highlighted.



4.2 Several income budgets have been reduced during 2005/06. The following table shows the position against these budgets as at December 2005:

	<b>Revised Budget</b> £	<b>Actual Income</b> £	<b>Current Variance</b> £
Land Changes	(219,477)	(234,114)	(14,637)
Car Parking	(1,056,654)	(1,049,298)	7,356
Development Control	(378,574)	(386,644)	(8,070)
Cemeteries	(195,900)	(197,234)	(1,334)
Crematorium	(423,963)	(412,964)	10,999

4.3 Licensing is a potential high-risk area due to the changes in the Licensing Laws which took effect from 6<sup>th</sup> August 2005. Lump sum payments were received from applicants to cover a ten year period; these payments will need to be transferred into reserves and allocated to revenue budgets over the ten years.

4.4 There is a risk to the Council's Concessionary Fares budget that increased take up of the scheme could push costs higher than projected, and the Executive will review the scheme after five months when actual ridership figures are available. Although this is not a particular risk for 2005/06, it will become a higher risk in 2006/07 and the budget will then be monitored closely.

## 5. VIREMENTS AND SUPPLEMENTARY ESTIMATES

### 5.1 Appendix C – Virements processed for the period April to December 2005

This details any virements exercised in accordance with the Financial Procedure Rules in the above period.

5.2 There has been a marked reduction in applications for renovation grants within the capital programme, and the Council is now looking to fund renewal areas instead of the current renovation scheme grant. A virement of £17,000 will be made to Energy Efficiency Grants from other private sector renewal schemes.

5.3 Supplementary Estimates approved in 2005/06 are as follows:

	£
Cumbria Air Ambulance	10,000
Carry forwards from 2004/05	1,535,700

## 6. PERFORMANCE

For the first time an attempt has been made to link performance issues to the budget position. Work will continue to develop this and individual comments can be found in the appendices.

## 7. CONSULTATION

### 7.1 Consultation to Date.

SMT/CMT/JMT/SFPG have all considered the issues raised in this report.

### 7.2 Consultation proposed.

Corporate Resources Overview & Scrutiny Committee will consider the report on 23<sup>rd</sup> February 2006.

## 8. RECOMMENDATIONS

The Executive is asked to:

- (i) Note the overall budgetary position for the period April to December 2005;

## 9. REASONS FOR RECOMMENDATIONS

As stated above.

## 10. IMPLICATIONS

- Staffing/Resources – Not applicable
- Financial – Contained within the main body of the report
- Legal – Not applicable
- Corporate – SMT/CMT have been involved in the preparation of this report.
- Risk Management – Not applicable
- Equality Issues – Not applicable
- Environmental – Not applicable
- Crime and Disorder – Not applicable

ANGELA BROWN  
Director of Corporate Services

Contact Officer: Jackie Grierson

Ext: 7289

**CARLISLE RENAISSANCE**

**Analysis of Main Variances**

Service	Note	Overspend at Dec 2005	Forecast March 2006	Potential Carry Forward
		£	£	£
Carlisle Renaissance	1	12,800	0	0
<b>Total Variance to date</b>		<b>12,800</b>	<b>0</b>	<b>0</b>

**Notes**

1. The budget for Carlisle Renaissance for 2005/06 is £150,000. There has been a delay in the appointment of the Programme Manager, and there may be a saving on agency staff in this year. Any underspend will be carried forward into 2006/07 to continue to fund the project.

**Director's Comments**

Work is underway on preparing an overarching delivery framework for Carlisle Renaissance which will address issues such as performance measurement and risk management.



**COMMUNITY SERVICES****Analysis of Main Variances**

Service	Note	Underspend at Dec 2005 £	Forecast March 2006 £	Potential Carry Forward £
Advice & Advocacy Team	1	(20,800)	0	0
Miscellaneous Environmental Expenses	2	(42,800)		
Building Cleaning	3	(27,300)		
Public Lighting	4	(26,000)		
Recycling & Waste Management	5	(35,100)		
CCTV	6	(53,400)		0
Talkin Tarn	7	(39,100)	0	0
Play Areas	8	(79,000)	(79,000)	79,000
Sports Development	9	(75,300)		
Raffles Vision	10	(28,300)	(38,100)	38,100
Sands/ Pools	11	(20,800)		
Tullie House	12	(44,700)	(26,800)	26,800
<b>Total Variance to date</b>		<b>(492,600)</b>	<b>(143,900)</b>	<b>143,900</b>

