

FORWARD PLAN OF EXECUTIVE DECISIONS

1 January 2004 to 30 April 2004

The Forward Plan contains the key decisions to be taken by the Executive over a four month period. The Forward Plan is updated and published monthly.

A key decision is one which will -

- (a) involve significant expenditure or savings to the Authority in excess of £60,000; or
- (b) have a significant effect on two or more Wards in the City; or
- (c) have a significant impact on communities.

FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.044/03	Medium Term Financial Plan and Budget Strategy 2004/05 to 2006/07 [EX.100/03 on 9 June 2003, EX.132/03, EX.133/03 on 7 July 2003, EX.165/03 on 4 August 2003, EX.218/03 on 29 September 2003, EX.259/03, EX.260/03, EX.263/03, EX.264/03, EX.265/03, EX.266/03, EX.267/03, EX.268/03, EX.270/03, EX.271/03, EX.274/03 & EX.275/03 on 4 November 2003, EX.277/03, EX.278/03, EX.279/03, EX.280/03 on 24 November 2003]	(a) 4 November 2003 (b) 24 November 2003 (c) 18 December 2003 (d) 18 December 2003 (e) 19 January 2004 (f) 2 or 5 February 2004
KD.109/03	Regional Government	(a) 18 December2003(b) 19 January 2004(c) 5 February 2004(d) 13 February 2004
KD.101/03	Comprehensive Performance Assessment (CPA) Action Plan	19 January 2004
KD.112/03	Waste Recycling Initiative	19 January 2004
KD.113/03	Sheepmount Tender	19 January 2004 5 February 2004
KD.068/03	Solway Coast Area of Outstanding Natural Beauty (AONB) Management Plan	02 February 2004
KD.072/03	Procurement Strategy	02 February 2004
KD.110/03	Benefits Advice Centre	02 February 2004
KD.111/03	Housing Strategy - Hostels Review	02 February 2004
KD.073/03	Best Value Review of Risk Management and Health and Safety and Corporate Risk Register	01 March 2004
KD.084/03	Licensing Policy	01 March 2004

FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.107/03	Joint Carlisle and Eden Community Strategy	March 2004
KD.114/03	Review of Carlisle District Local Plan	29 March 2004

Reference:	KD.044/03	Active:	Yes	
Subject:				

Medium Term Financial Plan and Budget Strategy 2004/05 to 2006/07 [EX.100/03 on 9 June 2003, EX.132/03, EX.133/03 on 7 July 2003, EX.165/03 on 4 August 2003, EX.218/03 on 29 September 2003, EX.259/03, EX.260/03, EX.263/03, EX.264/03, EX.265/03, EX.266/03, EX.267/03, EX.268/03, EX.270/03, EX.271/03, EX.274/03 & EX.275/03 on 4 November 2003, EX.277/03, EX.278/03, EX.279/03, EX.280/03 on 24 November 2003]

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider strategic financial issues arising as part of the budget making process:-

- (a) New Budget Bids, Savings and Charges;
- (b) Detailed Service Department Estimates;
- (c) Summary of the overall budget position and to issue the Executive's draft budget for consultation;
- (d) To consider the draft Revenue Support Grant Settlement;
- (e) To give initial consideration to Overview and Scrutiny Committees' feedback on the Executive's draft Budget proposals:
- (f) To consider the final consultation feedback on the Executive's Budget proposals and recommend a Budget to Council.

Decision to be taken at Executive meeting on:

- (a) 4 November 2003
- (b) 24 November 2003
- (c) 18 December 2003
- (d) 18 December 2003
- (e) 19 January 2004
- (f) 2 or 5 February 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee	

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

(a) Corporate Resources Overview and Scrutiny Committee on 27 November 2003; Community Overview and Scrutiny Committee on 13

November 2003 and Infrastructure Overview and Scrutiny Committee on 12 November 2003.

- (b) Corporate Resources Overview and Scrutiny Committee have determined that they do not wish to see the detailed Service Department Estimates.
- (c) and (d) Corporate Resources Overview and Scrutiny Committee on 12 January 2004.
- (e) and (f) Consideration of feedack from consultees including Overview and Scrutiny, so not applicable for further scrutiny.

Consultees:

Overview and Scrutiny Committees and statutory consultees

Date for Consultees' comments:

Fourteen days before the Executive meetings

Relevant reports/background papers which are available:

The Head of Finance's reports will be available five working days before the meetings.

