



Economic Growth Scrutiny Panel

Agenda

Thursday, 01 March 2018 AT 10:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

****A preparatory meeting for Members will be held at 9.15am in the Flensburg Room ****

The Press and Public are welcome to attend for the consideration of any items which are public.

Members of the Economic Growth Scrutiny Panel

Councillor Nedved (Chairman), Councillors Betton, Bowditch (Vice Chairman), Burns, Christian, Mrs Coleman, McDonald, Mitchelson.

Substitutes:

Councillors Mrs Birks, Bloxham, Mrs Parsons, Ms Patrick, Paton, McNulty, Mrs Mallinson

PART A
To be considered when the Public and Press are present

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest (including declarations of “The Party Whip”)

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of previous meetings

5 - 16

To approve the minutes of the meetings held on 18 January 2018 (copy herewith) and 8 February 2018 (to follow).

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 HOUSING STRATEGY

17 - 30

Portfolio: Economy, Enterprise and Housing

Directorate: Economic Development

Officer: Jeremy Hewitson, Housing Development Officer

Report ED.07/18 herewith

Background:

The Corporate Director of Economic Development to submit a report updating the Panel on the proposed direction of the Council's emerging Housing Strategy.

Representatives from local Housing Association partners have been invited to attend the meeting.

Why is this item on the agenda?

Agenda item agreed by the Panel in its Work Programme.

What is the Panel being asked to do?

To consider and comment on the data and information that will inform the emerging Housing Strategy.

A.3 BORDERLANDS GROWTH DEAL

31 - 46

Portfolio: Economy, Enterprise and Housing

Directorate: Economic Development

Officer: Jane Meek, Corporate Director of Economic Development

Report: ED.08/18 herewith

Background:

The Corporate Director of Economic Development to submit a report providing an update on the progress of the Borderlands Growth Deal.

Why is this item on the agenda?

Agenda item agreed by Panel in its Work Programme.

What is the Panel being asked to do?

To note the progress made to date, and scrutinise the key themes and priorities.

A.4 QUARTER 3 PERFORMANCE REPORT 2017/18

47 - 72

Portfolio: Cross Cutting

Directorate: Economic Development

Officer: Gary Oliver, Policy and Performance Officer

Report: PC.03/18 herewith

Background:

The Policy and Communications Manager to submit the third quarter performance against current service standards data and a summary of the Carlisle Plan 2015-18 actions.

Why is this item on the agenda:

Quarterly performance monitoring report.

What is the Panel being asked to do?

Consider the performance of the City Council presented in the report with a view to seeking continuous improvement in how the Council delivers its priorities.

A.5 OVERVIEW REPORT AND WORK PROGRAMME

73 - 80

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officer: Steven O'Keeffe, Policy and Communications Manager

Background:

To consider a report providing an overview of matters related to the work of the Economic Growth Scrutiny Panel.

Why is this item on the agenda?

The Economic Growth Scrutiny Panel operates within a work programme which has been set for the 2017/18 municipal year. The Programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the Notice of Executive Key Decisions.

What is the Panel being asked to do?

- Note the items (within the Panel's remit) on the most recent Notice of Executive Key Decisions
- Discuss the Work Programme and prioritise as necessary.

PART B
To be considered in Private

-NIL-

Enquiries, requests for reports, background papers etc to:

Jacqui Issatt, Committee Clerk (01228) 817557 or
jacqui.issatt@carlisle.gov.uk

A copy of the agenda and reports is available on the Council's website at www.carlisle.gov.uk or at the Civic Centre, Carlisle.

MINUTES OF PREVIOUS MEETINGS ECONOMIC GROWTH SCRUTINY PANEL

THURSDAY 18 JANUARY 2018 AT 10.00AM

PRESENT: Councillors Nedved (Chairman), Betton (until 1.00pm), Bowditch, Burns, Christian, Mrs Coleman, McDonald (until 1.15pm) and Mitchelson

**ALSO
PRESENT:** Councillor Mrs Bradley – Economy, Enterprise and Housing Portfolio Holder
Councillor Allison – Observer for part of the meeting

OFFICERS: Deputy Chief Executive
Investment and Policy Manager
Housing Development Officer
Urban Design and Conservation Officer
Economy and Enterprise Officer
Policy and Communications Manager

EGSP.01/18 APOLOGIES FOR ABSENCE

An apology for absence was submitted on behalf of the Corporate Director of Economic Development.

EGSP.02/18 DECLARATIONS OF INTEREST

There were no declarations of interest affecting the business to be transacted at the meeting.

EGSP.03/18 PUBLIC AND PRESS

It was agreed that the items of business in Part A be dealt with in public and Part B be dealt with in private.

EGSP.04/18 MINUTES OF PREVIOUS MEETINGS

RESOLVED – 1) That the minutes of the meeting held on 19 October 2017, which had been approved by Council on 9 January 2018, be signed by the Chairman.

2) That the minutes of the meeting held on 30 November 2017 be approved.

EGSP.05/18 CALL IN OF DECISIONS

There were no items which had been the subject of call-in.

EGSP.06/18 OVERVIEW REPORT AND WORK PROGRAMME

The Policy and Communications Manager presented report OS.03/18 which provided an overview of matters relating to the work of the Economic Growth Scrutiny Panel.

The Policy and Communications Manager reported that the most recent Notice of Executive Key Decisions, copies of which had been circulated to all Members, had been published on 18 December 2017. KD.32/17 – Botchergate and London Road Heritage Action Zone fell within the remit of the Panel.

MINUTES OF PREVIOUS MEETINGS

Section 3 of the report set out the Economic Growth Panel's previous resolutions and their status. The Policy and Communications Manager reported that resolutions 3, 5, 6, 8, 9, 12 and 17 had been completed since the publication of the report.

The Deputy Chief Executive updated the Panel on the Business Interaction Centre clarifying the situation regarding the ERDF bid, the outcome of which was not yet known, which was provided through the Local Enterprise Partnership (LEP). He added that the LEP were restructuring and there may be a delay to the result.

The Investment and Policy Manager provided the following updates on some of the pending resolutions:

Resolution 5 – Occupancy Rates within the City Centre

The occupancy rates within the city centre had been circulated to Members of the Panel accompanied by a plan. The figures given were for Use Class A1 retail units, which was the focus of Local Plan monitoring. A1 rates gave a good measure of the health of the city centre. There had been some fluctuation but generally the vacancy rate was low compared to national figures

A Member felt that there was actually a decline in the city centre due to large outlets leaving.

The Deputy Chief Executive responded that although there were individual instances of vacancies, the data showed that overall the city centre was performing well.

A Member commented that there was a perception of decline with empty shops in the city centre and he asked for clarity regarding the A1 classification.

The Investment and Policy Manager clarified that A1 units covered comparison retail such as clothes, shoes and hairdressers. He agreed that there may be a perception of decline but there were many units now filled and the city centre had regular events and markets which added to the vitality of the area. Three years' worth of data was available on the occupancy rates and rates would be monitored closely in the future.

A Member had concern that the business rates in the city were too high and as a result businesses could not afford to stay in the city. The Economic, Enterprise and Housing Portfolio Holder reminded the Panel that the business rates were set nationally and the Deputy Chief Executive added that there were issues with rates locally mainly regarding the quality of stock, floor plans and the availability to give businesses what they wanted. The Council had limited responsibility and could only ensure that the areas they were responsible for were well taken care of. He suggested that the Panel consider adding city centre vitality to their work programme.

The Panel asked how a more positive message about the occupancy of the city centre could be promoted to dispel the perception that it was in decline.

The Panel agreed that an item should be added to their work programme of the vitality of the city centre.

8 – Development Control Training Sessions

It was agreed that training dates for the Development Control Committee be circulated to all Members of the Council and, where possible and practical, be opened up to wider Members where it was of relevance to their role on any Scrutiny Panel.

MINUTES OF PREVIOUS MEETINGS

9 – Planning Obligations Annual Report

An updated Planning Obligations Report would be brought back to the Panel at a future date. The Investment & Policy Manager stated that it made sense to incorporate the Panel's previous comments in preparing the report for 2017/18, work on which would commence post 1st April 2018.

The Panel's Work Programme had been attached as appendix 1 to the report for the Panel's consideration. It was agreed that the Tourism Strategy would be added to the work programme for April and the date for the Regeneration Strategy would be agreed with the Corporate Director of Economic Development.

The Policy and Communications Manager reminded Members that a special Panel meeting had been arranged for Thursday 8 February 2018 to scrutinise future flood risk management.

RESOLVED –1) That the Overview Report incorporating the Work Programme and Key Decision items relevant to this Panel (OS.03/18) be noted.

2) That the following items be added to the Panel's work programme:

- 6 monthly update on occupancy rates within the city centre
- City centre vitality
- Tourism Strategy – April 2018

3) Training dates for the Development Control Committee be opened up to wider Members where it was of relevance to their role on any Scrutiny Panel.

4) That the Planning Obligations Annual Report be added to the work programme once available.

EGSP.07/18 FINAL FLOOD UPDATE REPORT

The Deputy Chief Executive presented the final update report (CS.08/18) on flood recovery activities and any future programmed work.

The Deputy Chief Executive stated that the report set out a final update of the work associated with recovery from the 2015 floods and emerging plans to deal with any such future events. During the last two years an extensive range of recovery activities had been undertaken, the work areas had been outlined in the report. The Chief Executive outlined the City Council asset recovery programme and detailed the flood grants and household payments which had been made.

He informed the Panel that the Council continued to work in partnership with the Environment Agency, County Council and other partners on resilience and resistant measures to address specific issues which arose from the floods in December 2015 and manage flood risk in the future. A further round of public engagement would take place in the new year on a shortlist of interventions, this would be followed by tenders for design and build, business case development followed by implementation. A special Economic Growth Scrutiny Panel had been arranged for 8 February 2018 to consider the future of flood risk management in Carlisle.

The Carlisle Emergency Plan had been reviewed and signed off by Senior Management Team. Additional locations for Reception centres had been identified and a risk assessment for each location had been carried out. Once an agreement had been reached with the centres owners

MINUTES OF PREVIOUS MEETINGS

and operators they would be added to the Carlisle Emergency Plan and Cumbria Resilience Forum Welfare Plan.

In considering the report Members raised the following comments and questions:

- Was Adrian's loss of business covered by the insurance?

The Deputy Chief Executive responded that loss of business was not covered by the insurance and the Council was not obligated to compensate its tenants, however, the Council had made a settlement with the owners regarding other issues.

- Was the Sheepmount on schedule for reopening and when would the car park come back into use?

The deputy Chief Executive confirmed that the Sheepmount was on schedule and all of the facilities would come back into use together. He understood Members frustration at not being able to use the car park especially at weekends but the contractors had responsibility for the site and could not risk issues at the weekend when they were not on site.

- Members highlighted the proposals for the civic centre and asked for reassurance that it would be one project covered by the insurance.

The Deputy Chief Executive responded that the proposals were all one project and assured Members that it would be covered by the insurance.

One Member felt very strongly that the Council Chamber building should not be demolished. He felt it was an iconic building which was an excellent example of 1960s design; the Council had a responsibility for the cultural footprint within Carlisle and should keep the building. A Member added that he had concerns about the investment in the ground floor when it could flood again.

The Deputy Chief Executive explained that the council chamber was no longer fit for purpose, it was not compliant with the Disability Discrimination Act, the hearing loop and microphones did not work well, the chairs were broken and the heating could not be regulated. In addition the building required significant maintenance internally and externally. He reminded the Panel that the decision was ultimately one for Members to make.

The Economy, Enterprise and Housing Portfolio reminded the Panel that the design of the council chamber building had changed over time it had originally been on stilts and the underneath had been filled in to accommodate additional staff. The building had been innovative when it had been first built and the first floor did not fail to impress visitors. The building had history but times had moved forward and the building needed to move forward too.

During the discussions Members asked if the building could be listed or put on the local Heritage list.

The Urban Design and Conservation Officer responded that the building had previously been put forward for listing and Heritage England had not listed the building as it had not been completed as the architect had intended and was considered to be part of a project. He informed the Panel that the building was in a conservation area.

MINUTES OF PREVIOUS MEETINGS

With regard to the Local Heritage Listing, the Investment and Policy manager reminded the Panel that the Policy had not yet been formally adopted.

- A Member commented that there was no information on the work that was being carried out by the Environment Agency or Cumbria County Council. He wanted to know about the work that had been undertaken on clearing drains, improvements to the drainage system in general, what work had been carried out on river dredging and on maintaining riverbanks and the repairs to damaged roads and pavements. He added that he felt that there had been a lack of clarity and transparency from partner agencies. He also asked how the sign up for the early warning system had progressed.

The Deputy Chief Executive shared the Member's concerns and reminded the Panel that the purpose of the Special Economic Growth Scrutiny Panel on 8 February was to allow Members to scrutinise the outside agencies on matters that were causing concerns to Members and residents.

