

AGENDA

Executive

**Monday, 16 December 2013 AT 16:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG**

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

PART A

To be considered when the Public and Press are present

- A.1 BUDGET STRATEGY**
(Key Decision - KD.030/13)

(a) REVENUE ESTIMATES - SUMMARY OF OVERALL BUDGETARY POSITION 9 - 26

Pursuant to Minute EX.128/13, the Director of Resources to submit a report summarising the Council's revised revenue base estimates for 2013/14, together with base estimates for 2014/15 and updated projections to 2018/19.

(Copy Report RD.62/13 herewith)

(b) PROVISIONAL CAPITAL PROGRAMME 2014/15 TO 2018/19 27 - 38

Pursuant to Minute EX.136/13, the Director of Resources to submit a report providing an update on the revised capital programme for 2013/14, together with the proposed method of financing.

(Copy Report RD.65/13 herewith)

(c) TREASURY MANAGEMENT STRATEGY STATEMENT, INVESTMENT STRATEGY AND MRP STRATEGY 2014-15 39 - 62

Pursuant to Minute EX.138/13, the Director of Resources to submit a report on the Treasury Management Strategy Statement for 2014/15 in accordance with the CIPFA Code of Practice on Treasury Management.

(Copy Report RD.63/13 herewith)

(d) CHARGES REVIEWS 63 - 76

Pursuant to Minutes EX.129/13, EX.130/13, EX.131/13, EX.132/13 and EX.133/13, the Executive will consider feedback from Overview and Scrutiny Panels on the Charges Reviews and make decisions on the level of charges to be applied as not yet resolved for Local Environment; Community Engagement; Economic Development; Governance and Resources; and Licensing.

(Copy Reports previously submitted to 18 November 2013 Executive meeting - LE.30/13, CD.53/13, ED.35/13, GD.55/13 and GD.50/13)

(Copy Overview and Scrutiny Panel Minute Excerpts herewith)

Background Papers - various financial reports being considered as part of the Budget process are available on the Council's website -

<http://cmis.carlisle.gov.uk/cmis/>

BUDGET BOOK AND AMENDED REVIEW OF CHARGES REPORTS

Members and Officers are asked to bring their copy of the bound Budget Book; and document pack containing amended Charges Reports issued under cover of letters from the Director of Governance dated 8 November and 6 December 2013, to this meeting

A.2 EXECUTIVE DRAFT BUDGET PROPOSALS FOR CONSULTATION **(Key Decision - KD.030/13)**

The Executive to table the draft Budget for consultation.

A.3 REVIEW OF RESERVES AND BALANCES

77 - 88

(Key Decision - KD.031/13)

Pursuant to Minute EX.139/13, the Director of Resources to submit a report seeking an Executive review of the Council's reserves and balances; and to recommend to Council any reserves which can be released. The matter was considered by the Resources Overview and Scrutiny Panel on 28 November 2013.

(Copy Report RD.66/13 and Minute Excerpt herewith)

Background Papers - Report RD.60/13 is available on the Council's website - <http://cmis.carlisle.gov.uk/cmis/>

A.4 TULLIE HOUSE MUSEUM AND ART GALLERY TRUST BUSINESS PLAN

89 - 144

(Key Decision - KD.024/13)

Pursuant to Minute EX.140/13, the Deputy Chief Executive to submit a report on the proposed Tullie House Museum and Art Gallery Trust Business Plan 2014 - 2017. The matter was considered by the Community Overview and Scrutiny Panel on 19 November 2013.

(Copy Report SD.10/13 and Minute Excerpt herewith)

Background Papers - Report CD.51/13 is available on the Council's website - <http://cmis.carlisle.gov.uk/cmis/>

A.5 ASSET REVIEW BUSINESS PLAN - REFRESH OF DISPOSAL PROGRAMME 145 - 168

(Key Decision - KD.026/13)

Pursuant to Minute EX.121/13, the Director of Resources to submit a report recommending changes to the Disposal Programme for approval by Council. The matter was considered by the Resources Overview and Scrutiny Panel on 28 November 2013.

