



# AGENDA

## **CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE THURSDAY 24 OCTOBER 2002 AT 2.00PM in the Flensburg Room, Civic Centre, Carlisle**

**\*\*Briefing meeting will be at 1.30pm in the Flensburg Room\*\***

### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

### **Public and Press**

To agree that items of business within Part A of the agenda should be dealt with in public.

### **Declarations of Interest (including declarations of "The Party Whip")**

Members are invited to declare any personal interests, any personal interests which are prejudicial and any declarations of "The Party Whip", relating to any item on the agenda at this stage.

### **Minutes of previous meetings**

To approve and sign the minutes of the meeting held on 1 August 2002 [Copy minutes in Minute Book Volume 29(2)]

To note the minutes of the meeting held on 5 September 2002 [Copy minutes herewith].

## **PART A**

**To be considered when the Public and Press are present**

### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

### **A.2 WORK PROGRAMME**

To review whether items are proceeding according to programme; to review likely length of upcoming Agendas, to consider capacity issues and to prioritise accordingly if appropriate.

(Copy updated Work Programme herewith)

### **A.3 MONITORING OF FORWARD PLAN ITEMS RELEVANT TO THIS COMMITTEE**

To note the enclosed extracts from the Forward Plan for 1 October 2002 to 31 January 2003 highlighting issues within the ambit of this Committee.

(Copy Report TC.204/02 herewith)

### **A.4 AREA WORKING OVERVIEW AND SCRUTINY REVIEW**

To consider a background report in order to agree the next steps to this Review.

(Copy Report TC.166/02 herewith)

### **A.5 BUDGET POLICY ISSUES**

#### **(a) TIMETABLE UPDATE**

Pursuant to Minute EX.279/02, the City Treasurer to submit a report detailing a timetable update for the 2003/04 Budget.

(Copy Minute Excerpt and Financial Memo 2002/03 No.56 herewith)

#### **(b) COMMUNICATIONS BUDGET SAVINGS**

Pursuant to Minute EX.244/02, the Town Clerk and Chief Executive to submit a report containing options for savings from the operational budget held by the Communications Unit.

(Copy Minute Excerpt and Report TC.175/02 herewith)

**~~(c)~~ BUDGET ISSUES – DEPARTMENT OF ENVIRONMENT AND DEVELOPMENT**

Pursuant to Minute EX.245/02, the Director of Environment and Development to submit a report on options for budget savings following the Budget Statement by the Executive.

(Copy Minute Excerpt and Report EN.97/02 herewith)

**~~(d)~~ TOWN TWINNING FINANCIAL POLICY OPTIONS**

Pursuant to Minute EX.246/02, the City Solicitor and Secretary to submit a report on financial policy options in respect of the Town Twinning Budget.

(Copy Minute Excerpt and Report TC.142/02 herewith)

**~~(e)~~ CORPORATE PUBLICATIONS BUDGET REVIEW**

Pursuant to Minute EX.247/02, the Town Clerk and Chief Executive to submit a report on a budget review for the Corporate Publications budget.

(Copy Minute Excerpt and Report TC.159/02 herewith)

**~~(f)~~ BEST VALUE BUDGET REVIEW**

Pursuant to Minute EX.248/02, the Town Clerk and Chief Executive to submit a report reviewing the Best Value budget.

(Copy Minute Excerpt and Report TC.158/02 herewith)

**~~(g)~~ BUSINESS AND ENTERPRISE SUPPORT BUDGET AREA**

Pursuant to Minute EX.280/02, the Head of Economic Development to submit a report on potential savings on the Business and Enterprise Support Budget.

(Copy Minute Excerpt and Report EDU.16/02 herewith)


**~~(h)~~ ADVICE AGENCIES**

Pursuant to Minute EX.281/02, the Director of Leisure and Community Development to submit a report reviewing the operation of and the proposed funding for the advice agencies in Carlisle.

(Copy Minute Excerpt and Report LCD.28/02 herewith)

Brian  
X 7303

## **(i) LOCAL LAND AND PROPERTY GAZETEER AND NATIONAL LAND INFORMATION SERVICE**



Pursuant to Minute EX.282/02, the City Solicitor and Secretary and City Treasurer to submit a report on proposals to create a local land property gazeteer and to achieve compatibility of the land charges services with national land information service.

(Copy Minute Excerpt and Report TC.191/02 herewith)

## **(j) LOCAL STRATEGIC PARTNERSHIP CO-ORDINATOR – EXTENSION OF CONTRACT**

Pursuant to Minute EX.283/02, the Town Clerk and Chief Executive to submit a report seeking approval to an extension of the contract for the Local Strategic Partnership Co-ordinator.

(Copy Minute Excerpt and Report TC.194/02 herewith)

## **(k) REVIEW OF CHARGES 2003/04 – HIRE OF CIVIC CENTRE, ETC**

Pursuant to Minute EX.284/02, the City Solicitor and Secretary and City Treasurer to submit a report summarising proposed increases in charges in respect of Hire of Civic Centre, purchase of Council Minutes and matters relating to electoral registers.

(Copy Minute Extract and Report TC.195/02 – Financial Memo 2002/03 No.55 herewith)

## **(l) HOUSING GENERAL FUND – REVIEW OF CHARGES 2003/04**

Pursuant to Minute EX.285/02, the City Treasurer and Director of Housing to submit a report advising Members of the proposed increase in charges for Hostels, including supporting people charges.

(Copy Minute Excerpt and Financial Memo 2002/03 No.50 – H.61/02 herewith)

## **(m) REVIEW OF LOCAL LAND CHARGES AND SEARCH FEES 2003/2004**

Pursuant to Minute EX.243/02, the City Solicitor and Secretary and City Treasurer to submit a report summarising proposed increases in charges in respect of dealing with Local Searches and Enquiries.

(Copy Minute Excerpt and Report TC.135/02 – Financial Memo 2002/03 No.42 herewith)

**(n) LICENSING CHARGES REVIEW**

Pursuant to Minute EX.286/02, to note the report from the City Solicitor and Secretary relating to the annual review of licensing charges which will be submitted to the next meeting of the Licensing Panel for approval.  
(Copy Minute Excerpt and Report TC.190/02 herewith)

**(o) ECONOMIC DEVELOPMENT CHARGES REVIEW**

The Head of Economic Development and City Treasurer to submit a report on a review of charges for 2003/04.  
(Copy Report EDU.23/02 and Financial Memo 2002/03 No.60 herewith)

**(p) LEISURE FACILITIES CHARGES REVIEW**

The Director of Leisure and Community Development to submit a report on a review of charges for 2003/04 for Leisure Services and Bereavement Services.  
(Copy Report LCD.17/10 herewith)

**(q) COMMUNITY CENTRES RATIONALISATION**

The Director of Leisure and Community Development to submit a report on rationalisation of Community Centres  
(Copy Report to follow)

**PART B**

**To be considered in Private**

- Nil -

**Members of the Corporate Resources Overview and Scrutiny Committee:**

**Conservative:** Bain, Bowman (Vice Chairman), Jefferson, Joscelyne, Mallinson J

**Labour:** Bradley, Styth.

**Liberal Democrat and Independent:** Guest (Chairman)

*Substitutes: Fisher S, Knapton, Mallinson E (Conservative), Stothard, Watson C (Labour), Farmer (Liberal Democrat and Independent).*

**Enquiries, requests for reports, background papers, etc to Committee Clerk: Ian Dixon - 817033**

**Notes to Members:** Briefing meeting will be held at 1.30pm in the Flensburg Room