

## **EXECUTIVE**

**MONDAY 5 AUGUST 2013 AT 4.00 PM**

### **PRESENT:**

Councillor Glover (Leader)  
Councillor Mrs Martlew (Deputy Leader; and Environment and Transport Portfolio Holder)  
Councillor Ms Quilter (Culture, Health, Leisure and Young People Portfolio Holder)  
Councillor Mrs Riddle (Communities and Housing Portfolio Holder)  
Councillor Dr Tickner (Finance, Governance and Resources Portfolio Holder)  
Councillor Mrs Bradley (Economy and Enterprise Portfolio Holder)

### **OFFICERS:**

Town Clerk and Chief Executive  
Director of Governance  
Director of Resources  
Director of Community Engagement  
Development Manager  
Neighbourhoods and Green Spaces Manager

### **ALSO PRESENT:**

Councillor Mrs Luckley (Chairman of the Community Overview and Scrutiny Panel)  
Councillor Mrs Bowman (Chairman of the Environment and Economy Overview and Scrutiny Panel)  
Councillor Allison (Observer)

### **WELCOME**

The Leader welcomed all those present to the meeting.

### **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of the Deputy Chief Executive; the Director of Economic Development; and the Director of Local Environment.

### **DECLARATIONS OF INTEREST**

There were no declarations of interest affecting the business to be transacted at the meeting.

### **MINUTES**

The Minutes of the meetings of the Executive held on 8 April; 7 and 31 May 2013 were signed by the Chairman as true records of the meetings.

**EX.80/13     PURPLE SACKS REVIEW**  
(Key Decision – KD.01/13)

**Portfolio**     Environment and Transport

**Relevant Overview and Scrutiny Panel**     Environment and Economy

**Subject Matter**

The Deputy Leader; and Environment and Transport Portfolio Holder presented report LE.22/13 concerning a proposed change from the use of purple sacks to wheeled bins for certain residents.

The Deputy Leader; and Environment and Transport Portfolio Holder informed the meeting that improving the quality of the local environment was a corporate priority for the City Council, and the Council had adopted the 'Clean up Carlisle' campaign in 2012.

Significant efforts had been made to improve the quality of street cleansing and to keep the streets clean through investment in new street cleaning machines; new programmes of work; and in education and enforcement to prevent littering and dog fouling. However, despite those improvements, complaints continued to be received about litter from torn refuse sacks in areas without a wheeled bin collection. Important resources were being diverted to deal with the high litter levels created by the sack collections.

Members' attention was drawn to Section 3 which set out proposals to change the purple sack service and so minimise the litter currently created by the purple sacks collection (which sacks were often split open by seagulls, other animals, vermin and would be vandals / criminals). The proposals would also support the 'Clean up Carlisle' campaign and significantly improve the quality of the local environment.

The report set out details of the current costs associated with the purple sack delivery; the annual budget and costs of the proposed service changes; and capital funding considerations. Also included were details of the three options which had been considered in relation to purple sacks:

Option A – Do nothing and leave the service as it is and continue to manage the high levels of litter associated with the collection

Option B – Move the original proposal of the maximum possible number of properties, 3,900 properties onto a wheeled bin collection including properties with front street storage and collection of wheeled bins. Therefore 3,900 properties to move to wheeled bins and 1,638 properties to be provided with reusable gull sacks.

Option C – Move 2,629 purple sack properties identified during the public consultation onto wheeled bins and supply the remaining properties, including those that could have a wheeled bin, with a front street storage and collection with re-usable polypropylene "gull sacks". 2,629 properties to move to wheeled bin collection, 2,856 properties to be given re-usable gull sacks.

Details of the implications of the options were also provided.

By way of compromise, the Deputy Leader; and Environment and Transport Portfolio Holder proposed that the Executive should approve Option C.

A further anticipated benefit was that the improved service would increase the levels of recycling in those areas to meet the good performance in other wheeled bin areas, thus reducing the residual waste presented for collection.

The Environment and Economy Overview and Scrutiny Panel had, on 8 May 2013, considered the matter and resolved:

“(1) That Report LE.13/13 – Migration of Purple Sacks to Wheeled Bin Refuse Collection be noted.

(2) That the Panel agreed that change was required and agreed that Option a (to do nothing) was not an option. With regard to Options b and c the Panel agreed that their preferred option would be Option c as they did not want wheelie bins stored at the front of houses.

(3) That consultation should include Cumbria Fire Service for their advice on storage of waste receptacles at the front of houses so that the Executive were informed of this when they made their decision.