Report FS.11/03 - Medium Term Financial Plan and Corporate Charging Policy 2004/05 to 2006/07 (at Exec on 9 June 03)

FS.23/03 - Medium Term Financial Plan and Corporate Charging Policy 04/05 to 06/07, FS.08/03 - Three Year Budget 2004/05 to 2006/07 - First Forecast and Timetable (at Exec on 7 July 2003)

Corporate Resources O&S Committee - 24 July 2003

Report FS.32/03 - Budget 2004/05 - Update on Projections, Timetable and Legislative Issues (at Executive on 29 September 2003)

Reports FS.35/03, CLS.64/03, RB.15/03, PS.10/03 - CTS.25/03 & CIS.10/03 Budget 2004/05 - Summary of new spending requestes (at Executive 4/11/03)

Report FS.38/03 - Budget 2004/05 - Base Budget Review (at Executive 4/11/03)

Report EPS.77/03 - Charges review - Environmental Protection Services (at Executive 4/11/03)

Report P.48/03 - Charges review - Planning Services (At Executive 4/11/03)

Report CTS.26/03 - Charges review - Car Parking Charges (at Executive 4/11/03)

Report EDC.30/03 - Charges review - Economic and Community Development Services (at Executive 4/11/03)

Report CLS.67/03 - Charges Review - Culture, Leisure and Sport Services (at Executive 4/11/03)

Report LDS.58/03 - Charges review - Legal and Democratic Services (at Executive 4/11/03)

Report FS.36/03 - Summary of potential charges review 2004/05 (at Executive 4/11/03)

Report CLS.68/03 - Refurbishment of Existing Sheepmount Changing Rooms (at Executive 4/11/03)

Report CLS.65/03 - Bitts Park - Water Feature (at Executive 4/11/03)

Report FS.43/03 - General Fund Revenue Estimates 2004/05 (at Executive 24/11/03)

Report FS.45/03 - Provisional Capital Programme 2004/05 to 2006/07 (at Executive 24/11/03)

Report FS.46/03 - Housing Revenue Account 2003/04 (at Executive 24/11/03)

Further Information from:

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.109/03		Active:	Yes
Subject:				
Regional G	overnment			
Portfolio Area:				
Health and	Community Activities (cross cutting all o	other portfol	lio areas)
Key Decisions	:			
Government consultation (b) To consultation (c) To prepand agreent (d) To consultation	sider the consultation pare a draft response to arrangements for consider consultation responders Comm	of England and ag responses o the Boundary C sultation oonses on the Exe	gree arrang Committee's ecutive's dra	ements for proposals
Decision to be	taken at Executive n	neeting on:		
(a) 18 Dece (b) 19 Janu (c) 5 February (d) 13 Febr	ary 2004 ary 2004			
Responsible o	r Lead Overview and	Scrutiny Comm	ittee:	
_	w and Scrutiny Comm			

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

(a) and (b) - Consultation on the Boundary Committee's statement: Community Overview and Scrutiny Committee - 8 January 2004 Corporate Resources Overview and Scrutiny Committee - 12 January 2004

Infrastructure Overview and Scrutiny Committee - 15 January 2004

(c) and (d) - Formal consultation on the Council's response to the Boundary Committee:

Special Community, Corporate Resources and Infrastructure Overview and Scrutiny Committees - between 9, 10 and 11 February 2004

Consultees:

Overview and Scrutiny Committees; National Non-Domestic Rates Group (14 January 2004); City Vision partners (13 January 2004); Local Businesses; Parish Council (on 11 December 2003)

Date for Consultees' comments:

As set out above for various different consultees

Relevant reports/background papers which are available:

The Town Clerk and Chief Executive's report will be available five working days before the Executive meeting

Further Information from:

Town Clerk and Chief Executive, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.101/03	Active:	Yes
Subject:			
Comprehe	ensive Performance Asse	ssment (CPA) Action Plan	
Portfolio Area	:		
Policy, Per	formance Management, I	Finance and Resources	
Key Decision	s:		
To approv	ve a Comprehensive Perf	ormance Assessment (CPA) Action
Decision to b	e taken at Executive me	eting on:	
19 Januar	y 2004		
Responsible	or Lead Overview and S	crutiny Committee:	
Corporate	Resources Overview and	Scrutiny Committee	
	R reason why the matte	ered by that Overview and er does not need to go to (•
February		nd Scrutiny Committee on 19 n when the CPA Action Plar	
Consultees:			
Corporate	Resources Overview and	Scrutiny Committee	
Date for Cons	ultees' comments:		
N/A			
Relevant repo	rts/background papers	which are available:	
Head of St	rategic and Performance	Services' report will be avai	lable five

