

AGENDA

Executive

Monday, 21 September 2015 AT 16:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of Previous Meetings

To confirm the Minutes of the meetings of the Executive held on 29 June and 27 July 2015.

[Copy Minutes in Minute Book Volume 42(2)]

PART A

To be considered when the Public and Press are present

A.1 NOTICE OF EXECUTIVE KEY DECISIONS

5 - 12

(Non Key Decision)

The Notice of Executive Key Decisions, published on 21 August 2015, is submitted for information.

(Copy Notice herewith)

A.2 SCHEDULE OF DECISIONS TAKEN BY PORTFOLIO HOLDERS

13 - 14

(Non Key Decision)

A Schedule detailing a decision taken by the Culture, Leisure and Young People Portfolio Holder under delegated powers is attached for information.

(Copy Schedule herewith)

Background Papers - Report SD.10/15

A.3 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

15 - 18

(Non Key Decision)

A Schedule detailing decisions taken by Officers under delegated powers is attached for information.

(Copy Schedule herewith)

Background Papers - as detailed within the Schedule

PART B

To be considered when the Public and Press are excluded from the meeting

**B.1 RETHINKING WASTE BUSINESS CASE AND VEHICLE
PROCUREMENT**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

B.2 DISCRETIONARY RATE RELIEF POLICY

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Members of the Executive

Councillor C W Glover (Leader)

Councillor Mrs E B Martlew (Deputy Leader; and Environment and Transport Portfolio Holder)

Councillor Ms A Quilter (Culture, Leisure and Young People Portfolio Holder)

Councillor Mrs J Riddle (Communities, Health and Wellbeing Portfolio Holder)

Councillor Dr L Tickner (Finance, Governance and Resources Portfolio Holder)

Councillor Mrs H M Bradley (Economy, Enterprise and Housing Portfolio Holder)

Enquiries to:

Morag Durham - Tel: 817036

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will become live on 1 October 2015



NOTICE OF EXECUTIVE KEY DECISIONS 21 AUGUST 2015

Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

Publication Dates

21 August 2015	6 November 2015
18 September 2015	13 November 2015
16 October 2015	15 December 2015

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website (www.carlisle.gov.uk). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

Councillor Glover –Leader
Councillor Dr Tickner – Finance, Governance and Resources Portfolio Holder
Councillor Mrs Martlew – Environment and Transport Portfolio Holder
Councillor Mrs Riddle – Communities, Health and Wellbeing Portfolio Holder
Councillor Ms Quilter – Culture, Leisure and Young People Portfolio Holder
Councillor Mrs Bradley – Economy, Enterprise and Housing Portfolio

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Committee Services on 01228 817039 or committeeservices@carlisle.gov.uk.

Index of Active Key Decisions

		Date Decision to be considered:	Date Decision to be taken:
KD.25/15	Review of the Statement of Licensing Policy	24 August 2015 consultation period to include Overview and Scrutiny as appropriate	19 October 2015
KD.26/15	Review of the Statement of Gambling Policy	24 August 2015 consultation period to include Overview and Scrutiny as appropriate	19 October 2015
KD.28/15	Carlisle Plan	24 August 2015 consultation period to include Overview and Scrutiny as appropriate	19 October 2015
KD.31/15	Rethinking Waste Business Case and Vehicle Procurement		21 September 2015

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.25/15
Decision Title:	Review of the Statement of Licensing Policy
Decision to be taken:	The Executive will be asked to consider the draft Statement of Licensing Policy for the period 2016 - 2021
Date Decision to be considered:	24 August 2015 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Governance will be available five working days before the meeting
Contact Officer for this Decision:	Director of Governance, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.26/15
Decision Title:	Review of the Statement of Gambling Policy
Decision to be taken:	The Executive will be asked to consider the draft Statement of Gambling Policy for the period 2016 - 2021
Date Decision to be considered:	24 August 2015 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Governance will be available five working days before the meeting
Contact Officer for this Decision:	Director of Governance, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.28/15
Decision Title:	Carlisle Plan
Decision to be taken:	The Executive will be asked to consider the draft Carlisle Plan and refer the Plan to partners and the community for consultation, before referring on for adoption by Council
Date Decision to be considered:	24 August 2015 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Policy and Communications Manager will be available five working days before the meeting
Contact Officer for this Decision:	Policy and Communications Manager, Carlisle City Council, Civic Centre, Carlisle CA3 8QG
Relevant Portfolio Area:	Leader
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel; Environment and Economy Overview and Scrutiny Panel; Resources Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.31/15
Decision Title:	Rethinking Waste Business Case and Vehicle Procurement
Decision to be taken:	The Executive will be asked to approve the business case for the future recycling collections, including one pass recycling collections, new vehicle fleet procurement and funding options.
Date Decision to be considered:	
Date Decision to be taken:	21 September 2015
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Director of Local Environment will be available five working days before the meeting
Contact Officer for this Decision:	Director of Local Environment, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Mrs Martlew)
Relevant or Lead Overview and Scrutiny Panel:	Environment and Economy Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice prepared by Councillor Colin Glover,
Leader of Carlisle City Council

Date: 21 August 2015

Below is a list of decisions taken by Individual Portfolio Holders acting under delegated powers, full details can be viewed on the Council's website www.carlisle.gov.uk:

PF.013/15 Leisure Contract Market Engagement and Procurement

Portfolio Holder who made Decision: Cllr Anne Quilter, Culture, Leisure and Young People

Portfolio Area: Culture, Leisure and Young People.

