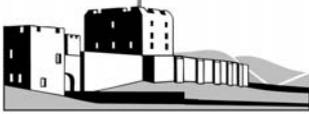


COMMUNITY OVERVIEW AND SCRUTINY PANEL

CARLISLE
CITY COUNCIL



www.carlisle.gov.uk

Panel Report

Public

Date of Meeting: 10th February 2011

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 04/11

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note and/or comment on the responses from the Executive (Appendix 1)
- Receive an update on the Carlisle and Eden Joint CSP Scrutiny Panel.
- Note and/or amend the Panel's work programme (Appendix 2).

Contact Officer: Nicola Edwards

Ext: 7122

1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st February – 31st May 2011 was published on 18th January 2011. There are no issues contained in this Forward Plan that fall into the remit of this Panel.

2. References from Executive

The following responses from the Executive can be found at Appendix 1:

- (a) EX.223/10 – Charges Review
- (b) EX.227/10 – Carlisle Community Plan
- (c) EX.007/11 – Policy Framework

3. Scrutiny of the Community Safety Partnership (CSP)

The first meeting of the Carlisle and Eden Community Safety Joint Scrutiny Panel was due to be held on 27th January 2011. A verbal update will be provided at the Panel and if available the minutes of the meeting will be tabled.

4. Work Programme

The current work programme is reproduced in Appendix 3 for consideration and/or amendment.

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 20 DECEMBER 2010**

EX.223/10 CHARGES REVIEW
(Key Decision)

Portfolio Cross Cutting

Subject Matter

(With the consent of the Chairman, and in accordance with Rule 15 of the Access to Information Procedure Rules, this item was included on the Agenda as a Key Decision, although not programmed within the Forward Plan for consideration at this meeting)

Pursuant to Minutes EX.181/10, EX.182/10, EX.183/10 and EX.184/10, further consideration was given to the Charges Review in respect of charges falling within the responsibility of the Local Environment; Community Engagement; Economic Development and Governance Directorates. Copies of reports CS.28/10, CD.21/10, ED.37/10 and GD.62/10 had been circulated.

Copy Minute Extracts from the meetings of the Community Overview and Scrutiny Panel on 25 November (COSP.91/10); Environment and Economy Overview and Scrutiny Panel on 2 December (EEO.SP.82/10); and Resources Overview and Scrutiny Panel on 7 December 2010 (ROSP.109/10) in respect of the charges were also circulated.

The Leader indicated that the Executive had taken on board feedback from the Overview and Scrutiny Panel meetings in formulating its budget proposals, and thanked Panel Members for their contribution.

The Chairman of the Resources Overview and Scrutiny Panel commented that the Panel looked forward to a further opportunity to consider the issues regarding the future of the purple refuse sacks. He added that the Panel were also pleased that a review of the Enterprise Centre was being carried out in line with the Council's Corporate Plan. He commented that the Panel felt that there could be potential contentious issues arising from the review of the Concessionary Business Rates and looked forward to scrutinising the matter.

The Local Environment Portfolio Holder then moved the recommendations contained in report CS.28/10, he commented that further options of charging for car parks had been investigated and the Executive had taken into account the comments of the Overview and Scrutiny Panels. He added that the Council would be investigating different ways for motorists to pay for parking in the future. He added that there would also be a review of the purple refuse sacks in the next year. In the meantime the budget had remained the same for 2011/12 whilst the review was underway.

The Performance and Development Portfolio Holder moved the recommendations contained within report CD.21/10.

The Economic Development Portfolio Holder moved the recommendations contained within report ED.37/10.

The Governance and Resources Portfolio Holder moved recommendations contained within report GD.62/10.

Summary of options rejected None

DECISION

1. That the fees and charges as set out within Report CS.28.10, be approved with effect from 1 April 2011 In respect of services falling within the remit of the Local Environment Directorate other than the fees and charges relating to Car Parks which are approved with effect from the earliest practicable date following the statutory procedure to implement the specified increases due to the higher rate of VAT applicable from 4 January 2011.
2. That the fees and charges, as set out in the relevant Appendices to report CD.21/10 be approved with effect from 1 April 2011 in respect of the service areas and functions falling within the Community Engagement Directorate.
3. That the fees and charges, as set out in the relevant Appendices to report ED.37/10 be approved with effect from 1 April 2011 for areas falling within the responsibility of the Economic Development Directorate.
4. That the fees and charges, as set out in Appendix A to Report GD.62/10, be approved with effect from 1 April 2011 in respect of the service areas and functions falling within the Governance Directorate.

