

## Officer Decisions

A.3

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website [www.carlisle.gov.uk/CMIS/](http://www.carlisle.gov.uk/CMIS/)

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.5/23	<p>Release of Business Rates Section 31 Grant Earmarked Reserve</p> <p>The Council received compensation for loss of business rates income as a result of the COVID-19 pandemic in 2020/21 in the form of a section 31 grant. This grant was credited to the General Fund in accordance with proper accounting practice as opposed to the Collection Fund where business rates income would normally be held. Therefore, there was a deficit on the Collection Fund in 2021/22 which is to be recovered in 2022/23 as a charge to the General Fund. The Section 31 grant was set aside in an earmarked reserve in 2021/22 and is now required to be released to General Fund in 2022/23 to offset the deficit brought forward.</p> <p>The total deficit brought forward is £3,429,462 and the earmarked reserve balance is £3,155,170.</p>	RD26/22 Business Rates Outturn 2021/22	09 January 2023	Corporate Director of Finance and Resources
OD.6/23	<p>Homeless Prevention and Accommodation Services</p> <p>The Homeless Prevention and Accommodation Service team managers of Carlisle City Council have made the attached decisions <b>date</b>, under the express authorisation delegated to relevant officers in accordance with the Council's policy requirements.</p>	Individual assessments of need and vulnerability are considered on a case by case basis to inform decision making; these include personal sensitive information. The assessments are not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person	10 January 2023	Homelessness Prevention and Accommodation Manager

		(including the authority holding that information).		
OD.7/23	<p>Release of S106 Funds to Capital Programme, 11073 18/0490</p> <ul style="list-style-type: none"> <li>• A sum of £15,000 was received from Top Notch Contractors on 23/04/2019 as part of a Section 106 (developer contribution) agreement for a residential development off Holywell Crescent, Carlisle.</li> <li>• The agreement states that the funds were to be utilised for the maintenance and improvement of public open space and play areas at Melbourne Park or Alexandra Drive.</li> <li>• The Healthy City Team intends to use a proportion of these funds to replace an existing cableway (zip wire) at Melbourne Park play area.</li> <li>• The current cableway is approximately 30 years old and has become uneconomic to repair, the other equipment in the play area was replaced in 2015 and remains in very good condition.</li> <li>• Options for replacing the cableway were limited due to restricted space within the play area, which is fenced to prevent the access of dogs. Amendments to an entry point to the site have allowed a longer cableway to specified, maximising the use of space, and providing greater play value.</li> <li>• The project was tendered to suppliers on the authority's Play Areas Framework Agreement, with five return quotations being received. Following assessment of value for money, quality and aesthetics, an order was placed with Sutcliffe Play Ltd to supply and install a new 25 metre cableway for the total of £11,741.21.</li> <li>• Site preparation and removal of the existing cableway will be completed by council staff and local contractors at a cost of £970.00.</li> <li>• The sum of £12,700.00 therefore requires releasing from the S106 contribution to the capital programme for the 2022/23 financial year to allow for works to be completed in late January/early February 2023.</li> </ul>	None	18 January 2023	Deputy Chief Executive
OD.8/23	Hammond's Pond Access Platform - Budget and Receipt of Funds	None	23 January 2023	Deputy Chief Executive

	<ul style="list-style-type: none"> <li>• Carlisle City Council works cooperatively with the Friends of Hammond's Pond to manage the park in the best interests of all users. The Friends received a donation of approximately £50,000 from a local resident in mid-2020, with a request it be used to deliver improvements across the park.</li> <li>• It was decided that the donation should be spent at the same time as a large-scale infrastructure improvement project (funded by S106 monies) was carried out in the park by the Council and agreed that the money should be used to deliver items/park features which would not normally be provided by the Council, but which would be appropriate to the park and enhance its overall character and aesthetic.</li> <li>• Following the successful commissioning and installation of a public art feature, the Hammond's Pond Swans, in 2022, the next project is to provide an accessible pond platform allowing visitors to gain a different perspective of the site and better view the wildlife which inhabits the water.</li> <li>• The project will be based around an existing concrete platform which, although in sound structural condition, can only be accessed via steep steps and has no perimeter guardrail.</li> <li>• A specification was drawn up to construct a raised, anti-slip, deck on the existing concrete base, set level with the adjacent footpath and featuring steel guardrails, allowing unrestricted public access.</li> <li>• The project was tendered via an existing framework agreement and three quotes were received, the most competitive being from Evans Agricultural Contractors Ltd, for the sum of £19,998.00.</li> <li>• A capital code will therefore be set up with a balance of £20,000 to the authority to procure the new platform and a legal agreement is being made with the Friends of Hammond's Pond, in which they commit to transfer the full sum to the council upon completion of the works.</li> </ul>			
OD.9/23	<p>Licensing Decisions taken between 03/01/23 and 31/03/23</p> <p>The Licensing Manager has granted the attached licences or permissions under an express authorisation delegated to her and in accordance with the Council's policy requirements. (can be viewed on the Council website <a href="http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx">http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx</a>)</p>	Applications for various licences. Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.	30 January 2023	Licensing Manager

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