(4) That the recommendations from the Panel be submitted to the Executive for inclusion into the Executive Report “Migration of Purple Sacks to Wheeled Bin Refuse Collection”.”

A copy of Minute Excerpt EEOSP.28/13 had been circulated.

The Chairman of the Environment and Economy Overview and Scrutiny Panel confirmed that the Panel was supportive of change where applicable. Members realised that the proposed changes would be very difficult for some houses, but felt that the supply of gull sacks was a good step forward.

One problem faced by the Council was around encouraging people to use their bins and to recycle more. The Chairman added that the Panel would look at that aspect and hoped to come back to the Executive with recommendations in the future.

In conclusion, the Deputy Leader; and Environment and Transport Portfolio Holder moved the recommendations, which were duly seconded by the Communities and Housing Portfolio Holder.

**Summary of options rejected** Options A and B set out within the report

## **DECISION**

That the Executive:

1. Approved the proposals in Option C to move properties currently provided with a weekly purple sack refuse collection to either fortnightly collections of refuse from a wheeled bin or, where that method of collection was not possible, a weekly collection of refuse contained within a re-usable ‘Gull Sack’.

2. Recommended that the City Council approve the addition of the capital cost, £69,539, of the purchase of additional wheeled bins and gull sacks required to make the changes detailed in Option C to the Capital Programme; and approve the use of salary turnover savings to fund that addition.

## **Reasons for Decision**

Option C:

- Would significantly reduce the littering issues currently caused by the split purple sacks and be consistent with “Clean-up Carlisle”, one of the Council’s key initiatives
- Increase levels of recycling in those areas
- Be better for the environment by supplying reusable containers for waste (gull sacks and wheeled bins)
- It was safer to collect a wheeled bin than a purple sack, therefore the welfare and health and safety of the crews would improve
- Provision of wheeled bins should reduce instances of identity theft
- More cost effective and efficient than the current system

## **EX.81/13      DRAFT MEDIUM TERM FINANCIAL PLAN 2014/15 TO 2018/19** (Key Decision – KD.010/13)

**Portfolio**      Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**      Resources

## **Subject Matter**

The Finance, Governance and Resources Portfolio Holder presented report RD.32/13 concerning the draft Medium Term Financial Plan (incorporating the Corporate Charging Policy) 2014/15 to 2018/19. He advised Members that the Medium Term Financial Plan set out the current framework for planning and managing the Council's financial resources, developing its annual budget strategy and updating its current five year financial plan. The Plan further sought to link the key aims and objectives of the Council, as contained in the Carlisle Plan, to the availability of resources thereby enabling the Council to prioritise the allocation of resources to best meet its overall aims and objectives.

The Medium Term Financial Plan was reviewed annually commencing with the assumptions made in the Budget resolution approved by Council on 5 February 2013. In addition, the Corporate Charging Policy had been reviewed and included within the Medium Term Financial Plan. The Charging Policy provided a framework for potential policy options for each charging area, but recognised the different approaches that might be required for different services and the various influences which needed to be acknowledged in setting individual charges.

The Finance, Governance and Resources Portfolio Holder then explained that the draft Medium Term Financial Plan would be available for consultation with the Resources Overview and Scrutiny Panel. It would then come back to the Executive on 2 September, prior to transmission to Council for approval on 10 September 2013.

In conclusion, the Finance Governance and Resources Portfolio Holder moved the recommendation as set out in the report.

**Summary of options rejected**    None

## **DECISION**

1. That the Report of the Director of Resources (RD.32/13) on the draft Medium Term Financial Plan 2014/15 to 2018/19 be received.
2. That the report be made available for consideration by the Resources Overview and Scrutiny Panel on 29 August 2013.

## **Reasons for Decision**

To consult with the Resources Overview and Scrutiny Panel on the Draft Medium Term Financial Plan 2014/15 to 2018/19

**EX.82/13     DRAFT CAPITAL STRATEGY 2014/15 TO 2018/19**  
(Key Decision – KD.010/13)

**Portfolio**     Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**     Resources

## **Subject Matter**

The Finance, Governance and Resources Portfolio Holder presented report RD.33/13 on the Draft Capital Strategy 2014/15 to 2018/19. He informed Members that the Draft Capital Strategy was a key policy document, intended to direct the Council's Capital Programme and the allocation of resources for the five year period 2014/15 to 2018/19 and would complement and supplement guidance contained in the Medium Term Financial Plan. The Capital Strategy was reviewed annually alongside the Medium Term Financial Plan, commencing with the assumptions made in the Budget Resolution approved by Council on 5 February 2013. The position had been updated to reflect any known changes since that date.