The Chairman asked Members to consider the issues and concerns they had and submit their questions to the Policy and Communications Manager prior to the special meeting to enable the agencies to bring the information Members wanted and to guide the meeting.

- A Member felt that the overall economic impact of the flood had not been addressed and it was important that the Environment Agency took into account the overall economic cost.

The Deputy Chief Executive agreed that the economic cost would need to be addressed and agencies would need to know how this would be presented to begin the work. The Council had not yet received the scope for the information and would start the work when the scope was received.

RESOLVED – 1) That the Final Flood Update Report (CS.08/18) be noted.

2) That questions and concerns from the Panel regarding outstanding flood issues and concerns be submitted to the Policy and Communications Manager prior to the special scrutiny meeting on 8 February 2018.

3) That the Deputy Chief Executive investigate the possibility of adding the Civic Centre to the Local Heritage Asset list and the impact it would have on plans for the building.

4) That the Panel receive a copy of the Town and Clerk and Chief Executive's 'Lessons Learned' report on the Flood 2015 for information.

5) That the Deputy Chief Executive be thanked for his informative reports on the flood recovery process over that last two years.

The Panel adjourned for a break at 11.32am and reconvened at 11.40am.

EGSP.08/18 DRAFT CHATSWORTH SQUARE AND PORTLAND SQUARE CONVERSATION AREA APPRAISAL AND MANAGEMENT PLAN

The Investment and Policy Manager presented report ED.03/18 which set out a draft Chatsworth Square and Portland Square Conservation Area Appraisal and Management Plan, inclusive of suggested changes following a public consultation on an earlier draft.

MINUTES OF PREVIOUS MEETINGS

The Investment and Policy Manager reported that the document examined the quality and character that existed within the Conservation Area, a review of the present boundary together with its adjacent areas, and measures that could be taken to preserve and enhance its character. The Appraisal included a recommendation to modify the boundary of the Conservation Area.

The Investment and Policy Manager informed the Panel that an adopted Conservation Area Appraisal and Management Plan would enable the identification of those elements of significance within the area, and provide a sound basis for development control decisions and for the development of Initiatives to improve the area. In addition it would give greater confidence to potential investors and help to determine a direction for the area.

The proposals would provide an opportunity to consider the conservation area and address issues such as parking, public realm and unlisted properties.

Consultation had taken place between 8 May and 19 June 2017, the main issues raised during the consultation along with the relevant changes as a result of the consultation had been detailed in section 3 of the report.

The Investment and Policy Manager concluded by informing the Panel that whilst a small number of amendments were proposed to the draft Appraisal and Management Plan following the consultation, no significant issues had been considered to have arisen which would prevent it progressing towards adoption.

In considering the draft Conservation Area Appraisal and Management Plan Members raised the following comments and questions:

- Was the open space at the junction of Alfred Street south and Aglionby Street protected?

The Urban Design and Conservation Officer explained that the document had initially stated that the land had been evidence of an incomplete run of building and could therefore potentially be a development opportunity. Following consultation it became clear that the land was in fact a valuable piece of open space which had been landscaped and should remain that way. The wording had been amended in the document to reflect this.

The Policy and Investment Manager added that any proposed development of the land would have to demonstrate that the benefits of the development outweighed the benefits of the open space with policies in the Local Plan to ensure this was the case.

- The Panel asked for further information on the land at Chatsworth Square.

The Urban Design and Conservation Officer explained that the land was privately owned and was the garden space for the properties around it. Each of the properties would pay a service charge for maintenance and would have access to the area. It was not open to the public.

- The document recommended the expansion of the Conservation Area, what benefit would this provide?

The Urban Design and Conservation Officer reported that the buildings in the expansion area were all part of the same development as Chatsworth Square and they brought the educational, religious and social impact of the development into the Conservation Area. In response to a question the Urban Design and Conservation Officer explained that the Headmaster at Trinity

MINUTES OF PREVIOUS MEETINGS

School had been supportive of the inclusion of the building into the Area but had suggested the exclusion of other buildings. Those buildings had not been included as they were modern and were not in keeping with the Conservation Area.

- The report detailed a number of issues that had been raised as part of the consultation, many of which did not fall within the remit of the document or the City Council. How would the issues be addressed and moved forward?

The Investment and Policy Manager confirmed that the information would be shared where appropriate with the relevant departments within the City Council for action. The document would also be shared with Cumbria County Council and would be used as evidence to support the direction of travel of wider work.

- The open space at Portland Square had been opened up to the public, would it remain public when the surrounding buildings were developed?

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The Investment and Policy Manager clarified that the land was owned and maintained by the City Council and there were no proposals to change it. Should any proposals come forward they would require planning permission and the social benefit of any change would have to be considered and must outweigh the social benefit of the open space. The Conservation Area would apply to the building fabric and would not control the use of the buildings.

- How was it determined that the consultation had been successful?

The Investment and Policy Manager explained that there had been some written submissions but the success had come from a special structured workshop session. The session had enthused people in a driven process which resulted in the feedback detailed in the report.

RESOLVED – 1) That the Panel had scrutinised the proposed changes to the Draft Chatsworth Square and Portland Square Conservation Area Appraisal and Management Plan in light of the response to the consultation (ED.03/18);

2) That the comments and observations of the Panel as detailed above be submitted to the Executive as part of their consideration of the Conservation Area Appraisal and Management Plan.

EGSP.09/18 AFFORDABLE AND SPECIALIST HOUSING SUPPLEMENTARY PLANNING DOCUMENT

The Housing Development Officer presented report ED.01/18 which set out the Draft Affordable and Specialist Housing Supplementary Planning Document (SPD).

The Housing Development Officer reported that the document was designed to build upon and provide more detailed guidance on the following policies from the Council's adopted Local Plan:

- HO4 Affordable Housing
- HO10 Housing to Meeting Specific Needs

The Housing Development Officer reminded the Panel that the Carlisle District Local Plan 2015-30 had been adopted in November 2016 and the Affordable and Specialist Housing SPD had been designed to provide additional detail and context to existing Affordable and Specialist Housing Policies within the Local Plan. He outlined the process for SPDs and drew the Panel's

MINUTES OF PREVIOUS MEETINGS

attention to sections 2 and 3 of the report which provide detail on Affordable Housing and Specialist and Supported Housing.

The Draft Affordable and Specialist Housing SPD had been out to public consultation and whilst a number of amendments were proposed to the SPD no significant issues are considered to have arisen which would prevent it progressing towards adoption.

In considering the Draft Affordable and Specialist Housing SPD Members raised the following comments and questions:

- There was concern that although a lot of new housing units were being built not enough of these were social housing units.

The Housing Development Officer explained that the development of affordable and social housing was a key priority – Carlisle's most recent SHMA (Strategic Housing Market Assessment) identified that 70% of the affordable housing need was for social or affordable housing. The Local Plan stipulated that affordable housing should be split equally on a 50/50 basis between social or affordable rent, and intermediate low cost home ownership. A Member asked why the 70% figure was not reflected in the document.

The Investment and Policy Manager explained that the parent policy, in this case the Local Plan, could not be changed and had adopted the 50/50 split because viability evidence supported that this was the optimum viable balance. The council worked with Registered Providers (Housing Associations) and supported their grant funding bids to Homes England (until recently the Homes and Communities Agency). Most of the grant funded homes delivered were for affordable rent, rather than low cost home ownership, and Officers monitored affordable completions to ensure the overall number was close to the 70% need for social/affordable rent identified in the SHMA. The Council could not meet the overall target of 295 affordable dwellings p.a. through the planning system, as this would involve building well in excess of 1,000 new homes every year, which was an issue nationally. The Council worked closely with the Housing Providers to ensure every opportunity was taken to maximise the housing in Carlisle.

The Chairman reminded the Panel that the Housing Strategy had been included in the Panel's Work Programme for March and they would have an opportunity to scrutinise issues regarding affordable and social housing.

The Investment and Policy Manager added that the Annual Monitoring report covered some of the questions Members had raised and he agreed to circulate it to Members prior to the March meeting.

- What was the rationale for setting the minimum space standard smaller than national space standards?

The Housing Development Officer explained that the main development plan could be used to include space standards. The space standards had been introduced to try and address the issue of developers providing smaller units for social and affordable housing. It also clarified that should a developer want a housing partner they would have to meet the space standard.

The Investment and Policy Manager added that the space standards had been considered in the Local Plan and in front of the independently appointed Inspector. The evidence before the Inspector concluded however that the majority of dwelling types coming forward did meet and

MINUTES OF PREVIOUS MEETINGS

exceed national space standards and as such the adoption of national space standards was not justified. Notwithstanding this the setting out of a recommended standard specifically for Affordable homes within the SPD made it clear for developers what kind of standard they needed to build to get a registered provider on board. The standard set in the document was a pragmatic way of ensuring the needs were met.

- The SPD could not be enforced, could the Local Plan process be looked at so that Policies could be amended and therefore enforced.

The Investment and Policy Manager explained that the Local Plan was clear on the mix of house types and tenure and was very clear for developers at the beginning of a scheme. The SPD would assist the planning process and valuable information would be provided at the outset. A good developer would undertake pre planning discussions and would use the SPD. The SPD would be a valid material consideration in the determination of planning applications, with case law clear on this.

- What was the difference between social and affordable housing?

The Housing Development Officer explained that social rents were linked to a 'Target' rent formula, while affordable rents were rents of up to 80% of a market rent (including any service charge). 'Affordable' rents had been introduced by the coalition in an attempt to reduce the amount of grants paid by the Government for new affordable homes, by increasing rents, with the Housing Associations then borrowing against the increased rental income to deliver additional affordable homes, however, this policy had led to a significant increase in the Housing Benefit Bill. Affordable rents in Carlisle were only a few pounds a week more than social rents, but in other areas of the country, particularly London and the South East, the link to market rents had meant 'affordable' rents had become unaffordable to many people

He added that developers were encouraged to engage in earlier consultation with Housing Associations regarding units, price and location in the scheme and encourage the tenure to be as blended as possible and encourage a sustainable community approach.

The Investment and Policy Manager explained that the City Council had good partnerships and took the opportunity to work with Registered Providers and Homes England. The Housing Development Officer added that the Council had worked well with providers and had brought additional schemes forward for affordable housing or Extra Care housing by putting their own land forward. The most recent example was the 'Demonstration Project' which would provide 40 new affordable rented homes at Beverley Rise in partnership with Riverside, with the added benefit that Carlisle College students would receive practical onsite skills and training opportunities. It should be noted Council owned land was a finite resource.

RESOLVED – 1) That the Panel had scrutinised the proposed changes to the Draft Supplementary Planning Document, in light of the response to the recent consultation (ED.01/18)

2) That the comments and observations of the Panel as detailed above be submitted to the Executive as part of their consideration of the Housing Supplementary Planning Document.

3) That the Annual Monitoring Report be circulated to the Panel prior to their March meeting.

MINUTES OF PREVIOUS MEETINGS

EGSP.10/18 DRAFT ECONOMIC STRATEGY FOR CARLISLE DISTRICT

The Investment and Policy Manager submitted report ED.02/18 which included a preliminary draft of the Economic Strategy for Carlisle District.

The Investment and Policy Manager reminded the Panel that they had previously scrutinised and provided comment on the background and scope of the emerging Strategy. The recent publication of the Government's Industrial Strategy, and development of the Borderlands proposition, had provided updated strategic national and sub regional direction. This had enabled the further development and actual drafting of a comprehensive and informed preliminary draft of a five year strategic plan for the District.

The report detailed the development and context of the Draft Strategy along with its purpose. Details of the proposed consultation process were set out in section 4 and the Strategy would return to the Panel in June 2018.

In considering the Draft Strategy Members raised the following comments and questions:

- A Member made the following comments:
 - the introduction to the Strategy should be clearer
 - the document seemed to be urban led when Carlisle had a large rural area
 - there were a lot of actions within the Strategy, was there capacity to carry them out within the timescales?
 - the Strategy needed to focus on what type of city Carlisle was and how it would be branded

The Investment and Policy Manager agreed that there needed to be clarity on the branding of the City and what Carlisle actually was. He added that the document took some branding and information from the Carlisle Story which had strong clear narrative for Carlisle which was successful.

- The Strategy included Carlisle's economic ambition to grow but it did not clarify the serious issues Carlisle was facing with regard to the ageing population. The link between the Local Plan strategies and the Economic Strategy was not strong enough.

The Investment and Policy Manager agreed the ageing population and the reduction in the economically active workforce was a serious issue. The aim had been to keep the Strategy simple with a common thread of where the Council wanted the city to be and the vision to grow the population. He agreed that there should be a link to the Local Plan for the economic vision. He highlighted section 4 of the Strategy which clarified the meaning of growth in the context of the Strategy.

A Member agreed that 'growth' covered more than physical growth adding that the City needed to retain young people and to do that Carlisle needed to attract vibrant new jobs and opportunities to encourage them to remain. He added that the connectivity was important and there needed to be better rail and road networks to improve connectivity.