**Notes**

1. To be vired for pop2thepark costs and will be committed by March 2006.
2. Most of the budget has been committed to be spent by the year end (potential carry forward).
3. The budget has been reprofiled
4. The work has now been ordered and funding committed
5. This funding will be fully committed by the end of the financial year.
6. This funding has been earmarked for digitilisation of the existing system. Tenders have been received and the contract will be awarded by the end of February.
7. The project is underway and the majority of the budget will be spent by the year end, but a carry forward will be required.
8. Contract for play areas will be signed by March and work completed by the summer.
9. The underspend is due to staff changes in the early part of the year which required a reprofiling of expenditure for the third and fourth quarters, and the budget will be spent by the year end.
10. Includes 2004/05 carry forward of £10,000. Requires completion of the housing development.
11. Mainly repairs & maintenance. Total budget will be spent by March 2006.
12. Additional income from schools of £10,000 and underspend on repairs & maintenance, which is allocated but not yet spent. The carry forward is for the valuation of the painting collection in 2006/07 which is required for insurance purposes.

**Director's Comments**

To some degree the slippage in expenditure reflects the impact of the major flooding in the early part of the year. In a number of areas the underspend relates to the tendering and award of contracts before the end of the financial year and in some instances reflects the need to carry forward funding for initiatives in 2006/07.

**CORPORATE SERVICES****Analysis of Main Variances**

Service	Note	Underspend at Dec 2005	Forecast March 2006	Potential Carry Forward
		£	£	£
Salary Turnover Savings	1	(94,600)	0	N/A
Risk Management	2	(36,600)	(36,600)	36,000
Council Tax Recovery	3	(29,100)	(40,000)	0
RBS Improving Benefits Grant	4	(63,600)	(63,600)	63,600
RBS Back office alterations	5	(73,700)	(73,700)	73,700
Homeworking Pilot	6	(37,700)		
Benefits Assessment supplies & services	7	(35,900)	(20,000)	0
<b>Total Variance to date</b>		<b>(371,200)</b>	<b>(233,900)</b>	<b>173,300</b>

**Notes**

1. 2005/06 target now reached and currently exceeded although there may be some call on this to fund some Stage 2 restructure costs.
2. This is approved by Members as a rolling budget and any unutilised balance is carried forward to the next year.
3. Increase in Council Tax costs reimbursed. Still collecting old arrears which have already been accounted for in the Bad Debt provision, so this is unlikely to recur.
4. Ringfenced grant - balance will be carried forward.
5. Potential carry forward. The final costs of the ground floor will not be known until the alterations are complete.
6. Ringfenced grant. Due to the strict rules on the grant, some of this will have to be repaid to DWP and therefore is a potential carry forward.
7. A carry forward is unlikely to be requested.

**Director's Comments**

The biggest impact on the Directorate's performance this year has been the effects of the January 2005 flood. Financial Services and Revenues & Benefits were displaced for eight months and eleven months respectively, and lost all of their paper based records. Whilst the major services have continued and all of the additional work has been absorbed within the budgets, some of the planned improvement work, particularly in Finance, has not been progressed. IT services have been heavily involved in the reinstatement of the Council's IT systems, and this has impacted on their work programme.

In Revenues & Benefits, the performance indicators should be in line with targets at the year end. However there may be a dip in performance on Council Tax cash collection due to flooded householders returning to their properties later in the financial year than expected. Due to reductions in Department of Works & Pensions grant of £107,000 in 2007/08 (reflected in the Council's three year budget projections) efforts are being made under the Gershon agenda to reduce costs of Benefit administration further. The service is currently assessing the effect on performance of not filling posts as they become vacant, with the aim of reducing the benefits establishment by 3 posts. It is also in cooperation with Job Centre plus to reduce the number of welfare benefit forms requiring completion by the claimant to apply for the full range of benefits they are entitled to. This will reduce non staff costs, particularly for postage and stationery. The budget reductions will be reflected in 2007/08 budget profiles but as the efficiency savings will be made earlier i.e. from 2005/06 onwards, non recurring underspends have already occurred, and will do so again in 2006/07.

