



Business & Transformation Scrutiny Panel

Agenda

Thursday, 06 September 2018 AT 10:00

In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

****A preparatory meeting for Members will be held at 9.15am in the Flensburg Room****

The Press and Public are welcome to attend for the consideration of any items which are public.

Members of the Business & Transformation Scrutiny Panel

Councillor Mrs Birks(Chairman) , Councillors Alcroft, Allison, Mrs Bowman (Vice Chairman), Ellis, Mrs Mallinson, McDonald, and McNulty

Substitutes:

Councillors Bainbridge, Carrigan, Mrs Ellis-Williams, J Mallinson, Shepherd and Mrs Warwick

PART A

To be considered when the Public and Press are present

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest (including declarations of “The Party Whip”)

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any time on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of Previous Meetings

7 - 16

To agree the minutes of the meeting held on 26 July 2018.
(Copy Minutes attached)

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 OVERVIEW REPORT AND WORK PROGRAMME

17 - 22

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officer: Michael Thompson, Overview and Scrutiny Officer

Report: OS.19/18 attached

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2018/19 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of the Executive Key Decisions.

What is the Panel being asked to do?

- Note the items (within the Panel remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise if necessary

A.3 DRAFT ITINERARY FOR EFFICIENCY RELATED INQUIRY DAY**23 - 26**

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support and Resources

Officer: Michael Thompson, Overview and Scrutiny Officer

Report: OS.23/18 attached

Background:

The Overview and Scrutiny Officer to submit draft itinerary for the Efficiency Inquiry Day.

Why is this item on the agenda?

The Panel requested an Inquiry Day on the Efficiency Plan at their meeting on 26 July 2018

What is the Panel being asked to do?

Note the draft itinerary for the forthcoming Efficiency Inquiry Day

A.4 COMMUNITY ASSET TRANSFER POLICY**27 - 48**

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support and Resources

Officer: Steven O'Keeffe, Policy and Communications Manager

Report: PC.16/18 and Minute Excerpt attached

Background:

The Policy and Communications Manager to present a Community Asset Transfer Policy.

Why is this item on the agenda?

The Policy had been developed through a Business and Transformation Task group which had been endorsed by the Panel on 5 December 2017. The matter was considered by the Executive on 20 August 2018.

What is the Panel being asked to do?

Comment on the amended draft Policy and recommend that the executive adopts the Policy and Procedure at their meeting on 17 September 2018.

A.5 REVENUE BUDGET OVERVIEW & MONITORING REPORT - APRIL TO JUNE 2018 49 - 70

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support and Resources

Officer: Alison Taylor, Chief Finance Officer

Report: RD.18/18 and Minute Excerpt attached

Background:

The Chief Finance Officer to submit a report providing an overview of the Council's General Fund revenue budgetary position for the period April to June 2018 which was considered by the Executive on 20 August 2018.

Why is this item on the agenda?

Budget monitoring report

What is the Panel being asked to do?

To note the overall budgetary position for the period April to June 2018.

A.6 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO JUNE 2018 71 - 86

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support and Resources

Officer: Alison Taylor, Chief Finance Officer

Report: RD.19/18 and Minute Excerpt attached

Background:

The Chief Finance Officer to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to June 2018 which was considered by the Executive on 20 August 2018.

Why is this item on the agenda?

Budget monitoring report

What is the Panel being asked to do?

To note the variances contained within the report and the overall budgetary position for the period April to June 2018.

A.7 CORPORATE PLAN

87 - 94

Portfolio: Cross Cutting

Directorate: Corporate Support and Resources

Officer: Gary Oliver, Policy and Performance Officer

Report: PC.17/18 attached

Background:

The Town Clerk and Chief Executive to submit a report providing an overview of the development of a Corporate Plan.

Why is this item on the agenda?

Policy Review/Development

What is the Panel being asked to do?

Note the Corporate Plan and its roles in linking strategic documents and consider and comment on the Key performance Indicators included in the Plan.

A.8 EMPLOYEE OPINION SURVEY 2018

95 - 106

Portfolio: Cross Cutting

Directorate: Corporate Support and Resources

Officer: Gary Oliver, Policy and Performance Officer

Report: PC.18/18 attached

Background:

The Chief Finance Officer to submit a report on the results of the Employee opinion Survey 2018.

Why is this item on the agenda?

Monitoring report

What is the Panel being asked to do?

Consider and comment on the results of the Employee Opinion Survey 2018

PART B
To be considered in Private

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817039 or
rachel.plant@carlisle.gov.uk

A copy of the agenda and reports is available on the Council's website at www.carlisle.gov.uk or
at the Civic Centre, Carlisle.