- The report stated that one of the Council's ambitions was a 'large and mobile labour force', a Member asked if this was the right term and if it was achievable.

The Investment and Policy Manager clarified that the term referred to diversity in the labour force which enabled those with the relevant skills to travel into the City to work. It was suggested that the term be changed to 'large and flexible labour force'.

MINUTES OF PREVIOUS MEETINGS

RESOLVED – That progress made to date on the Draft Economic Strategy for Carlisle District be noted (ED.02/18).

EGSP.11/18 SUSPENSION OF STANDING ORDERS

During consideration of the above item it was noted that the meeting had been in progress for 3 hours and it was moved, seconded and RESOLVED that Council Procedure Rule 9, in relation to the duration of meetings be suspended in order that the meeting could continue over the time limit of 3 hours.

(The meeting ended at 1.36pm)

Economic Growth Scrutiny Panel

Agenda
Item:
A.2

Meeting Date: 1 March 2018
Portfolio: Economy, Enterprise & Housing
Key Decision: No
Within Policy and Budget Framework: Yes
Public / Private: Public

Title: Housing Strategy
Report of: Corporate Director of Economic Development
Report Number: ED 07/18

Purpose / Summary:

The report provides an update on the proposed direction of the Council's emerging Housing Strategy. Representatives from local Housing Association partners have also been invited to provide additional input and context from the perspective of the social housing sector.

Recommendations:

The Panel are encouraged to use the opportunity to engage with the local Housing Association representatives to develop a greater practical understanding of affordable housing delivery, which can then be used to feed into, and inform, the direction of the emerging Housing Strategy.

Tracking

Executive:	
Scrutiny:	
Council:	

1. BACKGROUND TO EMERGING HOUSING STRATEGY

1.1 There is no longer a statutory requirement on Local Authorities to maintain a Housing Strategy. However, there are benefits to having a Strategy, including:-

- providing a clear strategic direction for the Council's housing policies and use of resources;
- aligning housing with other key policies and strategies: including the Carlisle Plan; Carlisle Economic Strategy; Cumbria Housing Statement;
- supporting capital grant funding bids (either by the Council or from partners, such as local Housing Associations) through demonstrating the bids meet with key local strategic priorities.

It is intended that the forthcoming Housing Strategy will cover the period 2018-21.

1.2 The emerging Housing Strategy is intended to focus on the benefits of housing in promoting two key themes:-

- **Housing as an Economic Driver** – in its own right and in supporting a change in the demographic profile, through supporting growth in the working age population. An 'infographic' demonstrating the economic benefits of housing (including delivering affordable and specialist housing, and infrastructure through Section 106 planning obligations) is included as *Appendix 1*.
- **Housing and Health** – Good quality housing provides positive benefits to the nation's health (the NHS has estimated that poor quality housing costs the Health Services £1.4 billion each year). Carlisle was awarded '*Healthy City*' status in 2009, by the World Health Organisation, reflecting the City's commitment to tackling health inequalities.

1.3 The following are emerging priority areas to be explored and examined further through the Housing Strategy:-

- Increasing Supply: Delivering Balanced Communities
- St Cuthbert's Garden Village
- Managing and Enhancing the Existing Stock
- Supporting Vulnerable People and Communities
- Affordable and Specialist Housing: Widening and Enhancing Choice
- Innovation: Thinking Outside the Box.

The above priority areas seek to address supporting the most vulnerable people in society (including homeless households) and providing decent and healthy homes (including in the private sector), alongside creating employment and investment through the opportunities afforded by new development. The new Homelessness Reduction Act, which is due to be enacted from April 2018, will place additional responsibilities on Local Authorities.

2. NATIONAL AND LOCAL PLANNING AND HOUSING POLICY

2.1 National Planning Policy

- National Planning Policy Framework (NPPF)

The NPPF sets out the Government's planning policies for England, and how these are expected to be applied. A key objective is to significantly boost the supply of new homes, meeting objectively assessed needs.

- National Planning Practice Guidance (NPPG)

The NPPG is a Government Website providing revised and updated planning guidance, supporting the NPPF.

The Government is currently reviewing the NPPF – changes are expected in respect of: the definition of affordable housing; supporting new settlements; development on Brownfield land and small sites; Objectively Assessed Needs; and the introduction of a Housing Delivery Test.

2.2 National Housing Investment Policy

The Government's White Paper: *'Fixing our Broken Housing Market'* (2017) sets out a clear vision for increasing levels of housing delivery through a multi-pronged approach. This involves making a range of funding initiatives available through the Government's delivery arm *Homes England*, including:-

- Help to Buy – the Government have renewed their commitment to this scheme, helping first-time buyers onto the housing ladder;
- Housing Infrastructure Fund (as well as a smaller sites infrastructure fund) aimed at unlocking stalled development sites through funding key infrastructure projects;
- Bringing forward public sector land for housing;
- Initiatives aimed at supporting the growth of small to medium (SME) builders;
- Promoting increased take-up of self and custom-build housing;

- Funding for affordable housing – both for social/ affordable rent and shared ownership.

Additional detail is still awaited from the Government on progressing some of these initiatives. The Government had also announced it would be bringing forward a Social Housing Green Paper; although this seems to have been delayed.

2.3 Local Planning Policy

Carlisle District Local Plan was adopted in November 2016 – the housing section of the document:-

- Sets housing targets;
- Identifies residential sites;
- Seeks to secure a mix of property types and tenures to meet a range of needs;
- Deliver specialist housing (including Extra Care housing, or Gypsy & Traveller pitches) in addition to general needs housing.

Local affordable housing planning policies must be in accordance with the definition of affordable housing contained within the NPPF and NPPG.

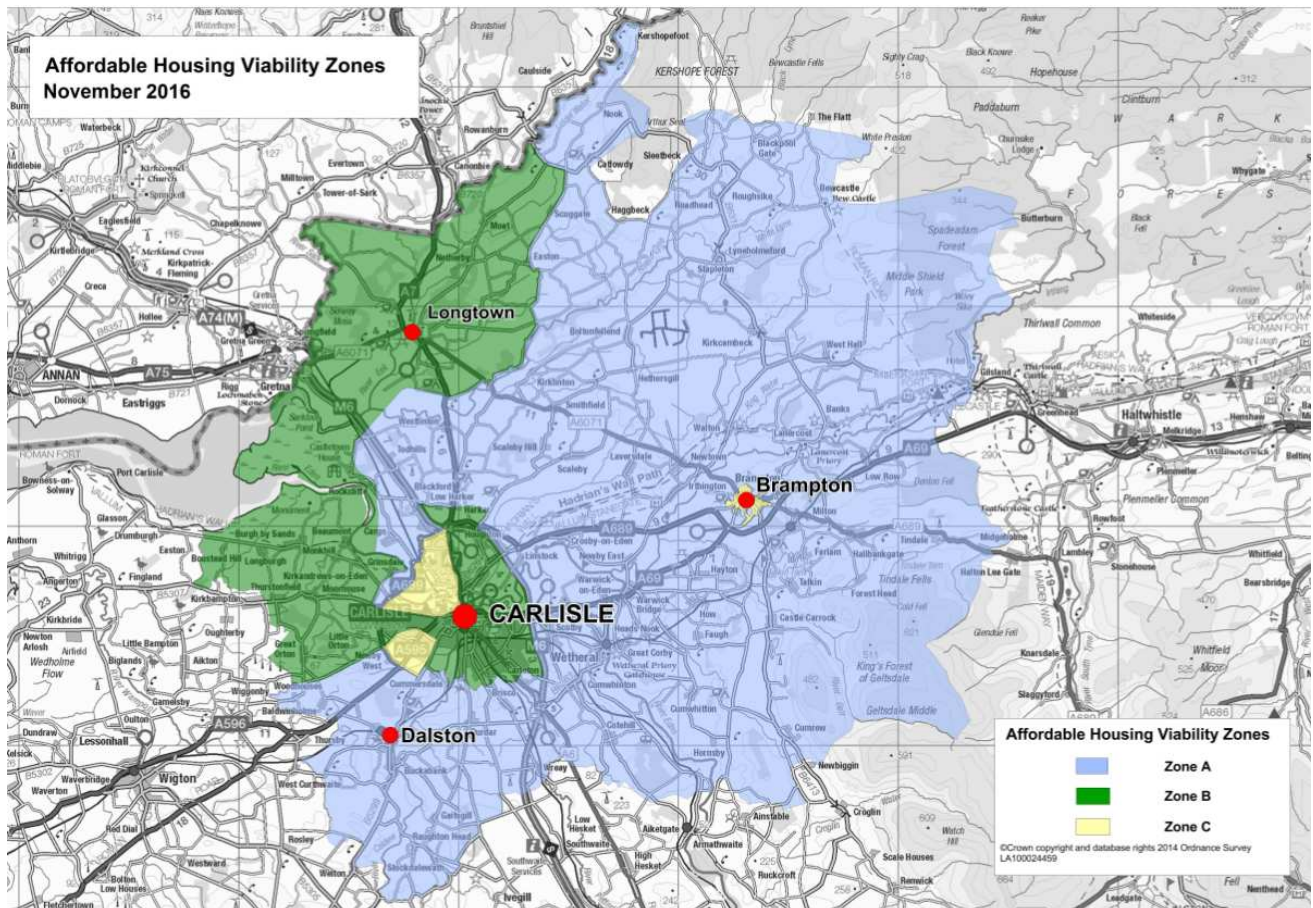
Affordable Housing is covered by Local Plan Policy **HO 4**. The policy sets affordable housing thresholds for different zones, linked to site based viability – a map identifying Zones A, B and C is shown in Figure 1, below.

Zone A: the affordable housing threshold is 30% onsite affordable housing on sites of 11 or more units. On sites of 6-10 units a 'commuted sum' financial payment will be required as a contribution towards delivering affordable housing rather than onsite affordable housing.

Zone B: the affordable housing threshold is 20% onsite affordable housing on sites of 11 or more units.

Zone C: the affordable housing threshold is 30% onsite affordable housing on sites of 11 or more units.

Figure 1: Affordable Housing Zones Viability Map



2.4 Local Strategic Housing Partnerships

Officers work in partnership with a number of Housing and Strategic Groups across the County, to ensure the Council remains up to date with the latest legislation, good policy and practice, and innovation; helping to inform the Council's emerging Housing Strategy. These groups include:-

- Carlisle Partnership (including the Carlisle Housing Partnership subgroup, attended by the Economy, Enterprise & Housing Portfolio Holder);
- Cumbria Housing Group – supported by two main subgroups: Housing Supply Group and Housing and Wellbeing Group;
- Cumbria Local Authority/ Housing Association Partnership;
- Cumbria LEP (Local Economic Partnership) – it is anticipated that the review and rebranding of the LEP's Strategic Economic Plan (SEP) will deliver a stronger focus on Housing.

These groups include a range of public and private sector representatives, including developers, housing associations, Homes England, local lenders, and local authority Housing & Planning officers.

3. HOUSING MARKET CONTEXT

3.1 Affordable Housing Need

‘Affordable housing’ defines specific tenures aimed at assisting people who are unable to meet their housing needs on the open market, due to affordability.

The two main categories of affordable housing are:-

- Social rent/ affordable rent (usually through a Housing Association);
- Low cost home ownership (also known as ‘intermediate’ affordable housing) – this includes tenures such as discounted sale; shared ownership; and shared equity.

Carlisle’s most recent SHMA (Strategic Housing Market Assessment) from September 2014 identified a need for 295 affordable homes per annum over the five-year period of the assessment. The headline findings in respect of housing need by tenure and property type were:-

Tenure:-

- 70% affordable or social rent;
- 30% intermediate affordable housing.