**DEVELOPMENT SERVICES****Analysis of Main Variances**

Service	Note	Underspend at Dec 2005	Forecast March 2006	Potential Carry Forward
		£	£	£
Local Plans	1	(32,800)	0	
Parish Councils	2	(18,100)	0	2,000
Planning Delivery grant	3	(22,500)	(16,000)	16,000
Conservation	4	(53,100)		
Tourism	5	(19,900)		
Property Services	6	(45,300)		
Local Strategic Partnership	7	(20,000)	(27,400)	
<b>Total Variance to date</b>		<b>(211,700)</b>	<b>(43,400)</b>	<b>18,000</b>

**Notes**

1. This relates to the Environmental Grants budget. £30,000 is already committed and £17,000 will be earmarked by March 2006. Payments are not made until the work is complete.
2. Majority of budget will be committed by March 2006.
3. Ringfenced grant funding (carry forward includes £8,000 revenue and £8,000 capital).
4. Additional income received under HERS scheme from English Heritage. A request will be made to transfer this to a reserve (see paragraph 2.7).
5. Total budget will be committed by March 2006.
6. Additional rental income
7. This budget will be carried forward to support the establishment of the new Carlisle LSP from March 2006 onwards.

**Director's Comments**

The Director will report verbally at the Executive where appropriate.

**LEGAL & DEMOCRATIC SERVICES****Analysis of Main Variances**

Service	Note	Underspend at Dec 2005	Forecast March 2006	Potential Carry Forward
		£	£	£
Committee Services	1	(12,300)	0	0
Administration	2	(14,300)		
Electoral Registration	3	(12,100)		
Land Charges	4	(24,600)		
<b>Total Variance to date</b>		<b>(63,300)</b>	<b>0</b>	<b>0</b>

**Notes**

1. Recharges for Committee printing in April to June were lower than expected.
2. £4,500 of the Administration staff budget will be used to fund the Registration of the Council's Deeds.
3. £7,800 has been earmarked for equipment for the Electoral Registration process.
4. As at December Land Charges income was ahead of the profiled budget by £14,600. This is expected to reduce with a downturn in the number of searches completed in December/January.

**Director's Comments**

The underspends in Legal and Democratic Services are made up of small underspends across a number of budget heads. The impact on the Council's key indicator relating to Land Charges shows a minimal increase in the level of income achieved over that estimated and it is forecast that the position at the year end will be neutral.

PEOPLE, POLICY & PERFORMANCE SERVICESAnalysis of Main Variances

Service	Note	Underspend at Dec 2005 £	Forecast March 2006 £	Potential Carry Forward £
SMT Training	1	(29,000)	0	0
Personnel/Training	2	(14,300)	(20,000)	20,000
<b>Total Variance to date</b>		<b>(43,300)</b>	<b>(20,000)</b>	<b>20,000</b>

Notes

1. The reorganisation has taken longer than originally anticipated. The new management teams are still being finalised. It is likely that £10,000 will be requested as a carry forward to complete training in 2006/07.
2. The negotiations with trade unions on the local implementation agreement have taken longer than anticipated, as a result of which the whole project has been delayed.

Director's Comments

There has been a delay on making two appointments to the management team within the Directorate until Stage 2 of the reorganisation is finalised.

