



COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE

Committee Report

Public

Date of Meeting: 3rd December 2002

Title: FREEDOM OF INFORMATION - PUBLICATION SCHEME

Report of: The City Treasurer

Report reference: Financial Memo 2002/03 No. 89

Summary:

Under the Freedom of Information Act 2000, all public authorities must produce a document detailing the information it makes available to the public – this document is known as a publication scheme. Each Publication Scheme has to be approved by the Information Commissioners Office, and the submission deadline for Local Authorities is 31st December 2002. This scheme will then need to be adopted by Carlisle City Council in February 2003.

An Officer Working Group has been working on this scheme and the proposed draft is attached to this report. The scheme is not yet finalised, and has some areas that still require information from Unit Heads. The final draft of the scheme will be further presented to The Executive on 19th December 2002, incorporating the suggestions from Unit Heads. The final version will be submitted to Full Council for approval, early in 2003 – once the Information Commissioner has endorsed it.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: The Freedom of Information Act 2000; The Freedom of Information Act Implementation Manual; CCC Corporate Plan; Publication Schemes - Approval Documentation

Recommendations:

To receive comments from Community Overview and Scrutiny committee prior to submission to the Executive.

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