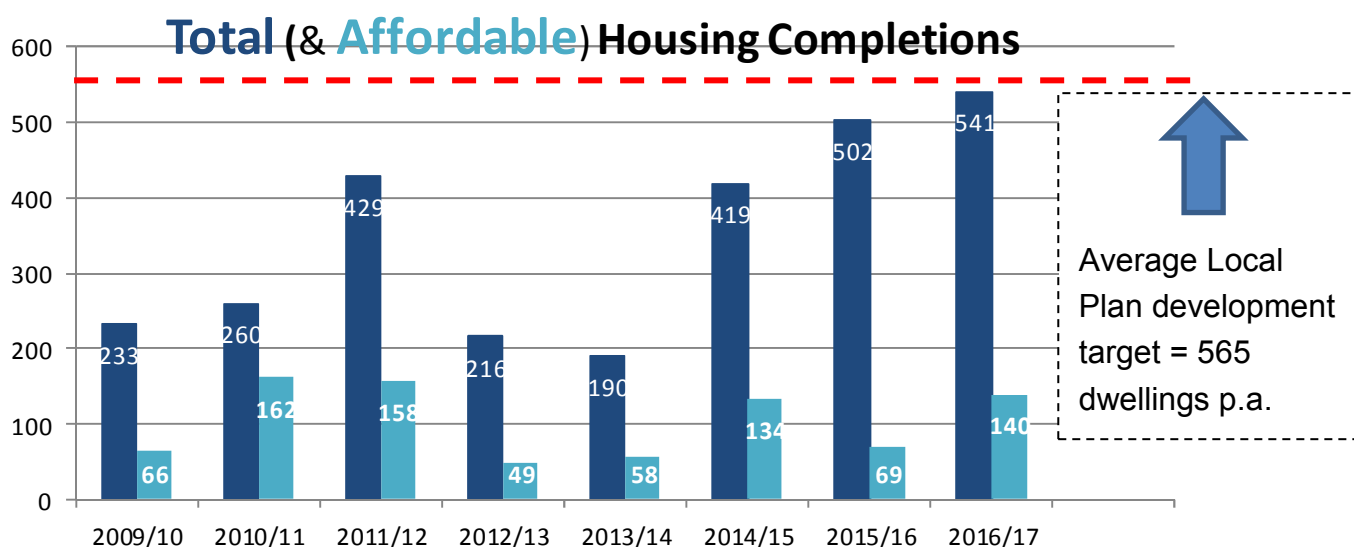
Property Type:-

- 70% 1-2 bed properties;
- 30% 3/3+ bed properties.

3.2 Market and Affordable Housing Completions

Figure 2 (below) shows total completions and affordable completions over the period 2009-10 and 2016-17.

Figure 2: Total and Affordable Completions



The graph above demonstrates the significant increase in housing completions since the local housing industry has recovered from the “credit crunch” – with net completions rising to 541 in 2016/17 (almost 96% of the Local Plan target of 565 dwellings per annum – which includes aspirations for economic growth). The Local Plan has played an integral part in this increase, which is founded on development of allocated sites. Affordable completions show more of a fluctuation, linked to variations in the annualised level of grant funded completions (which is the largest funding mechanism for social/ affordable rented housing) but were the highest for five years in 2016/17.

Figure 3, below, provides additional context on the annual level of affordable housing completions, broken down by tenure, and shown as a percentage of total completions.

Figure 3: Affordable Housing Completions by Tenure

Year	Social/ Affordable Rent	Low Cost Home Ownership	Total Affordable	Total Completions	Affordable %age
2009-10	15	51	66	233	28%
2010-11	125	37	162	260	62%
2011-12	117	**41	158	429	37%
2012-13	26	23	49	216	23%
2013-14	37	21	58	190	31%
2014-15	100	34	134	419	32%
2015-16	27	42	69	502	13%
2016-17	<u>111</u>	<u>29</u>	<u>140</u>	<u>541</u>	26%

Total	558	278	836		2790	30%
Average Annual completions	70 (67%)	35 (33%)	105			

The average delivery of affordable housing over this eight-year period equates to 30% of overall completions. The average number of affordable completions by tenure is 67% rent and 33% intermediate housing, so very close to the SHMA target of 70% rent and 30% intermediate. In some years the level of affordable housing has been enhanced by the provision of discounted Council land – although this is obviously a finite resource.

The 558 homes delivered for social/ affordable rent were funded as follows:-

- 431 – grant funded (including 15 Gypsy & Traveller pitches);
- 114 – Section 106 (planning gain);
- 9 – Recycled Capital Grant Funding (RCGF);
- 4 – Nil grant.

3.3 Housing Affordability Ratios

The following table, Figure 4, shows the income to property type multipliers for mean (average), median (typical) and lower quartile (relating to the lowest 25% of household incomes and property prices) across Carlisle District. Comparative figures have been included for Cumbria and Great Britain.

Figure 4: Affordability Ratios (2017)

Area	Mean			Median			Lower Quartile		
	Income (£)	Property Value (£)	x	Income (£)	Property Value (£)	x	Income (£)	Property Value (£)	x
Carlisle	32,571	148,359	4.6	26,418	125,661	4.8	14,782	89,154	6.0
Cumbria	34,104	180,888	5.3	27,633	150,160	5.4	15,459	95,984	6.2
GB	38,858	289,612	7.5	30,921	202,322	6.5	17,009	125,409	7.4

(Source: CACI Streetvalue & Paycheck Data, 2017)

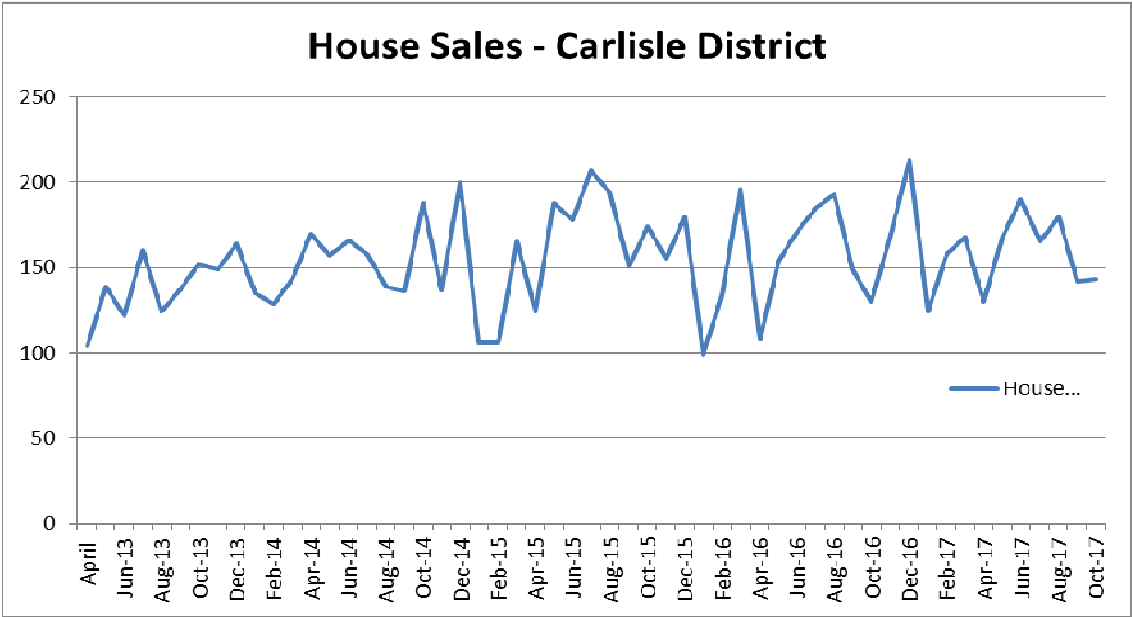
The above table demonstrates that although property prices are relatively less expensive in Carlisle than the Cumbria or Great Britain averages, the affordability gap in Carlisle is much greater for people on lower incomes, based on the lower

quartile data (6.0 x). The maximum income multiplier allowed through the Council’s Low Cost Housing (discounted sale) policy is 4.5 x, as this is consistent with the Government’s ‘Help to Buy’ scheme, to encourage responsible borrowing and reduce the risk of people getting into mortgage arrears.

3.4 Overall Market Sales

The graph below, Figure 5, demonstrates that sales of both existing and new homes have remained relatively consistent since April 2013, with an average of 155 sales per month over that period.

Figure 5: Total House Sales – Carlisle District, April 2013 – October 2017



(Source: Land Registry data)

3.5 Empty Properties

The Council employs a full-time Empty Property Officer, as part of its commitment to enhance housing supply through bringing empty homes back into use. Figure 6, below, is based on data provided by Council Tax, showing the no. of long-term empty properties (i.e. properties empty for at least six months) as at February 2018.

Figure 6: Homes in Carlisle Empty for at least Six Months

Empty Homes	Total
Empty uninhabitable / major works	67
Empty unoccupied & unfurnished	554
Flood discount	49
Long term empty (Class C) over 6 months	528
Long term empty (Premium) over 2 years (150% Council Tax payable)	<u>251</u>
Total	1,449

The total number of long-term empty dwellings: 1,449, equates to just under 2.78% of the total housing stock in Carlisle District: 52,102 (based on Council Tax records). The Council Tax section has advised that this figure does not usually fluctuate very much; although there was obviously an increase following Storm Desmond. This compares to an average of 3.38% across the North West, and 2.54% for England (based on a 2016 report by the Empty Homes charity).

4. HOUSING ASSOCIATION UPDATES

Local Housing Association partners will contribute to the debate; highlighting current issues affecting their organisations, and the wider housing market – as well as development opportunities, including St Cuthbert's Garden Village.

4.1 Riverside

An update will be provided from Julie Gray, Riverside's Head of Development, focussing on the points below:-

- Demonstration Project site, Harraby, including working with students from Carlisle College, to provide training opportunities;
- Recent and pipeline Section 106 schemes in Carlisle;
- Development opportunities in Carlisle / Homes England funding etc.;
- Future opportunities for working with the Council;
- Impact Housing Association takeover/ merger – (please note some of the details are still confidential).

4.2 Castles & Coasts

Rob Brittain, Property Services Director with Castles and Coasts, will deliver an update on the following:-

- Castles and Coasts merger (Two Castles and Derwent and Solway);

- Castles and Coasts Development Strategy;
- Responding to compliance risks - e.g. Fire and Flood Response Strategy Delivery of Repairs and maintenance services;
- Efficiencies Business Transformation Strategy - use of digital methods for service delivery;

4.3 Home Group

Home Group's Head of Development and Delivery, Elsa Brailey, will provide an update on the following areas:-

- Home Group's growth aspirations for Carlisle – including updates on current housing projects at Borland Avenue, Kingmoor Road, and Burgh Road;
- Home Group's new housing delivery models - including the modular homes pilot and Home's sales brand: '*Persona*';
- Home Group's supported housing new models of care.

4.4 Impact

Impact Housing Association have confirmed that a Senior Manager (to be confirmed prior to the meeting) will attend to provide clarity regarding their relationship with Riverside, moving forward, and forthcoming tenant consultation.

5. CONSULTATION

5.1 Early consultation on the direction of the Housing Strategy is being undertaken through Scrutiny, involving local Housing Associations.

5.2 The draft Housing Strategy will be subject to external consultation, and Officers will also continue to liaise with the EGSP Chair regarding further Scrutiny to add value.

6. CONCLUSION AND REASONS FOR RECOMMENDATIONS

6.1 This session has been designed to provide the Panel with the opportunity to engage with local Housing Association representatives, in order to help facilitate suggestions from the Panel to inform the direction of the emerging Housing Strategy.

7. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

7.1 Address current and future housing needs to protect and improve residents' quality of life.

Contact Officer: Jeremy Hewitson

Ext: 7159

**Appendices Appendix 1 – Economic Benefits of Development Infographic
attached to report:**

CORPORATE IMPLICATIONS/RISKS:

Community Services -

Corporate Support and Resources –

Economic Development –

Governance and Regulatory Services –

Appendix 1 – Economic Benefits of Development Infographic

EVALUATE HOUSING

 **9,000**
New Homes

 **2,250**
Affordable housing
Up to 2,250 Affordable Homes
[based upon 25% affordable
housing requirement]

THE ECONOMIC BENEFITS OF DELIVERING New Homes in Carlisle over 15 Years


Up to 9,000 new homes offers the opportunity to sustain and enhance economic performance, and respond to meeting Carlisle's future housing needs.

01 CONSTRUCTION IMPACTS

 **1,046 Jobs**
Direct Employment
[estimated to create 1,046 FTE construction
employment over the 15 year period of the
plan]

 **1,579 Jobs**
Indirect/Induced Employment
[1,579 FTE 'spin-off' jobs could be
supported in the supply chain per year of
construction]

 **84**
FTE Apprenticeships
[based on general
industry standard]


£891m

Investment
[minimum investment in
construction at 2014 prices]

 **£147 million**
Economic Output (GVA)
[expected additional GVA from
direct and indirect jobs equivalent
to £9.8 million per annum]

02 EXPENDITURE IMPACTS

£45m

First Occupation Expenditure on goods and
services to make a house 'feel like home', a proportion
of which would be captured locally

 **£168m**
Total Gross Resident Expenditure
generated from new residents to the
area [per annum]

 **553 Jobs**
Indirect/Induced Employment
[553 FTE jobs supported in the
supply chain]

03 LOCAL AUTHORITY REVENUE IMPACTS

 **£68m**
New Homes Bonus Payments
to LPA


£8.5m

Additional Council Tax
Revenues [per annum]

Local Contributions
[£108/equivalent contributions made
for sports and community facilities,
local transport, education and the arts]



Economic Growth Scrutiny Panel

Agenda
Item:

A.3

Meeting Date: 1st March 2018
Portfolio: Economy, Enterprise and Housing
Key Decision: No
Within Policy and Budget Framework YES
Public / Private Public

Title: Borderlands Growth Deal
Report of: Corporate Director of Economic Development
Report Number: ED 08/18

Purpose / Summary:

To provide the panel with an update on the progress of the Borderlands Growth Deal.