## 2005/06 CAPITAL BUDGET MONITORING SUMMARY - DECEMBER 2005

Scheme	Project Officer	Ledger Code	Annual Budget 2005/06	Agreed Carry Forwards/ Transfers	Revised Annual Budget 2005/06	Budget to date 2005/06	Expenditure to date 2005/06	Committed Expenditure 2005/06	Variance to date 2005/06	Potential Carry Forwards	Adjusted Variance	Details of major variances
			£	£	£	£	£	£	£	£	£	
Crematorium Refurbishment	June Carswell	90003	19,100		19,100	0	0		0		0	Balance of scheme withheld for completion in January. Potential carry forward for building work relating to crematorium renewals.
Land & Property Gazetteer	Alan Eales	90004	52,700		52,700	22,700	16,276		(6,424)		(6,424)	A change in the system of staff time recharged to this scheme is underway but not yet finalised, so the potential carry forward into 2006/07 cannot yet be quantified.
National Land Information System	John Egan	90005	8,000		8,000	8,000	8,000		0		0	Scheme complete.
Blits Park Water Feature	Mark Beveridge	90008	10,800		10,800	10,800	0		(10,800)	10,800	0	The carry forward request covers the retention which will be payable once the deficits liability of 12 months is completed.
Car Parking	Mike Battersby	90010	7,000		7,000	3,500	3,266	1,535	1,301		1,301	Additional signage and information leaflets being finalised.
Gateway - General Expenses	John Egan	90011	226,700	46,700	180,000	150,000	150,000		0		0	The budget is required to meet future commitments, covering the period to June 2006.
Millennium Gallery												
General Expenses	John Egan	90012	60,000		60,000	0	0		0		0	Leak in gallery to deal with and work to bridge to complete. Potential carry forward.
Contract Payments		90013							0		0	
Arch. Investigations		90014							0		0	
Future years budget		90015							0		0	
Shaddonmill		90016	24,000		24,000	18,000	8,712		(9,288)	9,900	612	Rental for Millennium Artefacts.
Irishate												
Insurance		90017							0		0	
Consultant		90018							0		0	
Contract Payments		90019							0		0	
			310,700	46,700	264,000	168,000	158,712	0	(9,288)	9,900	612	
Carlisle Leisure Ltd												
Sands Fitness Extension	Mark Beveridge	90021	9,500		9,500	0	0		0		0	5% retention outstanding, payable in 2005/06.
Sands Seating		90022	6,200		6,200	6,200	6,237		37		37	
Sands Restaurant		90023							0		0	Work is now complete.
Sands Entrance		90024	258,300		258,300	277,260	267,335		(9,925)	9,900	(25)	Carry forward is for retention, payable September/October 2006.
Pools		90025	70,000	70,000		0	0		0		0	Scheme delayed until 2006/07.
Stonyholme		90026	253,900		253,900	63,475	22,146	8,300	(33,029)		(33,029)	Scheduled for completion in March 2006. A carry forward will be required for the retention.
			597,900	70,000	527,900	346,935	295,718	8,300	(42,917)	9,900	(33,617)	
Sheepmount Development	Mark Beveridge	90031-49	1,085,000		1,085,000	1,085,000	1,351,003		266,003		266,003	Site now up and running. Additional costs due to extra work resulting from flood. Charge to insurance to be identified.
Asset Investment Fund	David Atkinson	90050-59	139,000		139,000	139,000	398	97,657	(40,945)	30,000	(10,945)	Relates to Kingstown Phase 2. Anticipate completion end of March 2006. Carry forward relates to timing of supplier invoices.
Willowholme Industrial Estate	David Atkinson	90051	200,000		200,000	200,000	0	16,214	(183,786)	170,000	(13,786)	Work on new lighting columns and gully improvements complete. Work disrupted due to United Utilities plans to upgrade sewerage systems. Awaiting feedback from businesses.
Private Sector HIP												
Renovation Grants	Allan Dickson	90060	771,200	400,000	371,200	321,200	167,578		(153,622)	150,000	(3,622)	Vacancies (now filled) caused delays in processing; work put on hold to deal with flooding issues. £845,000 carried forward for grants to be processed in 2005/06 (grants permit 12 months to complete work). There has been a severe downturn in applications for renovation grants, and the Council is now looking to fund renewal areas instead of the current renovation grant scheme.
Minor Works Grants		90061	142,600	80,000	62,600	61,000	7,194		(53,806)	53,000	(806)	
Disabled Facilities Grants		90062	715,200		715,200	519,000	368,990		(150,010)	150,000	(10)	
Group Repair		90063	34,200	17,000	17,200	17,200	0		(17,200)		(17,200)	
Energy Efficiency		90064	76,000	29,000	47,000	47,000	95,068		48,068		48,068	
			1,739,200	526,000	1,213,200	965,400	638,830	0	(326,570)	353,000	26,430	
Implementing Electronic Government												
IEG - Contingency	John Nutley	90071	153,600		153,600	115,200	0		(115,200)		(115,200)	ISG to produce workplan for e-gov to utilise this budget.
IEG - New Web Server		90072	20,000		20,000	10,000	8,150		(1,850)		(1,850)	Work on server delayed until Customer Contact Centre is fully re-established.
IEG - Forms Package		90074	0		0	0	0		0		0	Scheme completed and funded from Hub. Budget transferred back to contingency.
IEG - Cumbria Information Hub		90075	0		0	0	0		0		0	Budget no longer required and transferred back to contingency for reallocation.
IEG - BS7666 Completion		90076	3,800		3,800	2,850	0		(2,850)		(2,850)	Support for creation of Land & Property Gazetteer.
IEG - Support		90077	30,000		30,000	22,500	13,630		(8,870)		(8,870)	
IEG - Capital CRM Interfaces		90078	46,000		46,000	0	0		0		0	Project completion January 2006.
			253,400	0	253,400	150,550	21,780	0	(128,770)	0	(128,770)	