Further Information from:

working days before the Executive meeting

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

KD.112/03	Active:	Yes
cycling Initiative		
:		
nt, Infrastructure and Tra	nsport	
S:		
er collection services ass	ociated with this initiative	
e taken at Executive me	eting on:	
y 2004		
or Lead Overview and S	crutiny Committee:	
ure Overview and Scrutir	y Committee	
R reason why the matte		-
ne report relates to a seri		
ict Council, Cumbria Was	te Recycling	
ultees' comments:		
y 2004		
rts/background papers	which are available:	
	cycling Initiative int, Infrastructure and Trans: ler collection services asset taken at Executive mery 2004 or Lead Overview and Scruting and Scruting the matter will be considered as a serie of corporate framework ict Council, Cumbria Wasset to Council, Cumbr	cycling Initiative : Int, Infrastructure and Transport s: Ier collection services associated with this initiative te taken at Executive meeting on: y 2004 or Lead Overview and Scrutiny Committee: ure Overview and Scrutiny Committee the matter will be considered by that Overview and R reason why the matter does not need to go to the report relates to a series of contract/procurement as corporate framework ict Council, Cumbria Waste Recycling ultees' comments:

The Head of Commercial and Technical Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.113/03		Active:	Yes
Subject:				
Sheepmou	nt Tender			
Portfolio Area:				
Health and	Wellbeing			
Key Decisions	:			
funding for Overview	er the tender prices r the project to com and Scrutiny for cor go to full Council or	mence. To r nment prior t	efer the report to Coore	Community
Decision to be	taken at Executiv	e meeting o	n:	
19 January 5 February				
Responsible o	r Lead Overview a	and Scrutiny	Committee:	
Community	Overview and Scr	utiny Commi	ttee	
	e matter will be co R reason why the i	-		•
23 Januar	ry 2004			
Consultees:				
PFH, Sport	England, Football F	oundation		
Date for Consu	ıltees' comments:			
February 2	004			
Relevant repor	ts/background pa	pers which a	are available:	
Sheepmour	nt Project Tender, E	xecutive Rep	oorts	
Further Inform	ation from:			
	ure Leisure and Sp isle CA3 8QG	ort Services,	Carlisle City Cour	icil, Civic

Reference:	KD.068/03	Active:	Yes
Subject:			
Solway C Plan	oast Area of Outstandin	g Natural Beauty (AONB) Ma	anagement
Portfolio Area	ı:		
Environme	ent, Infrastructure and T	ransport	
Key Decision	s:		
· ·	nd to the consultation or coast AONB.	n policies for management of	the
Decision to b	e taken at Executive n	neeting on:	
02 Februa	ary 2004		
Responsible	or Lead Overview and	Scrutiny Committee:	
Infrastruc	ture Overview and Scru	tiny Committee	
	R reason why the mat	dered by that Overview and iter does not need to go to	•
Infrastru	cture Overview and Scru	utiny Committee on 4 March	2004
Consultees:			
The City C	Council is a consultee in	the process	
Date for Cons	ultees' comments:		
Relevant repo	rts/background paper	s which are available:	
The Head	past AONB Managemen of Planning Services' re Executive meeting	t Plan 1998 port will be available five wo	rking days
Further Infor	mation from:		
	and Conservation Man vic Centre, Carlisle, CA3	ager, Planning Services, Car 3 8QG	lisle City