Recommendations:

To note the progress made to date, and to scrutinise the emerging key themes and priorities.

Tracking

Overview and Scrutiny:	1 st March 2018
------------------------	----------------------------

The Borderlands Growth Deal



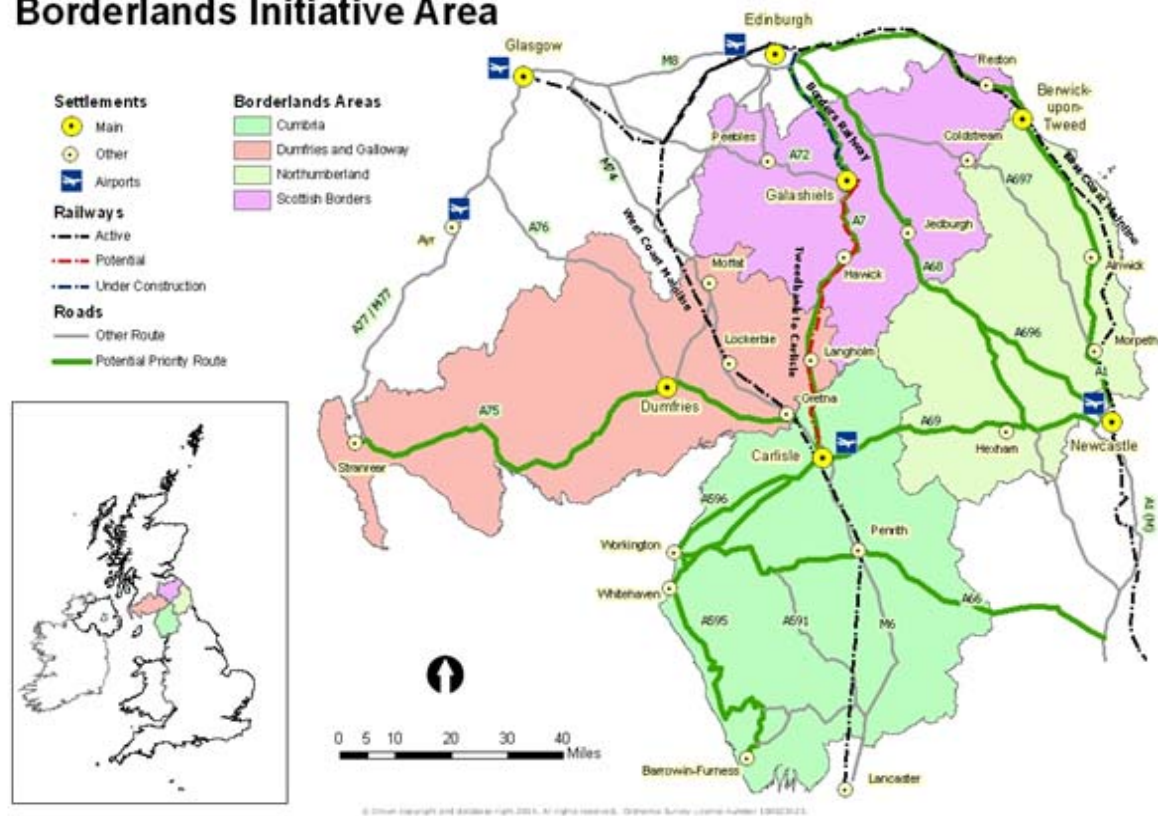
The Borderlands Growth Deal Presentation to Economic Growth Scrutiny Panel 1st March 2018

**Jane Meek
Corporate Director of Economic Development
Carlisle City Council**



Connectivity

Borderlands Initiative Area

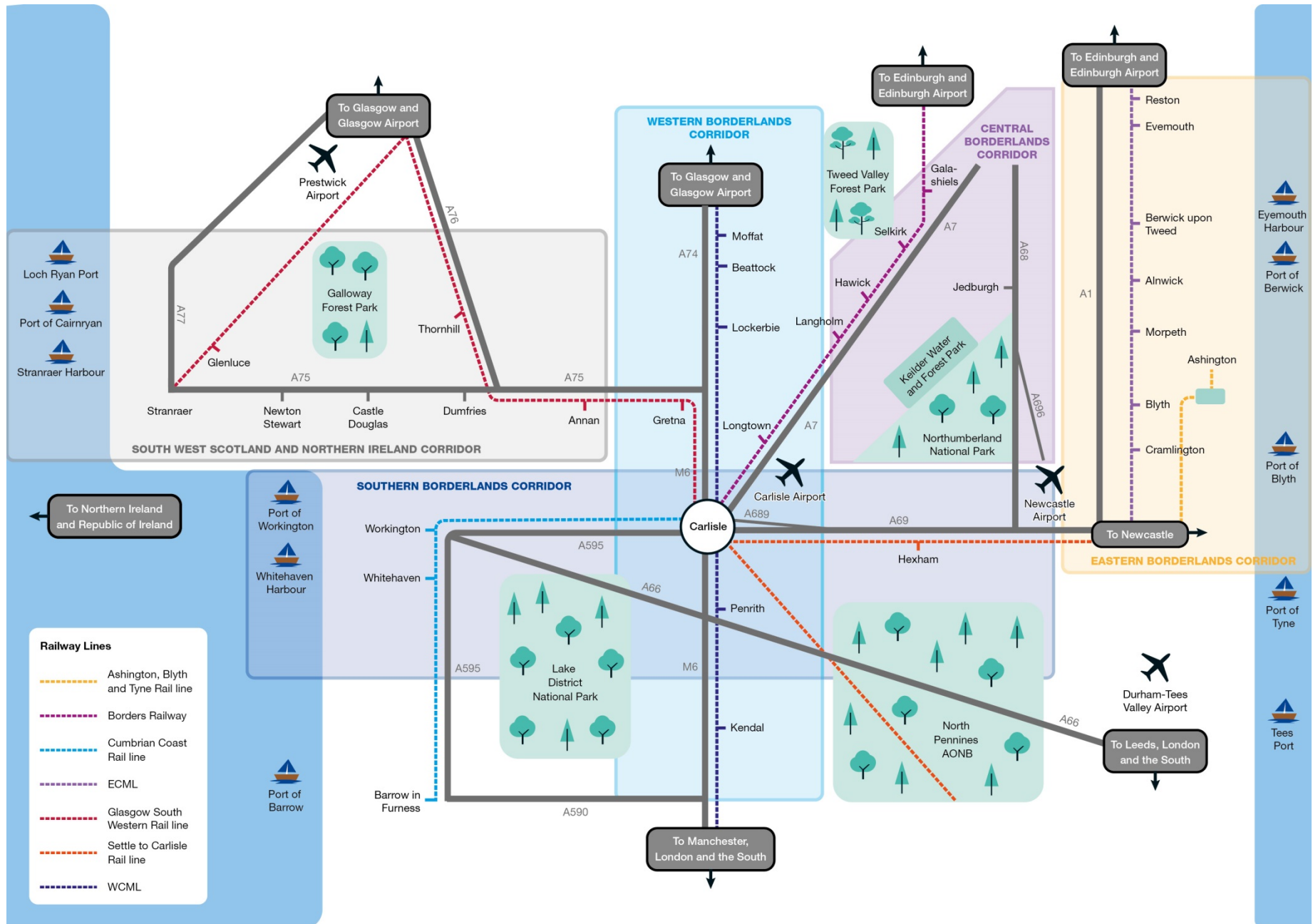


The Borderlands Initiative – A Partnership Approach

- Borderland Summit – April 2014
- Protocol / Ambition – April 2014
- Studies / Ekos Report
 - Economic Corridors
- Economic Sectors
 - Digital Connectivity
 - Educations, Skills and Innovation



5 Strategic Growth Corridors



The Borderlands – An Area of Opportunity

- Growing base of small and medium sized businesses
- Range of international companies
- National scale strategic investment/employment sites
- Connectivity, Position and access to markets
- Natural assets



The Borderlands – Challenges

- Demographics - Working Age Population
- Low wages
- Digital Connectivity
- Transport links
- Investment and Employment sites
- Skills Levels



The Borderlands Proposition – Our Offer and Our Ask

- A Unique Growth Deal – Inclusive Growth
- Proposition
- Partnerships
- Programmes/Projects



Borderlands Vision

The Borderlands Inclusive Growth Proposition will deliver our shared ambition to play our full part in the Scottish and wider UK economy, through the development of our five 'Strategic Growth Corridors', locally supplied with clean low energy, driven by the latest in digital technology.



The Borderlands Delivery Projects

- Broadband / Gigabit Transformation
- Low Carbon Region
- Infrastructure



The Borderlands Place Based Delivery Projects

- Growth City – Carlisle
- Regional Airport
- The Waverley Line from Tweedbank to Carlisle
- Diversity of Place Attracts Diversity of People
- Network of Innovation and Incubation Parks
- Business Growth Accelerator
- Education – Employment Interface
- Innovation and Incubation Centres
- Destination Borderlands

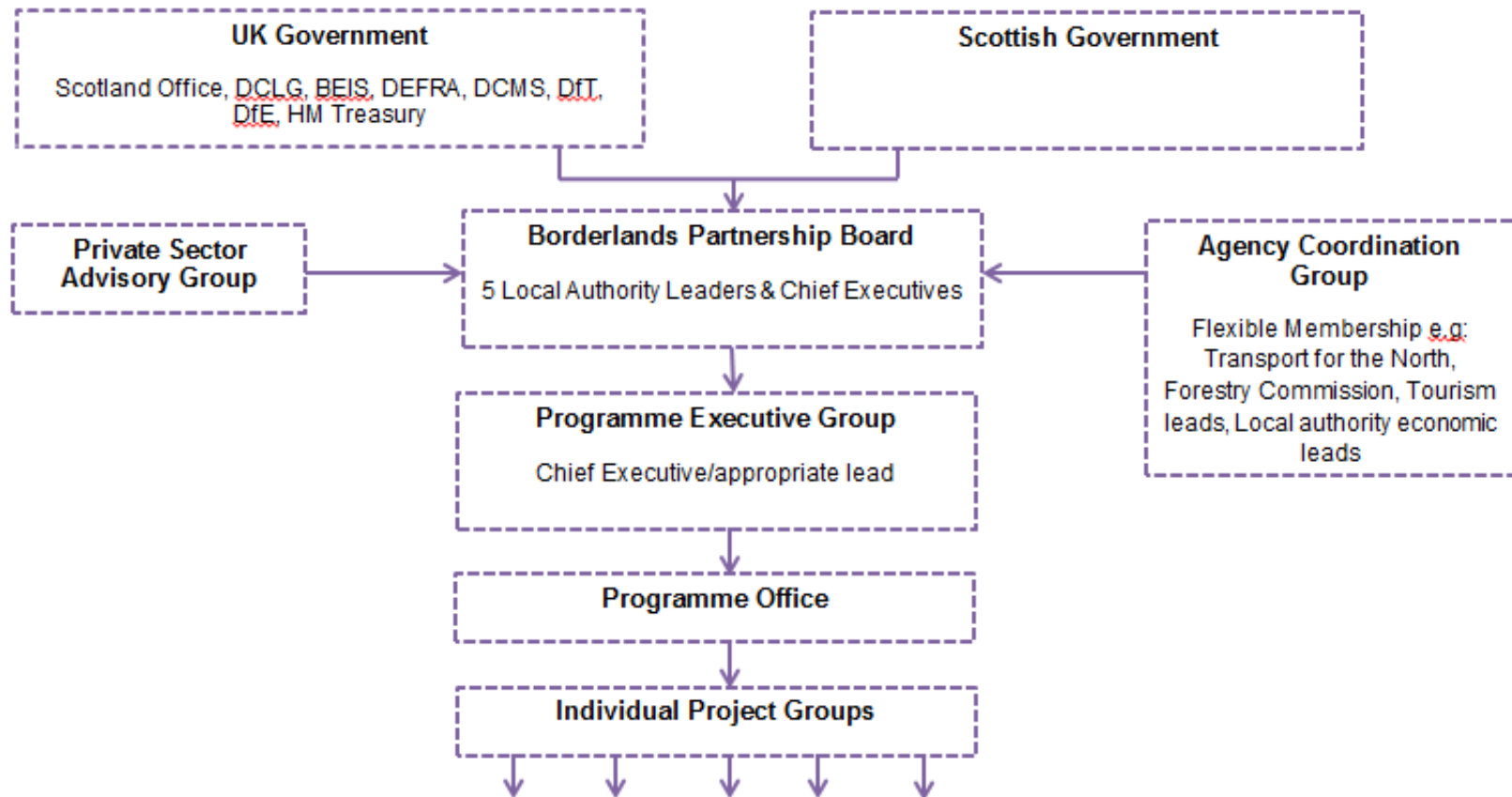


Work so Far / Next steps

- Governance
- Engagement
- Business Cases – Themes
- Ambitions Timeline



Draft Governance Structure



Conclusion

Any Questions?



