



# AGENDA

## EXECUTIVE

**MONDAY 25 MARCH 2002 AT 2.00PM**

in the Flensburg Room, Civic Centre, Carlisle

### **Apologies for Absence**

To receive apologies for absence.

### **Public and Press**

- (a) To agree that items of business within Part A of the agenda should be dealt with in public;
- (b) To agree that items of business within Part B of the agenda should be dealt with when the public and press are excluded from the meeting.

### **Declarations of Interest**

Members are invited to declare any personal or prejudicial interests relating to any item on the agenda at this stage.

### **PART A**

To be considered when the Public and Press are present

### **NON-KEY DECISION**

#### **A.1 TRINITY SCHOOL – L'ASSOCIATION EUROPÉENNE**

To receive a presentation from representatives of Trinity School seeking financial assistance towards the cost of hosting a week long European Youth Conference in Carlisle in July 2002.

(Copy correspondence herewith)

## **KEY DECISIONS**

### **A.2 CARLISLE ENTERPRISE CENTRE**

The Head of Economic Development to submit a report reviewing options to give greater financial and managerial freedom to the Carlisle Enterprise Centre to achieve greater cost efficiency.

(Copy Report to follow)

### **A.3 REVIEW OF HOSTEL PROVISION**

The Director of Housing to submit a report on a review of hostel provision.

(Copy Report H.26/02 herewith)

### **A.4 IMPLEMENTING A RACE EQUALITY POLICY**

The Director of Housing to submit a report seeking approval to actions aimed at ensuring the City Council complies with the new "Equality Standard for Local Government."

(Copy Report H.25/02 herewith)

### **A.5 CARLISLE CITY COUNCIL'S DRAFT CORPORATE PLAN**

The Town Clerk and Chief Executive to submit the draft Corporate Plan which will be the subject of an extensive consultation process.

(Copy Report to follow)

### **A.6 LIGHTING PROGRAMME 2002/03**

The Director of Environment and Development to submit a report seeking approval to the programme of new amenity lighting for 2002/03.

(Copy Report to follow)

**A.7 CORPORATE PROPERTY MANAGEMENT AND ASSET MANAGEMENT PLAN**

The Director of Environment and Development to submit a report considering issues in relation to Corporate Property Management and funding of an Asset Management Plan.

(Copy Report to follow)

**A.8 DISCRETIONARY RATE RELIEF**

**This item is not in the Forward Plan and is dependent on the Leader agreeing to take the matter on 25 March 2002**

The City Treasurer to submit a report on a revised rate relief policy for 1 April 2002 to 31 March 2003 subject to formal approval by the City Council.

(Copy Financial Memo 2001/02 No. 148)

**A.9 ORGANISATIONAL ASSESSMENT BEST VALUE REVIEW**

**This item is not in the Forward Plan and is dependent on the Leader agreeing to take the matter on 25 March 2002**

The Town Clerk and Chief Executive to submit a report updating Members on issues relating to the Organisational Assessment Best Value Review.

(Copy Report to follow)

**NON KEY DECISIONS**

**A.10 DRAFT RURAL STRATEGY FOR CARLISLE – “LISTENING TO THE RURAL VOICE”**

To consider a report from the Town Clerk and Chief Executive which outlines the views of the Overview and Scrutiny Committees regarding the above document prepared by the Head of Economic Development.

(Copy Report of Overview and Scrutiny Committees)

**A.11 CONCESSIONARY FARES BEST VALUE REVIEW**

The City Treasurer to submit the final report on the Concessionary Fares Best Value Review. The report has been considered by the Infrastructure Overview and Scrutiny Committee and their views, as contained in Minute IOS.29/02 are attached.

(Copy Financial Memo to follow)

**A.12 DEVELOPING THE HEALTH SCRUTINY ROLE – CONSULTATION**

The Director of Housing to submit a report on the above Department of Health consultation document together with the views of the Community Overview and Scrutiny Management Committee which will be tabled at the meeting.

(Copy Report H.23/02 herewith)

**A.13 DISTRICT AUDIT MANAGEMENT LETTER**

To consider the response from the Corporate Resources Overview and Scrutiny Committee to the District Audit Management Letter.