(Copy Report RD.64/13 and Minute Excerpt herewith)

Background Papers - Report RD.47A/13 is available on the Council's website - <http://cmis.carlisle.gov.uk/cmis/>

A.6 REVIEW OF POLLING ARRANGEMENTS 169 - 194

(Key Decision - KD.27/13)

The Director of Governance to report the results of the review of polling arrangements and make recommendations for changes to existing arrangements as appropriate.

(Copy Report GD.58/13 herewith)

A.7 PRIVATE SECTOR HOUSING ENFORCEMENT 195 - 218

(Key Decision - KD.033/13)

The Director of Economic Development to submit a report presenting the draft Enforcement Policy for Private Sector Housing for approval.

(Copy Report ED.42/13 herewith)

A.8 HOMELIFE CARLISLE - BUSINESS MODEL 219 - 226

(Key Decision - KD.032/13)

The Director of Economic Development to submit a report outlining the business model of Homelife Carlisle, the Home Improvement Agency.

(Copy Report ED.43/13 herewith)

A.9 NOTICE OF EXECUTIVE KEY DECISIONS

(Non Key Decision)

The Notice of Executive Key Decisions, published on 15 November 2013, is submitted for information.

Subsequent to publication of the Notice, it was determined that the Homelife Carlisle - Business Model (KD.032/13) would be considered in public.

A.10 SCHEDULE OF DECISIONS TAKEN BY PORTFOLIO HOLDERS 227 - 228

(Non Key Decision)

A Schedule of Decisions taken by Portfolio Holders under delegated powers is attached for information.

(Copy Schedule herewith)

Background Papers - Report GD.28/13 and Minute Excerpt from the Executive on 31 May 2013 are available on the Council website - <http://cmis.carlisle.gov.uk/cmis/>

A.11 SCHEDULE OF DECISIONS TAKEN BY OFFICERS 229 - 230

(Non Key Decision)

A Schedule of Decisions taken by Officers under delegated powers is attached for information.

(Copy Schedule herewith)

A.12 JOINT MANAGEMENT TEAM 231 - 232

(Non Key Decision)

The Minutes of the meetings of the Joint Management Team held on 28 October and 4 November 2013 are submitted for information.

(Copy Minutes herewith)

A.13 MARKET MANAGEMENT GROUP **233 -
236**

(Non Key Decision)

The Minutes of the meeting of the Market Management Group held on 28 October 2013 are submitted for information.
(Copy Minutes herewith)

A.14 QUARTER TWO PERFORMANCE REPORT 2013/14 **237 -
254**

(Non Key Decision)

The Policy and Communications Manager to submit the second quarter performance monitoring report.
(Copy Report PC.21/13 herewith)

A.15 SALARY SACRIFICE CAR SCHEME **255 -
272**

(Non Key Decision)

The Director of Resources to submit a report on a new employee benefit scheme. The matter was considered by the Employment Panel on 12 November 2013.
(Copy Report RD.61/13 and Minute Excerpt herewith)

Background Paper - Report RD.57/13 is available on the Council's website - <http://cmis.carlisle.gov.uk/cmis/>

A.16 CAPITAL RELEASE FOR PLAY AREAS **273 -
276**

(Non Key Decision)

The Director of Local Environment to submit a report seeking approval for the release of a capital sum for the purpose of replacing an obsolete play area.
(Copy Report LE.36/13 herewith)

Background Paper - Carlisle Play Area Review 2013

PART B

To be considered when the Public and Press are excluded from the meeting

Members of the Executive

Councillor C W Glover (Leader)

Councillor Mrs E B Martlew (Deputy Leader; and Environment and Transport Portfolio Holder)

Councillor Ms A Quilter (Culture, Health, Leisure and Young People Portfolio Holder)

Councillor Mrs J Riddle (Communities and Housing Portfolio Holder)

Councillor Dr L Tickner (Finance, Governance and Resources Portfolio Holder)

Councillor Mrs H M Bradley (Economy and Enterprise Portfolio Holder)

Enquiries to:

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Notes to Members:

Decisions taken at this meeting, if not subject to call-in, will become live on 31 December 2013