

AGENDA

EXECUTIVE

TUESDAY 30 AUGUST 2011 at 12.00 NOON*
in the Flensburg Room, Civic Centre, Carlisle

PLEASE NOTE THE CHANGE TO THE TIME OF THE MEETING

Apologies for Absence

To receive apologies for absence.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Declarations of Interest

Members are invited to declare any personal interests, and any personal interests which are prejudicial, relating to any item on the agenda at this stage.

PART A

To be considered when the Public and Press are present

KEY DECISIONS

A.1 DRAFT MEDIUM TERM FINANCIAL PLAN (INCORPORATING THE CORPORATE CHARGING POLICY) 2012/13 TO 2016/17

The Assistant Director (Resources) to submit a report seeking consideration of the draft Medium Term Financial Plan to guide the Council's forward financial planning process. The matter was considered by the Resources Overview and Scrutiny Panel on 25 August 2011.

(Copy Report RD.27/11 herewith and Minute Extract to follow)

A.2 DRAFT CAPITAL STRATEGY 2012/13 TO 2016/17

The Assistant Director (Resources) to submit a report seeking consideration of the draft Capital Strategy 2012/13 to 2016/17. The matter was considered by the Resources Overview and Scrutiny Panel on 25 August 2011.

(Copy Report RD.28/11 herewith and Minute Extract to follow)

A.3 DRAFT ASSET MANAGEMENT PLAN 2011 - 2016

The Assistant Director (Resources) to submit a report on the Draft Asset Management Plan for the forthcoming period, in tandem with the Council's Medium Term Financial Strategy. The matter was considered by the Resources Overview and Scrutiny Panel on 25 August 2011.

(Copy Report RD.38/11 herewith and Minute Extract to follow)

A.4 CORE STRATEGY ISSUES AND OPTIONS PAPER

The Assistant Director (Economic Development) to submit a report on the Core Strategy Issues and Options paper. The matter was considered by the Environment and Economy Overview and Scrutiny Panel on 28 July 2011.

(Copy Report ED.25/11 and Minute Extract herewith)

A.5 DISCRETIONARY RATE RELIEF POLICY

(The Leader has agreed to this key decision item being considered at this meeting, although not in the Forward Plan)

The Assistant Director (Community Engagement) to submit a report proposing changes to the Discretionary Rate Relief Policy. The report will be available for consideration by the Community Overview and Scrutiny Panel.
(Copy Report CD.09/11 herewith)

<p><i>This item is likely to be considered again by the Executive. Members and Officers are asked to retain their copy of the report for future meetings.</i></p>
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A.6 REVIEW OF HOSTEL CHARGES 2011/12

(The Leader has agreed to this key decision item being considered at this meeting, although not in the Forward Plan)

The Assistant Director (Community Engagement) to submit a report setting out reviewed charges for the Hostel services falling within the responsibility of the Community Engagement Directorate.
(Copy Report CD.10/11 herewith)

NON KEY DECISIONS

A.7 FORWARD PLAN

The Forward Plan of key decisions for the period 1 August 2011 to 30 November 2011 is submitted for information.

The Assistant Director (Economic Development) was scheduled to report on the Botchergate Conservation Area Appraisal and Management Plan (KD.022/11). Further work is required and the matter is therefore deferred.

A.8 SCHEDULE OF DECISIONS TAKEN BY PORTFOLIO HOLDERS

A Schedule of Decisions taken by Portfolio Holders under delegated powers is attached for information.

(Copy Schedule herewith)

A.9 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

A Schedule of Decisions taken by Officers under delegated powers is attached for information.

(Copy Schedule herewith)

A.10 REFERENCES FROM THE AUDIT COMMITTEE

To consider the following references:

(a) AUC.53/11 – Future of the Work of the Audit Practice

(b) AUC.54/11 – Audit Services Progress Report

(Copy Minute Excerpts herewith)

A.11 JOINT MANAGEMENT TEAM MINUTES

The Minutes of the meetings of the Joint Management Team held on 16 June and 7 July 2011 are submitted for information.

(Copy Minutes herewith)

A.12 CUMBRIA LEADERSHIP BOARD

The Minutes of the meeting of the Cumbria Leadership Board held on 27 May 2011 are submitted for information.