He reminded Members of the objectives of the Capital Strategy in ensuring that capital investment decisions and capital resources contributed to the achievement of the Council's corporate priorities; co-ordinated strategic priorities emerging from service planning and ensuring that investment opportunities were maximised; managed performance and decision making processes to help achieve the best use of available capital resources and setting out processes to monitor and evaluate proposed and actual capital spending on projects to ensure that value for money was obtained. The Strategy had been developed using a number of overarching guidelines.

The Finance, Governance and Resources Portfolio Holder outlined the current capital programme forecasts, reminding Members of the key assumptions which had been considered in making the projections including the Capital Programme of £9.280m for 2013/14 and £4.641m for 2014/15. The impact of the 2012/13 outturn and the carrying forward of budgets into 2013/14 and other adjustments had reduced the programme to £4.655m in 2013/14.

The Finance, Governance and Resources Portfolio Holder indicated that the current capital programme forecast spending on capital projects of around £1m - £2m per annum for years 2016/17 to 2018/19, although past experience had indicated that actual spending would be much higher due, in the main, to the fact that a number of initiatives were still at an early stage of development and had not yet been included in the projections. He identified a number of schemes currently the subject of feasibility studies, including the Asset Review Programme; Vehicle Replacement Programme; and Disabled Facilities Grants, commenting that the position on those schemes would need to be updated during the budget process when an indication of capital schemes coming to fruition and their timing could be made more accurately.

The report further set out an estimated level of capital finance resources which would be generated over the next five years and highlighted the current position regarding borrowing; capital receipts; reserves and balances; Government and other capital grants and external funding; and revenue contributions. Also summarised was the level of capital spending and available financing for the period 2013/14 to 2018/19 which indicated that currently there was approximately £7.4m uncommitted estimated capital resources available to support any future capital programme as at the end of 2018/19.

The Finance, Governance and Resources Portfolio Holder then moved the recommendation set out in the report.

**Summary of options rejected**    None

## **DECISION**

1. That the Report of the Director of Resources (RD.33/13) regarding the draft Capital Strategy 2014/15 to 2018/19 be received.
2. That the draft Capital Strategy be made available for consideration by the Resources Overview and Scrutiny Panel on 29 August 2013.

## **Reasons for Decision**

To consult with the Resources Overview and Scrutiny Panel on the draft Capital Strategy for 2014/15 to 2018/19

**EX.83/13      DRAFT ASSET MANAGEMENT PLAN**  
(Key Decision – KD.012/13)

**Portfolio**      Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**      Resources

## **Subject Matter**

The Finance, Governance and Resources Portfolio Holder presented report RD.31/13 on the draft Asset Management Plan 2013 – 2018.

The Finance, Governance and Resources Portfolio Holder outlined the background to the matter, reminding Members that the draft Asset Management Plan was being updated to reflect the key issues and changes affecting the management and use of the City's property resources, and the impact of the Asset Review Business Plan approved by Council in January 2011 details of which were provided.

The Plan also reported on the current position and performance of the Portfolio and the Asset Disposal Programme.

The Finance, Governance and Resources Portfolio Holder moved the recommendation that Members note the position and approve the updates to the Draft Asset Management Plan in order for it to proceed for consideration by the Resources Overview and Scrutiny Panel and full Council.

**Summary of options rejected**    None

## **DECISION**

That the Executive:

1. Noted the position as set out in Report RD.31/13.
2. Approved the updates to the draft Asset Management Plan in order for it to proceed for consideration by the Resources Overview and Scrutiny Panel, before coming back to the Executive and full Council in September 2013.

## **Reasons for Decision**

To update the Council's Asset Management Plan and the position of the property portfolio in the light of the Asset Review Business Plan and Disposal Programme

**EX.84/13     ARTS CENTRE DEVELOPMENT**  
(Key Decision – KD.015/13)

**Portfolio**     Culture, Health, Leisure and Young People

**Relevant Overview and Scrutiny Panel**     Community

## **Subject Matter**

Pursuant to Minute EX.69/13, the Culture, Health, Leisure and Young People Portfolio Holder submitted report CD.37/13 concerning the potential development of an Arts Centre for Carlisle.