Report to Economic Growth Scrutiny Panel

Agenda
Item:
A.4

Meeting Date: 1 March 2018
Portfolio: Finance, Governance and Resources
Key Decision: No
Within Policy and
Budget Framework YES
Public / Private Public

Title: QUARTER 3 PERFORMANCE REPORT 2017/18
Report of: Policy and Communications Manager
Report Number: PC 03-08

Purpose / Summary:

This report contains the third quarter performance against the current Service Standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page'. Performance against the Panel's Key Performance Indicators (KPIs) are also included.

Recommendations:

1. Consider the performance of the City Council presented in the report with a view to seeking continuous improvement in how the Council delivers its priorities.
2. Carlisle Plan Key Action 9. Future Flood Risk Management Plans is closed and removed from future reports.

Tracking

Executive:	12/3/18
Overview and Scrutiny:	Business and Transformation 15/2/18 Health and Wellbeing 22/2/18 Economic Growth 1/3/18
Council:	N/A

1. BACKGROUND

This report contains the third quarter performance against the Service Standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page'. The Panel's Key Performance Indicators (KPIs) are also included.

Service Standards were introduced in 2012 after consultation with Service Managers, DMTs, SMT and JMT. Following a review of the initial set of five Service Standards, five further measures were introduced from Quarter 2 2017/18.

Service Standards are the measures judged to be the most important to our customers and therefore the mostly likely to influence the overall satisfaction with how the Council performs. The following pages contains the Council's performance against the Service Standards for this Panel.

The appendix attached contains a dashboard of the Council's performance against the KPIs within the Panel's remit.

The updates against the actions in the Carlisle Plan are presented in Section 2. Only actions within the remit of the Panel are included in this report. The intention is to give the Panel a brief overview of the current position without duplicating the more detailed reporting that takes place within the Scrutiny agendas and Portfolio Holder reports. It is recommended that Carlisle Plan Key Action 9. Future Flood Risk Management Plans is closed and removed from future reports as the task for the City Council has been completed and the Environment Agency are the lead on any future interventions. The City Council will still have a supporting role to fulfil.

Summary of KPIs and Service Standards:

Service Standards – 1 'red', 0 'amber' and 1 'green'

KPIs – 1 'red', 3 'amber', 7 'green'

Summary of Exceptions (RED)

Measure	Target	Year-to-Date Performance
SS08: 85% of official local authority searches should be completed within 10 working days	85%	22% (Q3: 59%)
ED03a: Building Control to check 90% of all full plans applications within 14 days of receipt**	90%	79% (Q3: 96%)

2. PROPOSALS

None

3. CONSULTATION

The report was reviewed by Directorate Management Teams in January, by the Senior Management Team on 30 January 2018 and has been considered at the other Overview and Scrutiny Panels.

4. CONCLUSION AND REASONS FOR RECOMMENDATIONS

The Panel are asked to comment on the Quarter 3 Performance Report prior to it being submitted to Executive.

The Panel are also asked to agree that Carlisle Plan Key Action 9. Future Flood Risk Management Plans is closed and removed from future reports as the task for the City Council has been completed and the Environment Agency are the lead on any future interventions. The City Council will still have a supporting role to fulfil.

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

Detail in the report.

Contact Officers: Gary Oliver

Ext: 7430

**Appendices
attached to report:**
Performance
Dashboard

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS:

Corporate Support and Resources – Responsible for monitoring customer satisfaction, financial management and for managing high level projects.

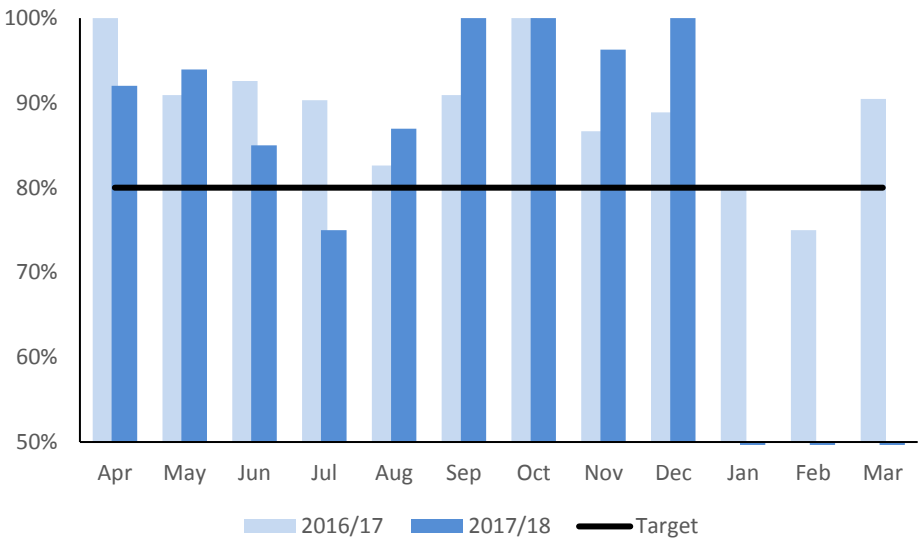
Community Services – Responsible for monitoring and reporting on service standards and KPIs, progress in delivering the Carlisle Plan and for working with teams to develop team service standards for operational use.

Economic Development – Responsible for managing high level projects and team level service standards on a day-to-day basis.

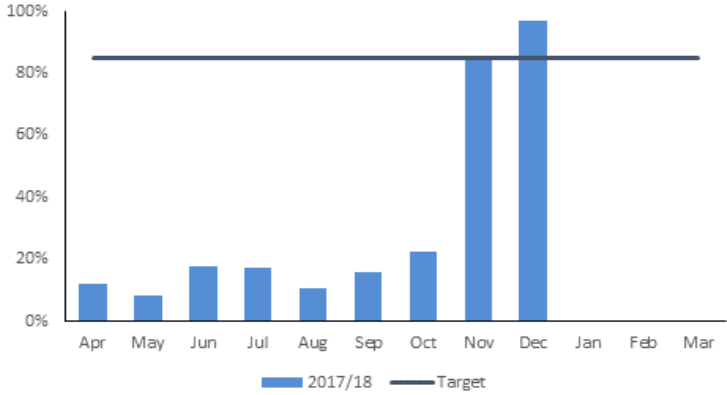
Governance and Regulatory Services – Responsible for corporate governance and managing team level service standards on a day-to-day basis.

Section 1: Service Standards

SS01: Percentage of Household Planning Applications processed within eight weeks

Service Standard	2017/18 to end of Quarter 3	Performance by Month	Further Information
80% (Nationally set target)	91.3%	 <p>2016/17 2017/18 Target</p>	218 household planning applications have been processed in the first three quarters of 2017/18 compared with 212 for the same period last year.
	(end of Q3 2016/17: 91.5%)		
	On target?		
	✓		

SS08: Proportion of official local authority searches completed on time

Service Standard	2017/18 to end of Quarter 3	Performance by Month	Further Information																																							
85% of official local authority searches should be completed within 10 working days	22%	 <table><thead><tr><th>Month</th><th>2017/18</th><th>Target</th></tr></thead><tbody><tr><td>Apr</td><td>12%</td><td>85%</td></tr><tr><td>May</td><td>8%</td><td>85%</td></tr><tr><td>Jun</td><td>18%</td><td>85%</td></tr><tr><td>Jul</td><td>18%</td><td>85%</td></tr><tr><td>Aug</td><td>10%</td><td>85%</td></tr><tr><td>Sep</td><td>15%</td><td>85%</td></tr><tr><td>Oct</td><td>22%</td><td>85%</td></tr><tr><td>Nov</td><td>85%</td><td>85%</td></tr><tr><td>Dec</td><td>97%</td><td>85%</td></tr><tr><td>Jan</td><td></td><td>85%</td></tr><tr><td>Feb</td><td></td><td>85%</td></tr><tr><td>Mar</td><td></td><td>85%</td></tr></tbody></table>	Month	2017/18	Target	Apr	12%	85%	May	8%	85%	Jun	18%	85%	Jul	18%	85%	Aug	10%	85%	Sep	15%	85%	Oct	22%	85%	Nov	85%	85%	Dec	97%	85%	Jan		85%	Feb		85%	Mar		85%	552 searches have been completed in the first three quarters of 2017/18. To address the backlog in applications, changes were made to the process and resources were reallocated within the service. This has resulted in on-target performance of 85% in November and 97% in December.
	Month		2017/18	Target																																						
	Apr		12%	85%																																						
May	8%	85%																																								
Jun	18%	85%																																								
Jul	18%	85%																																								
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Section 2: Carlisle Plan Nov 16 – Mar 18 Delivery [Economic Growth Scrutiny Panel Actions]

Priority 1: Support business growth and skills development to improve opportunities and economic prospects for the people of Carlisle

Business Property & Infrastructure:

OUTCOME	<u>2. City Centre redevelopment projects</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth / Business & Transformation
Specific – What is the task	Promote development opportunities and regeneration opportunities within the city centre (including Carlisle Station, Caldew Riverside, The Citadel, English Street and the Pools).
Measurable – How will success be measured?	Produce a report setting out the alternatives and preferred options for the delivery of these city centre development opportunities.
Achievable – Is it feasible?	Yes
Realistic – Resources available	The technical and complex nature of the work will necessitate the engagement of external experts drawing on the awarded Local Growth Fund.
Time Bound – Start/end dates	The report will be completed within the current financial year. Work will commence in Quarter 3 2017/18, with a final draft produced by the end of Quarter 4.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Discussion paper presented to SMT in November as to how the redevelopment of the sites could be taken forward. Authorisation given by SMT to the execution of the programme of work recommended. Procurement of external support to undertake the work will commence early January 2018.
Emerging issues / risks to the project	Project currently on track

OUTCOME	<u>3. Support the delivery of a Carlisle Enterprise Zone at Kingmoor Park</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Support the delivery of Carlisle Kingmoor Park Enterprise Zone (EZ)
Measurable – How will success be measured?	Accelerated rate of take up at the site in terms of number of businesses, number of jobs and ultimately growth in business rates against the baseline position.
Achievable – Is it feasible?	Yes, detailed implementation plan in place and role required of partners clear.
Realistic – Resources available	Partnership governance arrangements in place.
Time Bound – Start/end dates	Zone effective from 1 st April 2016 and ongoing.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Masterplanning is ongoing in line with the submitted Implementation Plan to identify the infrastructure required to open up land for development. A State Aid opinion on infrastructure is also awaited.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

OUTCOME	<u>4. Support the development of Carlisle Airport as a regional gateway</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Support the development of Carlisle Airport as a regional gateway
Measurable – How will success be measured?	Airport offer expands to include increased freight and in addition passenger services.
Achievable – Is it feasible?	Through Economic Development Planning and Building Control Services professional advice and support.
Realistic – Resources available	Planning / Building Control advice
Time Bound – Start/end dates	Ongoing
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Works on site have commenced in terms of upgrading the runway. Work shortly to commence on passenger terminal. Presentation given to Carlisle Ambassadors to update stakeholders on progress. Conversation ongoing regarding support on marketing.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

Strategy & Planning:

OUTCOME	<u>5. Identify and deliver further projects aligned with the Cumbria Local Enterprise Partnership's Strategic Economic Plan</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Identify and deliver further projects aligned with the Cumbria Local Enterprise Partnership's (LEP) Strategic Economic Plan
Measurable – How will success be measured?	Development of project pipeline; alignment of priorities and projects with Cumbria LEP Strategic Economic plan to ensure they are supported by the LEP and/or attract funding.
Achievable – Is it feasible?	Through engagement with the LEP and Technical Officers Group
Realistic – Resources available	Corporate Director / senior officer time
Time Bound – Start/end dates	Ongoing
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Continued close partnership working on: <ul style="list-style-type: none"> • Kingmoor Park Enterprise Zone • St Cuthbert's Garden Village • Growth enabling transport improvements • The Borderlands Initiative
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

OUTCOME	<u>6. Progress the Borderlands Initiative</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Progress the Borderlands Initiative
Measurable – How will success be measured?	By way of the successful continuation of the innovative and long-term partnership and the level of additional public and private sector investment secured as a direct result of the initiative.
Achievable – Is it feasible?	Yes. A co-ordinated approach to support regional economic development through partnership working will help to attract additional investment. Progression of ‘The Borderlands Proposition’ will rely on support from both the UK and Scottish Government.
Realistic – Resources available	Corporate Director of Economic Development and Economy and Enterprise Officer time to support the Initiative. In addition, partners have contributed towards a centralised fund to enable the appointment of a Borderlands Project Officer when appropriate to do so as well as to fund any evidence base requirements.
Time Bound – Start/end dates	Ongoing
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	The Borderlands Proposition Our Offer & Our Ask was well received by Government, with an announcement in the Autumn Budget that negotiations will begin on a growth deal for the Borderlands.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

