



# **NOTICE OF EXECUTIVE KEY DECISIONS**

**18 SEPTEMBER 2015**

## Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

### Publication Dates

21 August 2015	6 November 2015
18 September 2015	13 November 2015
16 October 2015	15 December 2015

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website ([www.carlisle.gov.uk](http://www.carlisle.gov.uk)). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant\* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

\*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

- Councillor Glover –Leader
- Councillor Dr Tickner – Finance, Governance and Resources Portfolio Holder
- Councillor Mrs Martlew – Environment and Transport Portfolio Holder
- Councillor Mrs Riddle – Communities, Health and Wellbeing Portfolio Holder
- Councillor Ms Quilter – Culture, Leisure and Young People Portfolio Holder
- Councillor Mrs Bradley – Economy, Enterprise and Housing Portfolio

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Committee Services on 01228 817039 or [committeeservices@carlisle.gov.uk](mailto:committeeservices@carlisle.gov.uk).

## **Index of Active Key Decisions**

		Date Decision to be considered:	Date Decision to be taken:
KD.035/15	Purchase of ex demonstration vehicles		19 October 2015
KD.25/15	Review of the Statement of Licensing Policy	24 August 2015 consultation period to include Overview and Scrutiny as appropriate (EX.90/15)	19 October 2015
KD.26/15	Review of the Statement of Gambling Policy	24 August 2015 consultation period to include Overview and Scrutiny as appropriate (EX.91/15)	19 October 2015
KD.28/15	Carlisle Plan	24 August 2015 consultation period to include Overview and Scrutiny as appropriate (EX.93/15)	19 October 2015
KD.32/15	Clean Neighbourhood Enforcement Policy	19 October 2015 consultation period to include Overview and Scrutiny as appropriate	16 November 2015
KD.33/15	Budget Process 2016/17	16th November 2015, 7th December 2015, 14th December 2015 and 13th January 2015 consultation period to include Overview and Scrutiny as appropriate	16th November 2015, 7th December 2015, 14th December 2015 and 13th January 2015

## **Index of Active Key Decisions**

Date Decision to be  
considered:

Date Decision to be  
taken:

KD.34/15

Leisure Contract

19 October  
2015

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### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.035/15
Decision Title:	Purchase of ex demonstration vehicles
Decision to be taken:	The Executive will be asked to approve the supply of an ex demonstration vehicle from one supplier
Date Decision to be considered:	
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Director of Local Environment will be available five working days before the meeting
Contact Officer for this Decision:	Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Mrs Martlew)
Relevant or Lead Overview and Scrutiny Panel:	Environment and Economy Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website [www.carlisle.gov.uk](http://www.carlisle.gov.uk).

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.25/15
Decision Title:	Review of the Statement of Licensing Policy
Decision to be taken:	The Executive will be asked to consider the draft Statement of Licensing Policy for the period 2016 - 2021
Date Decision to be considered:	24 August 2015 consultation period to include Overview and Scrutiny as appropriate (EX.90/15)
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	Report GD.50/15 - Draft Statement of Licensing Policy 2016-2021 on 24 August 2015
Contact Officer for this Decision:	Director of Governance, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.26/15
Decision Title:	Review of the Statement of Gambling Policy
Decision to be taken:	The Executive will be asked to consider the draft Statement of Gambling Policy for the period 2016 - 2021
Date Decision to be considered:	24 August 2015 consultation period to include Overview and Scrutiny as appropriate (EX.91/15)
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	Report GD.51/15 - Draft Statement of Gambling Policy 2016 - 2019 on 24 August 2015
Contact Officer for this Decision:	Director of Governance, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.28/15
Decision Title:	Carlisle Plan
Decision to be taken:	The Executive will be asked to consider the draft Carlisle Plan and refer the Plan to partners and the community for consultation, before referring on for adoption by Council
Date Decision to be considered:	24 August 2015 consultation period to include Overview and Scrutiny as appropriate (EX.93/15)
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	Report PC.11/15 - Carlisle Plan 2015 - 2018 on 24 August 2015
Contact Officer for this Decision:	Policy and Communications Manager, Carlisle City Council, Civic Centre, Carlisle CA3 8QG
Relevant Portfolio Area:	Leader
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel; Environment and Economy Overview and Scrutiny Panel; Resources Overview and Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.



### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.32/15
Decision Title:	Clean Neighbourhood Enforcement Policy
Decision to be taken:	The Executive will be asked to consider the revised Clean Neighbourhood Enforcement Policy and, if satisfied, endorse its proposals.
Date Decision to be considered:	19 October 2015 onsultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	16 November 2015
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Director of Local Environment will be available five working days before the meeting
Contact Officer for this Decision:	Director of Local Environment, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Mrs Martlew)
Relevant or Lead Overview and Scrutiny Panel:	Environment and Economy Overview and Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

## **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.33/15
Decision Title:	Budget Process 2016/17
Decision to be taken:	<p>The Executive will be asked to:</p> <p>Consider strategic financial issues arising from the budget setting process</p> <p>(a) Budget Update – Revenue Estimates including spending pressures and savings (16th November 2015)</p> <p>(b) Individual Charges Reviews (Local Environment, Governance &amp; Resources , Economic Development, Chief Executive &amp; Deputy Chief Executive) (16th November 2015)</p> <p>(c) New Capital Spending Proposals and Provisional Capital Programme (16th November 2015)</p> <p>(d) Corporate Assets – Repair and Maintenance Programme (16th November 2015)</p> <p>(e) Treasury Management and Prudential Borrowing Implications (10th November 2015)</p> <p>(f) Consideration of Overview and Scrutiny Consultation feedback (7th December 2015)</p> <p>(g) Draft Revenue Support Grant Settlement (if available) (14th December 2015)</p> <p>(h) Summary Overall Revenue and Capital Position (if required) including decision on Business Rate Pooling (14th December 2015)</p> <p>(i) Draft Treasury Management and Investment Strategy including MRP Strategy (14th December 2015)</p> <p>(j) Executive Draft Budget Proposals for consultation (14th December 2015)</p> <p>(k) Final Revenue Support Grant and Final Revenue Budget Summary (if required) (13th January 2016)</p> <p>(l) Provisional Capital Programme (13th January 2016)</p> <p>(m) Treasury Management and Investment Strategy including MRP Strategy (13th January 2016)</p> <p>(n) Consideration of Final Budget Consultation (13th January 2016)</p> <p>(o) Executive's Final Budget Proposals (13th January 2016)</p>
Date Decision to be considered:	16th November 2015, 7th December 2015, 14th December 2015 and 13th January 2015 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	16th November 2015, 7th December 2015, 14th December 2015 and 13th January 2015

Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Resources will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel, Community Overview and Scrutiny Panel and Environment and Economy Overview and Scrutiny Panel for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.34/15
Decision Title:	Leisure Contract
Decision to be taken:	The Executive will be asked to consider the recommendations of the V4 Services led early market engagement and consider Carlisle City Council's next steps regarding procurement of a new Leisure Contract and its implications for facilities development
Date Decision to be considered:	
Date Decision to be taken:	19 October 2015
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Culture, Leisure and Young People (Councillor Ms Quilter)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice prepared by Councillor Colin Glover,  
Leader of Carlisle City Council

Date: 18 September 2015