The Culture, Health, Leisure and Young People Portfolio Holder reiterated the background to the matter, commenting upon the long history of exploring the idea of a mid-scale Arts Centre and performance venue in Carlisle. She added that the Carlisle Plan provided a pledge for the development of an Arts Centre within the City.

It was proposed that a venue be identified for an Arts Centre which could:

- bring a new performing arts and entertainment focus into the Carlisle, delivering an offer to the city and its wider hinterland.
- deliver exciting and developing programmes of quality arts and entertainments, aimed at building and broadening audiences.
- offer a varied range of opportunities for Carlisle residents as participants, creators and performers.
- stimulate local talent and build the profile of Carlisle and Cumbria's creative and digital industries sector. That would include supporting emerging, Carlisle based, commercial artists and designers.
- contribute distinctively to Carlisle's visitor offer, linking into, and being a resource for, festivals, events, projects and cultural providers.
- provide the foundation for future developments in arts and entertainment.

Having considered potential venues in Carlisle, the former Fire Station in Rickergate (a substantial building with straight forward structure on a prominent corner site on the edge of the historic quarter) was proposed as the preferred option.

Details of the proposed format; market potential; management and programme aspects; design concept and capital costs; and the anticipated timetable were provided.

The Culture, Health, Leisure and Young People Portfolio Holder reported that this was the first stage of the process and clearly more work was needed on aspects, including the building, revenue stream, consultation with the community and the involvement of external funding opportunities. She further commented upon the considerable support and positive debate which had ensued on the matter.

Following the 1 July 2013 meeting of the Executive, Councillors Ellis, Mrs Prest and Mrs Vasey had called in for scrutiny Executive Decision EX.69/13. The Community Overview and Scrutiny Panel had, on 11 July 2013, considered the decision and resolved "That the matter shall not be referred back to the Executive and the decision shall take effect from the date of this meeting."

At that same meeting, the Panel had resolved that Report CD.40/13 – Arts and Culture Strategy (Arts Centre) be noted.

Copies of Minute Excerpts COSP.47/13 and COSP.52/13 had been circulated.

The Culture, Health, Leisure and Young People Portfolio Holder further drew attention to the Addendum to Report CD.37/13 which outlined the revenue profile for the Arts Centre over a three year period, including the revised profile for the 2013/14 financial year as requested by the Community Overview and Scrutiny Panel on 11 July 2013.

Within the pre build 2013/14 year, £58,000 programme investment would support the delivery of a pilot programme promoting the space, assessing audience / market reaction and testing what worked; and meet costs associated with commissioning artists, materials, infrastructure e.g. staging and lighting, and room hire.

The Chairman of the Community Overview and Scrutiny Panel confirmed that the project was looked at twice during the July 2013 meeting. The reason for the call-in was "concerns over the doubling of capital costs". That figure had increased by over £478k and the questioning was, in the main, around the need for a Business Plan, indication of



revenue costs, the suggestion that the project could be funded from the Asset Review Programme and there being no risk assessment included within the report.

The Portfolio Holder had advised that the programme was at an early stage and, if the figures did not stack up further along the process, the Executive would come back with other proposals. The Environment and Transport Portfolio Holder who also attended believed that the scheme would give a better return on Council funds than present interest rates.

The Chairman added that, following further questioning, Members were satisfied that the Panel would continue to be able to scrutinise the project as it progressed and agreed that it was not necessary to make reference back to the Executive.

The second scrutiny later on the Agenda was principally around the detail of the activities planned for the Centre, which questioning was assisted by the attendance of an Arts Consultant employed by the Council to advise on the project. He felt overall that the Council, particularly if they built up a good relationship with other institutions in the field, had an opportunity to produce a worthwhile facility.

In conclusion, the Chairman reported that she would bring the Addendum referred to above to the Panel's attention when they next met.

In response, the Culture, Health, Leisure and Young People Portfolio Holder welcomed the Chairman's comments. The Executive was very conscious of the need to secure value for money and to create jobs. She gave an assurance that the project would be the subject of robust scrutiny over the coming months.

By moving the recommendations set out in Report CD.37/13 and the Addendum thereto, the Culture, Health, Leisure and Young People Portfolio Holder said that the Council was taking steps towards the provision of a new and exciting initiative for Carlisle.