5. That the Executive noted the Licensing Charges which had been approved by the Regulatory Panel on 13 October 2010, and further noted that there would be an income shortfall of £10,500 against current Medium Term Financial Plan projections.

5. That the Overview and Scrutiny Panels be thanked for their consideration of and contribution to the matter.

Reasons for Decision

The proposed charges and options reflect the Corporate Charging Policy as set out in the Medium Term Financial Plan, whilst attempting to recognise service pressures and trends

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 20 DECEMBER 2010**

**EX.227/10 CARLISLE COMMUNITY PLAN (SUSTAINABLE COMMUNITY
STRATEGY) 2011-2016**
(Key Decision)

Portfolio Promoting Carlisle

Subject Matter

(With the consent of the Chairman, and in accordance with Rule 15 of the Access to Information Procedure Rules, this item was included on the Agenda as a Key Decision, although not programmed within the Forward Plan for consideration at this meeting)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

Pursuant to Minute EX.194/10, the Carlisle Partnership Manager submitted report PPP.42/10 concerning the Carlisle Community Plan (Sustainable Community Strategy) 2011-2016.

He reminded Members of the background to the matter commenting that, to varying degrees, the Carlisle Partnership Executive Members, Carlisle City Council Executive Members, and Members of the Community Overview and Scrutiny Panel had all suggested changes and amendments to the draft Community Plan. A summary of the changes requested was included in his report. The draft Community Plan had also been updated to reflect those requests and was attached at Appendix 4 to the report.

As stated above, the Community Overview and Scrutiny Panel had on 25 November 2010 considered the matter and resolved:

"1) That the Panel accepted the comments made and they appreciated that it was a work in progress.

2) The new delivery plans are to be presented to the appropriate Overview and Scrutiny Panel in February."

A copy of Minute Excerpt COSP.89/10 had been circulated.

The Carlisle Partnership Manager added that the changes that had been recommended by the Executive and the Community Overview and Scrutiny Panel had been included into the Community Plan wherever practically possible and with consultation with various partners.

Summary of options rejected None

DECISION

That the Executive:

1. Accepted the revised draft Carlisle Community Plan 2011-16, as appended to Report PPP.42/10, which had been updated to reflect feedback from Carlisle City Council's Executive and the Community Overview and Scrutiny Panel.
2. Delegate authority to the Assistant Director (Community Engagement) in consultation with the Leader of the City Council and the Chair of the Carlisle Partnership, to make any further changes to the draft Carlisle Community Plan 2011 - 2016.
3. Recommend the draft Carlisle Community Plan 2011 - 2016 to the City Council for formal adoption onto the City Council's Policy Framework.

Reasons for Decision

To consider, following consultation, the content of the Carlisle Community Plan 2011 - 2016 prior to recommendation to the City Council for adoption

EXCERPT FROM THE MINUTES OF THE EXECUTIVE

HELD ON 19 JANUARY 2011

EX.007/11 POLICY FRAMEWORK

(Key Decision)

Portfolio Cross-Cutting

Subject Matter

Pursuant to Minute EX.171/10, the Assistant Director (Governance) submitted report GD.08/11 concerning the Council's Policy Framework.

The Assistant Director (Governance) reminded Members that they had on 25 October 2010 considered Report GD.54/10 on the matter and, as a result, agreed that consideration should be given to streamlining the Council's Policy Framework as specified in its Constitution.

He then outlined the purpose of the Policy Framework, together with results of the consultation feedback, details of which were provided.

The matter had been considered by the Community; Environment and Economy; and Resources Overview and Scrutiny Panels and Minute Extracts COSP.87/10, EEOSP.88/10 and ROSP.115/10 circulated prior to the meeting.

In conclusion, the Assistant Director (Governance) recommended improvements to the Policy Framework via a reduction in the number of policies reserved to Council thus streamlining both the Framework and the Council's decision making process. If the Executive was supportive of the proposal the intention was that a report with a recommendation would be presented to the City Council at its meeting on 1 March 2011.

The Chairman of the Resources Overview and Scrutiny Panel stated that the cross-party workshop held on 21 December 2010 had been excellent. Members were content with the proposed reduction of the Council's Budget and Policy Framework, recognising that it would clarify decision making within the authority.