Scheme	Project Officer	Ledger Code	Annual Budget 2005/06	Agreed Carry Forwards/ Transfers	Revised Annual Budget 2005/06	Budget to date 2005/06	Expenditure to date 2005/06	Committed Expenditure 2005/06	Variance to date 2005/06	Potential Carry Forwards	Adjusted Variance	Details of major variances
			£	£	£	£	£	£	£	£	£	
Customer Contact	John Nutley	90091	231,600		231,600	231,600	0	117,500	(114,100)	114,100	0	Final payment due to Capita when all systems fully operational.
Customer Services	John Nutley	90092	150,000	150,000	0	0	0		0		0	New bid for 2005/06 for developing other business areas from Customer Contact Centre. Cannot progress until Phase 1 re-established.
<b>DDA</b>												
DDA - Unallocated	Gordon Nicolson	90111	17,800		17,800	17,800	0		(17,800)		(17,800)	Further projects being assessed in conjunction with Property, to be completed by March.
DDA - Tullie House		90112	7,200		7,200	7,200	7,222		22		22	Work complete.
DDA - Morton CC		90115	20,500		20,500	3,000	3,172		172		172	Lift contract will be placed by the year end. Potential carry forward.
DDA - Upperby Park Café		90118	3,700		3,700	3,700	4,053		353		353	Scheme completed in October.
DDA - Old Town Hal		90119	15,000		15,000	3,750	743	2,100	(907)		(907)	Work will be completed by year end.
DDA - Longlown CC		90121	18,600		18,600	18,600	0	10,493	(8,107)	8,000	(107)	Work will be completed by year end. Carry forward relates to timing of suppliers' invoices.
DDA - Botcherby CC		90122	5,000		5,000	5,000	0	1,134	(3,866)		(3,866)	Work forms part of flood recovery.
DDA - Currock CC		90123	14,500		14,500	14,500	7,278		(7,222)		(7,222)	Work complete.
DDA - Story Holme Golf Club		90124	20,000		20,000	0	0		0		0	Funding included with CLL and flood recovery. Scheduled for completion in March.
DDA - Civic Centre		90125	18,000		18,000	18,000	302	14,886	(2,812)		(2,812)	Work completed in December. Invoices not yet received from supplier.
DDA - Sands Centre Lift		90126	98,000		98,000	98,000	95,949		8,068		8,068	Work complete.
			<b>238,300</b>	<b>0</b>	<b>238,300</b>	<b>189,550</b>	<b>118,719</b>	<b>36,701</b>	<b>(34,130)</b>	<b>8,000</b>	<b>(26,130)</b>	
<b>Planned Major Repairs</b>												
Major Repairs - General	Gordon Nicolson	90131	45,000		45,000	5,000	3,240	2,653	893		893	Fees for energy and stock condition surveys - most to be completed by March
Major Repairs - Civic Centre		90132	120,000		120,000	25,000	0	223	(24,777)	25,000	223	Anticipated completion: Windows - March; Safety work - Summer (carry forward request)
Major Repairs - Tullie House		90135	15,000		15,000	0	0	0	0		0	Anticipated completion March 2006.
Major Repairs - West Walls		90138	10,000		10,000	10,000	6,571	4,000	571		571	Draft survey received from external consultant, more details to follow.
Major Repairs - Town Dyke Orchard		90137	50,000		50,000	5,000	443	30	(4,527)		(4,527)	Materials will be ordered by March and work will be completed by the summer.