	KD.072/03	Active:	Yes
Subject:			
Procuremen	nt Strategy		
Portfolio Area:			
Policy, Perfo	ormance Management, F	inance and Resources	
Key Decisions:	:		
		iew and Scrutiny Committend the Strategy to the Cit	
Decision to be	taken at Executive mee	eting on:	
02 February	y 2004		
Responsible o	r Lead Overview and So	crutiny Committee:	
Corporate F	Resources Overview and	Scrutiny Committee	
•			
Date when the Committee OR		red by that Overview and does not need to go to	•
Date when the Committee OR and Scrutiny:	reason why the matter	d Scrutiny Committee on 2	Overview
Date when the Committee OR and Scrutiny: Corporate November	Resources Overview and	d Scrutiny Committee on 2	Overview
Date when the Committee OR and Scrutiny: Corporate November	Resources Overview and 2003 and 12 January 20	d Scrutiny Committee on 2	Overview
Date when the Committee OR and Scrutiny: Corporate November Consultees: No external	Resources Overview and 2003 and 12 January 20	d Scrutiny Committee on 2	Overview
Date when the Committee OR and Scrutiny: Corporate November Consultees: No external	Resources Overview and 2003 and 12 January 20 consultees	d Scrutiny Committee on 2	Overview
Date when the Committee OR and Scrutiny: Corporate November Consultees: No external Date for Consul	Resources Overview and 2003 and 12 January 20 consultees	d Scrutiny Committee on 2	Overview

Executive Director (J Gooding), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.110/03	Active:	Yes
Subject:			
Benefits A	dvice Centre		
Portfolio Area	1:		
Health and	Community Activities		
Key Decision	s:		
	ne progress of the Manage nd agree that Community C I.		
Decision to b	e taken at Executive mee	ting on:	
02 Februa	ry 2004		
Responsible	or Lead Overview and Sc	rutiny Committee:	
Communi	ty Overview and Scrutiny C	Committee	
	ne matter will be consider PR reason why the matter /:	_	•
12 Febru	ary 2004		
Consultees:			
	y Overview and Scrutiny; E agencies; other local autho		•
Date for Cons	ultees' comments:		
End of Fe	bruary 2004		
Relevant repo	rts/background papers w	hich are available:	
	ooney, Executive Director's e the Executive meeting	report will be available fiv	e working

Executive Director (M Mooney), Carlisle City Council, Civic Centre,

Further Information from:

Carlisle, CA3 8QG

Reference:	KD.111/03	Active:	Yes
Subject:			
Housing St	rategy - Hostels Review		
Portfolio Area:			
Environmer	it, Infrastructure and Trar	sport	
Key Decisions	:		
financial in To address Housing M To conside	nplications of the draft Hos any issues subsequent larkets.	to the CPA report on Balar Hostel Review and agree t	ncing
Decision to be	taken at Executive mee	eting on:	
02 Februar	y 2004		
Responsible o	r Lead Overview and So	crutiny Committee:	
Community	Overview and Scrutiny (Committee	
	R reason why the matte	red by that Overview and r does not need to go to	_
Committee	•	nunity Overview and Scrut evelopment of the Review on a regular basis.	,
Consultees:			
	t Office North West; Homand Unions; Community	nelessness Agencies; Host Overview and Scrutiny	el
Date for Consu	Itees' comments:		
January 20	04		
Relevant repor	ts/background papers v	which are available:	

Report EPS.31/03 - Housing Renewal Policy - Regulatory Reform Order and Report EPS.33/03 - Homelessness Strategy (at Exec on 9 June 2003, Community Overview and Scrutiny Committee on 5 June and 18 June 2003)

Report EPS.44/03 - Housing Strategy (at Executive on 7 July 2003)
Report EPS.049/03 - Hostel Accommodation (at Executive on 4 August 2003 and Community O&S Committee on 28 August 2003)
The Head of Environmental Protection Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.073/03	Active: Yes	
Subject:			
	e Review of Risk Mana Risk Register	gement and Health and Safety and	
Portfolio Area	1:		
Policy, Per	formance Managemen	t, Finance and Resources	
Key Decision	s:		
Corporate	e Risk Register, conside	w of Risk Management and the er any comments from the Overview commend them to the City Council.	
Decision to b	e taken at Executive r	neeting on:	
01 March	2004		
Responsible	or Lead Overview and	Scrutiny Committee:	
Corporate	Corporate Resources Overview and Scrutiny Committee		
	R reason why the ma	idered by that Overview and Scrutiny itter does not need to go to Overview	
Corporat	e Resources O&S Com	nmittee on 19 February 2004	
Consultees:			
	ervice users, authorities oup", Overview and Scr	within the Council's benchmarking utiny	
Date for Cons	ultees' comments:		
Consultation has been undertaken as part of the Best Value Review			
Relevant repo	rts/background pape	rs which are available:	
CTS.002/0 14 January		Policy Statement and Strategy (Council	