On behalf of the Executive, the Leader expressed appreciation for the work undertaken by the Assistant Director (Governance) and team, and input from

Members of the Council. He therefore looked forward to cross-party support when the matter was considered by Council on 1 March 2011.

Summary of options rejected None

DECISION

That the Executive recommended to Council that it:

1. Support and approve the reduction of the Council's Budget and Policy Framework from the existing 80 plus plans, policies and strategies to the 12 as specified in Report GD.08/11;
2. Amend Article 4 of the Constitution and revise its Budget and Policy Framework as specified in Appendix 2; and
3. Authorise the Assistant Director (Governance) to amend the Council's Constitution accordingly.

Reasons for Decision

As detailed in Report GD.08/11, the proposed changes would lead to a reduced Policy Framework which would streamline the decision making process and improve the clarity of decision making and, in particular, the responsibility for decisions.

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
CURRENT MEETING - 10th February 2011															
Performance Monitoring Reports (PIs)	✓						Reporting of PI's relevant to remit of Panel	✓		✓		✓		✓	
Comprehensive Equality Scheme Performance Report	✓						To receive feedback following assessment.		✓	✓			✓	✓	
Crime and Disorder Reduction Partnership	✓		✓				Feedback from first meeting of Carlisle and Eden CDRP Scrutiny Panel to be held 27/1/11.	✓						✓	
Transformation Programme for Carlisle City Council		✓	✓				Update on Transformation on service areas within remit of Panel					✓	✓	✓	✓

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011



Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
TASK AND FINISH GROUPS															
Neighbourhood Working			✓				Evidence Gathering (Cllrs Bradley, Cape and Clarke)				✓				
Customer Service Shared Business Case			✓				Joint Task Group with ROSP, looking at the draft business case					✓			
FUTURE MEETINGS															
Play Strategy	✓		✓				Quarterly monitoring of Action Plan including rural/urban split. Details of Youth Exchange including funding.	✓		✓			✓	✓	

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Play Areas							Quarterly monitoring. Update on Playbuilder funding			✓			✓		✓
Accommodation and Foyer Service Development for Young People		✓					Update of development of project expected Autumn 2010			✓					
Crime and Disorder Reduction Partnership	✓		✓				Select 3 Members and 3 Substitutes for the Joint Carlisle and Eden CDRP Scrutiny Panel	✓							
Sands Centre Development		✓	✓				Reps from Panel to co-opt to ROSP scrutiny of Business Case								
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Carlisle Partnership	✓						Monitoring progress but also opportunity to do more detailed work.								
FINISHED ITEMS															
Migrant Workers			✓				Update of the implementation of Task Groups recommendations						✓		
Carlisle Youth Zone							Chief Executive, Youth Zone to be invited to Panel						✓		Jan 12
Riverside Carlisle: Partnership agreement and Action Plan				✓			Role is monitoring progress under the partnership agreement	✓					✓		
Housing Strategy Action Plan							Monitoring Role						✓		

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Carlisle Sustainable Community Strategy 2011-16		✓					To scrutinise LSP draft version of Community Plan					✓			
Tullie House Governance Options and Development Plan Proposals		✓	✓				To consider report proposing move to Trust Status	✓				✓			
Budget		✓	✓				Consideration of service implications					✓			
Policy Framework		✓					To consider proposed changes to the Policy Framework					✓			

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Local Enterprise Partnership/Regional Growth Fund		✓					To consider The 'Cumbria Local Enterprise Partnership' outline proposal and the consultation response on the Regional Growth Fund				✓				
Community Empowerment Pilot			✓				To receive update on pilot special meeting to be held	✓			Special meeting 12/10/10				
Affordable Warmth		✓					Panel would like to meet Post holder and discuss progress.				✓				
Rural Strategy	✓		✓				Monitoring Role				✓				

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2010/11

Date last revised: 27 January 2011



Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			10 Jun 10	15 Jul 10	26 Aug 10	7 Oct 10	25 Nov 10	13 Jan 11	10 Feb 11	24 Mar 11
Women and Facilities Replacement Homelessness Accommodation		✓	✓				To consider report on the project to provide accommodation for women & families who are homeless.			✓	✓				
Annual Equality Report	✓						Monitoring role.				✓				
Carlisle & Eden Partnership Plan		✓		✓			Report of plan for 2010/11	✓							

INFORMATION ONLY ITEMS	
Details	Date Circulated
Discretionary Rate Relief Policy	26 th October 2010