Major Repairs - Hostel Homeshares		90138	30,000		30,000	0	0	4,709	4,709		4,709	New project to be agreed to replace this scheme (now funded by insurance).
Major Repairs - Condition Survey		90251	0		0	0	0	0	0		0	Wired to Civic Centre for safety survey work to 7th and 10th floors during Summer 06 (cft)
Major Repairs - Asbestos work		90252	50,000		50,000	18,000	17,085		(915)		(915)	Work started. Due for completion in 2005/06.
			<b>320,000</b>	<b>0</b>	<b>320,000</b>	<b>63,000</b>	<b>27,339</b>	<b>11,615</b>	<b>(24,048)</b>	<b>25,000</b>	<b>954</b>	
Raffles Vision	Mike Battersby	90151-60	213,500		213,500	160,125	19,620	8,650	(131,855)		(131,855)	Depends on acquisition and demolition of properties.
Civic Centre	Mike Battersby	90161										
Civic Centre - Office Reorganisation		90162	30,000		30,000	30,000	191		(29,809)	29,800	(9)	Work depends on final restructure - carry forward relates to work scheduled for 2006/07.
Civic Centre - Voting System/Council Chamber		90163	30,000		30,000	30,000	0		(30,000)	30,000	0	Options will not be finalised until 2006/07 so carry forward required.
Bousleads Grassing - Emergency Control Centre		90164	30,000		30,000	30,000	0		0		0	
			<b>90,000</b>	<b>0</b>	<b>90,000</b>	<b>60,000</b>	<b>191</b>	<b>0</b>	<b>(59,809)</b>	<b>59,800</b>	<b>(9)</b>	
<b>Vehicles, Plant &amp; Equipment</b>												
Vehicles & Plant	Alison Taylor	90181	1,101,500		1,101,500	629,429	423,997	215,000	9,568		9,568	An order has been placed for vehicles totalling £215,000.
IT		90182	415,000		415,000	237,143	24,943		(212,200)		(212,200)	
Equipment		90183	427,400		427,400	213,700	70,377		(143,323)		(143,323)	
			<b>1,943,900</b>	<b>0</b>	<b>1,943,900</b>	<b>1,080,271</b>	<b>519,317</b>	<b>215,000</b>	<b>(345,954)</b>	<b>0</b>	<b>(345,954)</b>	
<b>GIS</b>												
Consultancy	Alan Eates	90189/9019	13,500		13,500	6,754	0		(6,754)		(6,754)	
General		90189/9020	62,830		62,830	20,943	0		(20,943)		(20,943)	
External Consultants		90189/9024					4,155		4,155		4,155	
Data Capture		90189/9028	50,000		50,000	12,500	13,464		964		964	A supplier for this scheme will be selected in December (tenders due October).
Software		90189/9031	46,550		46,550	31,033	34,274		3,241		3,241	
Hardware (capital equipment)		90189/9032	58,220		58,220	14,555	22,819		8,264		8,264	Expenditure against this budget depends on the tender for data capture.
			<b>231,100</b>	<b>0</b>	<b>231,100</b>	<b>85,786</b>	<b>74,712</b>	<b>0</b>	<b>(11,074)</b>	<b>0</b>	<b>(11,074)</b>	
Car Park Improvements	Mike Battersby	90192	74,000		74,000	18,500	6,677	7,715	(4,106)		(4,106)	Civic Centre car park and Devonshire Walk barrier complete. Awaiting invoices
Corporate IT Infrastructure	John Nutley	90193	35,000		35,000	0	0		0	0	0	To proceed in 2005/06 in line with IT strategy. Project to be completed by March.
Document Image Processing	John Nutley	90194	45,000	30,000	15,000	15,000	0		(15,000)	15,000	0	Part of IT strategy. To develop in conjunction with other business units. Carry forward due to reinstatement works post flooding

