

# Governance Directorate

**Assistant Director (Governance): M D Lambert LLB (Hons), MBA**  
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TO: THE MAYOR AND MEMBERS OF  
THE CITY COUNCIL

**Please ask for:**

**Direct Line:**

**E-mail:**

**Your ref:**

**Our ref:**

Mr Lambert  
01228 817019  
MarkL@carlisle.gov.uk

MDL/

13 April 2011

Dear Sir/Madam

**RE: COUNCIL MEETING – TUESDAY 26 APRIL 2011 AT 6.45 PM**

You are summoned to attend the meeting of Carlisle City Council, which will be held at **6.45 pm on Tuesday 26 April 2011** in the Council Chamber, Civic Centre, Carlisle.

## A G E N D A

1. The Mayor will invite the Chaplain to open the meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. **Minutes**

The Council will be asked to receive the Minutes of the meeting of the City Council held on 1 March 2011.

4. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.



**5. Declarations of Interest**

Members are invited to declare any personal interests and any personal interests which are also prejudicial, relating to any item on the Agenda, at this stage.

**6. Announcements**

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

**7. Questions by Members of the Public**

Pursuant to Procedure Rule 10.1, the Town Clerk and Chief Executive to report that no questions have been submitted on notice by members of the public.

**8. Presentation of Petitions and Deputations**

Pursuant to Procedure Rule 10.11, the Town Clerk and Chief Executive to report that no petitions or deputations have been submitted by members of the public.

**9. Questions from Members of the Council**

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions have been submitted on notice by Members of the City Council.

**10. Executive**

(a) Minutes

The Council will be requested to receive the Minutes of the meeting of the Executive held on 14 March 2011 and ask questions of the Leader and Portfolio Holders on those Minutes.

(b) Portfolio Holder Reports

The Council will be asked to receive reports from the following Portfolio Holders:

- (i) Promoting Carlisle\*
- (ii) Governance and Resources
- (iii) Community Engagement
- (iv) Economic Development
- (v) Local Environment
- (vi) Housing
- (vii) Performance and Development\*

and ask questions of the Leader and Portfolio Holders on those Reports.  
(Copy Reports herewith / to follow\*)

**11. Overview and Scrutiny**

The Council will be asked to receive the Minutes from the following meetings of the Overview and Scrutiny Panels and to ask questions of the Chairmen; and receive reports from the Chairmen of the Overview and Scrutiny Panels:

(i) Community Overview and Scrutiny Panel

- (a) Minutes of the meeting held on 24 March 2011
- (b) Chairman's Report

(ii) Resources Overview and Scrutiny Panel

- (a) Minutes of the meetings held on 17 February and 31 March 2011
- (b) Chairman's Report

(iii) Environment and Economy Overview and Scrutiny Panel

- (a) Minutes of the meetings held on 24 February and 7 April 2011
- (b) Chairman's Report\*

(Copy Reports herewith / to follow\*)

**12. Scrutiny Annual Report**

To consider the Annual Report of the Overview and Scrutiny Panels for 2010/11 as required under Article 6 of the Council's Constitution.  
(Copy Report OS.13/11 and relevant Minute Extracts herewith)

**13. Regulatory Panel**

To receive the Minutes of the meeting of the Regulatory Panel held on 23 March 2011.

**14. Licensing Committee**

To receive the Minutes of the meeting of the Licensing Committee held on 23 March 2011.

**15. Development Control Committee**

To receive the Minutes of the meetings of the Development Control Committee held on 28 January, 9 and 11 March 2011.

**16. Employment Panel**

To receive the Minutes of the meeting of the Employment Panel held on 4 April 2011.

**17. Notice of Motion**

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report the receipt of the following Motion submitted on notice by Councillors Mitchelson and Bainbridge:

BBC Radio Cumbria

“This Council agrees that BBC Radio Cumbria provides an important news and information service to Carlisle and Cumbria and any reductions to locally produced programmes will have a detrimental effect to the area.

This Council disagrees with the proposals and agrees to object in the strongest possible terms to the Director General of the BBC and Ofcom.”

**18. Proposals from the Executive in relation to the Council’s Budget and Policy Framework**

(i) EX.015/11 and EX.030/11 – Housing Design Supplementary Planning Document

Pursuant to Minute EX.015/11 and EX.030/11 to consider a reference from the Executive that the Housing Design Supplementary Planning Document, as appended to Report ED.18/11, be adopted as part of the Council’s Local Development Framework.

(Copy Report ED.18/11 and relevant Minute Extracts herewith)

(ii) EX.225/10 and EX.031/11 – Revised Procurement and Commissioning Strategy 2010-12

Pursuant to Minute EX.225/10 and EX.031/11 to consider a recommendation from the Executive that the Revised Procurement and Commissioning Strategy 2010-12, as appended to Report RD.65/10, be approved and adopted.

(Copy Report RD.65/10 and relevant Minute Extracts herewith)

(iii) EX.017/11 and EX.034/11 – Amendment to Council Framework for Member Learning

Pursuant to Minute EX.017/11 and EX.034/11 to consider a reference from the Executive that the amended Council Framework for Member Learning, as appended to Report CE.12/11, be adopted.

(Copy Report CE.12/11 and relevant Minute Extracts herewith)

(iv) EX.044/11 – Local Government Boundary Commission (LGBCE)  
Consultation

Pursuant to Minute EX.044/11 to consider a recommendation from the Executive that the City Council agrees that a significant reduction in the number of City Councillors is required and that the Local Government Boundary Commission be requested to commence an electoral review of the matter.

(Copy Report CE.13/11 and Minute Extract herewith)

(v) Accommodation Review: Options for Vacated Bousteads Grassing  
Office Space

To consider a recommendation from the Executive concerning the vacated Bousteads Grassing Office Space.

(Copy Report RD.81/10 herewith and Minute Extract to follow)

**19. Reference from Regulatory Panel**

Sexual Entertainment Venues – Implementation Date of New Legislation

Pursuant to Minute RP.23/11, to consider a recommendation from the Regulatory Panel that the City Council amends the implementation date for adoption of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended by Section 27 of the Policing and Crime Act 2009 from 1 March 2011 to 1 June 2011.

(Copy Report GD.24/11 herewith)

**20. Reference from the Audit Committee**

Audit Committee's Annual Report 2010/11

Pursuant to Minute AUC.23/11, to consider the Annual Report of the Audit Committee.

(Copy Report RD.10/11 herewith and Minute Extract to follow)

**21. Operation of Provisions Relating to Call In and Urgency Annual Report**

Pursuant to Overview and Scrutiny Procedure Rule 15 (i), the Assistant Director (Governance) to report on the operation of Call In and Urgency Procedures over the last year.

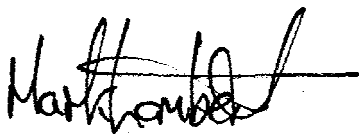
(Copy Report GD.33/11 herewith).

**22. Communications**

To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

**PART 'B'**

**To be considered in private**



**23. EX.045/11 – Tullie House Trust Property Arrangements**

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

To consider a recommendation from the Executive regarding Tullie House Trust Property Arrangements.

(Copy Report RD.84/11 and Minute Extract herewith)

Yours faithfully

Assistant Director (Governance)

The Mayor has agreed to host a reception for Members of the City Council at the conclusion of the meeting to mark the end of the Municipal Year, when a finger buffet and drinks will be served on the Reception Area