



Business & Transformation Scrutiny Panel

Agenda

Thursday, 22 March 2018 AT 10:00

In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

****A preparatory meeting for Members will be held at 9.15am in the Flensburg Room****

The Press and Public are welcome to attend for the consideration of any items which are public.

Members of the Business & Transformation Scrutiny Panel

Councillor Mrs Riddle (Chairman), Councillors Allison, Mrs Birks, Mrs Bowman (Vice Chairman), Mrs Glendinning, Mallinson J, Robson, Watson

Substitutes:

Bainbridge, McDonald, Mrs McKerrell, McNulty, Shepherd, Sidgwick S

PART A

To be considered when the Public and Press are present

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest (including declarations of “The Party Whip”)

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any time on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of previous meetings

To note that Council, on 6 March 2018, received and adopted the minutes of the meeting held on 4 January 2018 and the minutes of the Joint Meeting of the Business and Transformation Scrutiny Panel and the Health and Wellbeing Scrutiny Panel held on 29 January 2018.

The Minutes will be signed by the Chairman.

Minute Book Volume 44(5)

A.1 CALL IN OF DECISION - PF.001/18 CLOSURE OF CARLISLE CITY COUNCIL CAR PARKS 7 - 10

Portfolio: Environment and Transport

Directorate: Community Services

Portfolio Councillor Southward, Environment and Transport Portfolio
Holder: Holder

Report: PF.001/18 attached

Background:

Councillors Bainbridge, Mrs Bowman and J Mallinson have called-in for Scrutiny Portfolio Holder Decision PF.001/18 - Closure of Carlisle City Council Cars Parks which had been taken by the Environment and Transport Portfolio Holder.

The reasons given for the call-in are:

Review the Decision both in respect of the Decision itself and circumstances surrounding the date of the Decision. The publication of the Decision Notice and the variance between the Decision as originally enacted and the Decision Notice itself.

(N.B The above reasons do not confine the areas of questioning which Panel Members may pursue when examining the decision)

The Leader has been advised of the call-in in order that he may consider representations at this meeting.

Why is this item on the agenda?

The Portfolio Holder Decision falls within the remit of the Business and Transformation Scrutiny Panel and three Members of the Panel called the matter in. The item has been included on the agenda in line with the Council's Constitution.

What is the Panel being asked to do?

In dealing with the call-in, the Panel can -

- (a) Refer the matter back to the decision making body, in this case the Environment and Transport Portfolio Holder for reconsideration setting out, in writing, the nature of its concerns;
- (b) Refer the matter to full Council; or
- (c) Not refer the matter back to the decision making body, in which case the decision shall take effect from the date of this meeting.

A.2 OVERVIEW REPORT AND WORK PROGRAMME

11 - 18

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officer: Steven O'Keeffe, Policy and Communications Manager

Report: OS.07/18 attached

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2017/18 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

- Note the items (within the Panel's remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise if necessary

A.3 DRAFT SCRUTINY ANNUAL REPORT 2017/18

19 - 24

Portfolio: Cross Cutting

Directorate: Community Services

Officer: Steven O'Keeffe, Policy and Communications Manager

Report: OS.10/18

Background:

The Policy and Communications Manager to submit the draft Business and Transformation sections for the Scrutiny Annual Report 2017/18.

Why is this item on the agenda?

Annual Scrutiny report

What is the Panel being asked to do?

Consider and comment on the relevant sections of the draft Scrutiny Annual report.

A.4 ACTION PLAN - DISABLED FACILITIES GRANT 2017 TO 2019

25 - 42

Portfolio: Communities, Health and Wellbeing

Directorate: Governance and Regulatory Services

Officer: Scott Burns, Regulatory Services Manager

Report: GD.18/18 and Minute Excerpt EX.05/18 attached

Background:

The Corporate Director of Governance and Regulatory Services to submit the proposed spending plan for the City Council's Disabled Facilities Grant Allocations.

Why is this item on the agenda?

Agenda item agreed by the Panel in their Work Programme. The matter had been included in the Notice of Executive Key Decisions (KD.35/17) and was considered by the Executive on 17 January 2018.

What is the Panel being asked to do?

Consider the proposed Disabled Facilities Grant Action Plan 2017-2019.

A.5 CORPORATE RISK REGISTER

43 - 50

Portfolio: Cross Cutting

Directorate: Corporate Support and Resources

Officer: Tracey Crilley, Chief Executive's Office Manager

Report: CS.19/18 attached

Background:

The Deputy Chief Executive to update the Panel on the management of the Council's Corporate Risk register.

Why is this item on the agenda?

Bi annual monitoring report.

What is the Panel being asked to do?

Scrutinise and comment on the current Corporate Risk register as appended to the report.

A.6 CIVIC CENTRE - GROUND FLOOR FLOOD REINSTATEMENT

51 - 116

Portfolio: Finance, Governance and Resources

Directorate: Community Services

Officer: Darren Crossley, Deputy Chief Executive

Report: GD.21/18 and Minute Excerpt EX.17/18 attached

Background:

The Deputy Chief Executive to submit a report outlining the final proposals for the reinstatement of the Civic Centre.

Why is this item on the agenda?

The matter was referred to the Panel from the Executive at their meeting on 12 February 2018. The matter had been included in the Notice of Executive Key Decisions (KD.34/18).

What is the Panel being asked to do?

To provide the Executive with their views on the final layout and design proposals for the ground floor reinstatement and other plans for the entire site.

PART B
To be considered in Private

B.1 CIVIC CENTRE - GROUND FLOOR FLOOD REINSTATEMENT

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817039 or
rachel.plant@carlisle.gov.uk

A copy of the agenda and reports is available on the Council's website at www.carlisle.gov.uk or at the Civic Centre, Carlisle.