**Summary of options rejected**    None

## **DECISION**

That the Executive:

1.     Approved the Warwick Street Fire Station for development as an Arts Centre for Carlisle;
2.     Approved the increase in the capital programme from £586,000 to £1,064,500, for recommendation to Council, noting that the increase would be funded from additional capital receipts generated from the Asset Review Programme;
3.     Approved the release of the current budget and re-profiling of the overall scheme, subject to Council approval above, with £50,000 being incorporated within the 2013/14 Capital Programme and £1,014,500 in the 2014/15 Capital Programme;
4.     Delegated authority to the Portfolio Holder for Culture, Health, Leisure and Young People in consultation with the Director of Community Engagement to produce and progress the plans to deliver the Arts Centre as detailed in report CD.37/13.

5. Noted the re profiling of the existing budgets to future years, as detailed in the Addendum to Report CD.37/13.
6. Noted the use of the 2013/14 budget provision to fund current arts activity and for the development of a pilot arts programme.

### Reasons for Decision

Carlisle had a recognised weakness in 'mid-scale' arts and entertainments programmes and, in line with the aim of the Carlisle Plan, now sought to develop a sustainable facility which would act as a focal point for creative arts complementing and supporting the existing offer in and around the City. That was in line with the vision and actions in the Carlisle Plan

The three year profile was provided to satisfy the requirements of the Community Overview and Scrutiny Panel by giving details of how the Arts Centre would be funded and the net revenue contribution that was required from the City Council to pump prime the development of a vibrant arts and cultural facility that showcased the City of Carlisle

### **EX.85/13 CARLISLE EVENTS PROGRAMME BUDGET** (Key Decision – KD.016/13)

**Portfolio** Leader

**Relevant Overview and Scrutiny Panel** Community

### Subject Matter

The Leader reported (CD.45/13) that the 2013/14 Revenue Budget identified a non recurring revenue sum of £75,000 for events and activities. He proposed that the sum be allocated for an enhanced 2013/14 programme of events in support of the Carlisle Plan outputs. The following events had been selected for budget support to achieve those objectives:

Event/activity	est. contribution (£000)
Armed Forces Celebration Events	10
Pageant/Great Fair proclamation	25
Tour of Britain 2013 Stage 2 Start	20
*Carlisle Music City, Classical Music Event & Multicultural Carlisle etc	15
Centennial Rally	5
	75

\*This event had already taken place and the release of the budget would facilitate appropriate internal virements

The budget would, where appropriate, compliment the annual budget of £71,200 to provide the Fireshow, Upperby Gala and Christmas City Events.

The Leader added that all events were, wherever possible, to be augmented by external sponsorship, fundraising and contributions in kind. Any external sponsorship, fundraising or contributions received may allow additional events to be considered for delivery. To that end the City Council had already sourced sponsorship funding from Story Holmes towards the Pageant. Additionally, a countrywide approach had been deployed to seek sponsorship for the Tour of Britain event.

In conclusion, the Leader moved the recommendation which was agreed.

**Summary of options rejected**    None

## **DECISION**

That the Executive agreed to the release of funding of £75,000 approved as part of the 2013/13 Budget for use to deliver and / or enhance events and activities as detailed within Report CD.45/13 which would promote Carlisle.

## **Reasons for Decision**

Carlisle had benefited from a programme of events which raised the City's profile and provided cultural and community benefit for a number of years. Enhancing that programme in line with the Carlisle Plan would increase the City's sports, arts and cultural offer with clear economic benefits

## **EX.86/13      NOTICE OF EXECUTIVE KEY DECISIONS** (Non Key Decision)

**Portfolio**      Cross-Cutting

**Relevant Overview and Scrutiny Panel**      Community; Environment and  
Economy; and Resources

## **Subject Matter**

The Notice of Executive Key Decisions dated 5 July 2013 was submitted for information.

The Asset Review Business Plan Property Reinvestment Acquisition item (KD.017/13) would be considered in private only.

**Summary of options rejected**    None

## **DECISION**

That the Notice of Executive Key Decisions dated 5 July 2013 be noted.

**Reasons for Decision**

Not applicable

**EX.87/13      SCHEDULE OF DECISIONS TAKEN BY OFFICERS**  
(Non Key Decision)

**Portfolio**      Economy and Enterprise; and Environment and Transport

**Relevant Overview and Scrutiny Panel**      Resources

**Subject Matter**

Details of decisions taken by Officers under delegated powers were submitted.

**Summary of options rejected**      None

**DECISION**

That the decisions, attached as Appendix A, be noted.