Further Information from:

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.084/03	Active:	Yes		
Subject:					
Licensing	Policy				
Portfolio Area	:				
Environme	nt, Infrastructure and Tra	nsport			
Key Decisions	s:				
To consider observations received from Community Overview and Scrutiny Committee and forward the Policy to the Council for approval.					
Decision to be	e taken at Executive me	eting on:			
01 March	2004				
Responsible or Lead Overview and Scrutiny Committee:					
Communit	Community Overview and Scrutiny Committee				
	R reason why the matte	ered by that Overview and er does not need to go to	•		
Commun	ity Overview and Scrutiny	Committee on 8 January 2	2004		
Consultees:					
Licensed trade, enforcement agencies and general public. Community Overview and Scrutiny Committee					
Date for Cons	ultees' comments:				
January 20	004				
Relevant reports/background papers which are available:					
	nvironmental Protection S lys before the meeting	ervices' report will be availa	able five		

Further Information from:

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Referen	CE: KD.107/03	Active:	Yes		
Subject:					
Joint Carlisle and Eden Community Strategy					
Portfolio Area:					
Policy, Performance Management, Finance and Resources					
Key Dec	isions:				
To consider the Joint Carlisle and Eden Community Strategy and recommend it to the City Council					
Decision	n to be taken at Executive m	eeting on:			
Mar	ch 2004				
Responsible or Lead Overview and Scrutiny Committee:					
Community Overview and Scrutiny Committee					
	nen the matter will be conside tee OR reason why the mat rutiny:		•		
Col Infr Col and	be considered by all three Orporate Resources O&S - 27 Nastructure O&S - 23 October, mmunity O&S - 13 November to future meetings of all 3 Overwary/March 2004	November 2003 4 December 2003 2003			
Consult	ees:				
	view and Scrutiny Committee m; Elected Members	s; City Vision partners; Envir	onment		
Date for	Consultees' comments:				
Vario	ous dates leading up to mid Ja	anuary 2004			

Relevant reports/background papers which are available:

Report CE.24/03 - Carlisle and Eden Draft Joint Community Strategy (at Community O&S on 13 November 2003)

Minutes of Overview and Scrutiny Committees

The Head of Stategic and Perfromance Services' report will be available five working days before the Executive meeting

Further Information from:

Policy and Performance Officer, Strategic and Performance Services Unit, Carlisle City Council, Civic Centre, Carlisle

Reference:	KD.114/03	Active:	Yes		
Subject:					
Review of	Carlisle District Local Pla	an			
Portfolio Area:					
Environment, Infrastructure and Transport					
Key Decisions:					
To consider draft policies of the revised Carlisle District Local PlanPlan.					
Decision to be	e taken at Executive me	eting on:			
29 March 2004					
Responsible or Lead Overview and Scrutiny Committee:					
Infrastructure Overview and Scrutiny Committee					
Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:					
Infrastruc 2004	cture Overview and Scruti	iny 22 January 2004 and 4 N	March		
Consultees:					
General Public, statutory consultees and local organisations					
Date for Consultees' comments:					
· ·	First period of consultation has been completed, additional consultation will take place when this version has been approved.				
Relevant reports/background papers which are available:					
Head of PI Executive		vill be available one week be	fore the		

Further Information from:

Carlisle District Local Plan

Review Issues paper - Spring 2003

Local Plans and Conservation Manager, Planning Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

How to make comments on this Plan

Anyone wishing to make comments on anything in this Forward Plan should do so by the date set out in each Section entitled "Date for consultees' comments" by either:

Writing to the Head of Legal and Democratic Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG; or

Sending an email to CommitteeServices@Carlisle-city.gov.uk

Members of the Executive:	Areas of responsibility:
Councillor Michael Mitchelson (Leader of the Council)	Promoting Carlisle
Councillor Edward Firth (Deputy Leader)	Policy, Performance Management, Finance and Resources
Councillor Ray Knapton	Health and Community Activities
Councillor Mrs Jacquelyne Geddes	Corporate Resources
Councillor Marilyn Bowman	Economic Prosperity
Councillor Ray Bloxham	Environment, Infrastructure and Transport

Forward Plan prepared by Councillor Michael Mitchelson, Leader of Carlisle City Council

Date: 18 December 2003