15

Scheme	Project Officer	Ledger Code	Annual Budget 2005/06	Agreed Carry Forwards/ Transfers	Revised Annual Budget 2005/06	Budget to date 2005/06	Expenditure to date 2005/06	Committed Expenditure 2005/06	Variance to date 2005/06	Potential Carry Forwards	Adjusted Variance	Details of major variances
			£	£	£	£	£	£	£	£	£	
Litter bins	Mike Battersby	90195	12,100		12,100	7,260	0		(7,260)		(7,260)	Budget will be spent by March.
Street Lighting	Mike Battersby	90196	56,800		56,800	28,400	0		(28,400)		(28,400)	Installation of lighting columns underway and LUU scheduled to undertake connection works in Oct/Nov.
Sheepmount Bridge	Mike Battersby	90199	513,000		513,000	513,000	192,156	128,400	(192,444)		(192,444)	Budget increased to include the coach turning circle from main Sheepmount contract. Work completed in October. Awaiting invoices from contractor.
Kingmoor Nature Reserve	Mark Beveridge	90201	15,000	8,000	7,000	7,000	2,977		(4,023)	4,000	(23)	Work can only be carried out in the winter months, so this budget will need to be allocated over two years.
City Wi Fi	John Nutley	90202	20,000		20,000	0	0		0		0	Report to Executive in January 2006 for release of funding. Project team in place. Target completion date March 2006.
Desk top replacement	John Nutley	90203	120,000		120,000	60,000	0		(60,000)	60,000	0	To fund Microsoft agreement for whole Authority. Part of IT strategy. Report to Executive in January 2006 for release of funding. Project will be part completed by year end.
Payroll/Personnel system	John Nutley	90204	159,900	150,000	9,900	9,900	509		(9,391)	9,400	9	Project team in place. Implementation date April 2007. Still to go out to tender. Year end balance to carry forward
Hardwicke Circus Fountain	Mark Beveridge	90205	20,000		20,000	20,000	0		(20,000)	20,000	0	Tenders have been requested but the scheme has been delayed due to the flood. It is expected to be completed by Summer 2006.
California Road Football Pitch	Mark Beveridge	90206	10,000		10,000	10,000	0		(10,000)	10,000	0	The scheme is for drainage of the pitch and the contract is expected to be signed by March, with completion in the summer.
Dale End Road Football Pitch	Mark Beveridge	90207	10,000		10,000	10,000	0		(10,000)	10,000	0	The scheme is for drainage of the pitch and the contract is expected to be signed by March, with completion in the summer.
Fusehill Street Play Area	Mark Beveridge	90208	62,000		62,000	62,000	3,250		(56,750)	58,800	50	Contracts are expected to be signed by the end of March, and the scheme is expected to be completed by Summer 2006.
Recycling	Mike Battersby	90209	94,200		94,200	94,200	101,453		7,253		7,253	A project is being carried out in partnership with the County Council and will be completed by March 2006.
Back Lanes	Mike Battersby	90210	100,000		100,000	50,000	0	21,700	(28,300)		(28,300)	Work programme started in August, due for completion in March 2006. Confirmation of match funding has now been received from the County.
Housing Strategy - Disabled Adaptations	Simon Taylor	90211	300,000		300,000	200,000	188,123		(11,877)		(11,877)	Potential carry forward at year end
Housing Strategy - Area Based Renewal		90212	750,000	745,000	5,000	5,000	2,920		(2,080)		(2,080)	Programme will now start in April 2006.
Housing Strategy - Empty Homes		90213	100,000	100,000	0	0	547	7,585	8,132		8,132	Programme will now start in April 2006.
Housing Strategy - Housing provision		90214	100,000		100,000	35,000	38,248		3,248		3,248	The budget will be committed by year end.
			<b>1,250,000</b>	<b>845,000</b>	<b>405,000</b>	<b>240,000</b>	<b>229,838</b>	<b>7,585</b>	<b>(2,577)</b>	<b>0</b>	<b>(2,577)</b>	
Talkin Tam	Mark Beveridge/ David Atkinson	90221	308,500	308,500	0	0	1,316	92	1,408		1,408	Project will now slip into 2006/07.
Heysham Park	Mark Beveridge	90231	100,000		100,000	0	0		0		0	The project has started and will be completed over a three year period. The majority of the 2005/06 budget will be carried forward.
Bits Park Play Area	Mark Beveridge	90241	165,000		165,000	165,000	0		(165,000)	165,000	0	Contracts are expected to be signed by the end of March, and the scheme is expected to be completed by Summer 2006.
<b>ODPM Private Sector Renewal</b>		90242/9020										
Stock condition survey	Allan Dickson	N6201	98,000		98,000	89,000	93,931		4,931		4,931	
Decent Homes	Allan Dickson	N6202	175,000	155,000	20,000	20,000	0		(20,000)	20,000	0	Depends on stock condition survey.
Vulnerable properties	Allan Dickson	N6203	325,000	175,000	150,000	50,000	0		(50,000)	45,000	(5,000)	
Flood resilience pilot	Allan Dickson	N6204	300,000		300,000	130,000	115,035		(14,965)	15,000	35	Majority of budget will be spent by the year end.
Energy efficiency	Allan Dickson	N6205	50,000		50,000	50,000	42,795		(7,205)		(7,205)	
Security patrols/bollards	Steven O'Keefe	N6206	16,000		16,000	12,000	7,869		(4,331)		(4,331)	Awaiting Lane clearance; vans still using this area.
Landscaping/Drainage/Footways	Les Tickner	N6207	225,000		225,000	64,286	0	77,893	13,407		13,407	Many gullies requiring replacement; clean up progressing well; litter bins 65% complete.
Lanes	Les Tickner	N6208	247,500		247,500	150,000	0	151,012	1,012		1,012	Work taking place in Warwick Road and Denton Holme, due for completion in March.
Landscaping/Enhancement	Les Tickner	N6209	18,000		18,000	18,000	0	15,825	(2,375)		(2,375)	Bits Park ahead of programme, work on private land not yet commenced.
Allotments	Les Tickner	N6210	45,500		45,500	13,000	0		(13,000)		(13,000)	Extent of work agreed, fencing works being procured. Potential carry forward.
			<b>1,500,000</b>	<b>330,000</b>	<b>1,170,000</b>	<b>896,286</b>	<b>259,430</b>	<b>244,330</b>	<b>(92,526)</b>	<b>80,000</b>	<b>(12,526)</b>	
Cremators		90243							0		0	
Flood Recovery Civic Centre	Mike Battersby	90244	235,000		235,000	0	0		0		0	Included with insurance recovery works which are underway and should be completed in March/April 2006.
Multi Use Games Areas	Mark Beveridge	90248	248,000		248,000	99,200	10,836	81,836	(6,728)		(6,728)	Scheme will be completed in March.
<b>TOTAL</b>			<b>12,994,700</b>	<b>2,464,200</b>	<b>10,530,500</b>	<b>6,975,963</b>	<b>4,062,323</b>	<b>1,004,630</b>	<b>(1,909,010)</b>	<b>1,222,700</b>	<b>(686,310)</b>	