Subject Matter:

Following Executive Decision EX.71/15, a period of Market Engagement has been undertaken to quantify market interest, and issues options relating to the early retender of Carlisle City Council's Leisure Contract.

V4 Services led this process on behalf of Carlisle City Council and a report will be prepared outlining the findings of the Market Engagement exercise and recommendations for next steps. This will be considered by the City Council's Executive on the 19th October 2015.

As the early retender may offer significant potential savings for the Council and the opportunity to improve facilities more rapidly, it may be beneficial to progress proposals as swiftly as possible (while still adhering to a rigorous and robust procurement process).

To that end it is proposed that the same V4 services report is sent to the Community Overview and Scrutiny Panel (COSP) on the 15th October 2015, in advance of Executive consideration on the 19th October 2015.

This will allow COSP to give due consideration to the report and offer input to the Executive without a further 2 month period (which would otherwise be necessary to complete the Executive and COSP committee cycles).

Summary of Options rejected: Seeking Executive consideration, before Community Overview and Scrutiny Panel, and then returning to Executive for final approval. This was rejected as seeking the input of COSP immediately can help speed the decision making process.

DECISION

To submit a report detailing the findings and recommendations from Leisure Contract Market Engagement exercise to COSP on the 15th October 2015 in advance of Executive consideration on the 19th October 2015.

Reasons for Decision

To speed up the consultation, decision making and approval process to ensure the City Council can maximise the benefits and savings of any early retender.

Date Decision Made: 08/09/2015 **Implementation Date:**

Officer Decisions

A.3

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Subject Title	Subject Matter:	Reports and Background Papers considered:	Date Decision Taken	Decision Maker
OD.112/15	Licensing Decisions between 7 August 2015 and 14 August 2015	The Licensing Manager of Carlisle City Council has considered the applications for licences and permissions received between 7 August 2015 and 14 August 2015 (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	14-Aug-15	Licensing Manager
OD.113/15	Street trading in prohibited area	Consideration of request for consent to trade as a coffee vendor on the Sands' Car Park which is a prohibited area for street trading by virtue of 'Street Trading Order of 25 June 1996'.	None	15-Jul-15	Licensing Manager
OD.114/15	Repair and Renewal Grant Award	<p>The Repair and Renew Grant (RRG) scheme has been established to provide grants of up to £5,000 to homeowners and businesses that have been flooded between 1 April 2013 and 31 March 2014, to implement flood resistance and/ or resilience measures to minimise the impact of any future floods.</p> <p>Applicants have submitted applications, which have been appraised an officer group, which includes: Policy & Communications Manager, Carlisle City Council Drainage & Surface Water Officer, Cumbria County Council Flood & Coastal Risk Management Adviser, Environment Agency Network Engineer, United Utilities (RRG004 only)</p>	Application received - Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act	18-Aug-15	Policy and Communications Manager

Decision Ref No	Subject Title	Subject Matter:	Reports and Background Papers considered:	Date Decision Taken	Decision Maker
OD.115/15	Licensing Decisions between 14 August 2015 and 21 August 2015	The Licensing Manager of Carlisle City Council has considered the applications for licences and permissions received between 14 August 2015 and 21 August 2015 (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	21-Aug-15	Licensing Manager
OD.116/15	Request for Lease	Stall 49, Market Hall, Scotch Street, Carlisle	None	02-Sep-15	Property Services
OD.117/15	Licence to Network Rail re works to Eden Viaduct	Licence to Network Rail for temporary compound and access rights Bitts Park, Carlisle in connection with works to Eden Viaduct for the sum of £15,000 plus works	None	22-Jul-15	Property Services Manager
OD.118/15	Licensing Decisions between 21 August 2015 and 4 September 2015	The Licensing Manager of Carlisle City Council has considered the applications for licences and permissions received between 21 August 2015 and 4 September 2015 (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	07-Sep-15	Licensing Manager
OD.119/15	The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002, adopted Housing Assistance Policy July 2013.	The Private Sector Housing Technical Team Manager at Carlisle City Council has considered applications for 11 Disabled Facility Grants in the period July/August 2015. Total grant sum approved £50900.73	Housing Renewal Assistance Policy 2013 Occupational Therapist referral for each client 11 individual DFG applications	07-Sep-15	Private Sector Housing Technical Team Manager
OD.120/15	Repair and Renewal Grant	Variation of grant paid to RRG11	None	07-Sep-15	Policy & Commu

Decision Ref No	Subject Title	Subject Matter:	Reports and Background Papers considered:	Date Decision Taken	Decision Maker
OD.121/15	Contract for stage and technical support for Christmas Lights Switch On	Prices were sought from local suppliers for the provision of a stage and technical support for the Christmas Lights Switch On. The works include: Stage HD LED giant screen Crew - to include sound and lighting operators, spotlight operator Cameras, operators, broadcast van and ability to play out advertising All PA and Sound equipment Lighting Wireless Comms and radios Mojo Barrier Backline and monitoring	None	24-Aug-15	Policy and Communications Manager