**Reasons for Decision**

Not applicable

**EX.88/13      JOINT MANAGEMENT TEAM**  
(Non Key Decision)

**Portfolio**      Various

**Relevant Overview and Scrutiny Panel**      Community; Environment and  
Economy; and Resources

**Subject Matter**

The Minutes of the meeting of the Joint Management Team held on 18 June 2013 were submitted for information.

**Summary of options rejected**      None

**DECISION**

That the Minutes of the meeting of the Joint Management Team held on 18 June 2013, attached as Appendix B, be received.

**Reasons for Decision**

Not applicable

**EX.89/13      JOINT MEETING BETWEEN THE EXECUTIVE AND THE PARISH COUNCILS**  
(Non Key Decision)

**Portfolio**      Various

**Relevant Overview and Scrutiny Panel**      Community; Environment and  
Economy; and Resources

**Subject Matter**

The Minutes of the joint meeting between the Executive and representatives of the Parish Councils held on 10 June 2013 were submitted for information.

**Summary of options rejected**      None

**DECISION**

That the Minutes of the joint meeting between the Executive and representatives of the Parish Councils held on 10 June 2013, attached as Appendix C, be received.

**Reasons for Decision**

Not applicable

**EX.90/13      CAPITAL BUDGET OVERVIEW AND MONITORING REPORT – APRIL – JUNE 2013**  
(Non Key Decision)

**Portfolio**      Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**      Resources

**Subject Matter**

The Finance, Governance and Resources Portfolio Holder presented report RD.28/13 providing an overview of the budgetary position of the City Council's capital programme for the period April to June 2013. As at the end of June, expenditure of £855,639 had been incurred which, when considered against the profiled budget of £987,868, equated to an underspend of £102,229.

In accordance with the City Council's Financial Procedure Rules, the Director of Resources was required to report to be Executive on the overall budget position, including the monitoring and control of expenditure against budget allocations and the exercise of virement on a regular basis.

The Finance, Governance and Resources Portfolio Holder added that the 2013/14 programme had been kept to a level that took account of the Council's ability to deliver schemes with regard to capacity and available resources. He further drew attention to the level of carry forwards that had been agreed, pointing out that work was ongoing to continue to monitor the profiling of budgets which would be adjusted to reflect progress in

current capital schemes. It was likely that there would still be a requirement for some carry forwards at the year end due to further slippage and delays on projects.

The Finance, Governance and Resources Portfolio Holder added that the Senior Management Team would provide strategic overview and monitor the effectiveness of the overall programme of work in delivering the Council's priorities and objectives. Technical project support and quality assurance of business cases and associated project management activities would be managed by a Corporate Programme Board chaired by the Chief Executive. In conclusion, he advised that a review of all capital expenditure incurred was ongoing to ensure that the expenditure had been correctly allocated between revenue and capital schemes. That work would facilitate the year end classification of assets.

**Summary of options rejected**    None

## **DECISION**

That the Executive noted the budgetary position and performance aspects of the capital programme for the period April to June 2013, as set out in Report RD.28/13.

## **Reasons for Decision**

To keep Members informed of the budgetary position of the Council's Capital Programme for the period April to June 2013

**EX.91/13      REVENUE BUDGET OVERVIEW AND MONITORING REPORT – APRIL TO JUNE 2013**  
(Non Key Decision)

**Portfolio**      Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**      Resources  
**Subject Matter**

The Finance, Governance and Resources Portfolio Holder presented report RD.29/13 providing an overview of the Council's overall budgetary position for the period April to June 2013 for revenue schemes only.

He summarised the budgetary position as at June 2013 which showed an underspend totalling £219,435; and highlighted the key issues, including performance against the corporate Salary Turnover Savings target; an overspend in Economic Development; parking operations; and income from the City's investments. Members' attention was also drawn to the main variances in the Revenue Budgets of the various Directorates.

The Finance, Governance and Resources Portfolio Holder added that the Council's financial position was affected by a number of external factors which would have a financial impact during the course of the year and ultimately at the year-end, including the general effect of the economic climate on the Council's income streams; fuel prices, energy costs and other inflationary issues; and the effects of the housing market and property prices, especially with regard to income from land charges, rents and building and development control. He added that the Council's financial position would continue to be closely monitored and would be reported more fully in the next quarterly report. It was

important to maintain a prudent approach so as to ensure a sustainable budget position for future years and to avoid any significant variance at the year end.

Members' attention was further drawn to a number of high risk budgets which had been identified as requiring detailed monitoring throughout the year; Section 106 commuted sums currently held by the Council; together with details of the Council's Direction of Travel and action taken by the Director of Resources in writing off bad debts.