OUTCOME	<u>7. Infrastructure Delivery Plan</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Maintain an up to date Infrastructure Delivery Plan and develop proposals to address identified issues.
Measurable – How will success be measured?	Progress and issues to be reported through the statutory Authority Monitoring Report.
Achievable – Is it feasible?	Ongoing dialogue with infrastructure providers.
Realistic – Resources available	Can be delivered within existing staff resource and budget allocation.
Time Bound – Start/end dates	Comprehensive update critical to development of masterplan and delivery strategy for St. Cuthbert's Garden Village.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	<ul style="list-style-type: none"> • Discussion with infrastructure providers ongoing in the form of continuous dialogue • Viability and infrastructure task and finish group convened September 2017 as part of St. Cuthbert's Garden Village governance / project management structure. Terms of reference and membership agreed. Further meetings programmed.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

OUTCOME	<u>8. Develop a Carlisle South Masterplan covering housing, urban design, employment land, transport and infrastructure</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	The development and adoption of a masterplan covering St. Cuthbert's Garden Village.
Measurable – How will success be measured?	Masterplan will be incorporated into a Development Plan Document (DPD) which will require approval by Council. Masterplan to be delivered in 2 parts: Part 1 is visioning and concept framework, Part 2 is detailed framework plans.
Achievable – Is it feasible?	Production of DPD governed by Government Regulations, with policy and guidance also set out nationally.
Realistic – Resources available	The project is detailed in the Council's approved Local Development Scheme (LDS). An adequate allocation has followed through the process of the Medium Term Financial Plan. Additional funding to accelerate delivery and enhance quality has been forthcoming through inclusion in the Government's Locally Led Garden Villages Programme. Further Garden Village Capacity Funding applied for.
Time Bound – Start/end dates	Mandate forthcoming from LDS which was approved in July 2016. Inclusion in Garden Village programme confirmed on 2nd January 2017. Anticipated adoption date of DPD April 2020.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	<ul style="list-style-type: none"> • Successful announcement of 2018 Garden Village Capacity Funding - £275,000. • Stage 1 Masterplanning- visioning and concept work – underway with Gillespies appointed to assist. • Engagement plan prepared for first public engagement to commence late Jan 2018.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

OUTCOME	<u>9. Future Flood Risk Management Plans</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Work with the Environment Agency (EA) and partners on future flood plans
Measurable – How will success be measured?	Agreement of flood risk management plans and delivery thereafter of defined temporary and permanent improvements and activities.
Achievable – Is it feasible?	City Council are a key stakeholder but do not have direct control reflecting EA are the lead on developing Flood Risk Management Plans.
Realistic – Resources available	Business cases needed to draw down previously allocated Government funding.
Time Bound – Start/end dates	Flood Risk Management Plans to be agreed by close of 2017. Delivery of subsequent interventions likely required within current parliamentary cycle i.e. 2022.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	It is recommended that this action is closed and removed from future reports as the task for the City Council has been completed and the Environment Agency are the lead on any future interventions. The City Council will still have a supporting role to fulfil.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

Skills Development:

OUTCOME	<u>10. Continue to support the delivery of the city region Skills Plan aligned to business growth, sustainability requirements and the LEP Skills Strategy</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Continue to support the delivery of the city region Skills Plan aligned to business growth, sustainability requirements and the LEP Skills Strategy
Measurable – How will success be measured?	Successes in relation to skills improvements and better alignment with key sectors is yet to be determined and will be defined through the emerging Economic Strategy.
Achievable – Is it feasible?	The emerging Economic Strategy will contribute significantly towards the achievement of this objective through the exploration of the requirements of key sectors operating and expanding within the area and the alignment of these requirements with the education offer of local education providers.
Realistic – Resources available	Whilst the delivery of the skills plan will be challenging, the emerging Economic Strategy will continue to support its delivery and may, in some cases, enhance this through targeted sector work to establish the skills requirements of key sectors.
Time Bound – Start/end dates	The emerging Economic Strategy is anticipated to be adopted mid-2018.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Whilst the scope and detail of the emerging Economic Strategy is being developed, there is ongoing dialogue with a range of partners to establish priorities in terms of the skills requirements of businesses. The final report from Regeneris Consulting, investigating the key sectors of Carlisle's economy with the greatest potential for growth has been well received. This evidence base study identified that there is an opportunity for growth in the digital and creative sectors of Carlisle's economy. As a result, it will be important to align skills with growth opportunities across these sectors.
Emerging issues / risks to the project	Nothing of concern to report at present, reflecting risks continue to be managed.

Working with business:

OUTCOME	<u>11. Proactively develop business support through supporting the Growth Hub</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Proactively develop business support through supporting the Growth Hub.
Measurable – How will success be measured?	Actions and activities undertaken to support businesses will be defined through the emerging Economic Strategy. This will include supporting the activities of the Growth Hub. Success of business support will be measured through annual review of the Economic Strategy actions (once adopted).
Achievable – Is it feasible?	The emerging Economic Strategy will contribute significantly towards the achievement of this objective through the exploration of the requirements of businesses and therefore linking requirements with targeted support, including through the Growth Hub.
Realistic – Resources available	Whilst the delivery of business support is often challenging due to limited resources, the emerging Economic Strategy will provide some tangible actions linked to business support, including supporting the Growth Hub.
Time Bound – Start/end dates	The emerging Economic Strategy is anticipated to be adopted mid-2018.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Decision in principle agreed to provide match funding for The Growth Hub European Regional Development Fund support programme.
Emerging issues / risks to the project	The way in which business support is funded and managed across England is subject to Government review.

Priority 3: Continue to improve the quality of our local environment and green spaces so that everyone can enjoy living, working in and visiting Carlisle

City Centre Public Realm:

OUTCOME	<u>23. Complete the delivery of a programme of public realm improvements throughout the city: fingerpost signage; interpretation boards and gateway signage</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Complete the delivery of a programme of public realm improvements throughout the city: fingerpost signage; interpretation boards and gateway signage.
Measurable – How will success be measured?	Installation of new fingerpost signage, interpretation boards and gateway signage.
Achievable – Is it feasible?	Yes
Realistic – Resources available	Can be progressed to completion within existing staff capacity and allocated budget.
Time Bound – Start/end dates	Commencement 2015 Completion <ul style="list-style-type: none"> • Fingerpost signage and interpretation boards – December 2017/January 2018. • Gateway Signage – ongoing.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Fingerpost signage and information hubs are currently being installed at various locations across the city and work will be completed by the end of January 2018. The Public Realm Phase 2 programme is currently being progressed and will be finalised by the end of Q4 2017-18
Emerging issues / risks to the project	Ongoing dialogue with the County Council regarding the design and location of the gateway signage in order to achieve the requisite levels of highway safety.

Priority 4: Address current and future housing needs to protect and improve residents' quality of life

Housing Strategy:

OUTCOME	<u>30. and 31 Prepare and publish an updated Housing Strategy and Develop and implement a Housing Delivery Action Plan</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Preparation and adoption of an up to date Housing Strategy inclusive of a housing delivery action plan, informed by appropriate stakeholder consultation and engagement as an integral part of the process.
Measurable – How will success be measured?	Housing Strategy adopted by Council
Achievable – Is it feasible?	Yes
Realistic – Resources available	Can be progressed within existing staff capacity and base budgets
Time Bound – Start/end dates	Commenced Spring 2017 - adoption early 2018. (Progress has been slower than anticipated, owing to a need to divert resources in Quarter 2 to key funding bids & launch of developer prospectus at Royal Town Planning Institute (RTPI) event).
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Progression of the Housing Strategy will now be refocussed, as delivering the Affordable and Specialist Housing Supplementary Planning Document was the key priority during Quarter 3.
Emerging issues / risks to the project	Nothing to report

Housing Quality/Access:

OUTCOME	<u>34. Continue to develop and promote the Council's Empty Homes Service by delivering advice and information to empty homes owners</u>
SMT OWNER	Mark Lambert
O+S Panel	Economic Growth
Specific – What is the task	Continue to develop and promote the Council's Empty Homes Service by delivering advice and information to empty homes owners.
Measurable – How will success be measured?	Number of empty homes
Achievable – Is it feasible?	
Realistic – Resources available	
Time Bound – Start/end dates	End March 2018
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	An Empty Homes and Grants Officer has been appointed and will begin on the 2 nd January 2018. <u>2nd January 2018:</u> 320 Properties in Carlisle empty for greater than 2 years. 841 Properties in Carlisle empty for over 6 months.
Emerging issues / risks to the project	None

OUTCOME	<u>36. Develop local solutions to ensure opportunities to maximise the delivery of affordable homes which respond to locally evidenced needs</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Develop local solutions to ensure opportunities to maximise the delivery of affordable homes which respond to locally evidenced needs.
Measurable – How will success be measured?	Gross number of new affordable homes, measured against need as evidenced by the SHMA (Strategic Housing Market Assessment).
Achievable – Is it feasible?	We will work proactively towards maximising the affordable housing delivery, through working in partnership with local Housing Associations, developers, Homes & Communities Agency (HCA) and strategic partnership groups e.g. Cumbria Housing Supply Group and Cumbria LEP.
Realistic – Resources available	Will be managed within existing staffing resources.
Time Bound – Start/end dates	HCA's Affordable Homes Programme 2016-21
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Home housing scheme, which will deliver 66 affordable rented units, including a significant number of bungalows, received planning permission and made a technical start on site during Quarter 3.
Emerging issues / risks to the project	Nothing to report

OUTCOME	<u>37. Work with landowners, developers, and partner agencies (e.g. HCA) to accelerate the delivery of sites</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Work with landowners, developers, and partner agencies e.g. Homes & Communities Agency (HCA) to accelerate the delivery of sites.
Measurable – How will success be measured?	Number of Net New Homes Per Annum - Performance measured against Local Plan housing target and anticipated rates of delivery in housing trajectory.
Achievable – Is it feasible?	Whilst out with the direct control of the Council, there are several actions the Council can and is taking to support the realisation of this objective. These actions, including potentially new activities, will be detailed and coordinated through the Housing Strategy which is under development.
Realistic – Resources available	Can be delivered within existing staff resource and budget allocation. Need for additional resources will be flagged, if necessary, through the development of the housing strategy and consequently pursued through the Medium Term Financial Plan process.
Time Bound – Start/end dates	Ongoing.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	Meetings with several potential new delivery partners programmed. Meeting with new Home Builders Federation contact also programmed.
Emerging issues / risks to the project	Nothing of concern to report at present, existing risks continue to be managed.

Priority 5: Promote Carlisle regionally, nationally and internationally as a place with much to offer - full of opportunities and potential
Tourism:

OUTCOME	<u>38. Redevelop the Discover Carlisle website</u>
SMT OWNER	Darren Crossley
O+S Panel	Economic Growth
Specific – What is the task	Redevelop the Discover Carlisle website
Measurable – How will success be measured?	Delivery of a new functional and in-house managed DC website.
Achievable – Is it feasible?	Yes, in-house project management team has been established and is progressing the work.
Realistic – Resources available	Yes – resources are being drawn from existing staff.
Time Bound – Start/end dates	Start Feb 2017 / End Dec 2017
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	New site completed and launched in November. Improvement and development work will continue in Quarter 4.
Emerging issues / risks to the project	None

Business Growth:

OUTCOME	<u>41. Work with Carlisle Ambassadors to raise the profile of Carlisle through business engagement.</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Work with Carlisle Ambassadors (CA) to raise the profile of Carlisle through business engagement.
Measurable – How will success be measured?	Membership numbers increase, Ambassadors are engaged in activities which promote Carlisle and the Carlisle offer
Achievable – Is it feasible?	Delivery of quarterly Carlisle Ambassador meetings themed around economic priorities.
Realistic – Resources available	External marketing and relationship managed support procured, Corporate Director and officer support for support, direction and project management.
Time Bound – Start/end dates	Established 2013 and ongoing.
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	<p>Final Carlisle Ambassador meeting of the year held on 7 December at Milton Hilltop with over 200 delegates in attendance and a waiting list to take up any cancellations. Lots of interest generated by the theme ‘business resilience in uncertain times’. Businesses were actively engaged through the Q&A panel as part of this event.</p> <p>Meetings continue to attract new businesses attending for the first time. Membership continues to have a healthy churn with 5 new memberships secured at the last meeting on 7 December. The core members are those who remain actively engaged in supporting each other and promoting Carlisle.</p> <p>Carlisle Ambassadors are a key stakeholder group, supporting funding bids for key projects, providing a consultation pool of diverse businesses across a range of sectors and a forum for meaningful business engagement.</p>
Emerging issues / risks to the project	Nothing to report

