

# Community Overview and Scrutiny Panel

Agenda  
Item:

**A.3**

Meeting Date: 31<sup>st</sup> July 2014  
Portfolio: Cross Cutting  
Key Decision: No  
Within Policy and Budget Framework  
Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME  
Report of: Overview and Scrutiny Officer  
Report Number: OS 18/14

## Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

## Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme

## 1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 18<sup>th</sup> July 2014. The following issues fall into the remit of this Panel. The details from the Key Decision document were circulated to Panel Members within the papers for the Panel on 19<sup>th</sup> June and are therefore not attached on this occasion.

**KD.10/14 Business Plan – Arts Centre** – on the agenda of this meeting of the Panel.

**KD.04/14 Playing Pitch Strategy** – on the agenda of this meeting of the Panel.

**KD.05/14 Food Law Enforcement Service Plan** – circulated with the papers for information. Panel Members are invited to contact the Scrutiny Officer should they wish for a briefing with the Environmental Health Manager on the detail of the report.

## 2. References from the Executive

The Executive considered the following items at their meeting on 23<sup>rd</sup> June 2014. All items are included on the agenda and the appropriate minute excerpt is attached to the reports.

- EX.53/14 – Business Plan – Arts Centre
- EX.56/14 – Playing Pitch Strategy
- EX.57/14 – Food Law Enforcement Service Plan (the Panel agreed at their meeting on 19<sup>th</sup> June that this item would be circulated for information only)

## 3. Work Programme

The Panel's current work programme is attached at **Appendix 1** for comment/amendment. The Panel deferred discussion of the 2014/15 work programme items on 19<sup>th</sup> June due to the absence of key Members. Members of the Panel, Portfolio Holders and Senior Officers were asked to give some thought to issues which scrutiny could add value to during the current Civic Year and should consider adding to their Work Programme. Several potential topics for the work programme and/or Task Group work were suggested by the Panel at the end of 2013/14 and at the meeting on 19<sup>th</sup> June and briefing note summarising these are attached to assist Members at **Appendix 2**.

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<b>Appendices attached to report:</b>	<b>1. Community O&amp;S Work Programme 2014/15</b> <b>2. Briefing Note on potential topics for work programme</b>	

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None**

# COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2013/14

Date last revised: 17 July 2014

Appendix 1

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		19 Jun 14	31 Jul 14	11 Sep 14	23 Oct 14	25 Nov 14	15 Jan 15	26 Feb 15	9 Apr 15
CURRENT MEETING – 31 <sup>st</sup> July 2014															
Carlisle’s Sports Strategy							Playing Pitch Strategy.		✓						
Arts Centre		✓					Scrutiny of Business Plan		✓						
Riverside Carlisle				✓			Monitoring key activities and joint working		✓					✓	
TASK AND FINISH GROUPS															
Hate Crime			✓				Monitoring of implementation of recommendations	✓						✓	
FUTURE MEETINGS															
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel	✓		✓		✓		✓	
Carlisle Leisure Ltd							Annual Performance Report			✓					

**Date last revised: 17 July 2014**

## Appendix 1

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Community Safety Partnership	✓		✓				To consider Strategic Assessment 2014 & Partnership Plan 2015/16								
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
Tullie House Trust							Business Plan 2014/15 - 2017/18					✓			
Budget 15/16 – 19/20		✓	✓				Consideration of service implications					✓			
COMPLETED ITEMS															
Mobile Home Act		✓	✓				Pre-decision scrutiny	✓							
INFORMATION ONLY ITEMS															
Details								Date Circulated							
Food Law Enforcement Service Plan								With papers for 31 <sup>st</sup> July meeting							

**Briefing Note****Potential Topics for Work Programme 2014/15****Shaddongate Resource Centre**

COSP received progress reports regarding the development of the Shaddongate Resource and Training centre; and the development of a programme of education, training and positive engagement activities for marginalised and disadvantaged Young people as part of dispersed Foyer activities. Previous reports have explored the opportunities and benefits of linking the two main aims and the reduction of risk through the appointment of an external management agent to run the Shaddongate centre in line with Carlisle City Councils strategic aims and vision for the City. Carlisle YMCA were chosen as the preferred partner in April 2011 and the heads of terms, lease, management agreement and overall responsibility for the operational development and management of the centre transferred to Carlisle YMCA for duration of 5 years (+5) from 1st April 2012.

The Centre officially opened to the public on 22<sup>nd</sup> October 2012.

COSP received an update report in May 2013 and Members may find it timely to put this item back on their work programme to receive a further update, look at financial sustainability, services provided and performance of the Centre.

**Bereavement Services – Book of Remembrance**

The Director of Local Environment suggested this as a topic for a short piece of work. Currently the offices at Richardson Street Cemetery are staffed at the weekend due to the public access to the Book of Remembrance. Members could look at who visits and why, the volume of visitors and what arrangements are made elsewhere in the Country in order to make recommendations on a efficient appropriate service (for example Perth and Kinross display the relevant Books of Remembrance in large windows on public holidays and weekends).

**Play Area Review**

Members have requested that the Panel monitor the implementation of the Play Area Review which was undertaken in 2013/14. Suggestion is that this is placed on the agenda of a future meeting.

**Tullie House 20/20 Bid**

COSP receive the annual business plan for Tullie House usually in November each year. When the report was received in November 2013 Members were informed of the preparation for the Stage 1 bid for submission to the Heritage Lottery Fund in November 2014 to support development of the *Cumbria's 20:20 Museum* vision into a detailed plan and implementation approach capable of attracting capital funding.. The business plan stated that the Trust would need to work closely with the council to ensure the City Council is

fully supportive of all aspects of the redevelopment. Members of COSP may wish to ask for representative from Tullie House to come to earlier meeting with more detail of the draft bid.

### **Asset Based Community Development**

**Asset Based Community Development** (ABCD) is an approach based on the principle of identifying and mobilising individual and community '**assets**', rather than focusing on problems and needs (i.e. '**deficits**').

Successful approaches to asset based working would be expected to produce improved health and social outcomes and would eventually result in improved performance in relation to all the wider determinants of health such as educational achievement and crime reduction.

This may be a topic that a task group could look further rather than an item on a Panel agenda.

### **Homelessness**

The Panel undertook some work on Homelessness in 2010/11. It may be timely to look at the service again, perhaps from a pathway point of view to look at whether the services provided to homeless people are holistic and modern and are reducing repeat presentations to the service.

### **Community Neighbours Programme**

The development of the scheme has been briefing noted in past Performance Reports. The last was received by the Panel in February 2013 stated that "38 volunteers have been recruited to the Community Neighbour Programme; of which 21 are fully trained and disclosure and barring service checked. Eight volunteers are actively working with older people in the urban and rural wards. An apprentice and caseworker have been recruited and new software has been installed to assist with case management, financial/ budget management and reporting.

Members of the Panel last year suggested that this year's panel receive a full update report on the scheme.

### **Other Topics**

Members of the panel last year also suggested the following topics. However the Panel should give consideration as to being more specific about what they chose to look and what value can be added:

- Health Related (possible Children's Health and Wellbeing)
- Food City
- Housing
- Exercise and Sports

**Nicola Edwards**  
**Overview & Scrutiny Officer**  
**July 2014**