The Finance, Governance and Resources Portfolio Holder paid tribute to the Director of Resources and his staff for the very prudent approach adopted, which would ensure a sustainable budget position for future years and avoid significant variance at the year end.

In conclusion, the Finance, Governance and Resources Portfolio Holder moved the recommendations set out in the report.

**Summary of options rejected**    None

## **DECISION**

That the Executive:

1. noted the budgetary and performance position of the Council to June 2013; and
2. noted the action by the Director of Resources to write off bad debts as detailed in paragraph 9 of Report RD.29/13.

## **Reasons for Decision**

To show that the Executive had been informed of the Council's actual financial position compared with the budgeted position and to bring to their attention any areas of concern

**EX.92/13      TREASURY MANAGEMENT APRIL – JUNE 2013**  
(Non Key Decision)

**Portfolio**      Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**      Resources

## **Subject Matter**

The Finance, Governance and Resources Portfolio Holder presented report RD.30/13 providing the regular quarterly report on Treasury Transactions including the requirements of the Prudential Code.

The Portfolio Holder emphasised the difficulties for both the economy as a whole and in terms of securing returns on investment. He paid tribute to the Council's Officers for their work.

Members were asked to receive the report and note the Prudential Indicators as at the end of June 2013.

**Summary of options rejected**    None

## **DECISION**

That Report RD.30/13 be received and the Prudential Indicators noted as at the end of June 2013.

### **Reasons for Decision**

To inform the Executive of various Treasury Management issues

### **EX.93/13      REPRESENTATIVES ON OUTSIDE BODIES** (Non Key Decision)

**Portfolio**      All areas

**Relevant Overview and Scrutiny Panel**      Resources

### **Subject Matter**

Pursuant to Minute EX.60/13, the Leader presented Report GD.39/13 seeking the nomination of Members to serve on various outside bodies. He reminded Members that the Executive had, on 31 May 2013, made appointments to outside bodies. A number of the bodies had not, however, been appointed to due to the sad death of the Leader of the Council, and a Member's resignation from a number of bodies.

The Leader moved the recommendations to fill the vacancies identified as set out at Appendix A to the report.

In addition, representation on the following bodies had been reconsidered following call in by the Community Overview and Scrutiny Panel on 20 June 2013 (Minute COSP.43/13 referred).

The Leader reported that:

#### Cumbria Health Scrutiny Committee:

Following investigation he was satisfied that Councillor Bowditch was making a very good contribution towards the work of the Committee. He had, however, asked Councillor Bowditch to look into links with the Community Overview and Scrutiny Panel, and to discuss that aspect with the Chairman.

#### Downagate Community Centre Management Committee:

Councillor Graham had held both the County and City places on the Management Committee, with Councillor Mrs Parsons having been co-opted onto the Committee last year.

It was considered that such an arrangement may be problematic moving forward, in addition to which the Leader recognised that representation on Community Centre Management Committees was an important mechanism for people to represent their local communities.



The Council had therefore written to the Secretary of Downagata Community Centre Management Committee to investigate the potential nomination of both Councillors Graham and Mrs Parsons to represent the Hayton and Great Corby and Geltsdale Wards on that body. The Executive would so move, subject to acceptance being forthcoming.

Local Government Association – Rural Commission:  
Councillors Tickner and Layden

Tullie House Museum and Art Gallery Trust Board  
Councillor J Mallinson had been nominated and the Leader was sure he would do an excellent job.

The Leader further stated that the appointment of Members to serve on the Market Management Group was dealt with under his Scheme of Delegation. The Leader advised that Councillor Mrs Bradley would replace him on the Group.

**Summary of options rejected**    None

## **DECISION**

That the Executive agreed:

(1) That the City Council's representatives (to fill the vacancies) on the following bodies be as indicated:

<b>Outside Body</b>	<b>Representation</b>
Botcherby Community Centre Management Committee	Councillor Ms Patrick
Carlisle and District Citizens' Advice Bureau Trustee Management Committee	Councillor Ms Franklin
Cumbria Leadership Board	Councillor Glover Councillor Mrs Martlew (substitute)
The District Council's Network Assembly  NOTE: the DCN's Constitution states that the representative is usually the Leader of the Council or someone in an equivalent position	Councillor Glover Councillor Mrs Martlew (substitute)
Local Government Association – General Assembly	Councillor Glover Councillor Mrs Martlew (substitute)
Riverside Carlisle Board  NOTE: Council representatives can remain on the Riverside Board for a maximum of 9 years. Appointments or removals must be made in writing to the Secretary of the Carlisle Housing Association Board	Councillor P Atkinson