OUTCOME	<u>42. Encourage Carlisle Ambassadors to engage partners in promoting the Carlisle story/offer</u>
SMT OWNER	Jane Meek
O+S Panel	Economic Growth
Specific – What is the task	Encourage Carlisle Ambassadors (CA) to engage partners in promoting the Carlisle story/offer
Measurable – How will success be measured?	Media statistics: Circulation figures, on-line views (Website, YouTube, Facebook, Twitter, LinkedIn, blogs etc). Increased sharing of Carlisle success stories by Carlisle Ambassadors in their sector and CA support for joint promotional opportunities such as Northern Powerhouse or GP Recruitment.
Achievable – Is it feasible?	Engagement through Carlisle Ambassador Initiative and Marketing Sub Group
Realistic – Resources available	External marketing and relationship managed support procured, Marketing Sub Group of Carlisle Ambassadors to be implemented
Time Bound – Start/end dates	Ongoing
Progress in Quarter 3 2017/18 against project plan / key milestones achieved	<p>Carlisle Ambassadors working in partnership with North West Hospitality Show to have a 'Carlisle corner' at the event on 21 and 22 February to showcase the Carlisle offer.</p> <p>Marketing group working well on social media with ideas coming forward for promoting Carlisle regionally and nationally.</p> <p>The recent Christmas Tree Competition organised by Cartmell Shepherd attracted over 50 businesses which took part, raised the profile of the city and money for a local charity.</p> <p>Officers currently working with Ambassadors to utilise place branding on their projects e.g.: Fraternity project.</p> <p>Carlisle stories are at the heart of the England's Historic Cities project which will work with Ambassadors as partners in the delivery of the project – to promote the visitor economy in Carlisle.</p>
Emerging issues / risks to the project	Nothing to report

Economic Growth Scrutiny Panel Performance Dashboard 2017/18 to end of Quarter 3

Key	
↓	Performance is deteriorating
↑	Performance is improving
→	No change in performance
✗	Off target
▲	Close to target (within 5%)
✓	On target

On Target?	Code	Measure	Frequency of Measure	Year-to-date Performance	Trend	Year-to-date Target	Comments
✓	CS14	Actual car parking revenue as a percentage of car parking expenditure (including recharges).	Quarterly	151%	↑	147%	Revenue and expenditure both better than budget
✓	CS22	Actual city centre revenue as a percentage of city centre expenditure (including recharges)	Quarterly	58%	↓	55%	Revenue is £5k ahead of budget
▲	ED01	Carry out inspections notified as necessary to the applicant or agent at time of acknowledgement within 24 hours of the date required.	Monthly	99%	↑	100%	6928 inspections carried out in 2017/18
✓	ED02	Building Control to process S80 demolition notices within six weeks (statutory duty)	Quarterly	100%	→	100%	0
✗	ED03a	Building Control to check 90% of all full plans applications within 14 days of receipt	Monthly	79%	↑	90%	96% performance in Quarter 3
▲	ED03b	Building Control to decide 100% of all applications within the statutory period of 5 weeks or 2 calendar months (with the consent of the applicant)	Monthly	97%	↑	100%	100% performance in Quarter 3
✓	ED05	Proportion of major planning applications completed in 13 weeks or within agreed time extension	Monthly	100%	→	60%	20 applications. 11 applications had agreed time extensions
✓	ED06	Proportion of minor planning applications completed in 8 weeks or within agreed time extension	Monthly	98%	→	80%	467 applications
✓	ED07	Proportion of 'other' planning applications completed in 8 weeks or within agreed time extension	Monthly	98%	↑	80%	195 applications
✓	ED08	Proportion of Tree Preservation Orders (TPO) confirmed within 6 months	Monthly	100%	→	100%	1 confirmed in 2017/18
N/A	ED09	Proportion of hedgerow removal notifications determined within 6 weeks	Monthly	N/A	N/A	100%	0 notifications
▲	ED10	Proportion of Tree Preservation Order applications determined within statutory period of 8 weeks	Monthly	96%	↓	100%	26 applications in 2017/18

Economic Growth Scrutiny Panel

Agenda
Item:

A.5

Meeting Date: 1st March 2018
Portfolio: Cross Cutting
Key Decision: No
Within Policy and
Budget Framework
Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
Report of: Policy & Communication Manager
Report Number: OS 6/18

Summary:

This report provides an overview of matters related to the Economic Growth Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Comment on the work programme and prioritise where necessary

Contact Officer: Steven O'Keeffe

Ext:
7258

Appendices attached
to report:

1. Economic Growth Scrutiny Panel Work Programme 2017/18

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 9th February 2018. This was circulated to all Members. The following items fall within the remit of this Panel:

Items which have been included in the Panel's Work Programme:

None

Items which have not been included in the Panel's Work Programme:

KD. 03/18 City Centre Public Realm Improvements – Phase 2

2. References from the Executive

There are no references from the Executive.

3. Progress on resolutions from previous meetings

The following table sets out the meeting date and resolution that requires following up. The status is presented as either 'completed', 'pending (date expected)' or 'outstanding'. An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions have been removed from the list following the meeting. [WP is work programme]

No.	Meeting Date	Action	Status
1	18 January 2018	That the following items be added to the Panel 's work programme: - 6 monthly update on occupancy rates within the city centre - City centre vitality - Tourism Strategy – April 2018	Pending (Apr. 18 & 18/19 WP)
2	18 January 2018	Training dates for the Development Control Committee be circulated to all Members of the Council.	Completed
3	18 January 2018	That the Planning Obligations Annual Report be circulated to the Panel prior to their meeting scheduled for 29 March 2018.	Pending (Mar. 18)
4	18 January 2018	That questions and concerns from the Panel regarding outstanding flood issues and concerns be submitted to the Policy and Communications Manager prior to the special scrutiny meeting on 8 February 2018.	Completed
5	18 January 2018	That the Deputy Chief Executive investigate the possibility of adding the Civic Centre to the Local Heritage Asset list and the impact it would have on plans for the building.	Pending (Apr. 18)
6	18 January 2018	That the Panel receive a copy of the Town and Clerk and Chief Executive's 'Lessons Learned' report on the Flood 2015 for information.	Pending (18/19 WP)
7	18 January 2018	That the Annual monitoring report be circulated to the Panel prior to their March meeting.	Pending (Mar. 18)
8	30 November 2017	That Members' concerns regarding flooding be taken into account.	Completed
9	30 November 2017	That the Corporate Director of Economic Development circulate details of occupancy rates within the city centre to the Panel Members	Completed
10	19 October 2017	That the Investment and Policy Manager circulate feedback from the pilot, the scoring sheets and examples of assets added to the Local List	Completed

No.	Meeting Date	Action	Status
		of Non-Designated Heritage Assets to Members of the Panel.	
11	19 October 2017	That an update on the Local List of Non-Designated Heritage Assets be submitted to the Panel for scrutiny in one year's time;	Pending (18/19 WP)
12	19 October 2017	That Members of the Economic Growth Scrutiny Panel be invited to attend any future Development Control Committee training sessions on housing strategy issues.	Completed
13	19 October 2017	That the comments and observations of the Panel, as detailed above from the scrutiny of report ED.34/17, be considered and incorporated into an amended, more transparent and easier to use Planning Obligations Annual Report;	Completed
14	19 October 2017	That representatives of the University of Cumbria be invited to a future meeting of the Panel to give an overview of their position in and commitment to the City.	Pending (April 2018)
15	19 October 2017	That a verbal update on the BIC be given to the Panel as part of their consideration of the Economic Strategy.	Completed
16	7 September 2017	That the Divisional Director be invited to attend a future meeting of the Panel; That the annual scrutiny of Riverside take place in March 2018 and the Panel would then decide the frequency of the future scrutiny of Riverside.	Pending (Apr. 2018)
17	7 September 2017	That representatives from Housing Associations within the Carlisle District be invited to attend a workshop with the Panel.	Pending (Mar. 2018)
18	27 July 2017	That the Overview and Scrutiny Officer circulate a list of working definition of the plans and strategies detailed in the Panel's Work Programme.	Pending (Apr. 2018)
19	27 July 2017	That the Environment Agency and Cumbria County Council be invited to attend a future meeting of the Panel to further update Members on progress.	Completed
21	27 July 2017	That a session dedicated to the scrutiny of the draft Economic Strategy be arranged for autumn 2017.	Completed

4. Work Programme

The minutes of the special Panel to scrutinise Future Flood Risk Management are included in this pack. Panel members may want to review the resolutions and refer them onto Executive for consideration. The panel could then take a view on if an additional report from the Policy and Communications Manager is required to share the resolutions with the Executive, as resolved in the draft minutes.

The Panel's current work programme is attached at **Appendix 1**.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

Issue Contact Officer		Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring									
								15 Jun 17	27 Jul 17	07 Sep 17	19 Oct 17	30 Nov 17	18 Jan 18	01 Mar 18	05 Apr 18
CURRENT MEETING –1 st March 2018															
Housing Strategy Garry Legg			✓				To consider the new information for the Housing Strategy.							✓	
Borderlands Report Jane Meek			✓				Possible agenda item to consider next steps for Borderlands							✓	
Performance Monitoring Reports Gary Oliver	✓						Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	
TASK AND FINISH GROUPS															

Issue Contact Officer		Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring									
								15 Jun 17	27 Jul 17	07 Sep 17	19 Oct 17	30 Nov 17	18 Jan 18	01 Mar 18	05 Apr 18
FUTURE ITEMS															
Riverside Housing Association Jeremy Hewitson				✓			Annual scrutiny of Partner: That the Divisional Director be invited to attend a future meeting of the Panel. That the annual scrutiny of Riverside take place in March 2018 and the Panel would then decide the frequency of the future scrutiny of Riverside.								✓
Heritage Asset Plan			✓				Selected by Panel as area of interest. Work likely to be early 2018. Possible Task and Finish Group approach.								✓
Local Enterprise Partnership Jane Meek				✓			Annual scrutiny of the Partnership								✓
Education and Skills Jane Meek				✓			Panel selected this area for scrutiny. UoC to be invited to discuss this matter.								✓
Regeneration Strategy Jane Meek			✓				Selected by Panel.								✓
Tourism Strategy Jane Meek			✓				Selected by Panel								✓
Enterprise Zone Jane Meek						✓	Update in June 2017. Panel selected for further updates								✓

Issue Contact Officer		Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		15 Jun 17	27 Jul 17	07 Sep 17	19 Oct 17	30 Nov 17	18 Jan 18	01 Mar 18	05 Apr 18
Scrutiny Annual Report Steven O’Keeffe							Draft report for comment before Chairs Group approval								✓
Tourism and Marketing Plan for the Tourist Information Centre Gavin Capstick			✓				That the new Tourism and Marketing Plan for the Tourist Information Centre be added to the Panel's work programme.								✓
Other Key Planning Documents (SPDs) Garry Legg			✓				Various documents, including Affordable Housing SPD, Brownfield register, Dalston Neighbourhood Plan This will be considered for the work programme following on from public consultation.								
Community Infrastructure Levy Garry Legg			✓				Selected by Panel. Awaiting clarification from central Government								
COMPLETED ITEMS															
Enterprise Zone Jane Meek							Update	✓							
Future Flood Risk Management Jane Meek							Andy Brown (Environment Agency) and Doug Coyle (County Council) to report on the options. All members of the other two O&S Panels invited		✓						

Issue Contact Officer		Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		15 Jun 17	27 Jul 17	07 Sep 17	19 Oct 17	30 Nov 17	18 Jan 18	01 Mar 18	05 Apr 18
Economic Strategy Jane Meek			✓				Draft Economic Strategy to be considered		✓						
Relationship with Riverside Jane Meek				✓			Feedback from issues raised at Workshop in February 2017			✓					
Tourist Information Centre Gavin Capstick						✓	Business Plan and Marketing Plan				✓				
Section 106 Monitoring Report Gary Legg						✓					✓				
Budget 2018/19 Alison Taylor						✓	Scrutiny of Budget proposals within the remit of the Panel					✓			
Garden Village Project & Housing Prospectus Garry Legg			✓				Scrutiny involvement to be determined					✓			
Performance Monitoring Reports Gary Oliver	✓						Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	

Issue Contact Officer		Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		15 Jun 17	27 Jul 17	07 Sep 17	19 Oct 17	30 Nov 17	18 Jan 18	01 Mar 18	05 Apr 18
Flood Update Report Darren Crossley				✓		✓	Final comprehensive report						✓		
Portland Square and Chatsworth Square Conservation Area Appraisal and Management Plan Garry Legg			✓				This will be considered for the work programme following on from public consultation.						✓		
Affordable and Specialist Housing SPD Garry Legg/Jeremy Hewitson			✓				This will be considered for the work programme following on from public consultation.						✓		
Economic Strategy Jane Meek			✓				Draft Economic Strategy to be considered		✓				✓		
Future Flood Risk Management Jane Meek				✓			Special Panel 8/2/18 Andy Brown (Environment Agency) and Doug Coyle (County Council) to report on the options. All Members of the two other O&S Panels invited. Second session to involve community groups.		✓						