(Copy Minute Extract and Report TC.33/02 herewith)

**A.14 FORWARD PLAN**

The Forward Plan of key decisions of the Executive for the period 1 April to 31 July 2002 is submitted for consideration.

(Copy Forward Plan herewith)

**A.15 MARKET MANAGEMENT GROUP – MINUTES**

The Minutes of the meeting of the Market Management Group held on 12 March 2002 are submitted for consideration.

(Copy Minutes herewith)

**A.16 PLANNING SERVICES FOR OLDER PERSONS**

The Director of Housing to submit a report seeking the views of the Executive on the Partnership for Health's proposed approach to the commissioning of services for older persons.

(Copy Report H.27/02 herewith)

**A.17 BUDGET VIREMENTS – SEPTEMBER 2001 TO FEBRUARY 2002**

The City Treasurer to submit a report giving details of budget virements from September 2001 to February 2002.

(Copy Financial Memo 2001/02 No. 145 herewith)

**A.18 BAD DEBT WRITE OFFS**

The City Treasurer to submit a report seeking ratification and approval as appropriate with regard to the writing off of bad debts.

(Copy Financial Memo to follow)

**A.19 CHRISTMAS HOLIDAYS 2002**

The Town Clerk and Chief Executive to submit a report on Christmas Holiday arrangements for 2002.

(Copy Report TC.58/02 herewith)

**A.20 APPLICATION FOR LORD MAYORALTY STATUS**

To note the contents of a letter dated 13 March 2002 from the Lord Chancellor indicating that Carlisle had been unsuccessful in its application to be granted a Lord Mayoralty to mark Her Majesty The Queen's Golden Jubilee.

(Copy letter herewith)

**A.21 IEG/PARTNERSHIP STATEMENTS**

The City Treasurer to submit a report on a proposal to join the Cumbria electronic Government partnership.

(Copy Financial Memo to follow)

**PART B**

**To be considered in Private**

**KEY DECISIONS**

- NIL -

## **NON-KEY DECISIONS**

### **B.1 BAD DEBT WRITE OFFS**

The City Treasurer to submit a report detailing individual bad debt cases in respect of Agenda Item A. .  
(Copy Financial Memo to follow)

### **B.2 APPLICATIONS FOR BUSINESS RATES RELIEF**

The City Treasurer to submit a report on applications received for charitable and foot and mouth relief which do not meet the criteria for approval by the City Treasurer under delegated powers.  
(Copy Financial Memo to follow)

### **B.3 VIADUCT ESTATE – DEVELOPMENT OPPORTUNITY**

The Director of Environment and Development to submit a report updating Members on the above.  
(Copy Report to follow)

### **B.4 CARLISLE NORTHERN DEVELOPMENT ROUTE – IMPLICATIONS FOR THE CITY**

The Director of Environment and Development to submit a report on various land and property related issues.  
(Copy Report to follow)

### **B.5 LAND AND PROPERTY TRANSACTIONS**

The Director of Environment and Development to submit a report on land and property transactions.  
(Copy Report to follow)

**Members of the Executive Committee:**

Councillor Mitchelson	(Leader and Promoting Carlisle Portfolio)
Councillor Firth	(Deputy Leader and Economic Prosperity Portfolio)
Councillor Bloxham	(Health and Wellbeing Portfolio)
Councillor L Fisher	(Strategy and Performance Portfolio)
Councillor Geddes	(Corporate Resources Portfolio)
Councillor Pattinson	(Community Activities Portfolio)
Councillor G Prest	(Infrastructure, Environment and Transport Portfolio)
Councillor Stevenson	(Finance and Resources Portfolio)

**Enquiries, requests for reports, background papers etc to Committee Clerk:**

**Stephen Halstead – 817035**

**Ian Dixon – 817033**

**e-mail – [CommitteeServices@carlisle-city.gov.uk](mailto:CommitteeServices@carlisle-city.gov.uk)**

**Notes to Members:**

**Decisions made at this meeting, if not subject to call-in, will become live on 8 April 2002.**