(Copy Minutes herewith)

A.13 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT – APRIL – JUNE 2011

The Assistant Director (Resources) to submit the first quarter Capital Monitoring Report covering the period April to June 2011. The matter was considered by the Resources Overview and Scrutiny Panel on 25 August 2011.

(Copy Report RD.30/11 herewith and Minute Excerpt to follow)

A.14 REVENUE BUDGET OVERVIEW AND MONITORING REPORT – APRIL TO JUNE 2011

The Assistant Director (Resources) to submit the first quarter Revenue Monitoring Report covering the period April to June 2011. The matter was considered by the Resources Overview and Scrutiny Panel on 25 August 2011.
(Copy Report RD.31/11 herewith and Minute Extract to follow)

A.15 TREASURY MANAGEMENT APRIL – JUNE 2011

The Assistant Director (Resources) to submit the regular quarterly report on Treasury Transactions, including the requirements of the Prudential Code.
(Copy Report RD.40/11 herewith)

A.16 2011/12 QUARTER 1 CORPORATE PLAN PERFORMANCE REPORT

The Policy and Communications Manager to submit a report presenting the City Council's performance for the 1st quarter, April to June 2011, as measured by a number of actions, risks and performance indicators.
(Copy Report PPP.11/11 herewith)

A.17 BAD DEBT WRITE OFFS FOR NNDR, COUNCIL TAX AND DEBTORS (INCLUDING PENALTY CHARGE NOTICES)

The Assistant Director (Resources) to submit a report on bad debt write offs for NNDR, Council Tax and Debtors (including Penalty Charge Notices).
(Copy Report RD.41/11 herewith)

A.18 DISPOSAL OF LAND FOR AFFORDABLE HOUSING, DALTON AVENUE, RAFFLES, CARLISLE

The Assistant Director (Resources) and Assistant Director (Community Engagement) to submit a report outlining a proposal to provide affordable housing on land at Dalton Avenue, Raffles, Carlisle.
(Copy Report RD.36/11 and CD.11/11 herewith)

PART B

To be considered in Private

KEY DECISIONS

B.1 ENFORCEMENT ACTION UPDATE

This report is not for publication by virtue of paragraphs 3 and 6 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to:

(3) information relating to the financial or business affairs of any particular person (including the authority holding that information) and

(6) information which reveals that the authority proposes: a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.

(The Leader has agreed to this key decision item being considered at this meeting, although not in the Forward Plan)

The Assistant Director (Economic Development) to submit a report providing an update on current and proposed enforcement issues. The matter was considered by the Development Control Committee on 19 August 2011.
(Copy Report ED.29/11 and Minute Excerpt herewith)

NON KEY DECISIONS

B.2 LAND AND PROPERTY TRANSACTIONS

(a) DISPOSAL OF LAND FOR AFFORDABLE HOUSING, DALTON AVENUE, RAFFLES, CARLISLE

This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Assistant Director (Resources) and Assistant Director (Community Engagement) to submit a report updating Members on the disposal of land for affordable housing.
(Copy Report RD.36/11 and CD.11/11 herewith)

(b) TRANSFER OF SEWAGE TREATMENT WORKS

This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Assistant Director (Resources) to submit a report seeking the transfer of the Council's Sewage Treatment Works.
(Copy Report RD.39/11 herewith)

B.3 RECOGNITION OF LOCAL BUSINESS

This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Assistant Director (Governance) to submit a report concerning recognition of a local business.
(Copy Report GD.50/11 herewith)

B.4 BAD DEBT WRITE OFFS FOR NNDR, COUNCIL TAX AND DEBTORS (INCLUDING PENALTY CHARGE NOTICES)

This report is not for publication by virtue of paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Assistant Director (Resources) to submit a report detailing individual bad debts which are the subject of the report above.
(Copy Appendices to Report RD.41/11 herewith)

Members of the Executive:

Councillor Mitchelson	(Leader's Portfolio)
Councillor J Mallinson	(Governance and Resources Portfolio Holder)
Councillor Bloxham	(Environment and Housing Portfolio Holder)
Councillor M Bowman	(Economic Development Portfolio Holder)
Councillor Ellis	(Performance and Development Portfolio Holder)
Councillor Geddes	(Community Engagement Portfolio Holder)

Enquiries to:

Morag Durham ext 7036

Notes to Members:

**Decisions made at this meeting, if not subject to call-in
will become live on 9 September 2011**