**VIREMENTS PROCESSED FOR PERIOD APRIL TO DECEMBER 2005**

**APPENDIX C**

Date	Virement Details	Permanent/ Temporary	Value £	Authorised by
<b>Requested by Officers (under £30,000)</b>				
05/04/2005	Transfer of overtime budget to supplies & services	Temporary	500	<b>R E Harland</b>
13/04/2005	Transfer between Best Value Democratic Engagement (SPS) to Equalities & Diversity Project (ECD)	Temporary	10,000	<b>K Hook</b>
13/04/2005	Funding of Project Officer post (EXM) from Concessionary Fares staffing budget (RBS)	Temporary	15,500	<b>P Mason</b>
28/07/2005	Additional funding for Neighbourhood Forum from Council Tax supplies & EXM leased car	Permanent	12,000	<b>A Brown</b>
24/11/2005	Allocation of Risk Management budgets: Risk Management Training Tullie House Painting collection valuation Bousteads Grassing Floor	Temporary	11,000	<b>A Brown</b>
		Temporary	26,000	<b>A Brown</b>
		Temporary	15,000	<b>A Brown</b>
01/12/2005	Transfer from equipment budget to increase Occupational Health pilot	Temporary	7,000	<b>M Battersby</b>
15/12/2005	Transfer of Web Designer post to CIS from SPS	Permanent	22,000	<b>J Gooding</b>
06/02/2006	Funding for contribution to Communities Reunited	Temporary	30,000	<b>J Gooding</b>
<b>Approved by the Executive</b>				
<b>Approved by the Council (over £60,000)</b>				