

Meeting Date: 28<sup>th</sup> February 2023

Public/Private\*: Public

Title: **Finance, Governance & Resources Portfolio Holder's Report –  
Councillor Gareth Ellis**

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## **FINANCIAL SERVICES**

The Finance Team are supporting all aspects of the LGR transition and in particular have been supporting the preparation of the budget for Cumberland.

## **HR AND PAYROLL**

- **LGR:** Updates on progress of the various workstreams associated with LGR activity are provided to stakeholders on a regular basis through the dedicated Communications group

## **ICT UPDATE**

- LGR – Carlisle ICT continues to be responsible for the systems requirements for HR and Payroll. Work is continuing to ensure that existing systems can continue for day one whilst working on the setup of two new systems for the short to medium term
- LGR – Service Management – Carlisle ICT is responsible for the design of the ICT support for day one and the Carlisle Service Desk Team continues to work with Cumbria County Council sharing our practices and planning for day one and beyond

## **LEGAL SERVICES**

Legal Officers continue to be heavily involved with a variety of LGR workstreams and planning events, at the same time as working closely with partners in relation to Borderlands Projects and Future High Street Growth Fund initiatives.

## **LICENSING**

In December the Environmental Health Team carried out some awareness raising around the Animal Licensing Laws, with a particular focus on those looking to purchase a dog for Christmas. The campaign “Buying a Puppy Check Before You Buy” provided information for the public around measures to check that the puppy has come from a licenced breeder, that records are provided when a puppy was born and essential records checks in relation

to the day-to-day health and development of a pup to ensure the breeders compliance with the regulations.

The proactive work continues as Officers have a programme of visits in the pipeline to visit local veterinary practices to raise awareness of the Local Authority role and support available to report any concerns regarding animal licensing activity.

### **INFORMATION MANAGEMENT – LEGAL SERVICES**

Recent counts for information requests (From 03/12/2022 – 03/02/2023):

- Environmental Information Regulations requests received - 4
- Environmental Information Regulations requests responded to - 5
- Freedom of Information Act requests received – 108
- Freedom of Information Act requests responded to - 109
- Data Protection Act requests received – 2
- Data Protection Act requests responded to – 2