North Pennines Area of Outstanding Natural Beauty Partnership	Councillor Mrs Bradley
Solway Firth Partnership Board	Councillor Whalen

(2) That, in response to the call-in of Executive Decision EX.60/13 by the Community Overview and Scrutiny Panel, the Executive had reconsidered and agreed representation on the undernoted bodies as follows:

<b>Outside Body</b>	<b>Representation</b>
<p>Cumbria Health Scrutiny Committee</p> <p>NOTE: This is a joint Scrutiny Committee comprising representatives of the six District Councils in Cumbria and Cumbria County Council. The terms of reference require that Members should be full serving Members of Overview and Scrutiny Panels)</p>	Councillor Bowditch
Downagate Community Centre Management Committee	Councillor Graham; and Councillor Mrs Parsons (subject to the agreement of the Management Committee)
<b>Outside Body</b>	<b>Representation</b>
<p>Local Government Association – Rural Commission</p> <p>NOTE: The Council is entitled to nominate two representatives, either two Members or one Member and one Officer with the first named Member being allocated the vote)</p>	Councillor Tickner Councillor Layden
Tullie House Museum and Art Gallery Trust Board	Councillor Tickner Councillor J Mallinson

(3) That it be noted that Councillor Mrs Bradley would replace the Leader on the Market Management Group.

### **Reasons for Decision**

To make appointments to Outside Bodies for 2013/14

### **PUBLIC AND PRESS**

**RESOLVED** – That in accordance with Section 100A(4) of the Local Government Act 1972 the Public and Press were excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph number (as indicated in brackets against each minute) of Part 1 of Schedule 12A of the 1972 Local Government Act.

**EX.94/13     ASSET REVIEW BUSINESS PLAN PROPERTY REINVESTMENT ACQUISITION**

(Key Decision – KD.017/13)

(Public and Press excluded by virtue of Paragraph 3)

**Portfolio**     Finance, Governance and Resources

**Relevant Overview and Scrutiny Panel**     Resources

**Subject Matter**

The Finance, Governance and Resources Portfolio Holder submitted report RD.20/13 seeking Executive consent to the purchase of a City Centre property in accordance with the aims and objectives of the Asset Review Business Plan.

The Finance, Governance and Resources Portfolio Holder outlined the background to the matter; details of the property in question; and the proposed acquisition.

The Director of Resources further informed Members that the City Council was purchasing the Lease.

In conclusion the Finance, Governance and Resources Portfolio Holder moved the recommendation, which was duly seconded by the Leader.

**Summary of options rejected**     None

**DECISION**

That the Executive approved the release of funding to support the property acquisition identified in report RD.20/13 on the terms and conditions set out in the report.

**Reasons for Decision**

As detailed within Report RD.20/13

**EX.95/13     THE FUTURE OF ON-STREET PARKING ENFORCEMENT**

(Key Decision – KD.019/13)

(Public and Press excluded by virtue of Paragraph 3)

**Portfolio**     Environment and Transport

**Relevant Overview and Scrutiny Panel**     Environment and Transport

**Subject Matter**

The Deputy Leader; and Environment and Transport Portfolio Holder submitted private report RD.23/13 concerning the future of on-street parking enforcement.

The Portfolio Holder provided an overview of the recent history and financial situation in relation to on-street parking enforcement in Carlisle; together with details of the proposed new parking agreement and related issues which may pose risks for the Council. The future financial situation under the terms of the new agreement were also discussed, and

the report concluded that there were advantages to signing a new agreement, subject to issues of concern being satisfactorily resolved.

In conclusion, the Deputy Leader; and Environment and Transport Portfolio Holder moved the recommendations, which were duly seconded by the Finance, Governance and Resources Portfolio Holder.

**Summary of options rejected** Other options set out within report LE.23/13

## **DECISION**

That the Executive:

1. Recommended that a new On Street Parking Agreement (Option C) be entered into with Cumbria County Council, subject to areas of concern set out in Appendix 2, being satisfactorily resolved.
2. Granted delegated authority to the Director of Local Environment, and Director of Governance in conjunction with the Portfolio Holder for Environment and Transport, to make a decision on the suitability of the final agreement.

## **Reasons for Decision**

Reasons as detailed within private Report LE.23/13

(The meeting ended at 4.20 pm)